

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

FEBRUARY 18, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 18th day of February 2025, the City Council of the City of Glenn Heights, Texas, met in a Regular Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Harry A. Garrett	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Parviz Pourazizian	*	Director of Planning & Development Services
Chris Womack	*	Interim Chief of Police
Nicholas Williams	*	Fire Chief
Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Director of Parkes and Recreation
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning and Development Services
Sherry Roberts	*	Finance Director
Andrew Waits	*	Public Works Superintendent
Nicholas Williams	*	Fire Chief
Chris Womack	*	Interim Chief of Police

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:07 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Kyndal Simpson, Scholar, led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

Clint Woodward – address on file: provided information about the Glenn Heights County Line Cookoff in conjunction with the Red Oak Area Chamber of Commerce.

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Black History Month Showcase, February 20, 2025, 6:00 P.M. - 9:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas 75154
- Glenn Heights County Line Cookoff (Red Oak Area Chamber of Commerce), Noon, February 21 – 5:00 P.M., February 22, 2025, Glenn Heights Heritage Park, 400 East Bear Creek Road, Glenn Heights, Texas 75154

CONSENT AGENDA

Council Member Travis Bruton requested to pull Consent Agenda Items 5 and 6 for discussion.

1. Discussion and take action to approve the Meeting Minutes of the January 7, 2025, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve Ordinance O-03-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances, by amending Section 13.12.002 of Article 13.12 ("Drainage Utility System") of Chapter 13 ("Utilities") to adopt the City of Dallas Drainage Design Manual, September 2019 Edition and subsequent Editions, providing standard principles and practices for the design, construction and implementation of drainage facilities in the City of Glenn Heights. (Second Reading) (Parviz Pourazizian, Director of Planning and Development Services)
3. Discussion and take action to approve Resolution R-07-25, a Resolution of the City Council of the City of Glenn Heights, Texas, designating the Ellis County Press as the Official Newspaper of the City of Glenn Heights, Dallas County and Ellis County, Texas; providing a repealing clause and providing for an effective date. (Brandi Brown, City Secretary)
4. Discussion and take action excusing the absence of Council Member Travis Bruton from the February 4, 2025, Regular City Council Meeting, pursuant to the Code of Ordinances, Section 1.02.008(a)(2). (Council Member Travis Bruton)

Mayor Pro Tem Cornel Benford II made a motion to approve Consent Agenda Items 1-4.

Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Garrett, Bruton, and Hale

5. Acknowledge receipt of the January 2025 Financial Reports.

Clifford Blackwell, City Manager, answered Council's questions related to payments made to outside entities.

6. Discussion and take action to approve Resolution R-08-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement with the Trinity River Authority for a transfer of ownership and the design, construction and relocation of a sanitary sewer line incident to the bear creek road expansion project; and authorizing the City Manager to execute the same.

Parviz Pourazizian, Director of Planning and Development Services, answered Council's questions related to cost saving and maintenance.

Council Member Travis Bruton made a motion to approve Consent Agenda Items 5 and 6. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Garrett, Bruton, and Hale

AGENDA

1. Public Hearing to receive testimony regarding Ordinance O-04-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, approving Land Use Assumptions and a Capital Improvements Plan; amending the Code of Ordinances, City of Glenn Heights, Texas, by repealing and replacing Article 10.03, "Roadway Impact Fees," of Chapter 10, "Subdivision Regulations," to repeal and replace all of Article 10.03, and to adopt a new Article 10.03, entitled "Impact Fees," providing for the assessment, payment and use of Water, Wastewater and Roadway Impact Fees; amending Article A2.000 ("Planning Department") of Appendix A, the City's Master Fee Schedule, of the Code of Ordinances, City of Glenn Heights, Texas, to adopt Section A2.100, providing for and adopting Impact Fee Schedules and establishing Impact Fee Rates and amounts for new developments.

Council Member Travis Bruton made a motion to open the Public Hearing. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Garrett, Bruton, and Hale

Mayor Sonja A. Brown announced that the Public Hearing was opened at 7:22 P.M.

Hearing no testimony, Council Member Travis Bruton made a motion to close the Public Hearing. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Garrett, Bruton, and Hale

Mayor Sonja A. Brown announced that the Public Hearing was closed at 7:23 P.M.

2. Discussion and first reading of Ordinance O-04-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, approving Land Use Assumptions and a Capital Improvements Plan; amending the Code of Ordinances, City of Glenn Heights, Texas, by repealing and replacing Article 10.03, "Roadway Impact Fees," of Chapter 10, "Subdivision Regulations," to repeal and replace all of Article 10.03, and to adopt a new Article 10.03, entitled "Impact Fees," providing for the assessment, payment and use of Water, Wastewater and Roadway Impact Fees; amending Article A2.000 ("Planning Department") of Appendix A, the City's Master Fee Schedule, of the Code of Ordinances, City of Glenn Heights, Texas, to adopt Section A2.100, providing for and adopting Impact Fee Schedules and establishing Impact Fee Rates and amounts for new developments.

Parviz Pourazizian, Director of Planning and Development Services, introduced this item and Edmund Haas with Freese and Nichols completed a presentation regarding this matter.

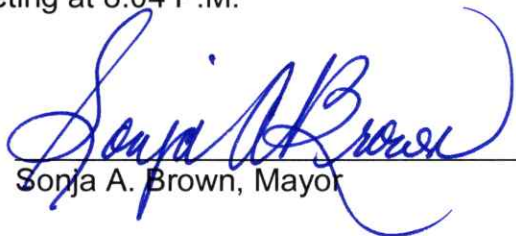
Mr. Pourazizian answered Council's questions related to maximum rates, rates related to capacity, service units, impact fees for single-family homes, how what is assessed/collected is determined, and when fees are collected.

ADJOURNMENT

Mayor Pro Tem Cornel Benford II made a motion to adjourn. Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Garrett, Bruton, and Hale

Mayor Sonja A. Brown adjourned the meeting at 8:04 P.M.


Sonja A. Brown, Mayor

Attest:


Brandi Brown

Brandi Brown, City Secretary
Passed and approved on the 1st day of April 2025