

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

OCTOBER 3, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 3rd day of October 2023, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem, Place 2
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

STAFF:

Keith Moore	*	Interim City Manager
Clifford Blackwell	*	Deputy City Manager
Brandi Brown	*	City Secretary
Nick Bristow	*	Interim Chief of Police
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning & Development Services
Nick Williams	*	Interim Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:05 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATIONS

The following Proclamations were read into the record:

- World Teachers' Day, October 5, 2023, by Mayor Sonja A. Brown
- Fire Prevention Week, October 8-14, 2023, by Council Member Laymon Lightfoot
- Breast Cancer Awareness Month, October 2023, by Mayor Sonja A. Brown
- National Domestic Violence Awareness Month, October 2023, by Council Member Cornel Benford, II
- National Walk to End Alzheimer's Month, October 2023, by Mayor Sonja A. Brown

EVENTS

Mayor Sonja A. Brown announced the following events:

- Hispanic Heritage Month Festival, October 7, 2023, 6:00 P.M. - 8:00 P.M., City Center Courtyard, 1938-C South Hampton Road, Glenn Heights, Texas 75154
- Fall Festival, October 28, 2023, 6:00 P.M. - 8:00 P.M., City Center Courtyard, 1938-C South Hampton Road, Glenn Heights, Texas 75154

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the September 5, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the September 12, 2023, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Ordinance O-12-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, by repealing and replacing Appendix A "Fee Schedule"; providing a severability clause; and providing an effective date. (Second Reading) (Clifford Blackwell, Deputy City Manager)
4. Discuss and take action to approve Ordinance O-13-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Comprehensive Zoning Ordinance and Map of the City of Glenn Heights, as amended, by granting a change in zoning for an approximately 10.297 acre tract of land, recorded in County Clerk Instrument Number 2023-302209, Deed Records, Dallas County Texas, and being commonly known as 1908 and 1926 South Hampton Road, Glenn Heights, Texas, from Single-Family Residential-1 (SF-1) and Retail (R) to Commercial (C). (Second Reading) (Parviz Pourazizian, Director of Planning & Development Services)

Council Member Travis Bruton requested to pull Consent Agenda Item 3 for discussion.

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1, 2, and 4. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

Clifford Blackwell, Deputy City Manager, provided a brief overview of Agenda Item 3.

Mayor Pro Tem Harry A. Garrett made a motion to approve Consent Agenda Item 3. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Garrett, Mosley, Lightfoot, and Benford

VOTE 1 Nay – Bruton

AGENDA

1. Public hearing to receive testimony regarding Ordinance O-14-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Zoning Ordinance and Map of the City of Glenn Heights, by changing the Zoning Classification from Single-Family Residential-3 (SF-3) to Single-Family Residential-3 with a Specific Use Permit for freestanding carport (SF-3 SUP) for an approximately 0.234 acre tract of land being commonly known as 303 Mesa Court, Glenn Heights, Dallas County, Texas.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item and completed a presentation regarding the rezoning request and provided a Staff recommendation.

Mayor Pro Tem Harry A. Garrett made a motion to open the Public Hearing. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

Mayor Sonja A. Brown opened the Public Hearing at 7:22 P.M.

No testimony was provided.

Council Member Travis Bruton made a motion to close the Public Hearing. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

2. Discuss and first reading of Ordinance O-14-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Zoning Ordinance and Map of the City of Glenn Heights, by changing the Zoning Classification from Single-Family Residential-3 (SF-3) to Single-Family Residential-3 with a Specific Use Permit for

freestanding carport (SF-3 SUP) for an approximately 0.234 acre tract of land being commonly known as 303 Mesa Court, Glenn Heights, Dallas County, Texas.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item and confirmed that letters regarding this request were sent to neighboring residents/businesses, and if any responses were received.

3. Discuss and take action on Resolution R-24-23, a Resolution of the City Council of the City of Glenn Heights, Texas authorizing County of Dallas to resell tax foreclosed properties by public or private sale, to the highest qualified purchaser, as provided by Section 34.05 of the Texas Property Tax Code, to wit: 8 Barton Street.

Clifford Blackwell, Deputy City Manager, introduced this item and completed a brief presentation regarding the site/ location.

Mr. Blackwell answered Council's questions related to proceeds from the sale of the property and if there are any structures on the property.

Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-24-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing County of Dallas to resell tax foreclosed properties by public or private sale, to the highest qualified purchaser, as provided by Section 34.05 of the Texas Property Tax Code, to wit: 8 Barton Street. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

4. Discuss and take action on Resolution R-25-23, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating a candidate to be a Member of the Board of Directors of the Dallas Central Appraisal District.

Brandi Brown, City Secretary, introduced this after.

After Mayor Sonja A. Brown polled Council for a nominee, Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-25-23, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating Sonja A. Brown as a candidate to be a Member of the Board of Directors of the Dallas Central Appraisal District. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

5. Discuss and take action on Resolution R-26-23, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating candidates for the Ellis Appraisal District Board of Directors for the Year 2024-2025.

Brandi Brown, City Secretary, introduced this after.

After Mayor Sonja A. Brown polled Council for nominees, Council Member Travis Bruton made a motion to approve Resolution R-26-23, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating Cornel Benford, II, Travis Bruton, Sherron Mosley, and Machanta Newson as candidates for the Ellis Appraisal District Board of Directors for the Year 2024-2025. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

6. Presentation on Fiscal Year 2023-2024 Community Engagement Events.

Alyssa McGee, Community Engagement Coordinator, introduced this item and completed a presentation regarding annual Glenn Heights events, new events added to the calendar, and communication channels used for advertising.

Ms. McGee, Keith Moore, Interim City Manager, and Clifford Blackwell, Deputy City Manager, answered Council's questions related to some of the proposed dates, and Mr. Blackwell discussed a possible date for the City Council retreat.

7. Discuss and take action on a request concerning a Site Plan for O'Reilly Auto Parts by Craig A. Schneider with Esterly, Scheider & Associates. The 1.317-acre (Portion of the 9.606 Acres) property is zoned Retail "R" and is situated in the J.P. Woolsey Survey, Abstract #1135. The property is located at the Southeast corner of Ovilla Road and Santa Rosa Drive, Glenn Heights, Ellis County, Texas. The proposed use is an Auto Parts Store.

Parviz Pourazizian, Director of Planning and Development Services, introduced this item, completed a presentation regarding the site plan, and made a Staff recommendation.

Mr. Pourazizian answered Council's questions related letters being sent to neighboring residents and businesses.

Mayor Pro Tem Harry A. Garrett made a motion to approve a Site Plan for O'Reilly Auto Parts by Craig A. Schneider with Esterly, Scheider & Associates. The 1.317-acre (Portion of the 9.606 Acres) property is zoned Retail "R" and is situated in the J.P. Woolsey Survey, Abstract #1135. The property is located at the Southeast corner of Ovilla Road and Santa Rosa Drive, Glenn Heights, Ellis County, Texas. The proposed use is an Auto Parts Store. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Garrett, Mosley, Lightfoot, and Benford

VOTE 1 Nay – Bruton

8. Discuss and take action on the Youth Advisory Committee.

Council Member Travis Bruton introduced this item and completed a presentation regarding the history of the committee, member composition, and committee responsibilities; and discussed recruitment and incentives.

Councilman Bruton and Victoria Thomas, City Attorney, answered Council's questions related to time commitments, scholarships, membership applications, bylaws, and reaching out to other cities.

Mayor Pro Tem Harry A. Garrett made a motion to approve action on the Youth Advisory Committee. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

EXECUTIVE SESSION

1. The City Council shall convene into closed, Executive Session:
 - A. pursuant to Texas Government Code section 551.074 – Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.

Council Member Laymon Lightfoot made a motion to convene into Executive Session. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

Mayor Sonja A. Brown announced that City Council convened into Executive Session at 8:09 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:
 - A. pursuant to Texas Government Code section 551.074 – Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.

Council Member Laymon Lightfoot made a motion to reconvene into Open Session. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

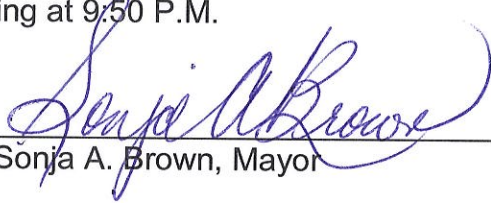
Mayor Sonja A. Brown announced that City Council reconvened into Open Session at 9:49 P.M. and that no action was taken.

ADJOURNMENT

Mayor Pro Tem Harry A. Garrett made a motion to adjourn. Council Member Cornel Benford, II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Mosley, Bruton, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 9:50 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 17th day of October 2023