

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

FEBRUARY 4, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 4th day of February 2025, the City Council of the City of Glenn Heights, Texas met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Harry A. Garrett	*	Council Member, Place 2
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Director of Parks and Recreation
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning and Development Services
Andrew Waits	*	Public Works Superintendent
Nicholas Williams	*	Fire Chief
Chris Womack	*	Interim Chief of Police

CONSULTANT:

David Berman	*	City Attorney's Office
--------------	---	------------------------

CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:02 P.M.

INVOCATION

Council Member Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- American Heart Month, February 2025

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Mayor Sonja A. Brown's 2nd Annual Black History Essay Contest, February 1-14, 2025, Theme: African Americans and Labor. Winners will be announced at the Black History Month Showcase on February 20, 2025.
- Black History Month Showcase, February 20, 2025, 6:00 P.M. - 9:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas 75154
- Glenn Heights County Line Cookoff (Red Oak Area Chamber of Commerce), Noon, February 21 – 5:00 P.M., February 22, 2025, Glenn Heights Heritage Park, 400 East Bear Creek Road, Glenn Heights, Texas 75154

CONSENT AGENDA

1. Discussion and take action to approve the City Council Meeting Minutes of the December 17, 2024, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the City Council Meeting Minutes of the December 23, 2024, Special Called City Council Meeting. (Brandi Brown, City Secretary)

Council Member Harry A. Garrett made a motion to approve Consent Agenda items 1 and 2. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

AGENDA

1. Discussion and take action to approve Resolution R-03-25, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Investment Policy attached hereto as Exhibit "A"; declaring that the City Council has completed its review of the Investment Policy and investment strategies of the City and that Exhibit "A" includes any changes to both the Investment Policy and the investment strategies.

Clifford Blackwell, City Manager, introduced this item and answered Council's questions related to established timelines and bonding.

Council Member Harry A. Garrett made a motion to approve Resolution R-03-25, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Investment Policy attached hereto as Exhibit "A"; declaring that the City Council has completed its review of the Investment Policy and investment strategies of the City and that Exhibit "A" includes any changes to both the Investment Policy and the investment strategies. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

2. Discussion and take action to approve Resolution R-05-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and authorizing execution of a Participation Agreement and Trust Instrument for participation in a public funds investment pool, designating the Board of Trustees of the pool as an agency and instrumentality to supervise the pool, approving investment policies of the pool, appointing authorized representatives and designating Investment Officers.

Clifford Blackwell, City Manager, introduced this item.

Council Member Sherron Mosley made a motion to approve Resolution R-05-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and authorizing execution of a Participation Agreement and Trust Instrument for participation in a public funds investment pool, designating the Board of Trustees of the pool as an agency and instrumentality to supervise the pool, approving investment policies of the pool, appointing authorized representatives and designating Investment Officers. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

3. Discussion and take action to approve Resolution R-06-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and accepting Task Order No. 01A with Westfall Engineering, PLLC, in an amount not to exceed \$228,900.00 for engineering design, field office and surveying services for the intersection of West Bear Creek Road and South Westmoreland Road; and authorizing the City Manager to sign the Task Order and any related documents on the City's behalf.

Parviz Pourazizian, Director of Planning and Development Services, introduced this item and answered Council's questions related to amounts allotted in the Master Agreement, number of phases, possible traffic light removal/ replacement and pole types, and temporary construction traffic lights.

Council Member Stephanie Hale made a motion to approve Resolution R-06-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and accepting Task Order No. 01A with Westfall Engineering, PLLC, in an amount not to exceed

\$228,900.00 for engineering design, field office and surveying services for the intersection of West Bear Creek Road and South Westmoreland Road; and authorizing the City Manager to sign the Task Order and any related documents on the City's behalf. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

4. Discussion and first reading of Ordinance O-03-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances, by amending Section 13.12.002 of Article 13.12 ("Drainage Utility System") of Chapter 13 ("Utilities") to adopt the City of Dallas Drainage Design Manual, September 2019 Edition and subsequent Editions, providing standard principles and practices for the design, construction and implementation of drainage facilities in the City of Glenn Heights.

Parviz Pourazizian, Director of Planning and Development Services, introduced and discussed this item.

5. Replat Case RP-01-25: Discussion and take action to approve a Replat Request regarding a 11.4832 acres tract of land, by virtue of the deeds recorded in Document Numbers 202200302209 and 202400047019 in the Deed Records of Dallas County, Texas, (D.R.D.C.T.), also including all of Lot 1, Block A, Rolke Greenhouse Addition, recorded in Document Number 202400017681 in the Plat Records of Dallas County, Texas (P.R.D.C.T.), S. Clark Survey, A-249, City of Glenn Heights, Dallas County, Texas, also known as 1908 South Hampton Road, Glenn Heights, Texas

Parviz Pourazizian, Director of Planning and Development Services, introduced this item, and answered Council's questions related to the facility entrance.

Council Member Laymon Lightfoot made a motion to approve a Replat Request regarding a 11.4832 acres tract of land, by virtue of the deeds recorded in Document Numbers 202200302209 and 202400047019 in the Deed Records of Dallas County, Texas, (D.R.D.C.T.), also including all of Lot 1, Block A, Rolke Greenhouse Addition, recorded in Document Number 202400017681 in the Plat Records of Dallas County, Texas (P.R.D.C.T.), S. Clark Survey, A-249, City of Glenn Heights, Dallas County, Texas, also known as 1908 South Hampton Road, Glenn Heights, Texas. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

6. Discussion and take action to appoint one (1) member to serve on the Citizens Police Advisory Committee to fill a vacancy in Place 4.

Chris Womack, Interim Chief of Police, introduced this item. Council Member Stephanie Hale nominated Matthew Chaffin.

Council Member Stephanie Hale made a motion to appoint Matthew Chaffin to serve on the Citizens Police Advisory Committee to fill a vacancy in Place 4. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

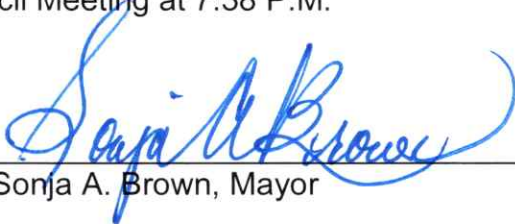
VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

ADJOURNMENT

Mayor Pro Tem Cornel Benford II made a motion to adjourn. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown adjourned the Council Meeting at 7:38 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 18th day of March 2025