

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

APRIL 16, 2024

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 16th day of April 2024, the City Council of the City of Glenn Heights, Texas, met in a Regular City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem, Place 2
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Cornel Benford II	*	Council Member, Place 6

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Keith Moore	*	Deputy City Manager
Nick Bristow	*	Chief of Police
LaSheyla Jones	*	City Planner
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning & Development Services
Sherry Roberts	*	Finance Director
Andrew Waits	*	Utility Superintendent
Nick Williams	*	Fire Chief

CONSULTANT:

Autumn Keefer	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:36 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS

- Olga Esparza – address on file: discussed drainage issues in her neighborhood/ at her property.
- Dewayne Wright – address on file: discussed drainage issues in his neighborhood/ at his property.
- Kenya Runnels address on file: discussed drainage issues in her neighborhood/ at her property.
- Vanessa Banegas – address on file: discussed drainage issues in her neighborhood/ at her property.

PROCLAMATIONS

Mayor Sonja A. Brown read the following Proclamations:

- Arab American Heritage Month, April 2024
- National Child Abuse Prevention Month, April 2024
- National Sexual Assault Awareness and Prevention Month, April 2024
- National Safe Digging Month, April 2024

EVENTS

Mayor Sonja A. Brown announced the following Event:

- Glenn Heights Connect, April 26, 2024, 5:30 P.M. - 7:00 P.M., Meadow Creek Estates, intersection of Mourning Dove Drive and Blue Quail Run

CONSENT AGENDA

Council Member Travis Bruton requested to remove Consent Agenda Items 2 for discussion.

1. Discuss and take action to approve the City Council Meeting Minutes of the April 2, 2024, City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve the Budget Calendar for Fiscal Year 2024- 2025. (Sherry Roberts, Finance Director)

Mayor Pro Tem Harry A. Garrett made a motion to approve Consent Agenda Items 1 and 2. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Hale, and Benford

2. Acknowledge receipt of the March 2024 Financial Reports.

Sherry Roberts, Finance Director, answered Council's questions related to the water and sewer budget, revenues, disconnects, late fees, and adjustment timeframes.

Council Member Travis Bruton made a motion to approve Consent Agenda Item 2. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Hale, and Benford

AGENDA

1. Site Plan Case SP-001-24: Discuss and take action on a Site Plan request for the remainder of Lots 1 through 5 and Lot 6, Block C, Willow Run Addition, as recorded in Volume 12, Page 289, Plat Records, Dallas County, Texas, the same being 7.602 acres out of the James Porter Survey, Abstract No. 1129, and out of the William P. Holman Survey, Abstract No. 619, Glenn Heights, Dallas County, Texas, and generally located at the northwest corner of E. Bear Creek Road and IH 35. Bannister Engineering has submitted the site plan request on behalf of Sanabel Investment, LP.

Parviz Pourazizian, Director of Planning and Development Services, introduced this item and answered Council's questions related to Planning and Zoning and City Council Body denials, ministerial duties, and adding requirements and options.

Mayor Pro Tem Harry A. Garrett made a motion to approve a Site Plan request for the remainder of Lots 1 through 5 and Lot 6, Block C, Willow Run Addition, as recorded in Volume 12, Page 289, Plat Records, Dallas County, Texas, the same being 7.602 acres out of the James Porter Survey, Abstract No. 1129, and out of the William P. Holman Survey, Abstract No. 619, Glenn Heights, Dallas County, Texas, and generally located at the northwest corner of E. Bear Creek Road and IH 35. Bannister Engineering has submitted the site plan request on behalf of Sanabel Investment, LP. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Garrett, Mosley, Bruton, and Benford

1 Nay – Hale

2. Discuss and take action on Resolution R-08-24 a Resolution of the City Council of the City of Glenn Heights, Texas, approving the purchase of a Falcon Patcher 4-ton Asphalt Recycler from Kirby Smith Machinery, Inc., in an amount not to exceed \$64,500.00; authorizing the issuance of purchase orders pursuant to this approval; and providing an effective date.

Andrew Waits, Public Works Superintendent, introduced this item and answered Council's questions related to why the vehicle was chosen, if the City currently has a similar vehicle, equipment lifecycle, effectiveness of patchwork, areas to be patched.

Council Member Travis Bruton made a motion to approve Resolution R-08-24 a Resolution of the City Council of the City of Glenn Heights, Texas, approving the purchase of a Falcon Patcher 4-ton Asphalt Recycler from Kirby Smith Machinery, Inc., in an amount not to exceed \$64,500.00; authorizing the issuance of purchase orders

pursuant to this approval; and providing an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Hale, and Benford

3. Discuss and take action on Resolution R-09-24 a Resolution of the City Council of the City of Glenn Heights, Texas, accepting the bid of and awarding a contract to QKB, Inc., in the amount of \$520,050.00, for the FY 2024 Miscellaneous Concrete Repairs – Various Locations Project; authorizing the City Manager to execute the necessary documents for said services; and providing an effective date.

Andrew Waits, Public Works Superintendent, introduced this item and answered Council's questions related to project timeframes and where repairs would be made.

Council Member Stephane Hale made a motion to approve Resolution R-09-24 a Resolution of the City Council of the City of Glenn Heights, Texas, accepting the bid of and awarding a contract to QKB, Inc., in the amount of \$520,050.00, for the FY 2024 Miscellaneous Concrete Repairs – Various Locations Project; authorizing the City Manager to execute the necessary documents for said services; and providing an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Hale, and Benford

DEPARTMENTAL REPORTS

1. Police and Fire Departments

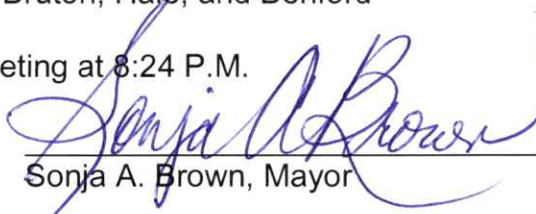
- A. Nick Bristow, Chief of Police, and Nick Williams, Fire Chief, provided an update on the Public Safety Academy.

ADJOURNMENT

Council Member Cornel Benford II made a motion to adjourn. Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Hale, and Benford

Mayor Sonja A. Brown adjourned the meeting at 8:24 P.M.


Sonja A. Brown, Mayor

Attest:

Brandi Brown

Brandi Brown, City Secretary

Passed and approved on the 21st day of April 2024