NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, AUGUST 13, 2024, 7:00 P.M.
SPECIAL CALLED CITY COUNCIL MEETING

Notice is hereby given that the City Council of the City of Glenn Heights, Texas will hold a Special Called City Council Meeting on Tuesday, August 13, 2024, beginning at 7:00 P.M., in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at https://www.glennheightstx.gov/129/Agendas-Minutes.

This City Council Meeting will be live-streamed at https://www.glennheightstx.gov/229/City-Council-Meeting-Videos.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

PROCLAMATION

- Commemoration of the Glenn Heights Professional Fire Fighters Association, IAFF Local 4400's, 20 Years of Service in the City of Glenn Heights

AGENDA

1. Presentation and discussion regarding Public Sector Personnel Consultants' (PSPC) Employee Compensation Study. (Jaynice Porter-Brathwaite, Human Resources Director)
2. Formal Presentation of the City Manager's Proposed Fiscal Year 2024-2025 Budget for the City of Glenn Heights, in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget. (Clifford Blackwell, City Manager)

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938-C South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Saturday, August 10, 2024.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

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Brandi Brown, City Secretary

PROCLAMATION

Office of the Mayor ▪ City of Glenn Heights
Commemoration of the Glenn Heights Professional Fire Fighters Association, IAFF Local 4400's, 20 Years of Service in the City of Glenn Heights

WHEREAS, the International Association of Fire Fighters was chartered on February 28, 1918, to bring firefighters together to advocate for better wages, benefits, working conditions and improved safety for its union members; and

WHEREAS, the Glenn Heights Professional Fire fighters Association, Local 4400, was chartered with the IAFF on September 1, 2004. The Glenn Heights Professional Fire Fighters Association exemplifies the most time-honored American ideals of public service and protecting the citizens of our community from tragedy on the home front; and

WHEREAS, the Glenn Heights Professional Fire Fighters Association, IAFF Local 4400 members are highly trained and dedicated individuals who demonstrate daily an extraordinary caliber of character in the face of danger and selflessly donate their time and energy assisting charitable organizations including supporting the battle against muscular dystrophy and breast cancer; and

WHEREAS, the Glenn Heights Professional Fire Fighters Association, IAFF Local 4400 members have worked hand in hand with the City for 20 years to serve the citizens and better the community. The Local 4400 members hail from all walks of life – they are our mothers, fathers, brothers, sisters, aunts, uncles, grandparents, neighbors and friends. They protect us without wanting of recognition or reward. In our time of need, they are there with courage, compassion, and loyalty. They are the essence of the true meaning of community.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, along with the City of Glenn Heights City Council, do hereby encourage all citizens to recognize our local firefighters and members of the Glenn Heights Professional Fire Fighters Association, IAFF Local 4400 members, for their courage, selfless service, and sacrifice for 20 years.

IN WITNESS THEREOF, I have set my hand and caused the Seal of the City of Glenn Heights to be affixed this 13th day of August 2024

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Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas

AGENDA SUMMARY SHEET
August 13, 2024

AGENDA, ITEM 1

Presentation and discussion regarding Public Sector Personnel Consultants' (PSPC) Employee Compensation Study. (Jaynice Porter-Brathwaite, Human Resources Director)

Motion	
Second	
For	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Against	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Abstain	
Approve/ Deny/ Table	

Survey Results and FY 2025 Compensation Planning

FINDINGS AND RECOMMENDATIONS

PUBLIC SECTOR
PERSONNEL CONSULTANTS

Compensation Studies

<u>Purpose</u>

- Surveys are conducted to determine an employer’s competitive position in the market.
- Data is often utilized to assist with budgeting and to ensure pay offerings allow an employer to attract and retain talent.

<u>Application</u>

- Data can be used to develop pay plans that are consistent, sustainable, defensible.
- Can assist with the creation or reinforcement of compensation strategy or policy.

Compensation Survey Scope

Scope

- PSPC performed a base pay compensation survey of the City’s classifications.

Additional Methodology Notes

- Survey job comparisons are made at the job description level.
- Pay structure comparisons at grade Midpoint for civilian, Entry and Top Out also for Police and Fire.
- Midpoint is the most reliable comparison when surveying civilian pay grade values as the grade widths from Entry to Top vary from City to City.

External Comparators and Data Sources

Balch Springs	Mansfield
Cedar Hill	Midlothian
Duncanville	Red Oak
Forney	Rowlett
Grand Prairie	Waxahachie
Lancaster	

- Data also reported on private sector using Economic Research Institute's Salary Assessor for the immediate area for positions that have portability between the public and private sectors.

Survey Example

Glenn Heights Job Class	Survey Job Class	Participant Organization	Glenn Heights Midpoint	External Midpoint	Variance	
					$	%
Code Compliance Officer			$53,003	$57,393	-$4,390	-7.65%
	Code Enforcement Officer	Red Oak		$63,839		
	Code Enforcement Officer	Forney		$63,245		
	Code Enforcement Officer	Waxahachie		$61,703		
	Code Compliance Officer	Lancaster		$61,433		
	Code Compliance Officer	Mansfield		$57,993		
	Compliance Officer	Grand Prairie		$55,658		
	Code Enforcement Officer	Rowlett		$54,958		
	Code Enforcement Officer	DeSoto		$54,900		
	Neighborhood Services Officer	Duncanville		$54,557		
	Code Enforcement Officer	Midlothian		$53,700		
	Code Enforcement Officer	Cedar Hill		$49,343		
		Balch Springs		-		
			Public Sector Rate:	$57,393		

Survey Example

Glenn Heights Job Class	Survey Job Class	Participant Organization	Glenn Heights Midpoint	External Midpoint	Variance	
					$	%
Communications Officer			$53,003	$59,032	-$6,029	-10.21%
	Dispatcher	Mansfield		$67,134		
	Emergency Communications Specialist	Grand Prairie		$66,120		
	911 Dispatchers	Waxahachie		$61,703		
	Communications Officer	Midlothian		$58,708		
	911 Dispatchers	Lancaster		$57,932		
	Communications Officer	Forney		$53,984		
	Communications Officer	Rowlett		$53,903		
SW Regional Comm Center	Dispatcher I	DeSoto		$52,774		
		Balch Springs		-		
	No Match	Cedar Hill		-		
	No Match	Duncanville		-		
	No Match	Red Oak		-		
			Public Sector Rate:	$59,032		

Survey Example

Glenn Heights Job Class	Survey Job Class	Participant Organization	Annual	
			Min	Max
Police Officer			$60,000	$65,967
	Police Oficer	Grand Prairie	$79,480	$106,603
	Police Officer/Sr Police Officer	Cedar Hill	$75,500	$94,690
	Police Officer	Waxahachie	$74,982	$94,876
	Police Officer Certified	DeSoto	$76,500	$91,113
	Police Officer	Mansfield	$73,000	$93,168
	Police Officer	Lancaster	$73,969	$92,158
	Police Officer	Rowlett	$69,487	$96,313
	Police Officer	Midlothian	$70,034	$92,186
	Police Officer Certified	Forney	$70,029	$89,376
	Police Officer	Duncanville	$67,000	$90,000
	Police Officer	Red Oak	$66,985	$81,498
		Balch Springs		
		Average Entry / Top	$72,451	$92,907
		Variance Entry / Top	-17.19%	-29.00%

Survey Example

Glenn Heights Job Class	Survey Job Class	Participant Organization	Annual	
			Min	Max
Firefighter/Paramedic			$60,000	$70,166
	Firefighter	Grand Prairie	$78,492	$100,752
	Firefighter/Paramedic	Rowlett	$80,299	$91,682
	Firefighter/Paramedic	Cedar Hill	$73,727	$92,923
	Firefighter/Paramedic	DeSoto	$74,460	$88,683
	Firefighter/Paramedic	Midlothian	$69,809	$88,329
		Balch Springs		
	No Match	Duncanville		
	No Match	Forney		
	No Match	Lancaster		
	No Match	Mansfield		
	No Match	Red Oak		
	No Match	Waxahachie		
		Average Entry / Top	$75,357	$92,474
		Variance Entry / Top	-20.38%	-24.12%

Survey Findings

Pay grade Comparisons

- Civilian Pay grades are more than -5% below Market for 54% of jobs.
- Police and Fire pay grades are -20% to -30% below Market for all ranks.

- **PSPC surveyed:**
  - **60+ Glenn Heights jobs**
  - **Salary grade midpoints for civilian**
  - **Entry and Top for Public Safety**

Survey Results	Number of Positions	Percentages of Positions
More than 5% Below Market	**28**	**54%**
Comparable – Within 5% of Market	**20**	**38%**
More than 5% Ahead of Market	**4**	**8%**

Applying the Findings

Implementing Study Recommendations

- A new Grade and Step Table has been designed and civilian jobs placed on pay grades using available market data and internal alignment.
- Adjustments to Police and Fire pay tables have been modeled to catch up to market.

Implementation Costs

- The estimated cost of proposed Civilian grade placements is $350,000 plus benefits.
- Adjustments to Police and Fire pay tables range from $855,000 plus benefits to $1,220,000 plus benefits, depending if the City can reach average or within 10% of average.

Future Budgeting Recommendations to Remain in Market

- Continue to provide any planned increases, step increases etc for all positions.

AGENDA SUMMARY SHEET
August 13, 2024

AGENDA, ITEM 2

Formal Presentation of the City Manager's Proposed Fiscal Year 2024-2025 Budget for the City of Glenn Heights, in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget. (Clifford Blackwell, City Manager)

Motion	
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Approve/ Deny/ Table	

FY 2023-24 Budget & Tax Rate Presentation

CLIFFORD BLACKWELL

CITY MANAGER

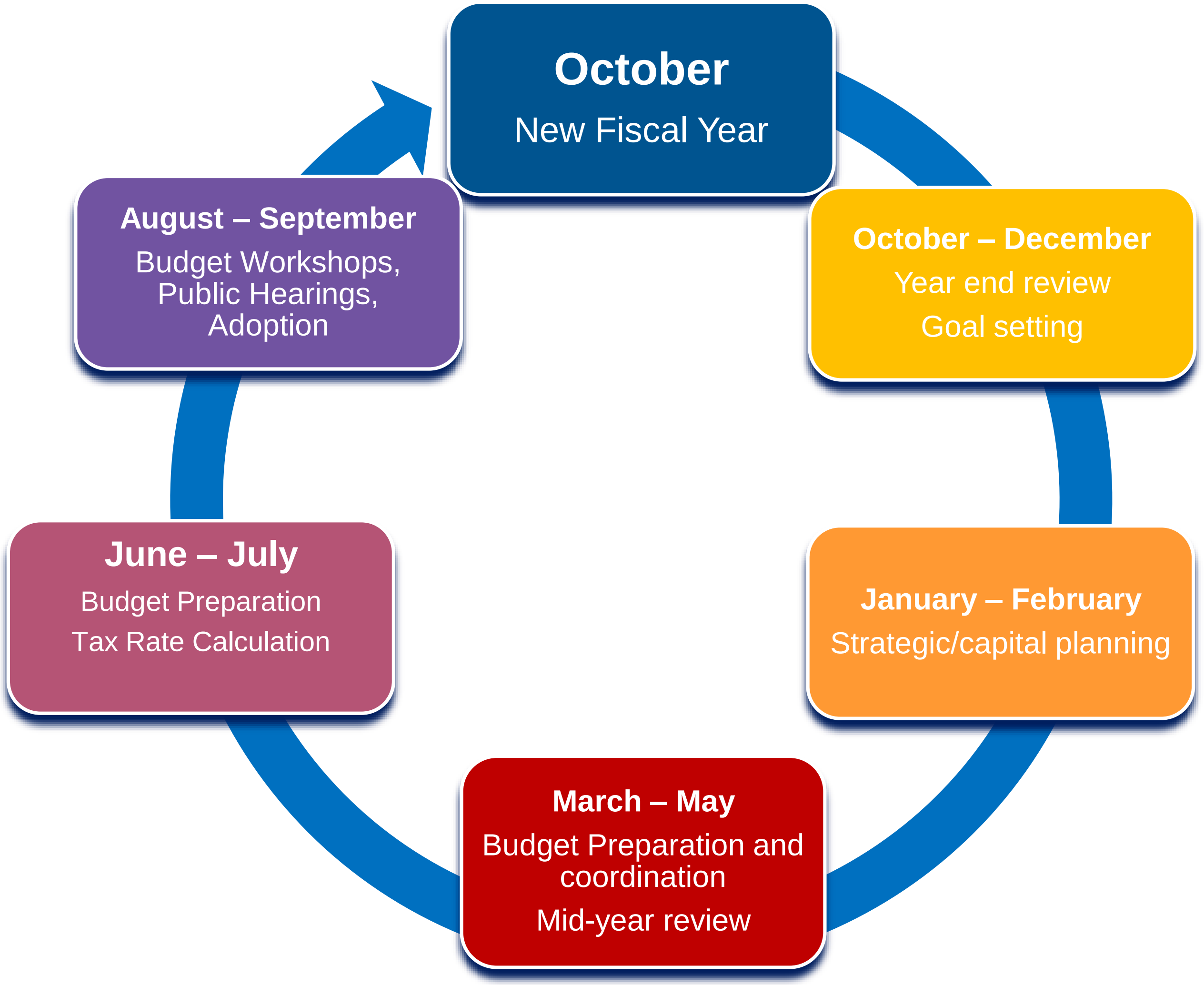
AUGUST 13, 2024

The Agenda for Today

Discussion Topics

- Budget Process
- Overview
- Tax Rate
- Major Operating Funds
- Capital Improvement Projects
- Supplemental Requests
- Feedback

Budget Process



WHY IS IT IMPORTANT?

- **THE LAW REQUIRES IT….**
  - **Chapter 102 – Local Government Code**
    - Sec. 102.002 Budget officer shall prepare each year a municipal budget to cover to the proposed expenditures of the municipal government for the succeeding year.
    - Sec. 102.006 The governing body … shall hold a public hearing on the proposed budget … shall set the hearing date …. shall provide for public notice of the hearing.
    - Sec. 102.007 The governing body shall take action to adopt the budget by record vote.
  - **Chapter 26.04 – Tax Code**
    - Sec. 26.01 Chief appraiser certifies tax roll by July 25.
    - Sec. 26.04 Submit certified tax roll to the governing body
    - Sec. 26.04 Defines No-New Revenue Rate and Voter-Approval Rate calculations as well as submit both rates to the governing body

GOVERNMENTAL FUND TYPES

OPERATING FUNDS	**$25,539,981**
General Fund	53.4%
Water and Sewer Fund	39.0%
Debt Fund	5.5%
Drainage Fund	1.7%
Court Technology	< 1%
Court Security	< 1%
E911 Wireless	< 1%

CAPITAL FUNDS	**$12,802,578**
2016 GO Bond	34.0%
Grants Fund	24.5%
ARPA Fund	15.6%
Water/Sewer Impact	9.9%
Street Impact	7.0%
Capital Projects Fund	5.0%
Park Development	4.3%
Water Capital Projects Fund	<1%

Budget Overview

TWO PROPOSED BUDGETS

OPERATING BUDGET (ALL FUNDS):

- **REVENUES $26,590,325**
- **EXPENDITURES $25,539,981**

$ 1,050,344 Surplus

CAPITAL IMPROVEMENT (ALL FUNDS):

- **REVENUES $ 6,949,783**
- **EXPENDITURES $12,802,286**

($ 5,852,503) Use of Fund Balance

What are the Residents Getting?

- Sustained service levels across all Departments (no decrease in staff nor quality of services)
  - Enhanced commitment to Public Works
  - Expanding police presence in the schools
  - Furthering the commitment to sole-source paramedic program
- Enhanced approach towards economic development
- Commitment to a more efficient codification system, as well as a more efficient use of the council chambers
- Investment in information technology software licensing as well as additional hardware
- Investment in software that will improve customer service while addressing inefficiencies within Utility Billing and Municipal Court
- Expansion of the city's mass notification system
- Allocation of additional resources for concrete repairs, equipment, training, vehicle maintenance

What are the Residents Getting?

- Finish out of major capital projects that are currently work-in-progress:
  - All Abilities Park completion
  - Top of the Hills, Pavement improvement
  - Top of the Hills, Drainage improvement
- ROW acquisition and utility relocations (E Bear Creek Road Expansion Project)
- Replacement of the Outdoor Warning Siren system
- Infiltration and Inflow Study
- Upgrade water and wastewater lines (Cinnamon Springs)
- Upgrade water line (Lin Dell Estates)
- Investment/Commitment towards remodeling old city facilties

TAX RATE & APPRAISAL VALUES

Property Tax Rate

The Tax Rate comprises of 2 components:

- **Maintenance & Operations Rate**
  - **Used to fund the operational cost associated with the General Fund.**

- **Interest & Sinking Rate**
  - **Used to fund all [property] tax supported debt service**

CURRENT TAX RATE

M & O RATE	$0.481680
I & S RATE	$0.083049
TOTAL TAX RATE	$0.564729

Tax Rate Calculation

Property Tax Rates are Calculated as follows:

TAX LEVY ÷ NET TAXABLE VALUE × $100
ASSESSED VALUE = TAX RATE

No-New Revenue Rate Calculation

2023 Taxable Value		**1,662,789,958**
Values lost due to court appeals		8,171,020
Taxable values subject to appeal as of July 25		600,000
Values lost - first qualified exemptions		(14,396,134)
Values lost - first qualified ag/timber/rec exempt		(171,680)
2023 Adjusted Taxable Value		**1,656,993,164**
2023 Adopted Tax Rate	**$0.564729**	
2023 Adjusted Tax Levy		**$9,357,521**
Add back any refunds given for preceding tax year		78,089
Total 2023 Adjusted Tax Levy		**$9,435,609.93**

2024 Taxable Value	**1,783,719,079**
Values under ARB protest	23,363,291
Remove New Construction Values	(83,762,524)
2024 Adjusted Taxable Value	**1,723,319,846**
Target Levy	**$9,435,609.93**

Target Levy ÷ 2024 Adj Tax Value X $100 =

No-New Revenue (NNR) = $ 0.547525

Voter Approval Rate Calculation

2023 M&O Tax Rate	**$0.481680**	
2023 Adjusted Taxable Value (w/o exemptions)		1,671,560,978
2023 Adjusted M&O Levy		$8,051,575
Refunded M&O taxes for years preceding 2022		$65,482
Total Adjusted M&O Levy		**$8,117,057**
2023 Adjusted Taxable Value		1,723,319,846
NNR M&O Rate (Unadjusted)		$0.471012
2024 Voter Approval M&O rate + 3.5% increase		**$0.487497**

FY2024-25		
Tax Supported Debt Amount		**1,400,318**
Anticipated Collection	**100.00%**	**1,400,318**
2024 Total Tax Value		**1,807,082,370**
Debt Rate Calculation		**0.077518**
2024 New M&O Rate		**$0.487497**
2024 M&O + Debt Rate = VAR		**$0.565015**

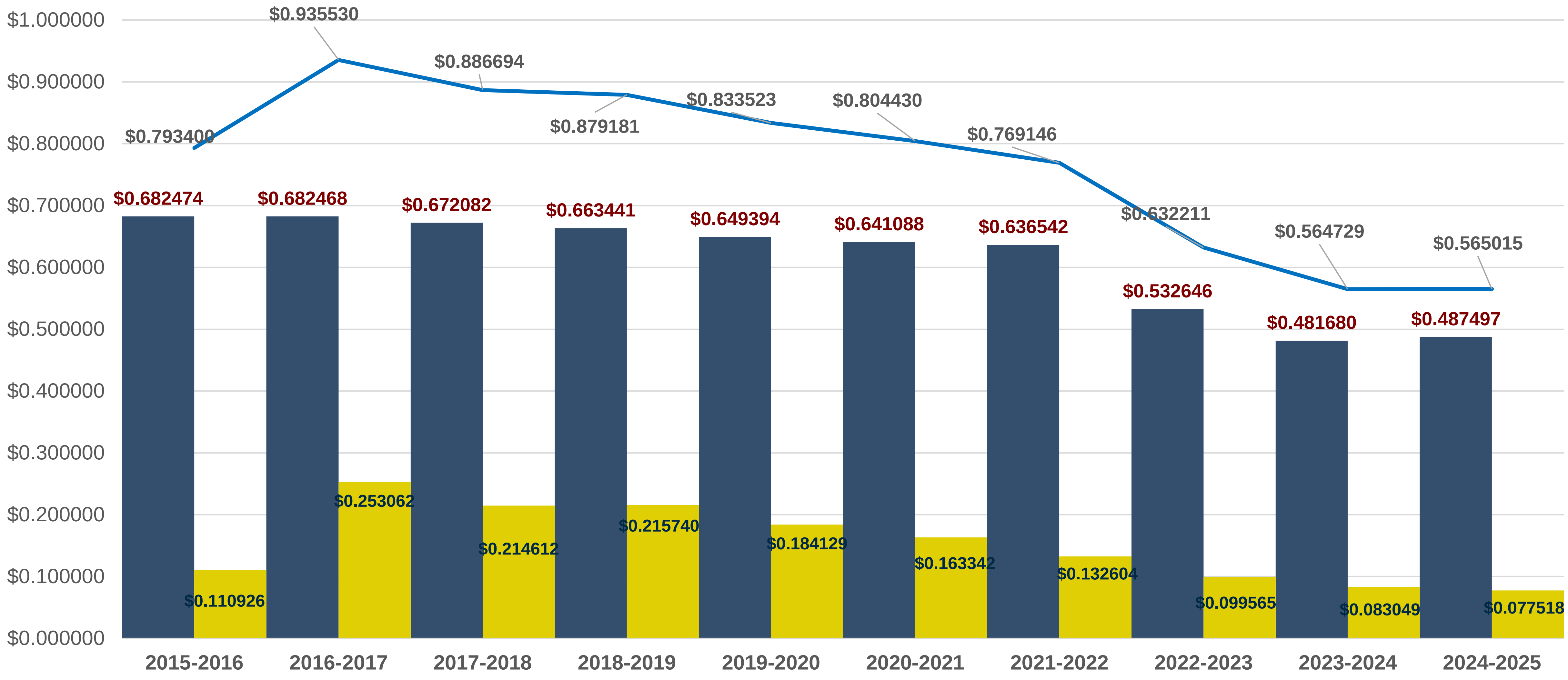
PUBLISHED TAX RATES Per Sec. 26.04 Tax Code

No-New Revenue	$0.547525 per $100 AV
Voter Approval Rate	$0.565015 per $100 AV
De Minimis Rate	$0.576198 per $100 AV
Proposed Tax Rate	$0.565015 per $100 AV

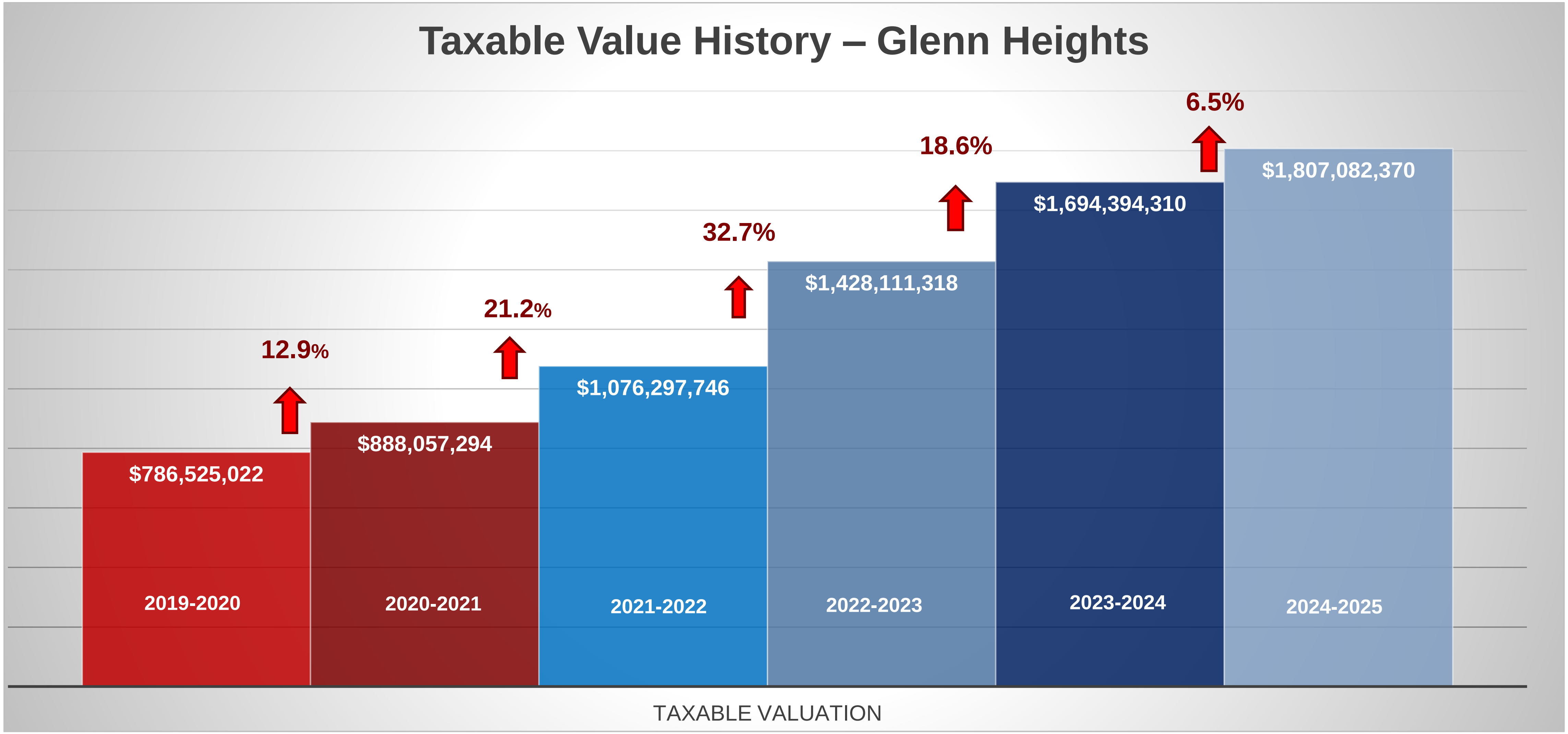
Average Residential Tax Levy Comparison

	2023 AVG RES VAL	2023 LEVY 0.564729	Levy Δ	ARV Δ	2024 AVG RES VAL	2024 LEVY 0.565015
Dallas	$256,890	$1,451	$96.50	6.60%	$273,839	$1,547
Ellis	$280,985	$1,587	$56.37	3.50%	$290,820	$1,643
Total	**$268,938**	**$1,519**	**$76.44**	**4.98%**	**$282,330**	**$1,595**

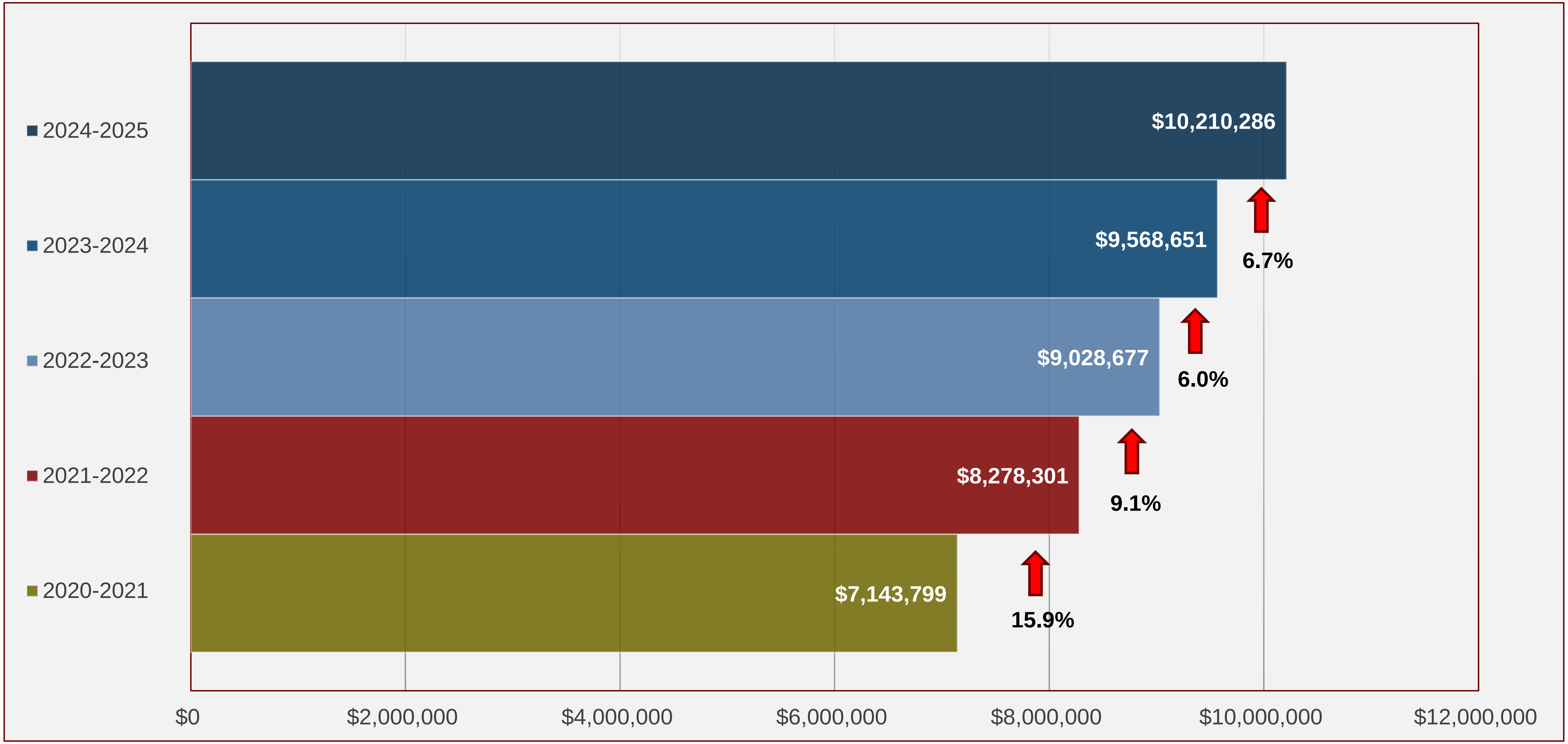
10-YR TAX RATE HISTORY



APPRAISAL VALUES



Tax Levy History



MAJOR OPERATING FUNDS

GENERAL FUND/ WATER FUND/ DRAINAGE FUND

GENERAL FUND

The General Fund is the general operating fund for the City. It is used to account for all financial resources except those required to be accounted for in other funds, such as the Water and Sewer Fund or Special Revenue Funds. All general tax revenues and other receipts that are not allocated by law or otherwise restricted to other funds are accounted for in this fund.

- Administration
- Council
- Police/Fire
- Streets
- Parks/Recreation

General Fund Summary

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Actual	2023-24 Budget	2024-25 Operating Budget
REVENUES	**11,461,538**	**11,044,532**	**11,682,928**	**13,116,097**	**12,048,398**	**12,955,682**	**13,951,535**
EXPENSES	**8,380,168**	**8,066,358**	**14,114,911**	**10,812,724**	**9,570,422**	**12,691,557**	**13,650,091**
Net Positior	3,081,370	2,978,174	(2,431,983)	2,303,373	2,477,976	264,125	301,444
BEG BAL:	3,179,353	6,260,723	9,238,897	6,806,914	9,110,287		*9,691,822
END. BAL:	**6,260,723**	**9,238,897**	**6,806,914**	**9,110,287**	**11,588,263**		**9,993,266**
Days in Res	311	438	307	315	447		267

General Fund Revenues

	FY2023-24		FY2024-25	
PROPERTY TAXES	8,215,757	63%	8,779,380	63%
SALES TAXES	965,000		1,300,000	
FRANCHISE TAXES	596,500		630,000	
CHARGE FOR SERVICES	1,502,000		1,558,430	
PERMITS AND LICENSES	758,650		598,250	
COURT FINES	247,000		247,000	
RECREATION	154,800		170,700	
MISCELLANEOUS	20,200		92,000	
MAJOR DONATION	220,000		150,000	
INTEREST	150,000		300,000	
GRANTS & CONTRIBUTIONS	-		-	
TRANSFERS IN/(OUT)	125,775		125,775	
OTHER FINANCING RESOURCE!	-		-	
	12,955,682	**7.7%**	**13,951,535**	

General Fund Revenues

Total Revenues	**$13,951,535**	overall 7.7% increase

Significant Changes

Property Taxes	6.9% increase
Sales Taxes	34.7% increase
Interest Earnings	355.4% increase
Franchise Taxes	5.6% increase
Major Donation (GHHFC)	-31.8% decrease
Permits and Licenses	-21.1% decrease

General Fund Expenditures

	FY2023-24		FY2024-25	
PERSONNEL COSTS	8,436,927	66%	8,818,086	65%
SUPPLIES	569,809		577,759	
REPAIRS AND MAINTENANCE	390,500		528,000	
OPERATING EXPENSES	673,718		836,755	
UTILITIES	281,370		325,470	
EVENTS	216,370		241,799	
GRANT EXPENDITURES	10,000		10,000	
CONTRACTUAL SERVICES	1,938,880		2,097,160	
TRANSFERS	-		-	
DEBT/ LEASE PAYMENTS	143,083		200,062	
CAPITAL OUTLAY	30,900		15,000	
	12,691,557	**7.6%**	**13,650,091**	

General Fund Expenditures

Total Expenditures **$13,650,091** overall 7.6% increase

Significant Changes

Personnel Costs	4.5% increase
Supplies	35.2% increase
Operating Costs	24.2% increase
Events	11.8% increase
Debt (Lease Cost)	38.8% increase

General Fund

Total Expenditures **$13,650,091** **overall 7.6% increase**

Significant changes:

- Personnel Cost 4.5% increase
- Supplies 35.2% increase
- Operating 24.2% increase
- Events 11.8% increase
- Debt (Lease cost) 39.8% increase

Personnel Costs – General Fund

	FY 2023-24		FY 2024-25
(51010) REG. SALARIES FULL TIME	4,198,359	73%	4,380,094
(51000) EXEMPT SALARY	1,921,312		2,119,472
(51078) INSURANCE	787,095		823,152
(51076) PAYROLL TAXES FICA	504,531		529,160
(51081) T.M.R.S	298,098		291,498
(51015) OVERTIME	259,976		239,639
(51077) WORKERS COMP	109,640		115,112
(51070) HOLIDAY PAY	88,133		125,635
(51020) REG. SALARIES PART TIME	21,000		-
(51035) CERTIFICATION PAY	32,700		33,000
(51061) HAZARD PAY	-		-
(51040) ASSIGNMENT PAY	9,000		9,000
(51031) LONGEVITY PAY	14,492		14,072
(51084) OPTUM-HSA	9,000		9,000
(51079) TEXAS EMP.COMM	-		-
(51080) PERFORMANCE INCREASES	183,590		129,251
(51030) CAR ALLOWANCE	-		-
	8,436,926	**4.5%**	**8,818,085**

City Sponsored Events FY 2024-25

FY2023-24		FY2024-25	
125,000		130,000	Family Festival
20,000		22,000	Christmas Celebration
10,000		12,000	Fall Festival
4,000		2,500	Veteran's Memorial 5K
2,970		1,200	Glenn Heights Connect
4,400		-	Back-to-school DISD and ROISD
-		5,000	Back-to-school City
2,750		3,500	Black History Month
2,750		3,500	Hispanic Heritage
1,400		400	Movies with the Mayor
1,500		3,000	Season of Service - Thanksgiving
1,500		3,000	Season of Service - Christmas
2,500		2,500	State of the City
10,000		1,000	Vendor Fair
5,000		1,000	Battle of Badges-Health Fair
2,500		2,500	Father/Daughter Dance
2,500		2,500	Mother/Son Dance
1,500		1,500	Parents Night Out
200,270	$ (3,170)	**197,100**	

WATER AND SEWER FUND

The Water and Sewer fund is an enterprise fund that is funded only through user charges. Money is collected from residents and businesses in the form of utility payments and is used to pay rates/debt charged by wholesale providers such as the Trinity River Authority and the Dallas Water Utilities.

- Water Operations
- Sewer Operations
- Meter Services
- Utility Billing

Water and Sewer Summary

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Actual	2023-24 Budget	2024-25 Operating Budget
Total Revenues	**7,817,918**	**10,617,800**	**9,134,050**	**8,036,194**	**7,980,215**	**9,620,760**	**10,662,200**
Total Expenditures	**6,420,460**	**6,325,580**	**7,952,330**	**8,839,736**	**6,275,554**	**9,496,299**	**9,971,607**
Pre Net Position	**1,397,458**	**4,292,220**	**1,181,720**	**(803,542)**	**1,704,661**	**124,461**	**690,593**
Beg Balance	(284,729)	(2,395,554)	987,522	2,822,784	664,581		2,369,242
Ending Balance	**1,112,729**	**1,896,666**	**2,169,242**	**2,019,242**	**2,369,242**	**124,461**	**3,059,835**
Days in Reserve	68	115	94	83	138		112

Water/Sewer Fund Revenues

	FY2023-24		FY2024-25
WATER SALES	4,764,520		4,750,000
SEWER SALES	4,601,540	20%	5,500,000
LATE CHARGES	145,000		300,000
WATER METER SALES	65,000		35,000
RECONNECT FEES	30,000		30,000
TAP FEES	5,000		5,000
MISCELLANEOUS	2,200		2,200
INTEREST	7,500		40,000
TRANSFERS IN/(OUT)	-		-
GRANT	-		-
INFRASTRUCTURE & INS	-		-
	9,620,760	**10.8%**	**10,662,200**

Water and Sewer Fund

Total Revenues **$10,662,200** overall 10.8% increase

Significant Changes

Sewer Sales	19.5%	increase
Late Charges	106.9%	increase
Interest Earnings	433.3%	increase
Water Sales	-0.3%	decrease

Water/Sewer Fund Expenditures

	FY2023-24		FY2024-25
PERSONNEL COSTS	779,459		793,688
SUPPLIES	101,520	280%	386,100
REPAIRS AND MAINTENANCE	91,500	138%	218,000
OPERATING EXPENSES	332,350		397,650
CONTRACTUAL SERVICES	7,945,310		7,951,000
DEBT	225,160		225,170
GRANTS	-		-
CAPITAL OUTLAY	-		-
TRANSFERS	21,000		21,000
	-		-
	9,496,299	**5.2%**	**9,992,608**

Water and Sewer Fund

Total Expenses	**$9,992,608**	overall 5.2% increase

Significant Changes

Supplies	280.3% increase
Repair & Maintenance	138.3% increase
Operating	25.9% increase

Wholesale Cost as % of total budget

	FY2023-24		FY2024-25	
Dallas Water Utilities	2,150,000	0%	2,150,000	
TRA Debt Service	3,500,000	0%	3,500,000	
TRA O&M Cost	2,120,000	0%	2,120,000	
82%	**7,770,000**		**7,770,000**	**78%**

DRAINAGE FUND

The Drainage fund is an enterprise fund that is funded only through user charges. Money is collected from residents and businesses in the form of utility payments and is used to maintain the City’s stormwater utility system.

- Stormwater Operations

Drainage Fund Summary

	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Actual	2023-24 Budget	2024-25 Operating Budget
Total Revenues	**394,330**	**512,630**	**460,577**	**413,376**	**329,347**	**471,420**	**471,420**
Total Expenditures	**326,341**	**292,351**	**150,190**	**213,658**	**499,835**	**688,371**	**429,414**
Net Position (depreciation)	**67,989**	**220,279**	**310,387**	**199,718**	**(170,488)**	**(216,951)**	**42,006**
						Finish Top of Hills drainage:	**(200,000)**
Beg Balance	281,033	395,922	610,702	**767,425**	1,040,917		
Ending Balance	**349,022**	**616,201**	**921,089**	**967,143**	**870,429**		**365,779**

Drainage Fund Operating Summary

Drainage Revenues	FY2023-24		FY2024-25
CHARGE FOR SERVICES	467,419		467,420
PERMITS AND LICENSES	-		-
MISCELLANEOUS	-		-
INTEREST	4,000		4,000
	471,419	**0%**	**471,420**
Drainage Expenses			
PERSONNEL	253,402		252,964
SUPPLIES	22,376		30,000
REPAIRS	73,500		103,500
CONTRACTUAL	20,500		20,500
OPERATING	950		950
EVENTS	1,500		1,500
CAPITAL OUTLAY	23,000		20,000
	395,228	**8.6%**	**429,414**

FUNDED & UNFUNDED SUPPLEMENTAL REQUESTS

BUDGET PROPOSALS FOR NEW PROGRAMS AND STAFFING REQUESTS

Top 20 Department Request

1. Tyler Technology Conversion (Fin/UB/Court)
2. Salary Adjustments
3. Community Engagement Administrator
4. File Serve Replacement
5. GIS
6. Court Clerk Position
7. Public Works Director Position
8. Police Records Clerk Position
9. Park & Recreation Supervisor Position
10. Fire Marshal Position
11. Right of Way Mowing
12. Re-classification for Police Records Coordinator
13. Planning Consultant
14. Gym Divider / Electric Wench
15. Engineer Tech / Project Manager
16. Command Vehicle (2- Fire) (1-Police)
17. Portable Radios
18. Fund Police Patrol Officer Position
19. Construction Inspector change to Project Manager
20. Generator Maintenance

Additional Departmental Request - Unfunded

- Fire R&M Auto Increase by $20,000
- Fire Sauna $14,500
- Fire UTV EMS $60,000
- Police Grey Key Devise $12,000
- Police Range Trailer $9,000
- Public Works Lift Station Degreaser $26,250
- Public Works 6-yard Dump Truck $114,500
- Public Works PCI Streets Rating $45,000
- Public Works Sewer Jet Trailer $93,400
- Public Works Backhoe Thumb Attachment $6,650
- Public Works Truck $60,700
  - Replacement for Unit 90
- Public Works Truck $52,950
  - Replacement for Unit 102
- Public Works Trench Box $8,100
- Human Resources ADA Officer $14,010.24

CAPITAL IMPROVEMENT PROGRAM

RECOMMENDED FUNDING FOR FY 2023-24 CIP

Capital Improvement Program

PROJECT	DESCRIPTION	PROPOSED COMPLETION	ANTICIPATED PROJECT	FUNDS EXPENDED LTD	PROJECT BALANCE AFTER FY24	FUNDING SOURCE	FY 2024-25 PROPOSED
All Ability Park	All Abilities Park constructed behind City Hall	Mid October 2024	$1,807,292.00	$750,000.00	$1,057,292.00	50% Capital Project 50% Park Fee Fund	**507,000.00** **550,000.00**
E Bear Creek RD Expansion	Full expansion LPA Project	Fall 2030	$9,000,000.00	$100,000.00	$8,900,000.00	2016 G.O. Bond Fund 3 Million DART 1.3 Million	**3,000,000.00** **1,348,000.00**
Top of The Hill Pavement	Pavement Rehabilitation	November or December 2024	$1,397,486.00	$0.00	$1,397,486.00	Grant Fund (CDBG Dallas Co) ARPA Fund	**1,397,486.00** **-**
Top of The Hill Drainage	Draiange and easement	Spring 2025	$250,000.00	$0.00	$250,000.00	Drainage Fund	**250,000.00**

Capital Improvement Program

PROJECT	DESCRIPTION	PROPOSED COMPLETION	ANTICIPATED PROJECT EXPENDITURE	FUNDS EXPENDED LTD	PROJECT BALANCE AFTER FY24	FUNDING SOURCE	FY 2024-25 PROPOSED
Intersection of W Bear Creek and S Westmoreland	Intersection improvement & traffic signalization	Phase 1 Summer 2026	$2,000,000.00 ($600,000 contribution)	$0.00	$2,000,000.00	$600,000 escrow Street Impact Fund	**250,000.00**
Intersection of Ovilla Rd and Santa Rosa	Traffic Signalization	Summer 2026	$650,000.00 ($150,000 contribution)	$0.00	$650,000.00	$150,000 escrow Street Impact Fund	**650,000.00**
Water Model & Impact Fee Study	Adopt a new impact fee for water/wwater/street projects. And create a new water model	Feb-25	$300,000.00	$250,000.00	$50,000.00	Water Impact Fee Fund	**50,000.00**
Cinnamon Springs Water Line	Replace and upsize existing water line	Fall 2025	$2,000,000.00	$0.00	$2,000,000.00	Ellis Cty ARPA program	**2,000,000.00**
Cinnamon Springs Sewer Line	Replace and upsize wastewater line	TBD	$2,748,337.00	$0.00	$2,748,337.00	Congressional Appropriation 75/25 match Water Impact Fee Fund	**829,350.00** **276,450.00**

Capital Improvement Program

PROJECT	DESCRIPTION	PROPOSED COMPLETION	ANTICIPATED PROJECT EXPENDITURE	FUNDS EXPENDED LTD	PROJECT BALANCE AFTER FY24	FUNDING SOURCE	FY 2024-25 PROPOSED
Outdoor Warning System Upgrade	Replace Outdoor Sirens, and ancillary equipment	Apr-25	$510,000.00	$0.00	$510,000.00	Congressional Appropriation 75/25 match Capital Projects	**380,000.00** **130,000.00**
City-wide Infiltration & Inflow Study	Study to determine vulnerabilities in sewer system	TBD	$534,000.00	$0.00	$534,000.00	Congressional Appropriation 75/25 match Water Fund Reserves	**400,000.00** **134,000.00**
Ground storage tank painting	Sandblast and Repaint storage tank	Fall 2025	$105,000.00	$0.00	$105,000.00	Water Projects Fund	**105,000.00**
Lin Dell Estates Water Line	Replace & Upsize water lines	Summer 2025	$550,000.00	$0.00	$550,000.00	Water Impact Fee Fund	**550,000.00**

Repurpose Remodel of Old City facilties

- **Animal Shelter remodel**
  - Recommend an allocation of $750,000
    From Capital Projects Fund balance

- **Parking lot expansion FLC**
  - Recommend an allocation of $50,000
    From Capital Projects Fund balance

- Old City Hall remodel
  - Recommend an allocation of $100,000
    From Capital Projects Fund balance (design work)

Questions?

Next Steps

- Consider the Proposed Tax Rate (Record Vote) - completed
- Announce the Public Hearing dates, times, and location for:
  - Proposed Tax Rate September 3, 2024 - completed
  - FY 2023-24 Proposed Budget September 3, 2024 - completed
- Conduct the Scheduled Public Hearings for the Proposed Budget, the Proposed Property Tax Rate, and the Amended Current Year Budget on September 3, 2024 @ 7:00 p.m.
- First reading of the following ordinances:
  - Proposed Tax Rate September 3
  - FY 2023-24 Proposed Budget September 3
- Second reading and adoption of the following ordinances:
  - Proposed Tax Rate September 10
  - FY 2023-24 Proposed Budget September 10