

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

JANUARY 9, 2024

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 9th day of January 2024, the City Council of the City of Glenn Heights, Texas, met in a Regular City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem, Place 2
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks & Recreation Superintendent
Nick Bristow	*	Chief of Police
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning & Development Services
Nick Williams	*	Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:07 P.M., with a quorum of the City Council present.

INVOCATION

Pastor Kevin Taylor, Harvest of Praise Ministry, delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS

- Richard Harvey, address on file: discussed a leaking fire hydrant and issues it had caused, and requested repair.
- Mayor Pro Tem Harry A. Garrett, thanked the Council for their support during his absence.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- Martin Luther King Jr. Day, January 15, 2024

EVENTS

Mayor Sonja A. Brown announced the following Events:

- DeSoto State Championship Parade and Pep Rally, hosted by DeSoto ISD and the Cities of DeSoto and Glenn Heights, January 13, 2024, 11:00 A.M., Parade Route: 224 Amber Ln., west to Hampton Road, north to Eagle Drive, and then west to 600 Eagle Drive at the Chris Dyer Gymnasium
- State of the City Address, January 20, 2024, 9:00 A.M., Glenn Heights Community Center, 1938-D South Hampton Road, Glenn Heights, Texas 75154
- Groundbreaking Ceremony - Glenn Heights All Abilities Park, January 20, 2024, 11:00 A.M., Glenn Heights City Hall, 1938-C South Hampton Road, Glenn Heights, Texas 75154
- Glenn Heights Fire Department Push-In Ceremony, January 23, 2024, 5:30 P.M., Glenn Heights Fire Station, 1938-B South Hampton Road, Glenn Heights, Texas 75154

CONSENT AGENDA

1. Discuss and take action to approve the City Council Work Session Minutes of the December 5, 2023, Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the December 5, 2023, City Council Meeting. (Brandi Brown, City Secretary)
3. Acknowledge receipt of the November 2023 Financial Reports. (Sherry Roberts, Finance Director)
4. Plat Case FP-015-23: Discuss and take action to approve a Replat Request by DJ Jarratt, on behalf of RGH Assets, LLC for Sagebrush Nursery Addition, for a total of approximately 10.30 acres being comprised of 5.14 acres in the Samuel Clark Survey Abstract No. 249, Lot 1, Block A, Sagebrush Nursery Addition, recorded in Volume 99999997050, Page 166 and 5.16 acres situated in the Samuel Clark Survey Abstract No. 249, Tract 2 of the Sagebrush Nursery Addition, recorded as Document Number

202200302209, both in the City of Glenn Heights, Dallas County and being recorded in the Deed Records of Dallas County Texas. (Parviz Pourazizian, Director of Planning & Development Services)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-4. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

AGENDA

1. Discuss and take action on the Youth Advisory Committee.

Council Member Travis Bruton briefly introduced this item.

Council Member Travis Bruton made a motion to begin advertising the Youth Advisory Committee and application, and accepting applications February 1, 2024, through May 31, 2024, to make selections for the Committee in June or July, for the Youth Advisory Committee be activated August 1, 2024, and that the proposed application discussed include a Grade Point Average request. Mayor Sonja A. Brown amended the motion to include language regarding minimum words required for question number four. Council Member Travis Bruton accepted the amendment. Mayor Pro Tem Harry A. Garrett made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

2. Discuss and first reading of Ordinance O-15-23, an Ordinance of the City Council of the City of Glenn Heights, Texas repealing and replacing Article 1.09, Code of Ordinances, City of Glenn Heights, Texas adopting a City Seal or Logo, providing for the authorized use of the City Seal or Logo, providing a repealing clause; providing a severability clause; and providing an effective date.

Keith Moore, Deputy City Manager, introduced this item and completed a brief presentation regarding the history and modification of the City Logo.

3. Discuss and first reading of Ordinance O-04-24, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Glenn Heights Code of Ordinances, by amending Appendix A "Fee Schedule" at Article A12.000 "Parks and Recreation" at Section A12.001 "Parks and Recreation" at Subsection (C) "Community Center Membership Fees"; providing a severability clause; and providing an effective date.

Clifford Blackwell, City Manager, introduced this item and discussed why the Ordinance addressed Employee/Staff usage fees, and Council Member Cornel Benford II discussed how the Ordinance would modify Membership Fees related to City Council's immediate family members.

4. Discuss and first reading of Ordinance O-03-24, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances, Exhibit 14A "Zoning Ordinance", Article IX "Zoning Districts", Section 4 "Overlay and Special Districts" at Subsection IX.4.2 "PD-Planned Development District" by amending section C "Planned Development Requirements"; providing a penalty clause; providing a severability clause; providing a repealing clause; and providing an effective date.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item and completed a brief presentation regarding Zoning District requirements.

Mr. Pourazizian answered Council's questions related to what types of zoning this item would affect and if/when items would still go to Council.

5. Discussion to receive input from City Council regarding Fiscal Year 2023-2024 2nd Quarter Community Engagement Events.

Clifford Blackwell, City Manager, introduced this item and completed a brief presentation regarding Fiscal Year 2023-2024 2nd Quarter Community Engagement Events.

Mr. Blackwell answered Council's questions related to the planning of a Small Business Expo.

6. Discuss and take action to approve Resolution R-01-24, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City Manager to sign an Intergovernmental Cooperative Purchasing Agreement with Region 8 Education Service Center for the Interlocal Purchasing System ("TIPS") Program; and providing an effective date.

Sherry Roberts, Director of Finance, introduced this item and discussed the benefits of the Interlocal Purchasing System ("TIPS") Program.

Mrs. Roberts answered Council's questions related to the financial impacts and the time joining the TIPS Program would save Staff, as well as the RFP and RFQ processes.

Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-01-24, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City Manager to sign an Intergovernmental Cooperative Purchasing Agreement with Region 8 Education Service Center for the Interlocal Purchasing System ("TIPS") Program; and providing an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

7. Discuss and take action electing a Mayor Pro Tem.

Brandi Brown, City Secretary, introduced this item.

Council Member Laymon Lightfoot nominated Mayor Pro Tem Harry A. Garrett to be reelected. Council Member Cornel Benford II made the second. Council Member Travis Bruton nominated himself. Council Member Sherron Mosley made the second.

After private voting, Mayor Pro Tem Harry A. Garrett received four (4) votes and Council Member Travis Bruton received two (2) votes.

Council Member Laymon Lightfoot made a motion to name Harry A. Garrett Mayor Pro Tem. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

DEPARTMENTAL REPORTS

1. Planning & Development Services

Parviz Pourazizian, Director of Planning & Development Services, discussed the City's proposed Comprehensive Plan and the International Code Council (ICC), and provided updates on the Paradise Estates and Stewart Farms Development Projects.

2. Parks & Recreation Department

Barrett Albright, Parks & Recreation Superintendent, discussed future programming for the Parks and Recreation Department and the implementation of Active Net.

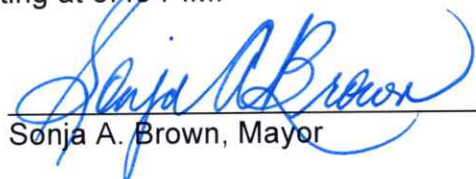
Mr. Albright answered Council's questions related to Active Net and other similar systems, forms of payment accepted, the placement of computers in the Youth Room, and popular programming currently in place. He also received feedback from Council regarding programs they would like to see implemented.

ADJOURNMENT

Council Member Cornel Benford II made a motion to adjourn. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 8:43 P.M.



Sonja A. Brown, Mayor

Attest:

Brandi Brown
Brandi Brown, City Secretary
Passed and approved on the 6th day of February 2024