

**MINUTES OF THE CHARTER REVIEW COMMISSION  
THE CITY OF GLENN HEIGHTS, TEXAS**

**JUNE 2, 2025**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 2<sup>nd</sup> day of June 2025, the Charter Review Commission of the City of Glenn Heights, Texas, met in the Family Life Center, located at 1932 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CHARTER REVIEW COMMISSIONERS IN ATTENDANCE:**

Christi Pierce, Chairperson  
Marcel Howard, Vice Chairperson  
Jackie Conner\*  
Joanne Frantzen  
Shelby Gooden  
Carolyn Kelley  
David Lewis  
Dona Mitchell  
Torrey Williams

*\*Commissioner Jackie Conner arrived at 7:15 P.M.*

**CHARTER REVIEW COMMISSIONERS ABSENT:**

Reginald Cook  
Cartney Slaughter  
Juanyce Wilson

**CITY COUNCIL:**

Travis Bruton \* Council Member, Place 3

**STAFF:**

Clifford Blackwell \* City Manager  
Brandi Brown \* City Secretary

**CALL TO ORDER**

Christi Pierce, Chairperson, called the Charter Review Commission Meeting to order at 7:01 P.M., with a quorum of the Commission present.

**PUBLIC COMMENT**

There were no Public Comments.

**AGENDA**

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Charter Review Commission Meeting – June 2, 2025

1. Discussion and take action to approve the Meeting Minutes of May 5, 2025, Charter Review Commission Meeting.

Vice Chairperson Marcel Howard made a motion to approve the Meeting Minutes of May 5, 2025, Charter Review Commission Meeting. Commissioner David Lewis made the second. The motion carried with the following record vote:

**VOTE 8 Ayes** – Pierce, Howard, Frantzen, Gooden, Kelley, Lewis, Mitchell, and Williams

2. Follow-up discussion and consideration of preliminary City Charter items to be reviewed, including identifying key sections that require updates or amendments to align with current city needs and regulations.

Commissioners provided the following Articles to consider for amendment: 1.02. Form of Government, and additional considerations for 2.03. Qualifications and 5.11. City Secretary. Commissioners removed the following items from consideration, 2.02. Prohibiting Holding or Running for Other Office, 5.10. Police Department, 6.02. Judge of the Municipal Court, 7.13. Independent Audit, 7.14. Purchase Procedure, and 13.01. Public Records of the City.

3. Discussion and consideration of the division of work, including the allocation of tasks, responsibilities, and timelines.


No discussion.

4. Discussion and take action on setting a meeting calendar for the Charter Review Commission.

The Charter Review Commission reconfirmed the following dates, June 9, 2025, and June 16, 2025. It was also requested that this item be placed on each Agenda for additional consideration if a Special Called Meeting is required.

## ADJOURNMENT

Chairperson Christi Pierce adjourned the meeting at 8:21 P.M.



Christi Pierce, Chairperson

Attest:

*Brandi Brown*

Brandi Brown, City Secretary

Passed and approved on the 9<sup>th</sup> day of June 2025