

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 7, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 7th day of November 2023, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Nick Bristow	*	Chief of Police
Parviz Pourazizian	*	Director of Planning & Development Services
Nick Williams	*	Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:30 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

Cynthia Cherry, address on file: discussed flooding and creek drainage in her neighborhood.

Jon Hasselbach, address on file: discussed flooding and creek drainage in her neighborhood.

Bernadette Kelly, address on file: discussed flooding and creek drainage in her neighborhood.

PROCLAMATIONS

Mayor Sonja A. Brown read the following Proclamations:

- Texas Municipal Courts Week, November 6-10, 2023
- National Native American Heritage Month, November 2023

EVENTS

Mayor Sonja A. Brown announced the following events:

- Veterans 5k Run/Walk, November 11, 2023, 7:30 A.M. - 12:00 P.M., City Center Courtyard, 1938-C South Hampton Road, Glenn Heights, TX 75154
- Season of Service - Nominate a Neighbor (Thanksgiving Meal Basket) - November 8, 2023 - November 22, 2023

STAFF INTRODUCTIONS

Cliff Blackwell, City Manager, made the following Staff Introductions:

- Sharon Randle, Financial Analyst
- Logun Lunn, Utility Worker I
- Christopher Escobar, Utility Worker I
- Manuel Reyes Lopez, Part-Time Recreation Aide
- Cortez Hunter, Full-Time Recreation Aide
- Ruben Rameriz, Paramedic
- Robert Kennedy III, Paramedic
- Elissa Rios, Dispatch Supervisor
- Abraham Estrada, Police Officer
- Percy Brewer, Police Officer
- Demarcus Barber, Police Officer

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the October 17, 2023, City Council Meeting. (Brandi Brown, City Secretary)

Council Member Travis Bruton made a motion to approve Consent Agenda Item 1. Mayor Pro Tem Harry A. Garrett, made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

AGENDA

1. Discuss and take action on Resolution R-32-23, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes to elect Directors for the Ellis Appraisal District for the Years 2024-2025.

Brandi Brown, City Secretary, introduced this item and completed a presentation including an overview of the election process and deadlines, nominees, and how the number of votes assigned to each voting entity were determined.

Ms. Brown answered Council's questions related the City of Glenn Heights' allocated votes and candidates.

Council Member Stephanie Hale made a motion to approve Resolution R-32-23, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes to elect Directors for the Ellis Appraisal District for the Years 2024-2025, by allocation 10 votes to Council Member Cornel Benford, II, 10 votes to Council Member Travis Bruton, 10 votes to Council Member Sherron Mosley, and 7 votes to Machanta Newson. Mayor Pro Tem Harry A. Garrett made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

2. Discuss and take action on Resolution R-33-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving a third amendment to the City of Glenn Heights Owner's Representative Consultant Services Agreement for the City facilities design-build project; authorizing the City Manager to execute the same; and providing an effective date.

Keith Moore, Deputy City Manager, introduced this item.

Mr. Moore answered Council's questions related to the original contract amount, length of contract, which budgetary line item this fee is paid from, and duties/capacity.

Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-33-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving a third amendment to the City of Glenn Heights Owner's Representative Consultant Services Agreement for the City facilities design-build project; authorizing the City Manager to execute the same; and providing an effective date. Council Member Cornel Benford, II. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

3. Discuss and take action authorizing issuance of a change order under the City's design-build contract with Grossman Design Build for the City Center Project in an amount not to exceed \$1,492,500.00 for the purpose of upgrading site development for the construction of an All-Abilities Park and authorizing the City Manager to sign the change order and all necessary and related documents.

Keith Moore, Deputy City Manager, introduced this item and completed a presentation regarding the original concept and two alternate plans, along with the amounts to fund each.

Mr. Moore, Clifford Blackwell, City Manager, and Brian Grossman answered Council's questions related to amenities, family restrooms, ADA compliance, security, Make-A-Wish, annual maintenance costs, seating, possibly adding murals, lighting, dedicated benches, funding, and concessions.

Council Member Stephanie Hale made a motion to move approve agenda item number 3 with the following amendment, hat the change order be amended to include installation of concrete for 19,312 square feet of drive/ parking behind City Hall, including cut and removal of existing concrete and to also include power washing, striping, and curb stops; installation and/or construction of a 30 foot by 40 foot metal pavilion stage area with a concrete slab (open air concept) to similarly match other pavilion and shade structures and with joists for hanging of owner-provided equipment; and 5 pieces of body weight equipment placed around outside walking track; and that the total amount of the change order not exceed \$1,807,292.00. Mayor Pro Tem Harry A. Garrett made the second. The motion carried with the following record vote:

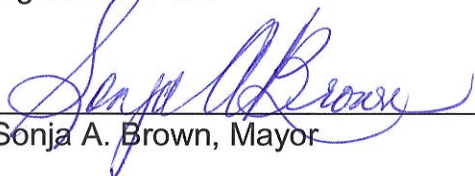
VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

ADJOURNMENT

Mayor Sonja A. Brown made a motion to adjourn. Mayor Pro Tem Harry A. Garrett, made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 8:52 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 21st day of November 2023