



**NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, JUNE 6, 2023, 7:00 P.M.
REGULAR CITY COUNCIL MEETING**

Notice is hereby given that the City Council of the City of Glenn Heights, Texas will hold a Regular Called City Council Meeting on Tuesday, June 6, 2023, beginning at 7:00 P.M., in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/129/Agendas-Minutes>.

This City Council Meeting will be live streamed at <https://www.glennheightstx.gov/229/City-Council-Meeting-Videos>.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

PROCLAMATIONS

- Elder Abuse Awareness Month, June 2023
- Pride Month, June 2023
- National League of Cities - Small Cities Month, June 2023
- Flag Day, June 14, 2023, and National Flag Week, June 11-17, 2023
- Juneteenth, June 19, 2023

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the May 16, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the May 23, 2023, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve the City Council Meeting Minutes of the May

30, 2023, Special Called City Council Meeting. (Brandi Brown, City Secretary)

4. Discuss and take action to approve Resolution R-11-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the designation of personnel as signatories for financial transactions for Prosperity Bank, and providing for an effective date. (Clifford Blackwell, Deputy City Manager)
5. Discuss and take action to approve Resolution R-12-23, a Resolution of the City Council of the City of Glenn Heights, Texas, designating signatories for financial transactions for the City's Investment Accounts at TexStar; and providing for an effective date. (Clifford Blackwell, Deputy City Manager)
6. SIGN-001-23: Receive notification of the Sign Control Board (SCB) approving SCB Case SIGN-001-2023, a variance request by Sarah Peters on behalf of AutoZone Parts Inc to reduce the front setback of a masonry pylon sign located at 215 E. Ovilla Road, Glenn Heights, Ellis County, Texas. (Ashlie Jones, City Planner)

AGENDA

1. Discuss and take action to reappoint one (1) member to serve on the Citizens Police Advisory Committee to fill a vacancy in Place 1. (Nick Bristow, Interim Chief of Police)
2. Update on attendance to the National League of Cities and participation on the Small Cities Council. (Council Member Travis Bruton)
3. Discuss and take action to reschedule or cancel the July 4, 2023, Regular City Council Meeting due to the City's observance of the federal holiday, Independence Day. (Brandi Brown, City Secretary)
4. Discuss and take action on Resolution R-13-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing an Agreement of Cooperation for the Urban County Community Development Block Grant Program with Dallas County for a period of three years; providing an effective date. (Keith Moore, Interim City Manager)
5. Discuss and take action on Resolution R-14-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing acceptance of a Fiscal Year 2023 Community Development Block Grant ("CDBG") and previously allocated CDBG Funds, including allotted CDBG Funds and CDBG CARES Funds for specific projects at the Top of the Hill Subdivision Project, and previously allocated CDBG Funds, including allotted CDBG Funds AND CDBG CARES Funds for specific projects all such available CDBG Funds to be utilized for the Top Of The Hill Subdivision Project; authorizing the City Manager to execute all necessary agreements and related documents with Dallas County for said grants and projects; designating the City Manager or his designee as a representative for all matters related to the projects; and providing an effective date. (Parviz Pourazizian, Director of Development Services)

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938-C South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Friday, June 2, 2023.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary

PROCLAMATION



Office of the Mayor • City of Glenn Heights

**Elder Abuse Awareness Month, June 2023
World Elder Abuse Awareness Day, June 15, 2023**

WHEREAS, it is more vital than ever that we ensure our older adults can age with the dignity, security, and appreciation that every person deserves. Honoring and respecting older residents is a matter of basic human dignity and justice – it is part of the character of our community. Yet every year, many people aged 60 and older experience abuse and neglect. On World Elder Abuse Awareness Day, we join the international community to raise awareness and help end elder abuse here at home and across the world; and

WHEREAS, elder abuse takes many forms, such as financial, emotional, physical, and sexual harm, including intimate partner violence in later life. It often comes in the form of neglect, abandonment, or exploitation. It is estimated that approximately 1 in 10 elderly Americans are abused annually. However, many of those who are abused suffer in silence, and many cases are never reported or brought to light. In the past few years, while the pandemic isolated all of us to different extents, it especially exacerbated the isolation felt by too many older adults. All of us have a role to play in preventing elder abuse and ensuring that our Nation's seniors are able to age with dignity; and

WHEREAS, as we continue to build a better community, we must ensure that we bring everyone along. We must be committed to safeguarding the rights of those who live in retirement and shared residential settings – and recognizing the critical work of caregivers. By ensuring a high quality of life and care for older residents, we can support our community and honor the dignity of every person.

For Elder Abuse Awareness Month and World Elder Abuse Awareness Day, let us recommit to delivering all older Americans the promise of a comfortable and peaceful life with dignity. Let us reaffirm our commitment to a world free from abuse and neglect and join the world in celebrating the essential role older adults play in our lives.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim June 2023 as **Elder Abuse Awareness Month**, and June 15, 2023, as **World Elder Abuse Awareness Day**. I encourage all residents to be diligent, work together to strengthen existing partnerships, and develop new opportunities to improve our community's prevention and response to elder abuse, neglect, and exploitation.

I also request that residents wear purple on June 15th to show they care about ending elder abuse and neglect, and solidarity with others around the world.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of June in the year of our

Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas

PROCLAMATION



Office of the Mayor • City of Glenn Heights

**Pride Month
June 2023**

WHEREAS, the uprising at the Stonewall Inn in June of 1969 sparked a liberation movement – a call to action that continues to inspire us to live up to our Nation’s promise of equality, liberty, and justice for all. Pride is a time to recall the trials the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) community has endured and to rejoice in the triumphs of trailblazing individuals who have bravely fought, and continue to fight, for full equality. This Pride Month, we recognize the valuable contributions of LGBTQ+ individuals across America, and we reaffirm our commitment to standing in solidarity with LGBTQ+ Americans in their ongoing struggle against discrimination and injustice; and

WHEREAS, the LGBTQ+ community in America has achieved remarkable progress since Stonewall. Historic Supreme Court rulings in recent years have struck down regressive laws, affirmed the right to marriage equality, and secured workplace protections for LGBTQ+ individuals in every State and Territory. The Matthew Shepard and James Byrd, Jr. Hate Crimes Prevention Act broadened the definition of hate crimes to include crimes motivated by sexual orientation or gender identity. Members of the LGBTQ+ community now serve in nearly every level of public office – in city halls and State capitals, Governors’ mansions and the halls of the Congress; and

WHEREAS, for all of our progress, there are many States in which LGBTQ+ individuals still lack protections for fundamental rights and dignity in hospitals, schools, public accommodations, and other spaces. Our Nation continues to witness a tragic spike in violence against transgender women of color. LGBTQ+ individuals, especially youth who defy sex or gender norms, face bullying and harassment in educational settings and are at a disproportionate risk of self-harm and death by suicide; and

WHEREAS, during Pride Month, we recognize the resilience and determination of the many individuals who are fighting to live freely and authentically. In doing so, they are opening hearts and minds, and laying the foundation for a more just and equitable America. This Pride Month, we affirm our obligation to uphold the dignity of all people, dedicate ourselves to protecting the most vulnerable among us, and to ending violence and discrimination against the LGBTQ+ community. LGBTQ+ rights are human rights.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim June 2023 as **Pride Month**. I call upon all residents to recognize the achievements of the LGBTQ+ community and to celebrate the great diversity of the American people - we see you, we support you, and we are inspired by your courage to accept nothing less than full equality.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of June in the year of our Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas

PROCLAMATION



City of Glenn Heights

National League of Cities Small Cities Month June 2023

WHEREAS, small cities and towns under 50,000 population are the home to millions of Americans and constitute the vast majority of municipalities across the United States; and

WHEREAS, small cities and towns strive to strengthen their communities through the provision of services and programs to improve the quality of life for all citizens; and

WHEREAS, the federal government is an essential partner in the success of small cities and towns, and must be encouraged to continue to support programs and legislation that strengthen small communities; and

WHEREAS, state governments are partners in the success of small cities and towns, and must be encouraged to continue to support key programs and legislation that strengthen communities; and

WHEREAS, organizations, businesses, and citizens are partners in the success of small cities and towns, and must be encouraged to continue to grow their efforts to make small communities a viable choice for people to live in; and

WHEREAS, during these challenging economic times, the need for a renewed intergovernmental partnership to support essential public services is more important than ever to ensure the safety and growth of small town America; and

WHEREAS, the National League of Cities President and the Small Cities Council of the National League of Cities have declared June 2023 as Small Cities Month.

NOW, THEREFORE, the City Council of the City of Glenn Heights, Texas, does hereby proclaim June 2023, as Small Cities Month, and encourages President Biden, Congress, state governments, organizations, businesses, and all citizens to recognize this event, and to work together this month and throughout the year to invest in small cities and towns to better the lives of all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of June in the year of our Lord two thousand twenty-three.

Travis Bruton, Council Member, Place 3
Glenn Heights, Dallas County, Texas

PROCLAMATION



Office of the Mayor • City of Glenn Heights

Flag Day, June 14, 2023
National Flag Week, June 11-17, 2023

WHEREAS, on Flag Day and during National Flag Week, we celebrate and honor our Nation's lasting emblem, our great American flag. Since the Second Continental Congress adopted its design more than 200 years ago, the Stars and Stripes has been a powerful symbol of freedom, hope, and opportunity. We fly Old Glory from government buildings, schools, City Halls, police and fire stations, stores, offices, and our front porches. Wherever Americans are gathered – sporting events, places of worship, parades, and rallies – our flag waves proudly, representing the enduring spirit of our country; and

WHEREAS, the American flag helps us to never forget the values of our Republic, and the valor of the men and women in uniform who have defended it. When we look at the red, white, and blue, we are filled with the same spirit of patriotism that stirred Francis Scott Key to pen the “Star Spangled Banner” in 1812. We are prompted to reflect with pride on the purity and righteousness of our cause – the same pride that swelled in the hearts of our soldiers as they took the beaches of Normandy, and as they raised the flag on Iwo Jima. And we are strengthened in our resolve to pursue justice and safeguard the rule of law, so that freedom can march on; and

WHEREAS, let us recommit ourselves to the principles upon which our country was founded. With grateful hearts, let us reflect upon the price of freedom, and the brave souls who gave their last full measure to preserve it. As we raise our flag, as we stand and salute or place our hands over our hearts, let us renew our sacred pledge that we will forever remain “one Nation under God, indivisible, with liberty and justice for all.”

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim June 14, 2023, as **Flag Day**, and the week of June 11-17, 2023, as **National Flag Week**. I encourage all citizens to observe Flag Day and National Flag Week by displaying the flag, and to recognize this period as a time to honor America, and to celebrate our heritage in public gatherings and activities.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of June in the year of our Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas

PROCLAMATION



Office of the Mayor • City of Glenn Heights

Juneteenth
June 19, 2023

WHEREAS, on June 19, 1865, nearly nine decades after our Nation's founding, and more than 2 years after President Lincoln signed the Emancipation Proclamation, enslaved Americans in Galveston, Texas, finally received word that they were free from bondage. As those who were formerly enslaved were recognized for the first time as citizens, Black Americans came to commemorate Juneteenth with celebrations across the country, building new lives and a new tradition that we honor today. In its celebration of freedom, Juneteenth is a day that should be recognized by all Americans; and

WHEREAS, Juneteenth is a day of profound weight and power. A day in which we remember the moral stain and terrible toll of slavery on our country, which resulted in a long legacy of systemic racism, inequality, and inhumanity, but it is a day that also reminds us of our incredible capacity to heal, hope, and emerge from our darkest moments with purpose and resolve; and

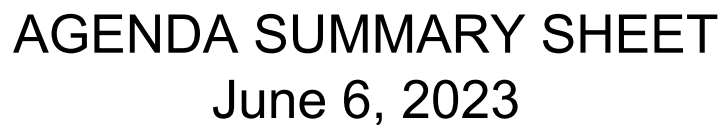
WHEREAS on Juneteenth, we recommit ourselves to the work of equity, equality, and justice, and we celebrate the centuries of struggle, courage, and hope that have brought us to this time of progress and possibility. That work has been led throughout our history by abolitionists and educators, civil rights advocates and lawyers, courageous activists and trade unionists, public officials, and everyday Americans who have helped make real the ideals of our founding documents for all.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim June 19, 2023, as **Juneteenth Day of Observance**. I call upon all residents to acknowledge and celebrate the end of the Civil War and the emancipation of Black Americans and commit together to eradicate systemic racism that still undermines our founding ideals and collective prosperity.

Psalm 30 proclaims that "weeping may endure for a night, but joy cometh in the morning." Juneteenth marks both the long, hard night of slavery and discrimination, and the promise of a brighter morning to come. Juneteenth not only commemorates the past, but calls us to take action today. I ask that our great community recommit itself to laying the roots of real and lasting change, so that we can become the extraordinary country that was promised to all Americans.

IN WITNESS WHEREOF, I have hereunto set my hand this sixth day of June in the year of our Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas



Discuss and take action to approve the City Council Meeting Minutes of the May 16, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

MAY 16, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 16th day of May 2023, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot*	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

*Council Member Laymon Lightfoot arrived at 7:15 P.M.

STAFF:

David Hall	*	City Manager Emeritus
Keith Moore	*	Interim City Manager
Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Interim Chief of Police
Brandi Brown	*	City Secretary
Keith Moore	*	Director of Public Safety
Kathi Morgan	*	IT Administrator
Jerry Wallace	*	Parks and Recreation Superintendent
Nick Williams	*	Interim Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:12 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

- Gail Dutcher, address on file: expressed opposition to a Zoning change related to RZ001-23.
- John Reliford, address on file: expressed opposition to a Zoning change related to RZ001-23.

RECOGNITION

- Claude Mathis, Head Football Coach, DeSoto High School, presented Mayor Sonja A. Brown with a signed football by the DeSoto Eagles Football Team, 2022 UIL-6A Division II State Champions.

PROCLAMATIONS

The following Proclamations were read:

- National Fallen Firefighters Memorial Weekend, May 6-7, 2023, by Mayor Sonja A. Brown
- Memorial Day, May 29, 2023, by Council Member Travis Bruton
- High School Senior Recognition Month, May 2023, by Mayor Sonja A. Brown
- National Mental Health Awareness Month, May 2023, by Council Member Stephanie Hale
- National Stroke Awareness Month, May 2023, by Council Member Cornel Benford II

EVENT

- Mayor Sonja A. Brown announced the following event: Glenn Heights Connect, May 19, 2023, 5:30 P.M. - 7:00 P.M., Stone Creek Neighborhood, intersection of Cinnamon Springs Street and Gypsum Lane

STAFF INTRODUCTIONS

David Hall, City Manager Emeritus, introduced the following new Staff:

- Parviz Pourazizian, Director of Planning and Development Services

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the May 2, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the May 8, 2023, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Ordinance O-01-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule", to add Youth and Corporate Membership Rates and Waiver of Community Center Monthly Membership Fee for City Employees

and City Council Members; providing a repealing clause; providing a severability clause; and providing an effective date. (Second Reading) (Clifford Blackwell, Deputy City Manager)

Mayor Pro Tem Harry A. Garrett made a motion to approve Consent Agenda Items 1-3. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

AGENDA

1. Receive and discuss presentation by Community Waste Disposal's (CWD) annual report to Council and cost estimate for a transition to once per week recycling service.

Clifford Blackwell, Deputy City Manager, introduced this item. Greg Roemer, CWD President, completed a presentation regarding the 2022 Annual Review and 2023 Cost Adjustment, and provided information related to service modifications.

Mr. Blackwell and Mr. Roemer answered Council's questions related to level of service, waste being left behind by the trucks, bundle sizes, why service fees are being increased and some services are not being provided, and marketing strategies.

2. Presentation on Glenn Heights Community Center Programming.

Council Member Travis Bruton made a motion to table this Agenda item. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

3. Discuss and take action to reappoint three (3) members to serve on the Citizens Police Advisory Committee to fill vacant seats in Places 1, 3, and 5.

Nick Bristow, Interim Chief of Police, introduced this item. He explained that since Council Member Sherron Mosley was not present, the appointment for Place 1 will be postponed. Council Member Travis Bruton reappointed Shaleese Neugent and Council Member Laymon Lightfoot reappointed Dana Brown.

Council Member Travis Bruton made a motion to reappoint Shaleese Neugent to the Citizens Police Advisory Committee for a term beginning May 16, 2023, and ending May 16, 2025, and to reappoint Dana Brown to the Citizens Police Advisory Committee for a term beginning May 16, 2023, and ending May 16, 2025. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

4. Discuss and take action authorizing the Interim City Manager to enter into an agreement with a search firm for executive recruitment services.
David Hall, City Manager Emeritus, introduced this item.

Mr. Hall answered Council's questions related to pricing and any past experiences.

Mayor Pro Tem Harry A. Garrett made a motion authorizing the Interim City Manager to enter into an agreement with Strategic Government Resources for executive recruitment services for a City Manager, for a professional fee not to exceed \$24,900.00. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

5. Discuss and take action on the city receiving a license for Grant Finder.

Council Member Travis Bruton made a motion to table this Agenda item to the June 6, 2023, Council Meeting. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

6. Presentation of the April 2023 Financial Report.

Clifford Blackwell, Deputy City Manager, completed a presentation regarding the City's revenues, expenditures, and fund balances as of April 2023.

Mr. Blackwell and Mr. Hall answered Council's questions related to sales tax revenue and the water meter replacement project.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to Texas Government Code section 551.071 – Consultation with Attorney, to obtain legal advice regarding an ethics complaint received against a Council Member.

Mayor Pro Tem Harry A. Garrett made a motion to convene into Executive Session. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown announced that Council convened into Executive Session at 9:01 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:

- A. pursuant to Texas Government Code section 551.071 – Consultation with Attorney, to obtain legal advice regarding an ethics complaint received against a Council Member.

Mayor Pro Tem Harry A. Garrett made a motion to reconvene into Open Session. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown announced that Council reconvened into Open Session at 9:35 P.M. and that no action was taken during Executive Session.

ADJOURNMENT

Mayor Pro Tem Harry A. Garrett made a motion to adjourn. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

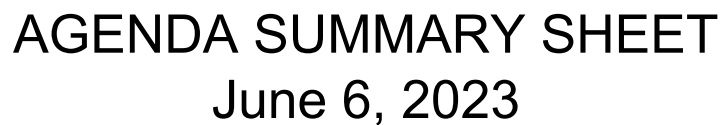
VOTE 6 Ayes – Brown, Garrett, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 9:35 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 6th day of June 2023



Discuss and take action to approve the City Council Meeting Minutes of the May 23, 2023, Special Called City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

MAY 23, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 23rd day of May 2023, the City Council of the City of Glenn Heights, Texas, met in a Special Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

STAFF:

Keith Moore	*	Interim City Manager
Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Interim Chief of Police
Brandi Brown	*	City Secretary
Jefferie Kent	*	IT Support Specialist
Keith Moore	*	Director of Public Safety
Kathi Morgan	*	IT Administrator
Nick Williams	*	Interim Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:03 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:

- A. pursuant to Texas Government Code section 551.072 – consultation with attorney to receive legal advice regarding engaging Thomas Brocato and the law firm of Lloyd Gosselink Rochelle & Townsend, P.C., as special legal counsel on water/wastewater utility matters related to Lin Dell Estates.
- B. pursuant to Texas Government Code section 551.071 – consultation with City Attorney to seek legal advice regarding wastewater utility accounts.

Mayor Pro Tem Harry A. Garrett made a motion to convene into Executive Session. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown announced that Council convened into Executive Session at 7:06 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:

- A. pursuant to Texas Government Code section 551.072 – consultation with attorney to receive legal advice regarding engaging Thomas Brocato and the law firm of Lloyd Gosselink Rochelle & Townsend, P.C., as special legal counsel on water/wastewater utility matters related to Lin Dell Estates.
- B. pursuant to Texas Government Code section 551.071 – consultation with City Attorney to seek legal advice regarding wastewater utility accounts.

Mayor Pro Tem Harry A. Garrett made a motion to reconvene into Open Session. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown announced that Council reconvened into Open Session at 7:37 P.M. and that no action was taken during Executive Session.

AGENDA

1. Discuss and take action on Resolution R-10-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and authorizing execution of an Agreement

with the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. to serve as Special Legal Counsel for water and wastewater utility issues; and providing an effective date.

Mayor Pro Tem Harry A. Garrett made a motion to approve Resolution R-10-23, a Resolution of the City Council of the City of Glenn Heights, Texas, approving and authorizing execution of an Agreement with the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. to serve as Special Legal Counsel for water and wastewater utility issues; and providing an effective date. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

2. Public hearing to receive testimony concerning Standards of Care for Youth Programs, and discussion and first reading of Ordinance O-03-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting Standards of Care for Youth Programs offered by the Glenn Heights Parks and Recreation Department; providing a repealing clause; providing a severability clause; and providing an effective date.

Clifford Blackwell, Deputy City Manager, introduced this item and discussed why a Standards of Care Ordinance was required for the Glenn Heights Recreation Center's Summer Camp.

Council Member Travis Bruton made a motion to open the Public Hearing. Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown confirmed that no Public Hearing/ Audience Participation Forms had been received and that there was no one present who wanted to provide testimony in favor or in opposition of this item.

Council Member Travis Bruton made a motion to close the Public Hearing. Mayor Pro Tem Harry A. Garrett made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown announced that the Public Hearing was closed at 7:42 P.M.

ADJOURNMENT

Mayor Pro Tem Harry A. Garrett made a motion to adjourn. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 7:43 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary

Passed and approved on the 6th day of June 2023

[illegible]

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

MAY 30, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 30th day of May 2023, the City Council of the City of Glenn Heights, Texas, met in a Special Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Cornel Benford II	*	Council Member, Place 6

STAFF:

Keith Moore	*	Interim City Manager
Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Interim Chief of Police
Brandi Brown	*	City Secretary
Keith Moore	*	Director of Public Safety
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Development Services
Jerry Wallace	*	Parks and Recreation Superintendent
Nick Williams	*	Interim Fire Chief

CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:06 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

CONSENT AGENDA

1. Discuss and take action to approve Ordinance O-03-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting Standards of Care for Youth Programs offered by the Glenn Heights Parks and Recreation Department; providing a repealing clause; providing a severability clause; and providing an effective date. (Second Reading) (Clifford Blackwell, Deputy City Manager)

Mayor Pro Tem Harry A. Garrett made a motion to approve Ordinance O-03-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting Standards of Care for Youth Programs offered by the Glenn Heights Parks and Recreation Department; providing a repealing clause; providing a severability clause; and providing an effective date. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Garrett, Mosley, Bruton, and Benford

AGENDA

1. Presentation on Glenn Heights Community Center Programming.

Jerry Wallace, Parks and Recreation Superintendent, introduced this item and completed a presentation regarding the GHCC Vision and Mission Statements, membership pricing and statistics, current and future classes and programs, the center's new software system, and future opportunities.

Mr. Wallace answered Council's questions related to the Parks and Recreation Board, facility rentals, and future marketing.

ADJOURNMENT

Mayor Pro Tem Harry A. Garrett made a motion to adjourn. Council Member Travis Bruton made the second. The motion carried with the following record vote:

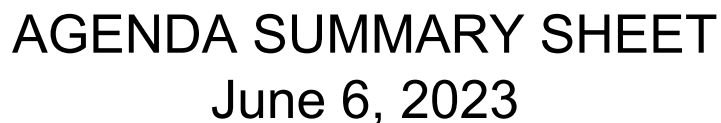
VOTE 5 Ayes – Brown, Garrett, Mosley, Bruton, and Benford

Mayor Sonja A. Brown adjourned the meeting at 7:26 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 6th day of June 2023



Discuss and take action to approve Resolution R-11-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the designation of personnel as signatories for financial transactions for Prosperity Bank, and providing for an effective date. (Clifford Blackwell, Deputy City Manager)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: June 6, 2023

SUBJECT

Take action adopting Resolution R-12-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the designation of personnel as signatories for financial transactions for Prosperity Bank; and providing for an effective date.

DISCUSSION / BACKGROUND

The Mayor and City Council designates signatories to ensure that all financial transactions of the City are appropriately administered. Due to changes in City staff, this agenda item will allow the Mayor and City Council to update the signatories reflecting the change in personnel and removing prior signatories - Phill Conner, Finance Director, will be removed, and Clifford Blackwell, Deputy City Manager, will be added.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

If updated signatories are not on file at the City's Financial Institutions, future financial transactions cannot appropriately take place. Staff recommends City Council adopt Resolution R-11-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the designation of personnel as signatories for financial transactions for Prosperity Bank; and providing for an effective date.

ATTACHMENTS

1. Resolution R-11-23

PREPARED BY

Clifford Blackwell, Deputy City Manager

REVIEWED BY

Brandi Brown, City Secretary

RESOLUTION R-11-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AUTHORIZING THE DESIGNATION OF PERSONNEL AS SIGNATORIES FOR FINANCIAL TRANSACTIONS FOR PROSPERITY BANK; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Glenn Heights, Texas, is a Home Rule City; and

WHEREAS, the City of Glenn Heights desires to provide for the general health, safety, and welfare of the citizens of Glenn Heights; and

WHEREAS, to ensure that all financial transactions of the City are appropriately administered, the City Council designates official signatories charged with conducting these operations; and

WHEREAS, the City Council desires to designate two signatures, whether directly or electronically, be reflected on all City-issued documents ordering payment of money; and

WHEREAS, the City Council desires to designate Keith Moore, Interim City Manager, and Clifford Blackwell, Deputy City Manager, as authorized personnel of the City of Glenn Heights, Texas, to affect such transactions; and

WHEREAS, the City Council desires to remove David Hall, City Manager and/or City Manager Emeritus as an authorized signatory;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS THAT:

SECTION 1. The above recitals are hereby found to be true and correct and incorporated herein for all purposes.

SECTION 2. Any and all persons designated to be signatories on behalf of the City for Prosperity Bank prior to the effective date of this Resolution, set forth in section 5 herein, shall be removed and are no longer authorized to execute financial transactions on behalf of the City.

SECTION 3. Keith Moore, Interim City Manager, and Clifford Blackwell, Deputy City Manager, are hereby authorized to be signatories for all City of Glenn Heights' financial transactions for the City accounts with Prosperity Bank.

SECTION 4. David Hall, City Manager and/or City Manager Emeritus, is hereby removed as an authorized signatory for all City of Glenn Heights' financial transactions for the City accounts with Prosperity Bank.

SECTION 5. The City Secretary is directed to provide a certified copy of this Resolution to Prosperity Bank within forty-eight (48) hours of its passage.

SECTION 6. This Resolution shall become effective immediately upon its passage.

READ, CONSIDERED, PASSED AND ADOPTED by the City Council for the City of Glenn Heights at a meeting on the 6th day of June 2023, at which a quorum was present, and for which due notice was given.

APPROVED:

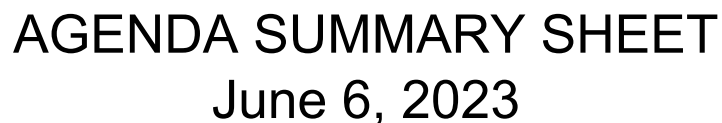
Sonja A. Brown, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney



Discuss and take action to approve Resolution R-12-23, a Resolution of the City Council of the City of Glenn Heights, Texas, designating signatories for financial transactions for the City's Investment Accounts at TexStar; and providing for an effective date. (Clifford Blackwell, Deputy City Manager)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: June 6, 2023

SUBJECT

Take action adopting Resolution R-12-23, a Resolution of the City Council of the City of Glenn Heights, Texas, designating signatories for financial transactions for the City's Investment Accounts at TexStar; and providing for an effective date.

DISCUSSION / BACKGROUND

The Mayor and City Council designates signatories to ensure that all financial transactions of the City are appropriately administered. Due to changes in City staff, this agenda item will allow the Mayor and City Council to update the signatories reflecting the change in personnel and removing prior signatories – David Hall, City Manager, will be removed, and Keith Moore, Interim City Manager, will be added.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

If updated signatories are not on file at the City's Financial Institutions, future financial transactions cannot appropriately take place. Staff recommends City Council adopt Resolution R-12-23, a Resolution of the City Council of the City of Glenn Heights, Texas, designating signatories for financial transactions for the City's Investment Accounts at TexStar; and providing for an effective date.

ATTACHMENTS

1. Resolution R-12-23

PREPARED BY

Clifford Blackwell, Deputy City Manager.

REVIEWED BY

Brandi Brown, City Secretary

RESOLUTION R-12-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, DESIGNATING SIGNATORIES FOR FINANCIAL TRANSACTIONS FOR THE CITY'S INVESTMENT ACCOUNTS AT TEXSTAR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Glenn Heights, Texas, is a Home Rule City; and

WHEREAS, the City of Glenn Heights desires to provide for the general health, safety, and welfare of the citizens of Glenn Heights; and

WHEREAS, the City of Glenn Heights has established investment accounts in the public funds investment pool known as Texas Short Term Asset Reserve Fund ("TexSTAR"); and

WHEREAS, such accounts require the designation of one or more "Authorized Representatives" in order to execute transactions on said accounts; and

WHEREAS, the City Council desires to designate two signatures, whether directly or electronically, be reflected on all City-issued documents ordering payment of money; and

WHEREAS, the City Council desires to designate Keith Moore, Interim City Manager, and Clifford Blackwell, Deputy City Manager, as authorized personnel of the City of Glenn Heights, Texas, to affect such transactions with regard to TexSTAR; and

WHEREAS, the City Council desires to remove David Hall, City Manager and/or City Manager Emeritus, as an authorized signatory;.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS THAT:

SECTION 1. The above recitals are hereby found to be true and correct and incorporated herein for all purposes.

SECTION 2. Any and all persons designated to be signatories on behalf of the City for TexSTAR prior to the effective date of this Resolution, set forth in section 5 herein, shall be removed and are no longer authorized to execute financial transactions on behalf of the City.

SECTION 3. Keith Moore, Interim City Manager, and Clifford Blackwell, Deputy City Manager, are hereby authorized to be signatories for all City of Glenn Heights' financial transactions for the City accounts with TexSTAR.

SECTION 4. David Hall, City Manager and/or City Manager Emeritus, is hereby removed as an authorized signatory for all City of Glenn Heights' financial transactions for the City accounts with TexSTAR.

SECTION 5. The City Secretary is directed to provide a certified copy of this Resolution to TexSTAR within forty-eight (48) hours of its passage.

SECTION 6. This Resolution shall become effective immediately upon its passage.

READ, CONSIDERED, PASSED AND ADOPTED by the City Council for the City of Glenn Heights at a meeting on the 6th day of June 2023, at which a quorum was present, and for which due notice was given.

APPROVED:

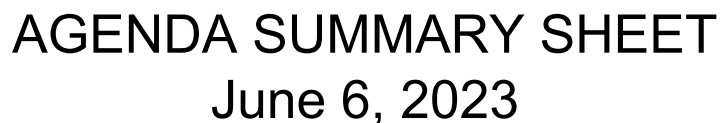
Sonja A. Brown, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney



SIGN-001-23: Receive notification of the Sign Control Board (SCB) approving SCB Case SIGN-001-2023, a variance request by Sarah Peters on behalf of AutoZone Parts Inc to reduce the front setback of a masonry pylon sign located at 215 E. Ovilla Road, Glenn Heights, Ellis County, Texas. (Ashlie Jones, City Planner)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: June 6, 2023

SUBJECT

Receive notification of the Sign Control Board (SCB) approving SCB Case SIGN-001-2023, a variance request by Sarah Peters on behalf of AutoZone Parts Inc to reduce the front setback of a masonry pylon sign located at 215 E. Ovilla Road, Glenn Heights, Ellis County, Texas.

DISCUSSION / BACKGROUND

AutoZone Parts submitted a permit application for an illuminated masonry pylon sign. The sign meets area and height requirements per city ordinance. The ordinance requires that masonry pylon signs be set back at least 200' from public right-of-way. As the result of this requirement, the applicant elected to submit an appeal to the Planning & Zoning Commission as established by 15.01.009 (A) to serve in a dual capacity as the Sign Control Board. The applicant is requesting an exception to the 200' setback requirement and instead proposes a 35' setback from the public right-of-way. The applicant elected to install a monument sign until the appeal was considered by the Planning and Zoning Commission, but due to the speeds along Ovilla Road and the monument height restrictions, this alternative is not ideal.

PRIOR COUNCIL OR BOARD ACTION

The case was presented to the Planning & Zoning Commission acting as the Sign Control Board on May 22, 2023, and the request was approved by a 4-0 vote.

PUBLIC CONTACT

Notices were mailed to adjacent property owners within two hundred feet (200') of the subject property by April 7, 2023. Notice was also published in a local newspaper by Sunday, April 9, 2023, and public hearing notice signs were placed at the property.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

There are merits to the request, as the lot depth does not accommodate the masonry pylon sign being setback from the public right-of-way 200 feet without the sign being located at the rear of the lot and directly adjacent to the abutting residential properties. The adjacent Sonic restaurant to the west of the property does have a pylon sign that is not setback from the right-of-way 200', but staff does not have record of when this sign was permitted. Staff does not have an objection to the applicant request, as the proposed location is located behind the public right-of-way and does not encroach into any easements.

ATTACHMENTS

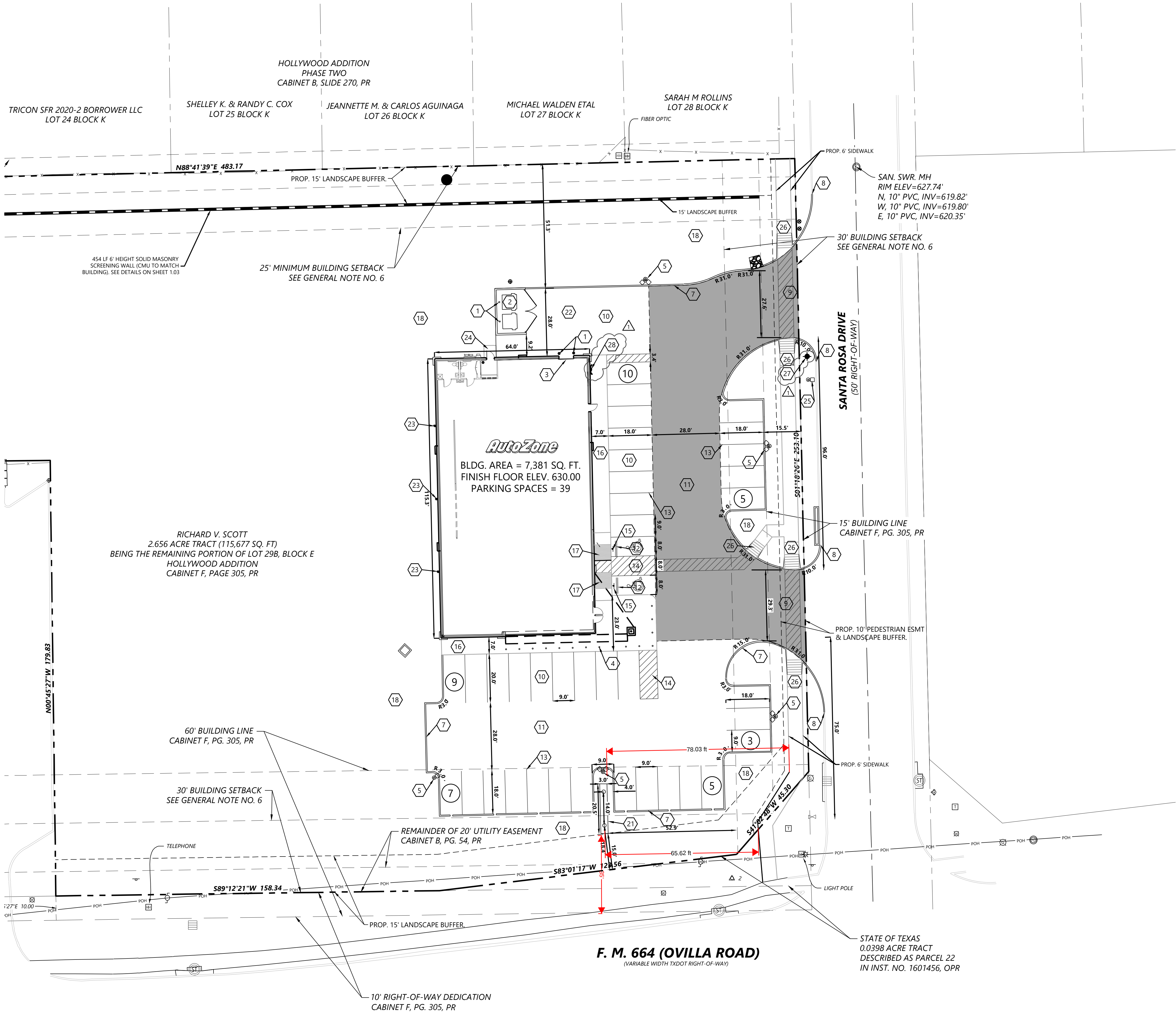
1. Site Plans
2. Sign Plans

PREPARED BY

Ashlie Tolliver Jones, City Planner

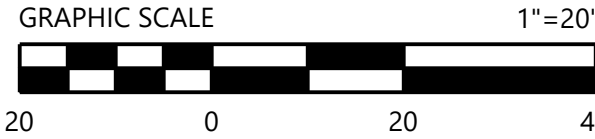
REVIEWED BY

Parviz Pourazizian, Director of Development Services



LEGEND

- PARKING STALL COUNT
- KEY NOTE
- FIRE LANE



PARKING SUMMARY

PARKING RATIO	1:500 SF
PARKING REQUIRED	15 SPACES
PARKING PROVIDED	39 SPACES (INCLUDING HANDICAP)
HANDICAP PARKING PROVIDED:	2 SPACES

KEYNOTES

BUILDING & PAVING

- Pipe guard - see details 15 & 16 / 1.02
- Dumpster layout - see details 8, 9, 10, & 11 / 1.02
- Service Door Plan - see detail 15 / 1.02
- Bollard Plan - see detail 14 / 1.02
- Concrete light pole base - see detail 13 / 1.02
Aim light fixture in direction as indicated.
- Curb & gutter @ concrete paving - see detail 10n sheet 1.02 (not used)
- Curb & gutter @ asphalt paving - see detail 2 / 1.02
- Connect to existing curb
- New curb cut and approach.
- Concrete paving - see dtl. 4 / 1.02
Expansion and Control joints - see detail 5 sheet 1.02
- Asphalt paving - see dtl. 3 / 1.02
- 6'-0" long concrete wheel stop pinned to pavement (typical). Locate 3'-6" from face of curb or sidewalk. See detail 17 / 1.02
- 4" wide parking stripe painted white (typ.)
- 4" wide diagonal stripes painted white at 2 ft. O.C.
- Handicap parking sign - see detail 12 / 1.02 G.C. to provide one Van Accessible sign.
- Concrete sidewalk - see detail 22 / 1.02 for sidewalks around building
- Accessible Ramp - See detail 6 & 19 / 1.02 - Max. slope 1:12 (8.33%) , Max. cross slope 1:50 (2.00%) Truncated dome to be a contrasting color.
- New landscape area - Provide 3" topsoil & sod. See sheet 8.01 for additional information
- Slope grade from back of curb down to match the existing grade at the property line
- Screen wall - (Not Used)
- 7'3"x11'-9"x35' ht. Pylon Sign
- Loading Area: slope at max. 2-1/2% away from building.
- 18" x 24" concrete splash blocks @ building down spouts (typ.)
- 5' x 5' concrete pad
- Light pole to connect to city power from existing light pole in City ROW
- BFR per detail 09 on sheet 1.04
- Fire Hydrant
- Fire Department Connection

GENERAL NOTES

- Proof roll building and all parking areas. Notify the Architect of any unacceptable areas.
- Edge of new pavement to be flush with existing pavement.
- All sidewalk curb and gutter street paving, curb cuts, driveway approaches, handicap ramp, etc. constructed outside the property line in the right-of-way shall conform to all municipal and/or state specifications and requirements.
- For areas outside the property lines, repair and/or replace all damage done to existing elements (sidewalks, paving, landscaping, etc.) as required by owner and/or governing authority.
- For proposed utility locations, see the utility plan.
- All dimensions are to face of curb unless otherwise noted.

Westwood

Phone (214) 473-4640 Parkway Centre 1
Toll Free (888) 937-5150 2901 Dallas Parkway, Suite 400
Plano, TX 75093
westwoodps.com
Westwood Professional Services, Inc.
TIFPS FIRM REGISTRATION NO. F-1755
TIFPS FIRM REGISTRATION NO. 10074301

REVISIONS

1	06/28/2022	City Comments	4	5	6
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AutoZone Store No. 5747

NWC OF E. OVILLA RD & SANTA ROSA DR.

TEXAS 75154

GLENN HEIGHTS

SITE PLAN

Owner / Developer: AutoZone, Inc.
123 South Front Street, 3rd Floor
Memphis, Tennessee 38103
TEL: 901-495-8701
FAX: (901) 495-8969

For Bidding & Contractor Information Contact:
Dodge Data & Analytics, Tel. 413-930-4215
Cindy.searcy@construction.com

5/26/22

1.00



EXTERIOR SIGN PACKAGE

DATE: 12.08.21

REQUISITE CHECKLIST

ALL REQUIREMENTS MUST BE MET BEFORE BEING RELEASED TO PRODUCTION

☒ ☐ SURVEY

☐ ☒ ALL VECTOR AND / OR HIGH RESOLUTION ART
**DATE CHECKED (Designer name): Joe Example 9/17/21*

ART CONFIRMED BY
TJG 9/17/21

☐ ☒ ALL PAINT / VINYL / PRINT COLORS (CMYK or PMS) /
ALL STONE, BRICK, VENEER, AND FINISHES

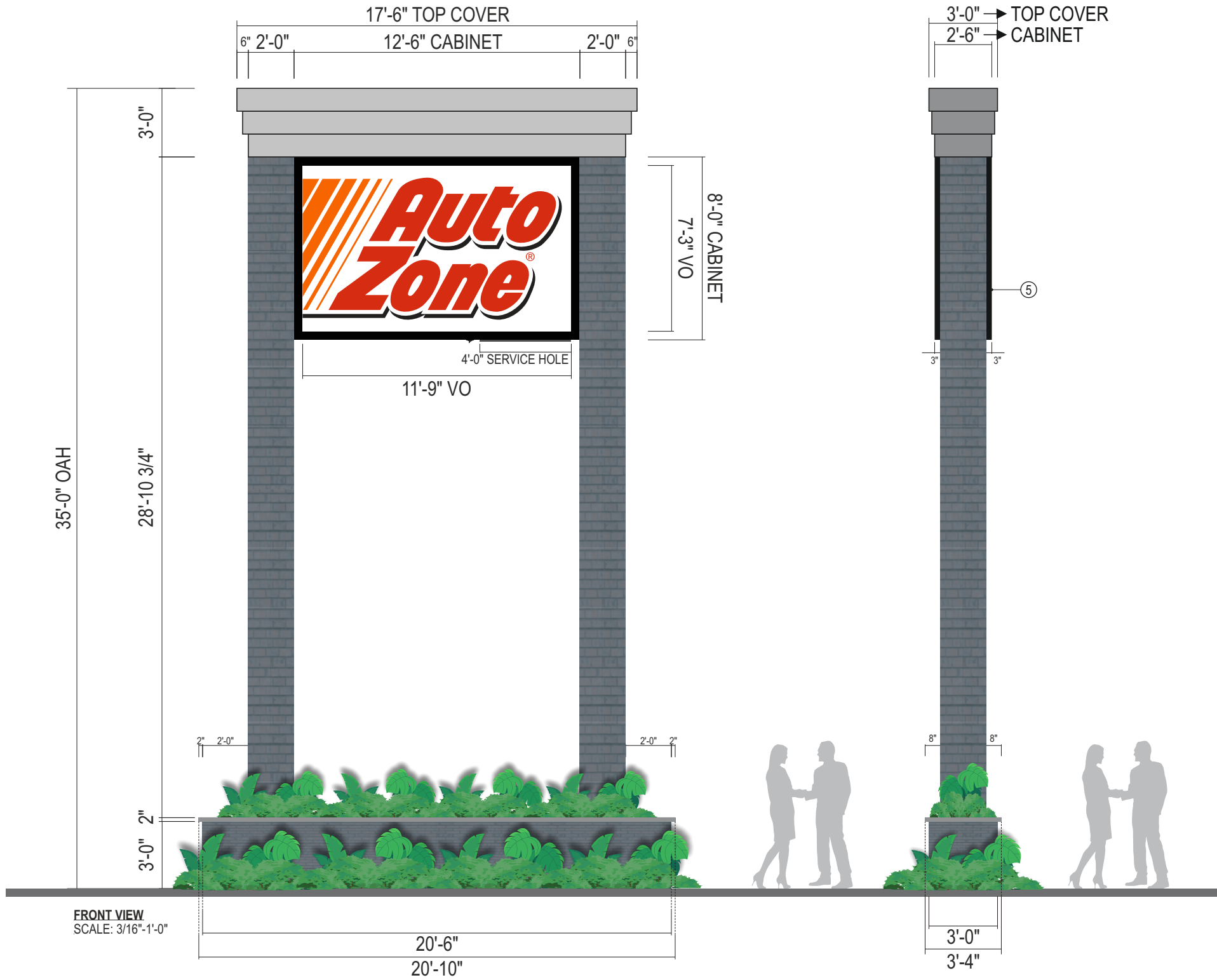
DESIGNER NOTES

- NEED PROPER PYLON MATERIAL AND ALLOWABLE AREA
- NOTES
- NOTES
- NOTES
- NOTES
- NOTES

RED LINE OVER TITLE BLOCK ON DRAWING PAGES INDICATES DRAWING IS NOT READY FOR PRODUCTION - ALL TBD ITEMS MUST BE RESOLVED.

D/F INTERNALLY ILLUMINATED PYLON (Qty 1)

SQUARE FOOTAGE: 100



JONES SIGN Your Vision. Accomplished. WWW.JONESSIGN.COM	JOB #: 267005-R5 DATE: 12.08.2021 DESIGNER: DSG SALES REP: Michael Bjorklund PROJ MGR: Tisler	REV. DATE BY DESCRIPTION	CLIENT APPROVAL DATE	AutoZone®	Site # AutoZone E OVILLA RD GLENN HEIGHTS, TX	SHEET NUMBER
		1 12.09.21 DSG REVISED AS PER RED NOTES	LANDLORD APPROVAL DATE		1.0	
		2 12.10.21 ML REVISED PLANTER HEIGHT AND ADDED A DISCONNECT SWITCH				
		3 12.20.21 ML REVISED PER COMMENTS				
		4 12.20.21 ML REVISED COLOR SPECS				
		5 12.23.21 ML REVISED PER COMMENTS			DESIGN PHASE:CONCEPTUAL	
		6 00.00.00 XX XXXX	QC			
		7 00.00.00 XX XXXX				
		8 00.00.00 XX XXXX				
		9 00.00.00 XX XXXX				
		10 00.00.00 XX XXXX				

SQUARE FOOTAGE: 100



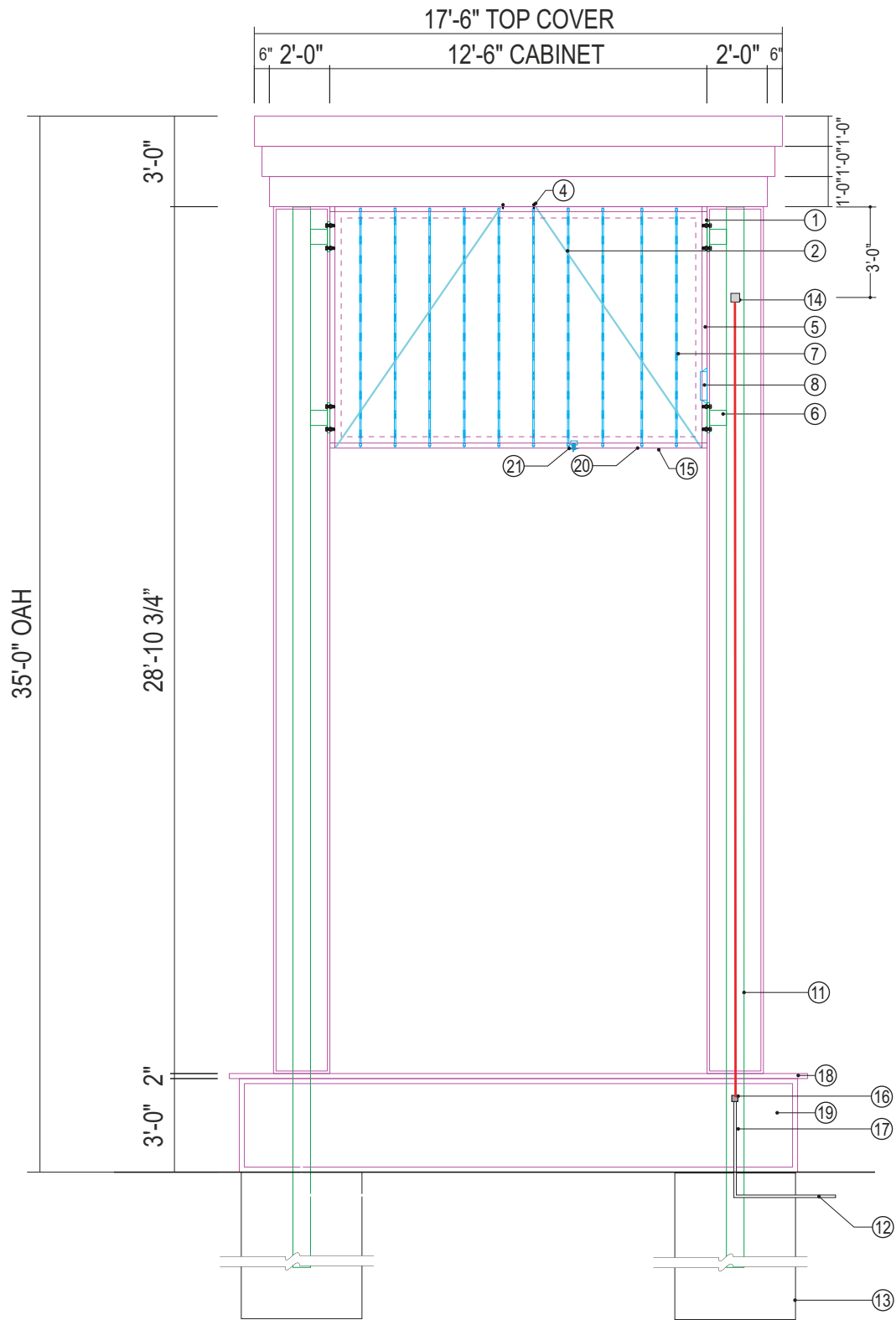
1. 2" x 2" x .250" INVERTED STEEL ANGLE FRAME SYSTEM **P-1** w/ ANGLE PUNCHED TO ACCEPT SIGTECH CLIPS / ACCESS DOOR ON BOTH SIDES OF CABINET
2. (4) 3/4" SWAY RODS
3. 4 1/2" FORMED .063" PRE-FINISHED BLACK/WHITE ALUMINUM RETAINER / FASTENED TO CABINET w/ #8 x 1/2" LG HEX WASHER HEAD TEK SCREWS
4. (2) 3/4" LIFTING EYES
5. .063" PRE-FINISHED BLACK/WHITE ALUMINUM RETURNS / FASTENED TO CABINET w/ 1/8" POP RIVETS
6. 6" X 6" STEEL TUBE WITH WELDED 12" X 12" STEEL PLATE
7. INTERNALLY ILLUMINATED w/ GE LED STICKS
8. POWER SUPPLY LOCATED INSIDE CABINET
9. 0606 WHITE COOLEY BRITE FACES / FIRST SURFACE APPLIED ARLON TRANSLUCENT VINYL GRAPHICS **V-1, V-2, V-3**
10. SIGN TECH CLIP ASSEMBLIES
11. REFER TO ENGINEERING FOR STEEL SUPPORT REQUIREMENTS / PORTION OF POLE INSIDE CABINET TO BE PAINTED **P-1** 3/4" PVC CONDUIT w/ PRIMARY ELECTRICAL WIRING BELOW GRADE PER LOCAL CODE / N.E.C. BY OTHERS
12. ~~ELECTRICAL HAND GULF~~ / REFER TO ENGINEERING FOR POLE EMBEDMENT SPECIFICATION AND FOOTING REQUIREMENTS
13. DRAIN HOLES / MINIMUM 4 REQUIRED
14. MULTI-TAP FIXTURES TO ACCOMMODATE ELECTRICAL EXISTING ON SITE
15. CONDUIT EXPOSED / NO HOLE REQUIRED BELOW GRADE
16. 2" MASONRY CAP **P-6**, 3'-0" TOP MASONRY CAP **P-5**
17. SMOOTH FACE CMU - BLOCK BASE PAINTED **P-6 (DONE BY OTHERS)**
18. SERVICE HOLE BELOW CABINET
19. DISCONNECT SWITCH

- STANDARD CABINET DEPTH IS 30" / TO BE ADJUSTED AS NEEDED PER ENGINEERING
- MASONRY BASE 36" DEEP
- DUE TO THE HEIGHT OF THE SIGN, JONES SIGN WILL CONTRACT THE SUB TO COMPLETE THE FOOTINGS AND SET THE POLES
- THE CABINET WILL BE INSTALLED PRIOR TO THE MASONRY BEING INSTALLED BY THE GC
- ONCE THE POLE AND CABINET ARE INSTALLED THE GC WILL BE RESPONSIBLE FOR ALL OF THE MASONRY WORK
- ATTACHMENT METHOD WILL NEED TO BE VERIFIED BY AN ENGINEER
- SPREADER BAR TO BE USED TO ENSURE CORRECT DISTANCE BETWEEN POLES

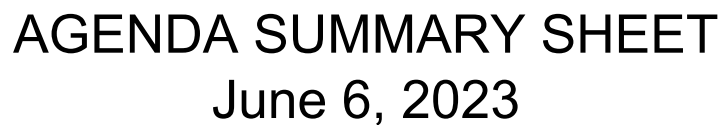


MEDIUM GRAY 1 QT FORMULA			
N 202	461.9	923.8	1847.6
N 923	203.5	407	814
N 917	98.3	196.6	393.2
N 912	9	18	36
N 921	5	10	20
N 955	157.8	315.6	631.2

SIZE	FINISHED SIZE	V.O.	CORNERS	AMPS	CIRCUITS	ILLUMINATION	POWER SUPPLIES
812 100 SQ FT	8'-0" x 12'-6"	7'-3" x 11'-9"	SQUARE	2.70	120V (1) 20 AMP CIRCUIT	(10) GE LED TETRA STICKS	(1) GE 24V-300W POWER SUPPLY

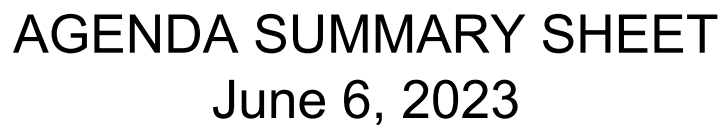


This is an original, unpublished drawing by Jones Sign Co., Inc. It is for your personal use in conjunction with project being planned for you by JONES SIGN. It is not to be shown to anyone outside of your organization nor is it to be used, reproduced, copied or exhibited in any fashion. Use of this design or the salient elements of this design in any sign done by any other company, without the express written permission of JONES SIGN, is forbidden by law and carries a civil forfeiture of up to 25% of the purchase price of the sign. JONES SIGN will endeavor to closely match colors, including PMS, where specified. We cannot guarantee exact matches due to varying compatibility of surface materials and paints used. All sizes and dimensions are illustrated for client's conception of project and are not to be understood as being exact size or exact scale.



Discuss and take action to reappoint one (1) member to serve on the Citizens Police Advisory Committee to fill a vacancy in Place 1. (Nick Bristow, Interim Chief of Police)

[illegible]



Update on attendance to the National League of Cities and participation on the Small Cities Council. (Council Member Travis Bruton)

[illegible]

TOP Grant Assistance Programs for Rural America (50K of less)

Program	Dept.	Purpose	Previous Funding
Rural Community Facilities Direct Loan Grant and Loan Guarantees	USDA	Construct, enlarge, extend, or otherwise improve community facilities providing essential services to rural residents	\$2,428,333,880
Water and Waste Disposal Loan and Grant Program	USDA	This program helps very small, financially distressed rural communities extend and improve water and waste treatment facilities that serve local households and businesses. Good practices can save tax dollars, improve the natural environment, and help manufacturers and businesses to locate or expand operations.	\$1,588,387,462
Homeland Security Grant Program	FEMA	Assists state, local, tribal, and territorial efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.	\$1,120,000,000
Formula Grants for Rural Areas	DOT	Improve, initiate, or continue public transportation service in nonurbanized areas (rural and small areas under 50,000 in population) and to provide technical assistance for rural transportation providers	\$619,956,000
EDA Economic Adjustment Assistance Program	EDA	Enabling infrastructure, workforce development, business facilities and planning grants — to address the economic development needs of communities today while preparing them for the future by investing in enabling infrastructure, workforce development, business facilities, and planning grants.	\$500,000,000
Assistance to Firefighters Grant	FEMA	Program supports the goal to Strengthen Preparedness and Resilience and focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards.	\$414,000,000
COPS Technology and Equipment Program	DOJ	Program designed to develop and acquire effective equipment, technologies, and interoperable communications that assist in responding to and preventing crime. The goal of the program is to increase the community policing capacity and crime prevention efforts of law enforcement agencies.	\$177,880,000
Small, Rural School Achievement (SRSA) Program	DOE	This grant is one of two programs available under the Rural Education Achievement Program (REAP) offered by the US Dept of Education, Office of Elementary and Secondary Education. The other is the Rural and Low-Income School Program (RLIS). The purpose is to provide rural local educational agencies (LEAs) with financial assistance to fund initiatives aimed at improving student academic achievement.	\$175,840,000

Rural Energy for America Program (REAP)	USDA	Promote energy efficiency improvements and renewable energy systems development	\$159,000,000
Edward Byrne Memorial Justice Assistance Grant-Local Solicitation	DOJ	JAG funds awarded to a unit of local government under this solicitation may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice,	\$92,888,141
Walmart Community Grants Program	Fdn.	Eight areas of funding for which an organization can apply including community and economic Development, diversity and inclusions, education, environmental sustainability, health and human services, hunger relief, public safety, and quality of life.	\$50,000,000
Fire Prevention and Safety Grant	FEMA	Provides financial assistance for fire prevention programs and supporting firefighter health and safety research and development such as clinical studies that address behavioral, social science, and cultural research	\$36,000,000
Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Assistance Program	DOJ	Identify, assess, and appropriately respond to child, youth, and adult victims of domestic violence, sexual assault, dating violence, and stalking in rural communities	\$32,000,000
Rural Business Development Grant	USDA	Promote sustainable economic development and facilitate the development of small and emerging private business, industry, and related employment for improving the economy in rural communities	\$24,000,000
Rural e-connectivity Program (ReConnect)	USDA	Assure that people in eligible rural communities have access to broadband service comparable in reliability and quality to the rest of the nation	\$19,439,000
Firehouse Subs Public Safety Foundation Grants	Fdn.	Mission is to impact the lifesaving capabilities, and the lives of local heroes and their communities. This is accomplished by providing lifesaving equipment and prevention education tools first responders and public safety organizations.	\$18,000,000
Law Enforcement Mental Health and Wellness Act-Implementation Projects	DOJ	funds are used to improve the delivery of and access to mental health and wellness services for law enforcement through the implementation of peer support, training, family resources, suicide prevention, and other promising practices for wellness programs.	\$9,500,000
Small Rural Tribal Body Worn Camera Program	DOJ	The purpose of this initiative is to provide funds and technical support to small, rural, and tribal agencies to implement body-worn cameras.	\$7,650,000
Rural Emergency Medical Services Training Grant	SAMSHA	The purpose of this program is to recruit and train emergency medical services (EMS) personnel in rural areas.	\$7,400,000

Rural Violent Crimes Reduction Initiative	DOJ	Provides training and technical assistance (TTA) to rural law enforcement agencies implementing and enhancing resources such as personnel, equipment, services, and analytical tools to address rural violent crime; document how personnel and/or resources will be used to reduce violent crime; and track outcomes to determine the impact each violent crime reduction strategy had on operations.	\$5,500,000
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My Healthy Hometown

—the NLC Prescription Discount Program

HOW THE PROGRAM WORKS

The NLC Prescription Discount Program is free to join for cities that are National League of Cities members. The program is also free for city residents. Residents can get their My Healthy Hometown discount card instantly online, or at various city locations where displays are present.

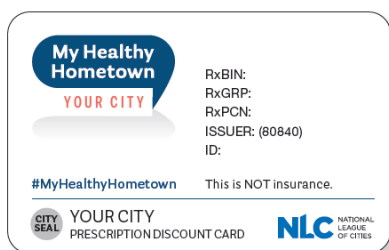
All city residents can save.

- Residents who don't have insurance save on prescription costs
- Residents who do have insurance can save on the cost of prescriptions that are not covered by their insurance plan
- Up to 80% savings on generics and up to 40% on brand name medications*
- Average savings of 55% for generics and 24% for brands*
- Discounts are available at more than 65,000 pharmacies nationwide, including major chains and independent pharmacies
- Discounts apply to some pet prescriptions, too



MARKETING SUPPORT INCLUDED

The My Healthy Hometown Prescription Discount Program includes no-cost marketing materials with optional co-branding;



- Posters
- Prescription discount cards
- Counter display stands
- Press releases and more

Joining My Healthy Hometown is easy!

Visit our website at www.nlc.org/nlc-prescription-discount-program and click the SIGNUP button to access the enrollment form. It only takes minutes!

This is NOT insurance.

*Savings may vary by drug and by pharmacy. CVS Health Drug Discount Analytics Team, October 2020.

Discounts are available only at participating pharmacies. The Prescription Discount Card is operated by CVS Caremark®.

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KEY FEATURES



Custom Grant Alert emails for your preferred grant categories



Document storage and application progress reporting



Personalized dashboard with your saved, submitted, upcoming and in-progress grants

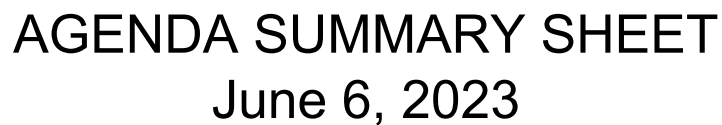


Exportable deadline calendar to manage deadlines for your saved grants



24/7 access from any smart device

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Discuss and take action to reschedule or cancel the July 4, 2023, Regular City Council Meeting due to the City's observance of the federal holiday, Independence Day. (Brandi Brown, City Secretary)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: June 6, 2023

SUBJECT

Take action to reschedule or cancel the July 4, 2023, Regular City Council Meeting due to the City's observance of the federal holiday, Independence Day.

DISCUSSION / BACKGROUND

This item will allow Council to reschedule or cancel the July 4, 2023, Regular City Council Meeting due to the City's observance of the federal holiday, Independence Day.

Section 1.203 of the City's Code of Ordinances states the following:

The city council shall hold two (2) regular meetings each month, except for the month of December, and may hold as many special meetings as may be necessary to conduct city business.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Public Notices related to the rescheduled meeting will be posted on the City Council's official bulletin board and on the City of Glenn Heights' website.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

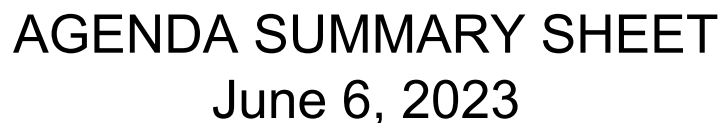
Not applicable.

ATTACHMENTS

PREPARED BY

Brandi Brown, City Secretary

REVIEWED BY



Discuss and take action on Resolution R-13-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing an Agreement of Cooperation for the Urban County Community Development Block Grant Program with Dallas County for a period of three years; providing an effective date. (Keith Moore, Interim City Manager)

[illegible]

RESOLUTION NO. R-13-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AUTHORIZING AN AGREEMENT OF COOPERATION FOR THE URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WITH DALLAS COUNTY FOR A PERIOD OF THREE YEARS; PROVIDING AN EFFECTIVE DATE

WHEREAS, Dallas County (the “County”) is applying to the U.S. Department of Housing and Urban Development (“HUD”) for Urban County Community Development Block Grant (“CDBG”) entitlement status; and,

WHEREAS, Texas cities and counties are authorized under Chapter 373 and Section 381.003, of the Texas Local Government Code to conduct essential Housing and Community Development activities; and

WHEREAS, the City of Glenn Heights (the “City”) is eligible to participate in the Dallas County Urban County CDBG Program (the “Program”); and

WHEREAS, Chapter 791, Texas Government Code authorizes cities and counties to enter into interlocal cooperation agreements with one another; and

WHEREAS, the City Council of the City of Glenn Heights, Texas finds it is in the best interest of the City to enter the Agreement of Cooperation for CDBG/ Home/ ESG Programs with Dallas County, Texas (the “Agreement”) and authorize the Mayor to execute the Agreement and any amendments or instruments related thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS THAT:

SECTION 1. The City supports the County’s efforts to qualify for the Program and asks that the City’s population be included in the Program for three consecutive years (i.e., Federal Fiscal Years 2024, 2025, and 2026).

SECTION 2. The City acknowledges that during the term of the Agreement between the City and the County relating to the Program, the City may not apply for grants under from appropriations under the State CDBG Program for the fiscal years in which it participates in the County CDBG Program and may not participate in a HOME consortium while participating in the Program.

SECTION 3. The Mayor is hereby authorized to sign on behalf of the City the Agreement of Cooperation for CDBG/Home/ESG Programs in substantially the form of that attached hereto and incorporated herein by this reference as Exhibit “A” along with any amendments or instruments related thereto.

SECTION 4. This resolution shall be effective immediately upon its approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THIS THE 6^h DAY OF JUNE 2023.

APPROVED:

Sonja A Brown, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria Thomas, City Attorney
(051823vwtTM135131)

EXHIBIT A
[Agreement of Cooperation for CDBG/Home/ESG Programs with Dallas County]

AGREEMENT of COOPERATION for CDBG/HOME/ESG PROGRAMS

Recitals:

WHEREAS, the 93rd Session of Congress passed, and the President of the United States signed into law, the Housing and Community Development Act of 1974 (PL93-383) which created the Community Development Block Grant (CDBG) program; and

WHEREAS, Dallas County, Texas, is applying to the U.S. Department of Housing and Urban Development (HUD) for Urban County CDBG entitlement status; and

WHEREAS, in order to qualify for this status, Dallas County must enter into cooperation agreements with local governments and have the collective population of the County's unincorporated area and the participating local governments total at least 100,000 people; and

WHEREAS, Texas cities and counties are authorized under Chapter 373, Local Government Code, and Section 381.003, Local Government Code, to conduct essential housing and community development activities; and

WHEREAS, Texas cities and counties are authorized under Chapter 791, Government Code, to enter into cooperation agreements with one another to provide governmental functions and services.

NOW, THEREFORE, BE IT RESOLVED THAT:

The **City of GLENN HEIGHTS** (hereafter, "City") supports the efforts of Dallas County, Texas to qualify as an Urban County for the CDBG program and asks that its population be included in such a program beginning for Federal Fiscal Years 2024, 2025, and 2026.

I. Term and Effective Programs

The term of this Cooperation Agreement shall be for Federal Fiscal Years 2024, 2025, and 2026. At the option of the county, this Cooperation Agreement may be automatically renewed for participation in successive three-year qualification periods, unless the county or the participating unit of general local government provides written notice it elects not to participate in a new qualification period. A copy of that notice must be sent to the HUD Field Office.

In the event of an auto renewal term, each party shall adopt any amendment to the agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period and submit such amendment to HUD as provided in the urban county qualification notice (see Section IV., Documents to be Submitted to HUD, paragraph E.). Failure to comply will void the automatic renewal for such qualification period.

This Cooperation Agreement covers the CDBG Entitlement Program and, when applicable, the HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) Programs.

This Agreement remains in effect until the CDBG (and where applicable, HOME and ESG) funds and program income received with respect to the three-year qualification period are expended and the funded activities completed, and that the County and City may not terminate or withdraw from the Agreement while the Agreement remains in effect.

II. Responsibility of the Parties

The City understands that by executing this CDBG Cooperation Agreement it:

1. May not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in the County's CDBG program; and
2. May receive a formula allocation under the HOME Program only through the County. Thus, even if the urban county does not receive a HOME formula allocation, the participating unit of local government cannot form a HOME consortium with other local governments; and
3. May receive a formula allocation under the ESG Program only through the County.

County and City agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities.

County and City shall take all actions necessary to ensure compliance with the Urban County certification by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152,

County and City shall take all actions necessary to ensure compliance with Section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968. County and City understand and agree that Urban County funding will not be provided for activities, within or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with County fair housing certifications.

City understands and agrees, that in accordance with 24 CFR 570.501(b) and 570.503 (which requires a written agreement), it shall be subject to the same requirements applicable to subrecipients.

City agrees to report to the County of any income generated by the expenditure of CDBG, HOME, and/or ESG funds received; and that any such program income must be paid to the County to be used for eligible activities in accordance with the original grant requirements.

County is responsible for monitoring and reporting to HUD on the use of any program income, and that in the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County.

City agrees to notify the County of any modification or change in the use of the real property from that planned at the time of acquisition or improvement, including disposition, and further agrees to reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditure of non-CDBG/HOME/ESG funds) for property acquired or improved with CDBG/HOME/ESG funds that is sold or transferred for a use which does not qualify under the CDBG/HOME/ESG regulations.

Any money generated from the disposition or transfer of property will be treated as program income and returned to the County prior to, or subsequent to, the close-out, change of status, or termination of this Agreement between the County and City.

City understands that it may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974.

County shall notify City in writing, by the date specified in the HUD urban qualification notice for the next qualification period, of its right not to participate.

City has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable state and local laws against physical barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

City understands that the County will have final responsibility for administering the CDBG/HOME/ESG programs, selecting CDBG/HOME/ESG projects and activities, and making annual grant requests.

III. Miscellaneous

City's Mayor, or their legal designee, is authorized to sign any additional forms, on behalf of the City, that HUD may require.

Parties agree that this Agreement and any subsequent legal proceedings shall be governed by and construed according to the laws of the State of Texas. Venue for any action or claim arising out of the Agreement shall be Dallas County, Texas pursuant to Tex. Civ. Prac. & Rem. Code § 15.015.

To the extent, if any, that any provision in this Agreement is in conflict with Tex. Gov't. Code §552.001 et seq., as amended (the "Open Records Act"), the same shall be of no force and effect. Furthermore, it is expressly understood and agreed that Dallas County, its officers and employees may request advice, decisions and opinions of the Attorney General of the State of Texas in regard to the application of the Open Records Act to any software, or any part thereof, or other items or data/information furnished to Dallas County whether or not the same are available to the public. It is further understood that Dallas County, its officers and employees shall have the right to rely on the advice, decisions and opinions of the Attorney General, and that Dallas County, its officers and employees shall have no liability or obligations to City for the disclosure to the public, or to any person or persons, of any information, or a part thereof, or other items or data furnished to Dallas County by City in reliance on any advice, decision or opinion of the Attorney General of the State of Texas.

This Agreement is expressly made subject to Parties' Sovereign Immunity, Title 5, Texas Civil Practice and Remedies Code.

This Agreement is expressly subject to and contingent upon formal approval by the Dallas County Commissioners Court and City's City Council.

Neither party shall be deemed to have breached any provision of this contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond any party's control. The parties are required to use due caution and preventive measures to protect against the effects of force majeure, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other parties in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Contract has not been terminated. Delay or failure of performance, by either party to this Contract, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event.

The County Auditor, its assigns, or any other authorized County personnel shall have the unrestricted right to audit all data or documents related to this Cooperation Agreement. Such data shall be furnished in Dallas County at a mutually convenient time within a reasonable time. Should County determine it reasonably necessary, City shall make all of its records, books and documents reasonably related to this Cooperation Agreement available without delay to authorized County personnel to fulfill inspection or auditing deadlines and purposes or to substantiate certain provisions under this Cooperation Agreement.

[Signature page to follow]

APPROVED AND ACCEPTED THIS THE 6th day of June, 2023.

City of Glenn Heights, Texas

Dallas County, Texas

Sonja A. Brown, Mayor

Clay Lewis Jenkins, County Judge
Dallas County, Texas

June 6, 2023

Date

Date

Recommended by:

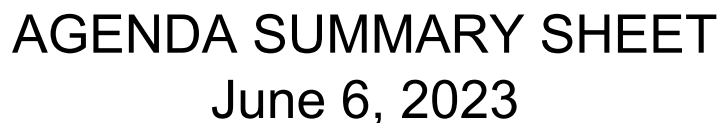
Luis Tamayo, Director
Planning & Development

Approved as to Form:*

John Creuzot
District Attorney

By: _____
Rebecca Lundberg
Assistant District Attorney

*By law, the Dallas County District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).



Discuss and take action on Resolution R-14-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing acceptance of a Fiscal Year 2023 Community Development Block Grant (“CDBG”) and previously allocated CDBG Funds, including allotted CDBG Funds and CDBG CARES Funds for specific projects at the Top of the Hill Subdivision Project, and previously allocated CDBG Funds, including allotted CDBG Funds AND CDBG CARES Funds for specific projects all such available CDBG Funds to be utilized for the Top Of The Hill Subdivision Project; authorizing the City Manager to execute all necessary agreements and related documents with Dallas County for said grants and projects; designating the City Manager or his designee as a representative for all matters related to the projects; and providing an effective date. (Parviz Pourazizian, Director of Development Services)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: June 6, 2023

SUBJECT

Take action to approve Resolution R-14-23, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City Manager to submit a Community Development Block Grant Project/Activity Application to Dallas County for street and Waterline reconstruction and drainage improvements for FY2023 within Top of Hill Subdivision.

DISCUSSION / BACKGROUND

Dallas County officially notified the cities of Glenn Heights, Cockrell Hill, , Seagoville, Hutchins, and Sachse that cities interested in participating in the FY 2023 Community Development Block Grant (CDBG) Program needed to submit a FY 2023 Dallas County CDBG Project/Activity Application to Dallas County by May 24, 2023. City Staff has identified the need to complete street, waterline, and drainage improvements within the Top of Hill Subdivision. Additionally, Dallas County concluded combining funds from previous unutilized CDBG and CDBG CARES Act funds to allow the City to create projects that can address several needs of our residents. The summary of these funds is shown here:

City	Grant #	Funding Type	Grant Name	Budget	Remaining Funds
Glenn Heights	9034-2022	Regular	Glenn Heights Street Recon PH II Morgan Heights	204,152.00	204,152.00
Glenn Heights	9505-2014	Regular	Glenn Heights Morgan Heights Water PHASE III Godwin	602.02	602.02
Glenn	9505-	Regular	Glenn Heights Morgan	3,883.02	3,883.02

Heights	2016		Heights Water PHASE III Godwin		
Glenn Heights	9547-2018	Regular	Glenn Heights Street Reconstruction Godwin Avenue	219,185.00	219,185.00
Glenn Heights	9547-2020	Regular	Glenn Heights Street Reconstruction Godwin, Barton, Illinois	253,606.00	253,606.00
Glenn Heights	9193-2021	CARES	Glenn Heights - Morgan Heights Subdivision Road Reconstruction	300,000.00	300,000.00
Glenn Heights	9517-2021	CARES	Glenn Heights - Glenn Lane Water/Sewer Improvements	236,000.00	236,000.00
Total				\$1,217,428.04	\$1,217,428.04

Previously allocated funds of \$1,217,428.02 plus the FY 2023 CDBG fund of \$181,197.00 results in the total combined amount of \$1,398,625.02, which will be allocated to Top of Hill Subdivision water line upsizing, asphalt pavement, and drainage improvements.

Over the past several years, the City has been awarded CDBG funding and some of these funds have been utilized for waterline and street improvements. Due to increased construction costs in the past few years, some previously awarded funds were not completed. After several discussions between the City of Glenn Heights and Dallas County, it was concluded that all unutilized funds from previous years would be used in a newly defined project (Top of Hill) to improve the street, replace and upsize the waterline, and drainage improvement.

If approved by the City Council, the Dallas County Commission will take initial action on June 20, followed by a 30 days public input period and final approval.

In the email from Dallas County dated June 1, 2023, Dallas County's Program Coordinator identifies the amount of CDBG funding that will be received on October 1, 2023.

In order to confirm the project type and funding, Dallas County requests that City resolutions be adopted and submitted no later than June 12, 2023.

Here's the funding that each City will be receiving for the upcoming year:

- Cockrell Hill - \$403,017.00
- Glenn Heights - \$181,197.00
- Hutchins - \$371,397.00
- Sachse - \$104,164.00
- Seagoville - \$371,249.98

The County provides cities with CDBG funding on an every-other-year basis. This means that Glenn Heights will receive the equivalent of two year's funding this fall and that it will not receive FY2020 funding next year.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

City Council, by Resolution R-14-23 authorizes the City Manager to submit a Community Development Block Grant Application to Dallas County identifying Barton Avenue, Lillian Avenue, and Godwin Avenue as the City's requested streets for reconstruction in association with Dallas County's FY 2019 CDBG Program.

ATTACHMENTS

1. Resolution R-14-23

PREPARED BY

Parviz Pourazizian, Director of Development Services

REVIEWED BY

Brandi Brown, City Secretary

**CITY OF GLENN HEIGHTS, TEXAS
RESOLUTION NO. R-14-23**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS AUTHORIZING ACCEPTANCE OF The FISCAL YEAR 2023 COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AND PREVIOUSLY ALLOCATED CDBG FUNDS, INCLUDING ALLOTTED CDBG FUNDS AND CDBG CARES FUNDS FOR SPECIFIC PROJECTS ALL SUCH AVAILABLE CDBG FUNDS TO BE UTILIZED FOR THE TOP OF THE HILL SUBDIVISION PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY AGREEMENTS AND RELATED DOCUMENTS WITH DALLAS COUNTY FOR SAID GRANTS AND PROJECTS; DESIGNATING THE CITY MANAGER OR HIS DESIGNEE AS A REPRESENTATIVE FOR ALL MATTERS RELATED TO THE PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Glenn Heights has entered into an Agreement with Dallas County to wit: the Dallas County Community Development Block Grant (CDBG) Project Implementation for eligible CDBG projects; and

WHEREAS, City had previously been allocated funds that included CDBG and CDBG CARES funds for specific projects, those projects are being canceled; and

WHEREAS, the City has identified specific projects for which CDBG and/or CDBG CARES funds will be used to finance all or part of such projects; and

WHEREAS, it has been determined that all available CDBG funds shall be used for the Top of the Hills subdivision project to include waterline replacement, roadway construction, sewer and drainage improvement

WHEREAS, it is necessary and in the best interest of the City of Glenn Heights to authorize cancelation of previously approved CDBG projects and acceptance of said CDBG and the previously approved CDBG and CDBG CARES funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

Section 1. The City Manager is authorized to accept on behalf of the City FY 2023 CDBG funds and CDBG CARES Act funds from Dallas County for identified specific projects including but not limited to a FY2023 CDBG grant in the amount of \$181,197.00 for the Top of the Hill subdivision improvement project and \$1,217,428.02 in previously allocated obligated CDBG and CDBG CARES Act funding for specific road, water, and drainage projects as set forth hereinbelow for a CDBG and CARES total of \$1,398,625.02:

CDBG and CDBG CARES FUNDS from previously approved projects to be canceled and funds to be allocated to the Top of the Hill Subdivision Project	Available CDBG Funding
Street Recon Ph II Morgan Heights	\$204,152.00
Morgan Heights Water Phase III	602.02
Morgan Heights Water Phase III	3,883.00
Street Reconstruction Godwin Avenue	219,185.00
Street Recon Godwin, Barton, Illinois	253,606.00
Morgan Heights Road Reconstruction	300,000.00
Glenn Lane Water/Sewer Improvements	236,000.00

Section 2. The City Manager is hereby authorized to execute all necessary agreements and related documents for aid grants and projects.

Section 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 6th day of June 2023.

City of Glenn Heights, Texas

Sonja A. Brown, Mayor

ATTEST:

Brandi Brown, City Secretary