

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

MARCH 19, 2024

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 19th day of March 2024, the City Council of the City of Glenn Heights, Texas, met in a Regular City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem, Place 2
Travis Bruton*	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

*Council Member Travis Bruton arrived at 7:19 P.M.

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks & Recreation Superintendent
Nick Bristow	*	Chief of Police
LaSheyla Jones	*	City Planner
Chad Moore	*	Deputy Fire Chief
Kathi Morgan	*	IT Administrator
Sherry Roberts	*	Finance Director
Andrew Waits	*	Utility Superintendent

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:00 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS

- Marvin Shields II, address on file: discussed issues regarding his water sewage and utility bill.

PROCLAMATIONS

Mayor Sonja A. Brown read the following Proclamation:

- National Surveyors Week, March 17-23, 2024

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Mayor Sonja A. Brown's Town Hall Meeting, March 21, 2024, 6:30 P.M., Glenn Heights Community Center, 1938-D South Hampton Road
- Glenn Heights Connect, March 22, 2024, 5:30 P.M. - 7:00 P.M., Kingston Meadows, intersection of Turn Bridge Drive and Whitaker Way

CONSENT AGENDA

1. Discuss and take action to approve the City Council Work Session Minutes of the February 27, 2024, Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the February 27, 2024, City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve the City Council Meeting Minutes of the March 5, 2024, City Council Meeting. (Brandi Brown, City Secretary)
4. Acknowledge receipt of the February 2024 Financial Reports. (Sherry Roberts, Finance Director)

Mayor Pro Tem Harry A. Garrett made a motion to approve Consent Agenda Items 1-4. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Garrett, Hale, Lightfoot, and Benford

AGENDA

1. Discussion to receive input from City Council regarding Fiscal Year 2023-2024 third quarter Community Engagement Events.

Clifford Blackwell, City Manager, introduced this item and completed a presentation regarding Fiscal Year 2023-2024 third quarter Community Engagement Events.

Mr. Blackwell answered Council's questions related to events surrounding Holiday Weekends, the Vendor Fair (listed as an Expo), event locations, and additional performances.

2. Presentation of the Glenn Heights Police Department Annual Crime Statistics Report.

Nick Bristow, Chief of Police, introduced this item and completed a presentation regarding information gathered through the National Incident Based Reporting System for crimes classified into two groups: Group A, which includes all felonies and some misdemeanors (homicide, robbery, burglary, assault, fraud, theft, etc.), and Group B, which includes misdemeanor offenses (traffic offenses, disorderly conduct, trespass, and DWI).

Chief Bristow answered Council's questions related to service calls, how Glenn Heights compared to surrounding City benchmarks, grants for Staff (namely the CARES Team Staff), and various assaults.

3. Discuss and take action on Resolution R-05-24, a Resolution of the City Council of the City of Glenn Heights, Texas, accepting the bid of and awarding a contract to QKB, Inc., in the amount of \$174,013.00, for the Victoria Drive Drainage Improvements Project; authorizing the city manager to execute the necessary documents for said services; and providing an effective date.

Keith Moore, Deputy City Manager, introduced this item and answered Council's questions related to the project budgeted amount and the bid of the chosen contractor.

Council Member Laymon Lightfoot made a motion to approve Resolution R-05-24, a Resolution of the City Council of the City of Glenn Heights, Texas, accepting the bid of and awarding a contract to QKB, Inc., in the amount of \$174,013.00, for the Victoria Drive Drainage Improvements Project; authorizing the city manager to execute the necessary documents for said services; and providing an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

4. Discuss and take action on Resolution R-06-24, a Resolution of the City Council of the City of Glenn Heights, Texas, Task Order No. 4 with Dikita Engineering in an amount not to exceed \$264,254.00 for engineering design services for the East Bear Creek Road Water and Wastewater Mains Relocation Project from the Interstate Highway 35-E Frontage Road to a point East of the Hampton Road intersection; authorizing the City Manager to sign the task order and any related documents on the City's behalf; and providing an effective date.

Keith Moore, Deputy City Manager, introduced this item and answered Council's questions related to project timelines.

Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-06-24, a Resolution of the City Council of the City of Glenn Heights, Texas, Task Order No. 4 with Dikita Engineering in an amount not to exceed \$264,254.00 for engineering design services for the East Bear Creek Road Water and Wastewater Mains Relocation Project from the Interstate Highway 35-E Frontage Road to a point East of the Hampton Road intersection; authorizing the City Manager to sign the task order and any related documents on the City's behalf; and providing an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

DEPARTMENTAL REPORTS

1. Planning and Development Services, Parviz Pourazizian, Director

A. Zoning Land Use Chart

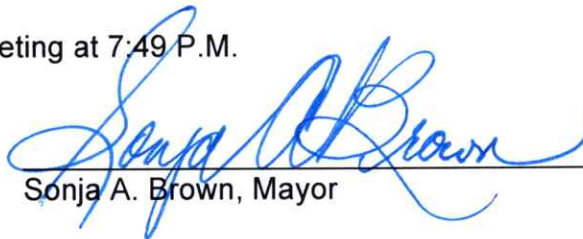
Mayor Sonja A. Brown announced that this item would be tabled until the next Council Meeting.

ADJOURNMENT

Council Member Cornel Benford II made a motion to adjourn. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

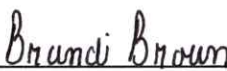
VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 7:49 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 2nd day of April 2024