

**MINUTES OF THE  
GLENN HEIGHTS HOUSING FINANCE CORPORATION  
CITY OF GLENN HEIGHTS, TEXAS**

**DECEMBER 7, 2021**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 7<sup>th</sup> day of December 2021, the Board of Directors of the Glenn Heights Housing Finance Corporation of the City of Glenn Heights, Texas, met in a Regular Called Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**BOARD OF DIRECTORS:**

Harry A. Garrett	*	Director, President
Sonja A. Brown	*	Director, Place 1
Emma Ipaye	*	Director, Place 2
Travis Bruton	*	Director, Place 3
Alisha M. Brown	*	Director, Place 4
Shaunte L. Allen	*	Director, Place 5
Machanta Newson	*	Director, Place 6

The following Staff Members were present:

**STAFF:**

David Hall	*	General Manager
Marlon Goff	*	Assistant General Manager
Brandi Brown	*	Assistant Secretary
Phillip Conner	*	Finance Director

**CONSULTANT:**

Courtney Morris	*	City Attorney's Office
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**AGENDA**

1. Call to order.

Board President Harry A. Garrett called the Meeting to order at 6:52 P.M., with a quorum of the Board of Directors present.

2. Public Comments

There were no Public Comments

3. Consider approval of the Glenn Heights Housing Finance Corporation Board

Meeting Minutes of November 10, 2020.

Director Travis Bruton made a motion to approve the Glenn Heights Housing Finance Corporation Board Meeting Minutes of November 10, 2020. Director Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, and Newson

4. Consider Resolution R-01-21, a Resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, authorizing the General Manager to accept a transfer of funds in the amount of \$554,901.00 FROM GHHFC CODEV, LLC and directing the deposit of those funds into the Corporation General Fund as miscellaneous income; establishing an effective date.

Marlon Goff, Assistant General Manager, introduced this item and completed a presentation regarding Corporation revenues.

Director Sonja A. Brown made a motion to approve Resolution R-01-21, a Resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, authorizing the General Manager to accept a transfer of funds in the amount of \$554,901.00 FROM GHHFC CODEV, LLC and directing the deposit of those funds into the Corporation General Fund as miscellaneous income; establishing an effective date. Director Shaunte L. Allen made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, and Newson

5. Consider Resolution R-02-2021, a Resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, adopting the Glenn Heights Housing Finance Corporation operating budget for Fiscal Year 2021-2022, beginning October 1, 2021 and ending September 30, 2022 attached hereto as Exhibit A; providing that expenditures for said fiscal year shall be made in accordance with the budget as adopted; providing a repealing clause and providing for an effective date.

Marlon Goff, Assistant General Manager, introduced this item and completed a presentation regarding the Corporations contractual services, operating contingency, and business reserves.

Director Sonja A. Brown made a motion to approve Resolution R-02-2021, a Resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, adopting the Glenn Heights Housing Finance Corporation operating budget for Fiscal Year 2021-2022, beginning October 1, 2021 and ending September 30, 2022 attached hereto as Exhibit A; providing that expenditures for said fiscal year shall be made in accordance with the budget as adopted; providing a repealing clause and providing for an effective date. Director Shaunte L. Allen made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, and Newson

6. Consider Resolution R-03-21, a resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, authorizing the General Manager to execute any documentation necessary to make a donation, in the interest of the general welfare, in the amount of \$545,901 to the City of Glenn Heights, TX; establishing an effective date.

Marlon Goff, Assistant General Manager, introduced this item.

Mr. Goff answered the Board's questions related to where the funds would be used if they were not donated, and if they were donated, what fund balance they would be placed in.

Director Sonja A. Brown made a motion to approve Resolution R-03-21, a resolution of the Board of Directors of the Glenn Heights Housing Finance Corporation, authorizing the General Manager to execute any documentation necessary to make a donation, in the interest of the general welfare, in the amount of \$545,901 to the City of Glenn Heights, TX; establishing an effective date. Director Shaunte L. Allen made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, and Newson

#### **ADJOURNMENT**

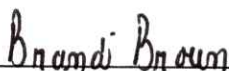
Director Shaunte L. Allen made a motion to adjourn. Director Travis Bruton made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, and Newson

Board President Harry A. Garrett adjourned the meeting at 7:03 P.M.

  
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Harry A. Garrett, President

Attest:

  
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Brandi Brown, Assistant Secretary  
Passed and approved on the 19<sup>th</sup> September 2023