



**NOTICE AND AGENDA  
CITY COUNCIL  
TUESDAY, OCTOBER 17, 2023, 7:00 P.M.  
REGULAR CITY COUNCIL MEETING**

Notice is hereby given that the City Council of the City of Glenn Heights, Texas will hold a Regular Called City Council Meeting on Tuesday, October 17, 2023, beginning at 7:00 P.M., in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/129/Agendas-Minutes>.

This City Council Meeting will be live streamed at <https://www.glennheightstx.gov/229/City-Council-Meeting-Videos>.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**RECOGNITIONS** - Glenn Heights Fire Department - C Shift, Nick Williams, Interim Fire Chief

**EVENTS**

- Fall Festival, October 28, 2023, 5:00 P.M. - 8:00 P.M., City Center Courtyard, 1938-C South Hampton Road, Glenn Heights, Texas 75154
- Veterans Day Online Tribute, November 6, 2023, 12:00 P.M. Requests to Honor a Veteran for the Veterans Day Tribute Slide Show will be accepted October 21, 2023 - November 3, 2023.
- Veterans 5k Run/Walk, November 11, 2023, 8:00 A.M. - 11:00 A.M., route to be determined.

## STAFF INTRODUCTIONS - Keith Moore, Interim City Manager

### CONSENT AGENDA

1. Discuss and take action to approve the Minutes of September 19, 2023, joint meeting of the City Council of the City of Glenn Heights, Texas and the Board of Directors of the Glenn Heights Housing Finance Corporation. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the October 3, 2023, City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to adjust the start time of the November 7, 2023, Regular Called City Council Meeting to 7:30 P.M. as that is also the date of the 2023 General and Constitutional Amendment Election. (Brandi Brown, City Secretary)
4. **Plat Case PP-009-23:** Discuss and take action to approve a Preliminary Plat Request by Anel Rodriguez, on behalf of Carlos Vargas for Vargas Estate. This Preliminary Plan request is for an addition to the City of Glenn Heights, Texas, being 8.062 acres, that is situated in the Elisha Chamber Survey, Abst. No. 240, Glenn Heights, Dallas County, Texas. (Parviz Pourazizian, Director of Planning and Development Services)
5. **Plat Case FP-010-23:** Discuss and take action to approve a Final Plat Request by Anel Rodriguez, on behalf of Carlos Vargas for Vargas Estate. This Final Plat request for an addition to the City of Glenn Heights, Texas, being 8.062 acres, situated in the Elisha Chamber Survey, Abst. No. 240, Glenn Heights, Dallas County, Texas. (Parviz Pourazizian, Director of Planning and Development Services)
6. **Plat Case FP-011-23:** Discuss and take action to approve a Replat Request by Steven Uetrecht (Wildwood Development Co.), on behalf of Oak Leaf Estates, LLC for Holly Wood Estate Phase 4. This Replat, being 45.909 acres, situated in the John S Patton Survey, Abst. No. 841 and William C. Berry Survey, Abst. No. 74, Glenn Heights, Ellis County, Texas. (Parviz Pourazizian, Director of Planning and Development Services)
7. Discuss and take action to approve Ordinance O-14-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Zoning Ordinance and Map of the City of Glenn Heights, by changing the Zoning Classification from Single-Family Residential-3 (SF-3) to Single-Family Residential-3 with A Specific Use Permit for freestanding carport (SF-3 SUP) for an approximately 0.234 acre tract of land being commonly known as 303 Mesa Court, Glenn Heights, Dallas County, Texas. (Second Reading) (Parviz Pourazizian, Director of Planning and Development Services)
8. Acknowledge receipt of the September 2023 Financial Reports. (Sherry Roberts, Senior Financial Analyst)

## **AGENDA**

1. Discuss resident poll results related to proposed modifications in services provided by Community Waste Disposal (CWD). (Clifford Blackwell, Deputy City Manager)
2. Discussion to receive input from City Council regarding Fiscal Year 2023-2024 first quarter Community Engagement Events. (Keith Moore, Interim City Manager)
3. Discuss and take action on Resolution R-27-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving a Standard Utility Agreement with the State of Texas through the Texas Department of Transportation relative to the expansion of Bear Creek Road Public Works Project; authorizing the City Manager to execute the same; and providing an effective date. (Parviz Pourazian, Director of Planning and Development Services)
4. Discuss and take action on Resolution R-28-23, a Resolution of the City Council of the City of Glenn Heights, Texas approving and authorizing the City Manager to execute a Professional Services Agreement between the City of Glenn Heights And Geomatic Solutions, Inc. for surveying services in connection with the Bear Creek Road Expansion Project; and providing for an effective date. (Parviz Pourazian, Director of Planning and Development Services)
5. Discuss and take action to approve Resolution R-29-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving Dikita Engineering Task Order Number 09A for design services for Top of the Hill Subdivision water distribution system and drainage ditch, in an amount not to exceed \$64,650.00 and issued under the City's Master Agreement for Professional Services with Dikita Enterprises, Inc., D/B/A Dikita Engineering; authorizing the City Manager to execute said Task Order; providing a repealing clause; providing a severability clause; and providing an effective date. (Parviz Pourazian, Director of Planning and Development Services)
6. Discuss and take action on Resolution R-30-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and authorizing the City Manager to execute a Professional Services Agreement between the City of Glenn Heights and Freese and Nichols, Inc. for the development of water, wastewater, and roadway impact fees; and providing for an effective date. (Parviz Pourazian, Director of Planning and Development Services)
7. Discuss and take action on Resolution R-31-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement between the City of Red Oak and the City of Glenn Heights regarding the Uhl Road Improvement Project; authorizing the City Manager to execute the same; providing an effective date. (Keith Moore, Interim City Manager)

## **EXECUTIVE SESSION**

1. The City Council shall convene into closed, Executive Session:
  - A. pursuant to Texas Government Code section 551.074 – Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.
2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:
  - A. pursuant to Texas Government Code section 551.074 – Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.

### **ADJOURNMENT**

In accordance with the Americans with Disabilities Act, if you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email [brandi.brown@glennheightstx.gov](mailto:brandi.brown@glennheightstx.gov). Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938-C South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Friday, October 13, 2023.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

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Brandi Brown, City Secretary