



**NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, MAY 2, 2023, 7:00 P.M.
REGULAR CITY COUNCIL MEETING**

Notice is hereby given that the City Council of the City of Glenn Heights, Texas will hold a Regular Called City Council Meeting on Tuesday, May 2, 2023, beginning at 7:00 P.M., in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/129/Agendas-Minutes>.

This City Council Meeting will be live streamed at <https://www.glennheightstx.gov/229/City-Council-Meeting-Videos>.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

PROCLAMATIONS

- Public Service Recognition Week, May 7-13, 2023
- National Police Week, May 14-20, 2023

STAFF INTRODUCTIONS - Jaynice Porter-Brathwaite, Human Resources Director

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the April 18, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the Budget Calendar for Fiscal Year 2023-2024. (Clifford Blackwell, Deputy City Manager)
3. Plat Case FP-001-23: Discuss and take action to approve a Final Plat Request by the City of Glenn Heights for City Center, Lot 1, Block A, an addition to the City of Glenn Heights, Texas, being 11.828 acres out of the Samuel Clark Abstract Number 249, Dallas County, Texas. (Ashlie Jones, City Planner)

AGENDA

1. Discuss and take action on Ordinance O-02-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by amending Appendix A "Fee Schedule", Article A5.000 "Utilities", by amending Section A5.001 "Water Rates and Charges", and Section A5.002 "Wastewater Rates and Charges"; providing a severability clause; providing a savings clause; and providing for an effective date. (Second Reading) (Clifford Blackwell, Deputy City Manager)
2. Discuss and first reading of Ordinance O-01-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule", to add Youth and Corporate Membership Rates and Waiver of Community Center Monthly Membership Fee for City Employees and City Council Members; providing a repealing clause; providing a severability clause; and providing an effective date. (Clifford Blackwell, Deputy City Manager)
3. Discussion regarding Community Waste Disposal's (CWD) rate increase effective June 1, 2023. (Clifford Blackwell, Deputy City Manager)
4. Presentation of the March 2023 Financial Report. (Sherry Roberts, Senior Financial Analyst)
5. Presentation of the Glenn Heights Police Department First Quarter Contact Report. (Nick Bristow, Deputy Chief of Police)
6. Presentation of the Glenn Heights Police Department First Quarter Crime Statistics Report. (Nick Bristow, Deputy Chief of Police)

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to Texas Government Code section 551.071 – Consultation with Attorney, to obtain legal advice regarding an ethics complaint received against a Council Member.
2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:
 - A. pursuant to Texas Government Code section 551.071 – Consultation with Attorney, to obtain legal advice regarding an ethics complaint received against a Council Member.

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Friday, April 28, 2023.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary

PROCLAMATION



Office of the Mayor • City of Glenn Heights

Public Service Recognition Week May 7-13, 2023

In honor of the millions of public employees at the federal, state, county, and city level:

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working. Their tireless efforts throughout government services are critical in making life better for all of us; and

WHEREAS, public employees take not only jobs, but oaths; and

WHEREAS, many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, public servants include teachers, doctors and scientists – train conductors and astronauts – nurses and safety inspectors – laborers, computer technicians and social workers – and countless other occupations. Day in and day out, they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials. We express our gratitude to our Nation's civil servants for their dedication to mission, service, and stewardship. These members of our Federal, State, and local government workforces deliver results for the American people, often without acclaim.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim the week of **May 7-13, 2023,** as **Public Service Recognition Week** in the City of Glenn Heights. I call upon all citizens to recognize the dedication of our Nation's public servants and to observe this week through appropriate programs and activities.

IN WITNESS WHEREOF, I have hereunto set my hand this second day of May in the year of our Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas

PROCLAMATION



Office of the Mayor • City of Glenn Heights

**National Police Week
May 14-20, 2023**

To recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy:

WHEREAS, by a joint resolution approved October 1, 1962, as amended (76 Stat. 676), and by Public Law 103-322, as amended (36 U.S.C. 136-137), May 15th of each year was designated "Peace Officers Memorial Day", and the week in which it falls as "Police Week"; and

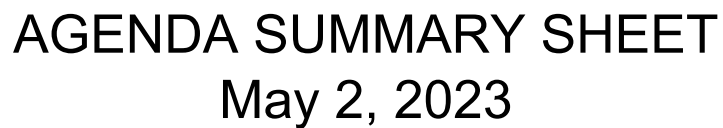
WHEREAS, for generations, courageous men and women of our Nation's law enforcement community have dedicated their lives to protecting us in big cities, small towns, and suburban neighborhoods across America. Each morning, more than 800,000 law enforcement officers serving in communities, including the dedicated members of the Glenn Heights Police Department; pin on their shield and walk out the door to go to work, hoping they will come home safely. Since the first recorded death in 1786, more than 26,000 law enforcement officers in the United States have made the ultimate sacrifice and have been killed in the line of duty, including 2,224 from the State of Texas – we honor them; and

WHEREAS, during Police Week, let us demonstrate our appreciation for the unsung heroes who nobly wear the badge and put their lives at risk to protect people each and every day. Let us honor the brave officers whose bright futures were cut short in the line of duty. Let us come together to help police be the partners and protectors our communities and our Nation need for a safer, more just community.

NOW, THEREFORE, I, Sonja A. Brown, Mayor of the City of Glenn Heights, Texas, do hereby proclaim May 15, 2023, as Peace Officers Memorial Day and May 14-20, 2023, as Police Week. I call upon all residents to observe these dates with appropriate ceremonies and activities and salute our Nation's brave law enforcement officers and remember their peace officer brothers and sisters who have given their last full measure of devotion in the line of duty.

IN WITNESS WHEREOF, I have hereunto set my hand this second day of May in the year of our Lord two thousand twenty-three.

Sonja A. Brown, Mayor
Glenn Heights, Dallas County, Texas



Discuss and take action to approve the City Council Meeting Minutes of the April 18, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

APRIL 18, 2023

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 18th day of April 2023, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Harry A. Garrett*	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

*Mayor Pro Tem Harry A. Garrett arrived at 7:06 P.M.

STAFF:

Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Deputy Chief of Police
Brandi Brown	*	City Secretary
Keith Moore	*	Director of Public Safety
Kathi Morgan	*	IT Administrator
Jaynice Porter-Brathwaite	*	Human Resources Director
Nick Williams	*	Deputy Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:01 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Travis Bruton delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

EVENTS

Mayor Sonja A. Brown announced the following Event:

- Glenn Heights Connect, Magnolia Farms, Friday, April 21, 2023, 5:30 P.M. - 7:00P.M., intersection of Magnolia Lane and Tea Olive Drive, Glenn Heights, TX 75154

STAFF INTRODUCTIONS

Mayor Sonja A. Brown announced Staff Introductions would be made at the next scheduled meeting.

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the April 4, 2023, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

Council Member Travis Bruton made a motion to approve Consent Agenda Item 1. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Mosley, Bruton, Hale, Lightfoot, and Benford

AGENDA

Selection of water and wastewater rates for the current and four subsequent fiscal years and discussion and first reading of Ordinance O-02-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by amending Appendix A “Fee Schedule”, Article A5.000 “Utilities”, by amending Section A5.001 “Water Rates and Charges”, and Section A5.002 “Wastewater Rates and Charges”; providing a severability clause; providing a savings clause; and providing for an effective date.

Clifford Blackwell, Deputy City Manager, introduced this item. Andy McCartney, Principal, NewGen Strategies & Solutions, completed a presentation regarding the Glenn Heights Water and Wastewater Rate Study, including information about main cost drivers, capital funding, wholesale rates, the municipal cost index, financial performance under current rates for water and wastewater, residential frequency distribution for current tiers, proposed residential rates, total rate revenues by scenario, scenario bill comparison, water and wastewater residential bill impact, and next steps.

Mr. Blackwell, Mr. McCartney, and Victoria Thomas, City Attorney, answered Council’s questions related to meter size, current usage, current and projected rates, price

elasticity, debt and credit ratings, possible state funding, effective dates, fiscal impacts, and system adjustment timeframes.

Mayor Pro Tem Harry A. Garrett made a motion to select Scenario 3 with a three-year plan for implementing annual incremental water and wastewater rate increases. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

ADJOURNMENT

Mayor Pro Tem Harry A. Garrett made a motion to adjourn. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 8:54 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 2nd day of May 2023

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: May 2, 2023

SUBJECT

Acknowledge receipt of the FY 2023-2024 Budget/Tax Rate Adoption Calendar.

DISCUSSION / BACKGROUND

City of Glenn Heights Charter, Article 5, Section 5.02, Powers and Duties of the City Manager, (b) Serve as Budget Officer for the City, prepare and submit to the Council an annual budget, and be responsible for its administration after adoption, and Article 7, Section 7.02, Preparation and Submission of Budget, tasks the City Manager's Office with ensuring that the City's Budget is prepared and submitted prior to August 1 of each year.

The City Council is provided with this proposed calendar indicating key milestones in the approval process for the FY 2023-2024 Budget and Tax Rate. It is required by the Dallas County Tax Office that the City have a calendar implemented to document the schedule of milestones associated with the FY 2023-2024 Budget Process.

Development of a Calendar allows staff and the City Council the opportunity to ensure proper timing of presentation components and adherence to public notification requirements as it relates to the upcoming budget process.

Sound management of the City's Budget facilitates the City's provision of services.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

There is no public contact related to approving the proposed Budget Calendar.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

It is recommended that City Council approve the proposed Budget Calendar for FY 2023-2024. Dates are subject to change at Council's request.

ATTACHMENTS

1. Glenn Heights Fiscal Year 2023-2024 Budget Calendar

PREPARED BY

Clifford Blackwell, Deputy City Manager

REVIEWED BY

Brandi Brown, City Secretary



Calendar for 2023-2024 Budget Year

Monday	Tuesday	Wednesday	Thursday	Friday	Comments
April 2023					
17	18	19 Dept Heads trained on new Budget software (OpenGov)	20 Budget Calendar reviewed with City Manager	21	19 th – Department Heads trained on how to input budget figures in the OpenGov system. 20 th – Discuss and approve budget calendar with City Manager
24 Budget Calendar distributed to departments	25	26	27	28	DCM will meet in 1-on-1 sessions with departments helping them get acclimated to the new budget system.

Monday	Tuesday	Wednesday	Thursday	Friday	Comments
May 2023					
1	2 City Council approves FY2023-2024 Budget Calendar	3	4	5	
8	9 City Manager to begin meeting with the City Council	10	11	12	9 th -City Manager will begin meeting with the City Council to discuss the 2023-2024 budget priorities.
22	23	24	25	26 Budget proposals due in OpenGov by all departments.	26 th -Department heads will complete budget proposals (base, capital, personnel) and submit proposals for approval.

Monday	Tuesday	Wednesday	Thursday	Friday	Comments
June 2023					
5	6	7	8	9	
Departments meet with City Manager to discuss budget proposals					
12	13	14	15	16	
Departments meet with City Manager to discuss budget proposals					
26 Final revised budget proposals due	27	28	29	30	26 th -Department Heads will complete their revised budget requests

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Comments
July 2023						
10	11	12	13	14	15	
Reserved for meetings with Departments						
24	25	26	27	28	29	25th- Receive the certified values from DCAD and ECAD and performs the tax rate calculations for the 2023 Tax Year
31						31 st - The City Manager submits the Proposed FY2021 Budget to the City Secretary's Office
Final Day per City Charter to submit Proposed Budget	Last day to receive certified values from the Appraisal Districts	Truth-in-Taxation Calculation (Prepared by Dallas County Tax Office) Prepare NNR, VAR, and De minimis rate				

Monday	Tuesday	Wednesday	Thursday	Friday	Comments
August 2023					
	1	2	3	4	1 st - The effective & rollback rate calculation will be presented to City Council.
7	8	9	10	11	8 th - Public hearing on tax rate as required by Texas Local Government Code
14	15	16	17	18	15 th - Public hearing on tax rate as required by Texas Local Government Code
	*Public Hearing: Tax Rate 1 st Reading				

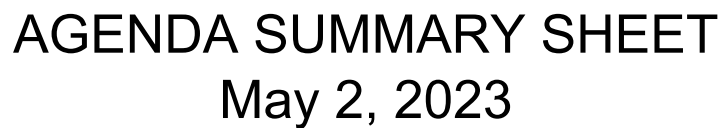
Monday	Tuesday	Wednesday	Thursday	Friday	Comments
September 2023					
4	5 Public Hearing Tax Rate 2 nd Reading *Public Hearing Budget: 1 st Reading	6	7	8	5 th - Public Hearings on the Budget and Tax Rate as required by Texas Local Government Code
18	19 *Public Hearing: Budget 2 nd Reading *Adopt Budget & Tax Rate	20	21	22	19 th -Public Hearing on the Budget as required by City Charter and Public Hearing on the Tax Rate as required by Texas Local Government Code Budget & Tax Rate Adoption

The 2nd Public Hearing on the Tax Rate may not be held earlier than the 3rd day after the First Hearing
The meeting to vote on adoption of the Tax Rate must take place no less than 3 days and no more than 14 days
after the 2nd Public Hearing on the Tax Rate

The City must adopt the Tax Rate by September 29th or 60 days after receiving the Certified Appraisal Roll,
whichever date is later

**Calendar Dates subject to be changed based on the Direction of the City Council. However, certain
schedules are mandated by Truth in Taxation**

***Mandated by Truth in Taxation Law**



Plat Case FP-001-23: Discuss and take action to approve a Final Plat Request by the City of Glenn Heights for City Center, Lot 1, Block A, an addition to the City of Glenn Heights, Texas, being 11.828 acres out of the Samuel Clark Abstract Number 249, Dallas County, Texas. (Ashlie Jones, City Planner)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: May 2, 2023

SUBJECT

Discuss and take action on a Final Plat Request by the City of Glenn Heights for City Center, Lot 1, Block A an addition to the City of Glenn Heights, Texas, being 11.828 acres, out of the Samuel Clark Abstract Number 249, Dallas County, Texas.

DISCUSSION / BACKGROUND

The preliminary plat process was waived due to the subject property being owned and developed by the City of Glenn Heights. Construction of the proposed new City offices is complete. Acceptance of this plat would complete the required tasks prior to the project receiving a Certificate of Occupancy. The applicant is requesting approval to final plat the subject property into one (1) lot for City use. Adequate water and sewer facilities are available to the site. The plat provides a 15' water easement that is located within the boundaries of the subject property. A variable width drainage and detention easement of 3.350 acres is also established by the plat.

PRIOR COUNCIL OR BOARD ACTION

The site plan concept was approved by the Glenn Heights City Council on August 29, 2019.

The Planning & Zoning Commission reviewed and approved the Plat on March 27, 2023.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Based on the details provided in this Staff Report and the present status of documents subject to the request, the Planning & Zoning Department recommends approval.

ATTACHMENTS

1. Final Plat

PREPARED BY

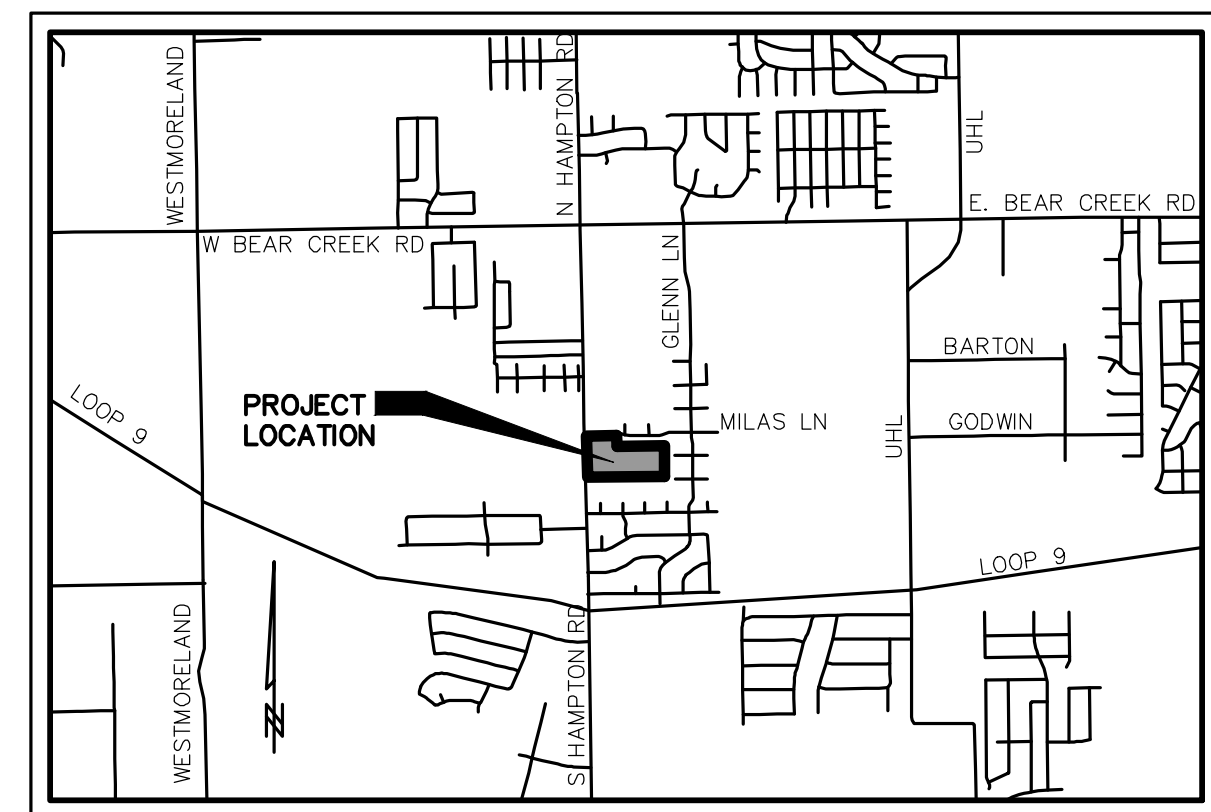
Ashlie Tolliver Jones, City Planner

REVIEWED BY

David Hall, City Manager

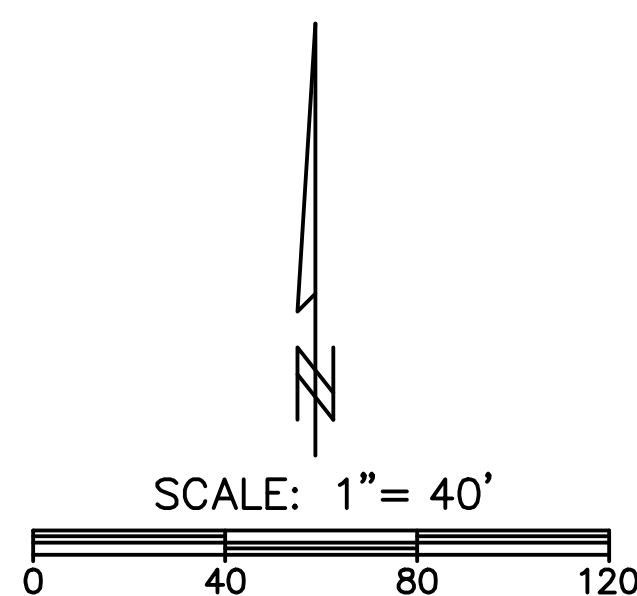
PRINTED: 11/28/2022 STB FILE: WIER-SURVEY.STB LAST SAVED: 11/28/2022 2:23 PM SAVED BY: ANDREW FILE: FINAL-PLAT-19135.DWG

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VICINITY MAP
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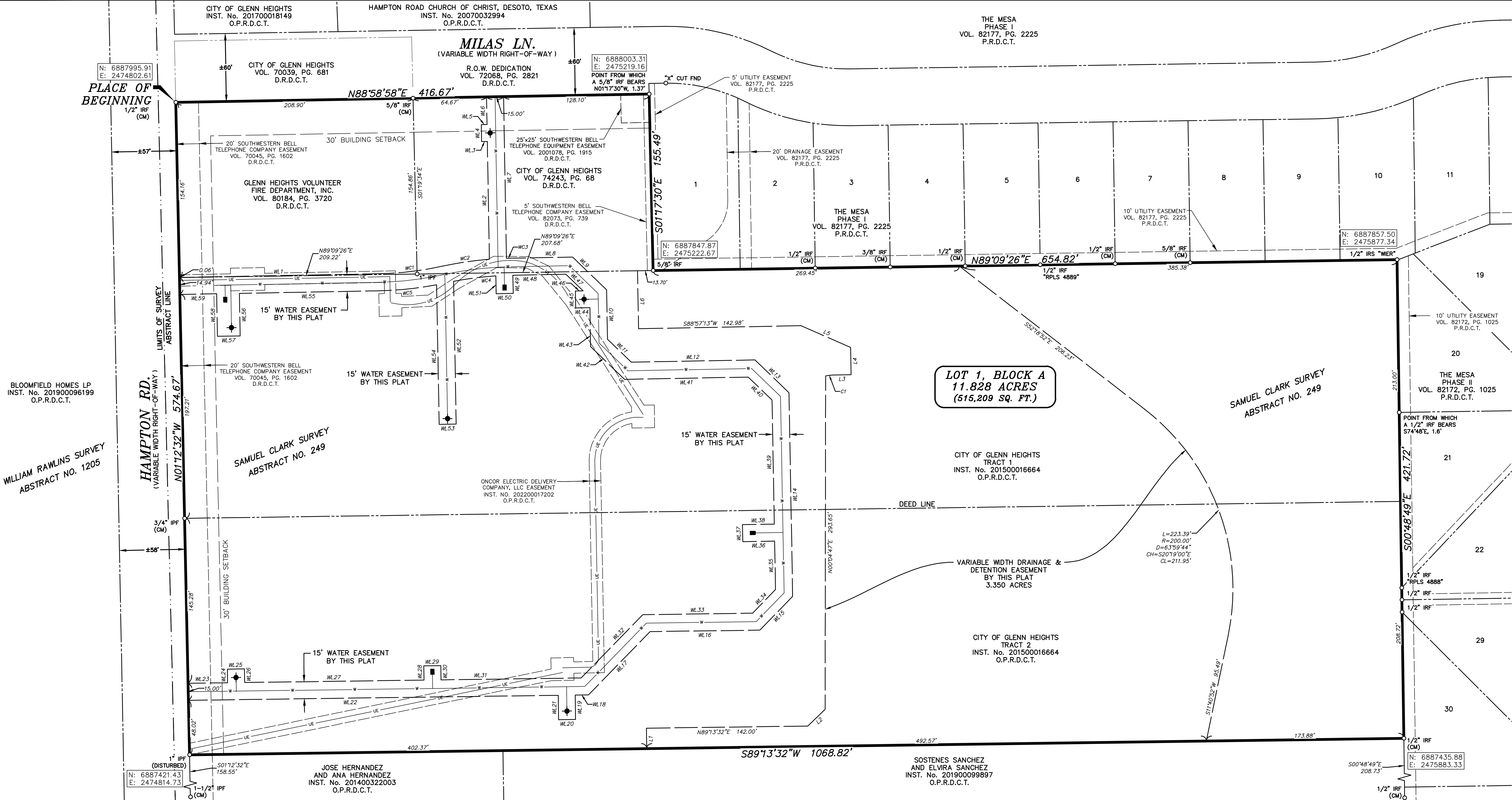
* LEGEND *	
IRF	IRON ROD FOUND
IRS	IRON ROD SET
(CM)	CONTROLLING MONUMENT
"WIER"	WIER & ASSOC INC
D.R.D.C.T.	DEED RECORDS, DALLAS COUNTY, TEXAS
P.R.D.C.T.	PLAT RECORDS, DALLAS COUNTY, TEXAS
O.P.R.D.C.T.	OFFICIAL PUBLIC RECORDS, DALLAS COUNTY, TEXAS



OWNER / DEVELOPER
CITY OF GLENN HEIGHTS
1938 S HAMPTON
GLENN HEIGHTS, TEXAS 75154

ENGINEER / SURVEYOR
WIER & ASSOCIATES, INC.
2201 E. LAMAR BLVD., SUITE 200E
ARLINGTON, TEXAS 76006
CONTACT: RANDY EARDLEY, P.E.
PH: (817) 467-7700
EMAIL: RANDYE@WIERASSOCIATES.COM

PREPARED BY:
WIA WIER & ASSOCIATES, INC.
ENGINEERS SURVEYORS LAND PLANNERS
2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 METRO (817) 467-7700
Texas Firm Registration No. F-2776 www.WierAssociates.com
Texas Board of Professional Land Surveying Registration No. 10053900



FINAL PLAT
CITY OF GLENN HEIGHTS
LOT 1, BLOCK A

AN ADDITION TO THE CITY OF GLENN HEIGHTS
11.828 ACRES OUT OF THE
SAMUEL CLARK SURVEY ~ ABST. NO. 249
DALLAS COUNTY, TEXAS

WATER EASEMENT CURVE TABLE					
CURVE	ARC	RADIUS	DELTA	BEARING	DIST.
WC1	57.59'	292.50'	11'16"49"	S83°18'49"W	57.49'
WC2	41.91'	307.50'	7'48"34"	S81°34'41"W	41.88'
WC3	3.62'	307.50'	0°40'26"	S88°37'00"W	3.62'
WC4	37.52'	292.50'	7°20'55"	S82°41'18"W	37.49'
WC5	52.13'	307.50'	9°42'45"	S84°05'51"W	52.06'

WATER EASEMENT LINE TABLE		
LINE	BEARING	DIST
WL1	S88°57'13"W	174.31'
WL2	S01°01'02"E	103.73'
WL3	N88°58'58"E	5.00'
WL4	S01°01'02"E	15.00'
WL5	S88°58'58"W	5.00'
WL6	S01°01'02"E	24.27'
WL7	N01°01'02"W	142.44'
WL8	S88°57'13"W	54.63'
WL9	N46°02'47"W	41.57'
WL10	N01°02'47"W	43.49'
WL11	N46°02'47"W	29.14'
WL12	S88°57'13"W	108.82'
WL13	N46°02'47"W	41.57'
WL14	N01°02'47"W	179.32'
WL15	N44°05'23"E	41.51'
WL16	N89°13'32"E	96.62'
WL17	N44°13'32"E	77.78'
WL18	N89°13'32"E	11.61'
WL19	N00°46'28"W	21.50'
WL20	N89°13'32"E	15.00'
WL21	S00°46'28"E	21.50'
WL22	N89°13'32"E	325.55'
WL23	N89°13'32"E	34.86'
WL24	N01°02'47"W	11.99'
WL25	N88°57'13"E	15.00'
WL26	S01°02'47"E	12.06'
WL27	N89°13'32"E	157.85'
WL28	N00°46'28"W	12.50'
WL29	N89°13'32"E	15.00'
WL30	S00°46'28"E	12.50'

WATER EASEMENT LINE TABLE		
LINE	BEARING	DIST
WL31	N89°13'32"E	123.35'
WL32	N44°13'32"E	77.78'
WL33	N89°13'32"E	96.60'
WL34	N44°05'23"E	29.04'
WL35	N01°02'47"W	42.64'
WL36	S88°57'13"W	28.00'
WL37	N01°02'47"W	15.00'
WL38	N88°57'13"E	28.00'
WL39	N01°02'47"W	109.23'
WL40	N46°02'47"W	29.14'
WL41	S88°57'13"W	108.82'
WL42	N46°02'47"W	41.57'
WL43	N01°02'47"W	34.24'
WL44	S88°57'13"W	12.50'
WL45	N01°02'47"W	15.00'
WL46	N88°57'13"E	6.75'
WL47	N46°02'47"W	21.01'
WL48	S88°57'13"W	46.64'
WL49	S01°02'47"E	15.98'
WL50	S88°57'13"W	15.00'
WL51	N01°02'47"W	15.68'
WL52	S01°02'47"E	125.82'
WL53	S88°57'13"W	15.00'
WL54	N01°02'47"W	123.03'
WL55	S88°57'13"W	121.82'
WL56	S01°02'47"E	37.48'
WL57	S88°57'13"W	20.00'
WL58	N01°02'47"W	37.48'
WL59	S88°57'13"W	32.45'

DRAINAGE & DETENTION EASEMENT CURVE TABLE				
CURVE	ARC	RADIUS	DELTA	BEARING
C1	6.55'	30.00'	12°30'53"	N82°41'47"E

DRAINAGE & DETENTION EASEMENT LINE TABLE		
LINE	BEARING	DIST
L1	N00°46'28"W	18.00'
L2	N46°14'32"E	21.22'
L3	N88°57'13"E	16.00'
L4	N01°02'47"W	24.00'
L5	N66°24'51"W	47.67'
L6	N01°02'47"W	51.03'

OWNER'S CERTIFICATE

STATE OF TEXAS
COUNTY OF DALLAS

WHEREAS THE CITY OF GLENN HEIGHTS, ACTING BY AND THROUGH THE UNDERSIGNED, THEIR DULY AUTHORIZED AGENTS, IS THE SOLE OWNER OF A TRACT OF LAND LOCATED IN THE SAMUEL CLARK SURVEY, ABSTRACT NO. 249, DALLAS COUNTY, TEXAS, AND BEING ALL OF A TRACT OF LAND DESCRIBED IN A DEED TO GLENN HEIGHTS VOLUNTEER FIRE DEPARTMENT, INC., RECORDED IN VOLUME 80184, PAGE 3720, DEED RECORDS, DALLAS COUNTY, TEXAS (D.R.D.C.T.), ALL OF A TRACT OF LAND DESCRIBED IN A DEED TO THE CITY OF GLENN HEIGHTS, RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., ALL OF TRACTS 1 AND 2 IN A DEED TO THE CITY OF GLENN HEIGHTS, RECORDED IN INSTRUMENT NUMBER 201500016664, OFFICIAL PUBLIC RECORDS, DALLAS COUNTY, TEXAS (O.P.R.D.C.T.), AND BEING PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 1/2" IRON ROD FOUND AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF HAMPTON ROAD (VARIABLE WIDTH RIGHT-OF-WAY) WITH THE SOUTH RIGHT-OF-WAY LINE OF MILAS LANE (VARIABLE WIDTH RIGHT-OF-WAY), BEING THE NORTHWEST CORNER OF SAID GLENN HEIGHTS VOLUNTEER FIRE DEPARTMENT TRACT;

THENCE N 88°58'58" E, ALONG THE NORTH LINE OF SAID GLENN HEIGHTS VOLUNTEER FIRE DEPARTMENT TRACT AND THE SOUTH RIGHT-OF-WAY LINE OF SAID MILAS LANE, AT 208.90 FEET PASSING A 5/8" IRON ROD FOUND, BEING THE NORTHEAST CORNER OF GLENN HEIGHTS VOLUNTEER FIRE DEPARTMENT TRACT AND THE NORTHWEST CORNER OF SAID CITY OF GLENN HEIGHTS TRACT RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., CONTINUING ALONG THE NORTH LINE OF SAID CITY OF GLENN HEIGHTS TRACT RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., AND THE SOUTH RIGHT-OF-WAY LINE OF SAID MILAS LANE IN ALL A TOTAL DISTANCE OF 416.67 FEET TO A POINT IN THE WEST LINE OF LOT 1, PHASE I, THE MESA, AN ADDITION TO THE CITY OF GLENN HEIGHTS, ACCORDING TO THE PLAT RECORDED IN VOLUME 82177, PAGE 2225, PLAT RECORDS, DALLAS COUNTY, TEXAS (P.R.D.C.T.), SAID POINT BEING THE NORTHEAST CORNER OF SAID CITY OF GLENN HEIGHTS TRACT RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., FROM WHICH A 5/8" IRON ROD FOUND BEARS N 01°17'30" W, 1.37 FEET;

THENCE S 01°17'30" E, ALONG THE EAST LINE OF SAID CITY OF GLENN HEIGHTS TRACT RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., AND THE WEST LINE OF SAID LOT 1, A DISTANCE OF 155.49 FEET TO A 5/8" IRON ROD FOUND IN THE NORTH LINE OF SAID TRACT 1, BEING THE SOUTHEAST CORNER OF SAID CITY OF GLENN HEIGHTS TRACT RECORDED IN VOLUME 74243, PAGE 68, D.R.D.C.T., AND THE SOUTHWEST CORNER OF SAID LOT 1;

THENCE N 89°09'26" E, ALONG THE SOUTH LINES OF LOTS 1 THROUGH 10 OF SAID THE MESA, PHASE I AND THE NORTH LINE OF SAID TRACT 1, A DISTANCE OF 654.82 FEET TO A 1/2" IRON ROD SET WITH A CAP STAMPED "WIER & ASSOC INC", BEING THE NORTHEAST CORNER OF SAID TRACT 1 AND THE NORTHWEST CORNER OF LOT 20, THE MESA, PHASE II, AN ADDITION TO THE CITY OF GLENN HEIGHTS, ACCORDING TO THE PLAT RECORDED IN VOLUME 82172, PAGE 1025, P.R.D.C.T.;

THENCE S 00°48'49" E, ALONG THE EAST LINE OF SAID TRACTS 1 AND 2 AND THE WEST LINE OF LOTS 20, 21, 22, 29, AND 30 OF SAID THE MESA, PHASE II, A DISTANCE OF 421.72 FEET TO A 1/2" IRON ROD FOUND, BEING THE SOUTHEAST CORNER OF SAID TRACT 2 AND THE NORTHEAST CORNER OF A TRACT OF LAND DESCRIBED IN A DEED TO SOSTENES SANCHEZ AND ELVIRA SANCHEZ, RECORDED IN INSTRUMENT NUMBER 201900099897, O.P.R.D.C.T., FROM WHICH A 1/2" IRON ROD FOUND BEARS S 00°48'49" E, 208.73 FEET, SAID IRON ROD BEING THE SOUTHEAST CORNER OF SAID SANCHEZ TRACT;

THENCE S 89°13'32" W, ALONG THE SOUTH LINE OF SAID TRACT 2, THE NORTH LINE OF SAID SANCHEZ TRACT, AND THE NORTH LINE OF A TRACT OF LAND DESCRIBED IN A DEED TO JOSE HERNANDEZ AND ANA HERNANDEZ, RECORDED IN INSTRUMENT NUMBER 201400322003, O.P.R.D.C.T., A DISTANCE OF 1068.82 FEET TO A 1" IRON PIPE FOUND (DISTURBED) IN THE EAST RIGHT-OF-WAY LINE OF SAID HAMPTON ROAD, SAID IRON PIPE BEING THE SOUTHWEST CORNER OF SAID TRACT 2 AND THE NORTHWEST CORNER OF SAID HERNANDEZ TRACT, FROM WHICH A 1-1/2" IRON PIPE FOUND BEARS S 01°12'32" W, 158.55 FEET, SAID IRON PIPE BEING THE SOUTHWEST CORNER OF SAID HERNANDEZ TRACT;

THENCE N 01°12'32" W, ALONG EAST RIGHT-OF-WAY LINE OF SAID HAMPTON ROAD AND THE WEST LINE OF SAID TRACT 2, AT 208.30 FEET PASSING A 3/4" IRON PIPE FOUND, SAID PIPE BEING THE NORTHWEST CORNER OF SAID TRACT 2 AND SOUTHWEST CORNER OF SAID TRACT 1, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF SAID HAMPTON ROAD, THE WEST LINE OF SAID TRACT 1, AND THE WEST LINE OF SAID GLENN HEIGHTS VOLUNTEER FIRE DEPARTMENT TRACT IN ALL A TOTAL DISTANCE OF 574.67 FEET TO THE PLACE OF BEGINNING AND CONTAINING 11.828 ACRES (515,209 SQUARE FEET) OF LAND, MORE OR LESS.

OWNER'S DEDICATION

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT CITY OF GLENN HEIGHTS, ACTING HEREIN BY AND THROUGH THEIR DULY AUTHORIZED OFFICERS, DO HEREBY CERTIFY AND ADOPT THIS RECORD PLAT DESIGNATING THE HEREIN ABOVE DESCRIBED PROPERTY AS CITY OF GLENN HEIGHTS, LOT 1, BLOCK A, AN ADDITION TO THE CITY OF GLENN HEIGHTS, DALLAS COUNTY, TEXAS. THE EASEMENTS, AS SHOWN, ARE HEREBY DEDICATED FOR THE PURPOSE OF MUTUAL USE AND ACCOMMODATION OF THE CITY OF GLENN HEIGHTS AND ALL PUBLIC UTILITIES DESIRING TO USE OR USING SAME. ALL AND ANY PUBLIC UTILITY AND THE CITY OF GLENN HEIGHTS SHALL HAVE THE RIGHT TO REMOVE AND KEEP REMOVED ALL OR PARTS OF ANY BUILDING, FENCES, SHRUBS, TREES, OR OTHER IMPROVEMENTS OR GROWTHS, WHICH IN ANY WAY, ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF ITS RESPECTIVE SYSTEMS ON SAID EASEMENTS, AND THE CITY OF GLENN HEIGHTS AND ALL PUBLIC UTILITIES SHALL, AT ALL TIMES, HAVE THE FULL RIGHT OF INGRESS AND EGRESS TO OR FROM AND UPON SAID EASEMENTS FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING, INSPECTING, PATROLLING, MAINTAINING, AND ADDING TO OR REMOVING ALL OR PARTS OF ITS RESPECTIVE SYSTEMS, WITHOUT THE NECESSITY, AT ANY TIME, OF PROCURING THE PERMISSION OF ANYONE.

THIS PLAT APPROVED SUBJECT TO ALL PLATTING ORDINANCES, RULES, REGULATIONS, AND RESOLUTIONS OF THE CITY OF GLENN HEIGHTS, TEXAS.

WITNESS, MY HAND, THIS THE ____ DAY OF _____, 2022.

FOR: CITY OF GLENN HEIGHTS

BY: _____
AUTHORIZED SIGNATURE
SONJA A. BROWN, MAYOR
CITY OF GLENN HEIGHTS

STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED SONJA A. BROWN, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSED AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF _____, 2022.

NOTARY PUBLIC, STATE OF TEXAS

APPROVAL CERTIFICATE

I HEREBY CERTIFY THAT THE ABOVE AND FOREGOING PLAT OF CITY OF GLENN HEIGHTS, LOT 1, BLOCK A, TO THE CITY OF GLENN HEIGHTS WAS APPROVED THIS ____ DAY OF _____, 2022, BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS.

MAYOR

DATE

CITY SECRETARY

DATE

SAID ADDITION SHALL BE SUBJECT TO ALL THE REQUIREMENTS OF THE DEVELOPMENT CODE OF THE CITY OF GLENN HEIGHTS.

WITNESS MY HAND THIS ____ DAY OF _____, 2022.

CITY SECRETARY

DATE

NOTES:

1. WAIVER OF CLAIM FOR DAMAGES. THE OWNER AND THE DEVELOPER RELEASE THE CITY OF GLENN HEIGHTS FROM ANY AND ALL CLAIMS, DAMAGES, OBLIGATIONS, OR LIABILITIES BY THE ESTABLISHMENT OF GRADES, OR THE ALTERATION OF THE SURFACE OF ANY PORTION OF THE EXISTING STREETS AND ALLEYS, TO CONFORM THE GRADES ESTABLISHED IN THIS PLAT.

SURVEYOR'S STATEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT I, AARON L. STRINGFELLOW, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON SHALL BE PROPERLY PLACED, UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE DEVELOPMENT CODE REGULATIONS OF THE CITY OF GLENN HEIGHTS, TEXAS.

DATED THIS THE ____ DAY OF _____, 2022.

"THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF AARON L. STRINGFELLOW, RPLS. NO. 6373 ON November 30, 2022 IS NOT TO BE USED FOR RECORDING, CONSTRUCTION, BIDDING, OR PERMIT PURPOSES. THIS DOCUMENT IS NOT TO BE RELIED UPON AS A COMPLETE SURVEY AND SHALL NOT BE RECORDED."

AARON L. STRINGFELLOW, R.P.L.S.
STATE OF TEXAS No. 6373
E-MAIL: AaronLS@WierAssociates.com

FINAL PLAT
CITY OF GLENN HEIGHTS
LOT 1, BLOCK A

AN ADDITION TO THE CITY OF GLENN HEIGHTS
11.828 ACRES OUT OF THE
SAMUEL CLARK SURVEY ~ ABST. NO. 249
DALLAS COUNTY, TEXAS

PREPARED BY:
WIER & ASSOCIATES, INC.
ENGINEERS SURVEYORS LAND PLANNERS
2201 E. LAMAR BLVD., SUITE 200E ARLINGTON, TEXAS 76006 METRO (817) 467-7700
Texas Firm Registration No. F-2776 www.WierAssociates.com
Texas Board of Professional Land Surveying Registration No. 10033900

OWNER / DEVELOPER
CITY OF GLENN HEIGHTS
1938 S HAMPTON
GLENN HEIGHTS, TEXAS 75154

ENGINEER / SURVEYOR
WIER & ASSOCIATES, INC.
2201 E. LAMAR BLVD., SUITE 200E
ARLINGTON, TEXAS 76006
CONTACT: RANDY EARDLEY, P.E.
PH: (817) 467-7700
EMAIL: RANDYE@WIERASSOCIATES.COM

AGENDA SUMMARY SHEET

May 2, 2023

AGENDA, ITEM 1

Discuss and take action on Ordinance O-02-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by amending Appendix A “Fee Schedule”, Article A5.000 “Utilities”, by amending Section A5.001 “Water Rates and Charges”, and Section A5.002 “Wastewater Rates and Charges”; providing a severability clause; providing a savings clause; and providing for an effective date. (Second Reading) (Clifford Blackwell, Deputy City Manager)

Motion	
Second	
For	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Against	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Abstain	
Approve/ Deny/ Table	

[illegible]

AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS

ORDINANCE NO. O-02-23

AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING APPENDIX A “FEE SCHEDULE”, ARTICLE A5.000 “UTILITIES” BY AMENDING SECTION A5.001 “WATER RATES AND CHARGES” AND SECTION A5.002 “WASTEWATER RATES AND CHARGES”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the fees and charges for services offered by the City of Glenn Heights are consolidated in the “Fee Schedule”, Appendix A to the City of Glenn Heights Code of Ordinances ; and

WHEREAS, the City has not increased rates charged for water or wastewater in over a decade; and

WHEREAS, in order to ensure the development of the City’s water and wastewater rates for revenue sufficiency based on projected expenses for the system, the City commissioned a Water and Wastewater Rate Study; and

WHEREAS, in accordance with that study report and recommendations, the City administration has recommended the adoption of a three-year plan for implementing annual incremental water and wastewater rate increases to support projected water and wastewater expenses; and

WHEREAS, the City Council has determined that the adoption of such three-year plan and the approval and implementation of the water and wastewater rate increases for the 2024, 2025 and 2026 fiscal years is in the best interest of the citizens of the City of Glenn Heights and serves the general welfare;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. That the City of Glenn Heights Code of Ordinances is amended by amending Appendix A titled “Fee Schedule” , Article A5.000 “Utilities” by deleting the current Section A5.001 “Water rates and charges”, and replacing it in its entirety with the Section A5.001 “Water rates and charges” as shown in its entirety in the attached Exhibit “A”, which is hereby incorporated by this reference as though fully set forth herein, for the 2024, 2025, and 2026 fiscal years.

SECTION 2. That the City of Glenn Heights Code of Ordinances is amended by amending Appendix A titled “Fee Schedule” , Article A5.000 “Utilities”, Section A5.002 “Wastewater rates and charges”, by deleting the current subsection A5.002(a) and replacing it in its entirety with the Subsection A5.001(a) as shown in its entirety in the attached Exhibit “B”, which is hereby incorporated by this reference as though fully set forth herein for 2024, 2025, and 2026 fiscal years. The remainder of Section A5.002 shall remain unchanged.

SECTION 3. The City Council may, at any time, review and revise the water and wastewater rates and charges approved by this Ordinance and generally will review said rates and charges at least annually as a part of the budget process.

SECTION 4. All provisions of the ordinances of the City of Glenn Heights, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and that all other provisions of the ordinances of the city not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 5. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

SECTION 6. This ordinance shall take effect October 1, 2023 with the water and wastewater rates and charges for each fiscal year to become effective on October 1 of the applicable fiscal year.

DULY PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS ON THIS THE 2ND DAY OF MAY, 2023.

APPROVED:

Sonja A. Brown, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(041923vwtTM134341)

EXHIBIT A

“Section A5.001 Water rates and charges

The monthly water rates to be charged and collected by the city from all customers within the city limits and in the city’s certificate of convenience and necessity (CCN) obtaining city services for water shall be hereby fixed as follows:

<u>Residential Inside Minimum Charge</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
3/4" or less	\$ 20.83	\$ 23.02	\$ 25.44
1"	52.08	57.56	63.61
1.5"	104.16	115.11	127.21
2"	166.65	184.17	203.53
3"	312.48	345.33	381.63
4"	520.75	575.50	636.00
<u>Volumetric Charge</u>			
0 - 5,000	\$ 2.24	\$ 2.24	\$ 2.24
5,001 - 15,000	3.36	3.36	3.36
15,001+	5.04	5.04	5.04
<u>Residential Outside Minimum Charge</u>			
3/4" or less	\$ 28.40	\$ 31.38	\$ 34.67
1"	70.99	78.44	86.66
1.5"	141.99	156.89	173.34
2"	227.17	251.01	277.33
3"	425.93	470.62	519.96
4"	710.00	784.50	866.75
<u>Volumetric Charge</u>			
0 - 5,000	\$ 3.15	\$ 3.15	\$ 3.15
5,001 - 15,000	4.73	4.73	4.73
15,001+	7.10	7.10	7.10
<u>Commercial Inside Minimum Charge</u>			
3/4" or less	\$ 20.83	\$ 23.02	\$ 25.44
1"	52.08	57.56	63.61
1.5"	104.16	115.11	127.21
2"	166.65	184.17	203.53
3"	312.48	345.33	381.63
4"	520.75	575.50	636.00
<u>Volumetric Charge</u>			
0 - 5,000	\$ 2.24	\$ 2.24	\$ 2.24

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
5,001 - 15,000	3.36	3.36	3.36
15,001+	5.04	5.04	5.04
Commercial Outside			
<u>Minimum Charge</u>			
3/4" or less	\$ 28.40	\$ 31.38	\$ 34.67
1"	70.99	78.44	86.66
1.5"	141.99	156.89	173.34
2"	227.17	251.01	277.33
3"	425.93	470.62	519.96
4"	710.00	784.50	866.75
<u>Volumetric Charge</u>			
0 - 5,000	\$ 3.15	\$ 3.15	\$ 3.15
5,001 - 15,000	4.73	4.73	4.73
15,001+	7.10	7.10	7.10
RV Park			
<u>Minimum Charge</u>			
3/4" or less	\$ 20.83	\$ 23.02	\$ 25.44
1"	52.08	57.56	63.61
1.5"	104.16	115.11	127.21
2"	166.65	184.17	203.53
3"	312.48	345.33	381.63
4"	520.75	575.50	636.00
<u>Volumetric Charge</u>			
0 - 5,000	\$ 2.24	\$ 2.24	\$ 2.24
5,001 - 15,000	3.36	3.36	3.36
15,001+	5.04	5.04	5.04
City Water			
<u>Minimum Charge</u>			
3/4" or less	\$ -	\$ -	\$ -
1"	-	-	-
1.5"	-	-	-
2"	-	-	-
3"	-	-	-
4"	-	-	-
<u>Volumetric Charge</u>			
All	\$ -	\$ -	\$ -

Residential Irrigation	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
<u>Minimum Charge</u>			
3/4" or less	\$ 10.42	\$ 11.51	\$ 12.72
1"	26.02	28.74	31.76
1.5"	52.07	57.52	63.57
2"	83.29	92.00	101.67
3"	156.19	172.53	190.67
4"	260.50	287.75	318.00
<u>Volumetric Charge</u>			
0 - 5,000	\$ 3.67	\$ 3.67	\$ 3.67
5,001 - 15,000	5.51	5.51	5.51
15,001+	8.27	8.27	8.27
Commercial Irrigation			
<u>Minimum Charge</u>			
3/4" or less	\$ 10.42	\$ 11.51	\$ 12.72
1"	26.02	28.74	31.76
1.5"	52.07	57.52	63.57
2"	83.29	92.00	101.67
3"	156.19	172.53	190.67
4"	260.50	287.75	318.00
<u>Volumetric Charge</u>			
0 - 5,000	\$ 3.67	\$ 3.67	\$ 3.67
5,001 - 15,000	5.51	5.51	5.51
15,001+	8.27	8.27	8.27
City Irrigation			
<u>Minimum Charge</u>			
3/4" or less	\$ -	\$ -	\$ -
1"	-	-	-
1.5"	-	-	-
2"	-	-	-
3"	-	-	-
4"	-	-	-
<u>Volumetric Charge</u>			
All	\$ -	\$ -	\$ - "

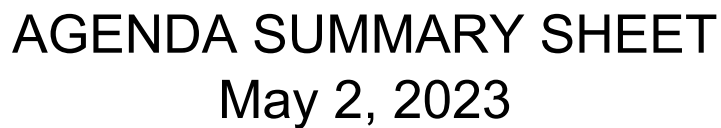
EXHIBIT B

“Section A5.002 Wastewater rates and charges

- (a) The monthly wastewater rates to be charged and collected by the city from all customers within the city limits or in the city’s certificate of convenience and necessity (CCN) obtaining city services for wastewater shall be hereby fixed as follows:

	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
Residential Inside			
<u>Minimum Charge</u>			
3/4" or less	\$ 39.06	\$ 45.31	\$ 52.56
1"	97.63	113.25	131.37
1.5"	195.27	226.52	262.77
2"	312.43	362.42	420.41
3"	585.81	679.55	788.28
4"	976.50	1,132.75	1,314.00
<u>Volumetric Charge</u>			
All	\$ 7.24	\$ 8.40	\$ 9.74
Commercial Inside			
<u>Minimum Charge</u>			
3/4" or less	\$ 39.06	\$ 45.31	\$ 52.56
1"	97.63	113.25	131.37
1.5"	195.27	226.52	262.77
2"	312.43	362.42	420.41
3"	585.81	679.55	788.28
4"	976.50	1,132.75	1,314.00
<u>Volumetric Charge</u>			
All	\$ 7.24	\$ 8.40	\$ 9.74
Outside			
<u>Minimum Charge</u>			
3/4" or less	\$ 44.92	\$ 52.11	\$ 60.45
1"	112.28	130.25	151.10
1.5"	224.55	260.49	302.18
2"	359.29	416.80	483.51
3"	673.65	781.48	906.55
4"	1,122.63	1,302.32	1,510.75
<u>Volumetric Charge</u>			
All	\$ 8.32	\$ 9.65	\$ 11.19

RV Park		<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
<u>Minimum Charge</u>				
3/4" or less		\$ -	\$ -	\$ -
1"		-	-	-
1.5"		-	-	-
2"		227.31	263.68	305.87
3"		-	-	-
4"		-	-	-
<u>Volumetric Charge</u>				
All		\$ 5.27	\$ 6.11	\$ 7.09
2 Mtr				
<u>Minimum Charge</u>				
3/4" or less		\$ 39.06	\$ 45.31	\$ 52.56
1"		97.63	113.25	131.37
1.5"		195.27	226.52	262.77
2"		312.43	362.42	420.41
3"		585.81	679.55	788.28
4"		976.50	1,132.75	1,314.00
<u>Volumetric Charge</u>				
All		\$ 7.24	\$ 8.40	\$ 9.74
City				
<u>Minimum Charge</u>				
Base		\$ -	\$ -	\$ -
<u>Volumetric Charge</u>				
All		\$ -	\$ -	\$ - "



Discuss and first reading of Ordinance O-01-23, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule", to add Youth and Corporate Membership Rates and Waiver of Community Center Monthly Membership Fee for City Employees and City Council Members; providing a repealing clause; providing a severability clause; and providing an effective date. (Clifford Blackwell, Deputy City Manager)

[illegible]

ORDINANCE NO. O-01-23

AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS, AMENDING THE CITY OF GLENN HEIGHTS CODE OF ORDINANCES, APPENDIX A, "FEE SCHEDULE" TO ADD YOUTH AND CORPORATE MEMBERSHIP RATES AND WAIVER OF COMMUNITY CENTER MONTHLY MEMBERSHIP FEE FOR CITY EMPLOYEES AND CITY COUNCIL MEMBERS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the existing fees for services offered by the City of Glenn Heights are set forth in the City's Code of Ordinances at Appendix A, "Fee Schedule"; and

WHEREAS, City staff has recommended that the fees charged for monthly membership to the Community Center be waived for currently employed full-time and part-time City employees and members of the City Council; and

WHEREAS, City Staff has further recommended that the fees charged for Community Center membership be amended to include resident and nonresident youth rates and a corporate membership rate; and

WHEREAS, the City Council has determined that it is in the best interest of the health, safety and public interest of the residents and businesses within the City to amend the Fee Schedule to reflect the proposed amendments as more particularly set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS:

SECTION 1. Appendix A, "Fee Schedule," of the City of Glenn Heights Code of Ordinances is hereby amended by amending Section A12.001, "Parks and Recreation", at its subsection (c), "Community Center Membership Fees" and subsection (d) "Community Center Daily Use Fees" to read as follows:

“(c) Community Center Membership Fees:

- | | |
|---|----------|
| (1) Monthly Membership Resident Youth (age 6-17) | \$ 12.00 |
| (2) Monthly Membership Nonresident Youth (age 6-17) | \$ 15.00 |
| (3) Monthly Membership Resident Senior (age 55+)/Military | \$ 15.00 |
| (4) Monthly Membership Single Adult -Resident | \$ 20.00 |
| (5) Monthly Membership – Single Adult Nonresident | \$ 40.00 |
| (6) Monthly Membership Family- Resident | \$ 40.00 |
| (7) Monthly Membership Family – Nonresident | \$ 80.00 |
| (8) Annual Membership Resident Youth (age 6-17) | \$120.00 |

(9)	Annual Membership Nonresident Youth (age 6-17)	\$150.00
(10)	Annual Membership Single Adult – Resident	\$200.00
(11)	Annual Membership Single Adult – Nonresident	\$400.00
(12)	Annual Membership Family – Resident	\$400.00
(13)	Annual Membership Family – Nonresident	\$800.00
(14)	Annual Corporate Membership Package (up to 6 adults from one business entity)	\$800.00
(15)	Youth Room Fee	\$ 3.00

*For purposes of this subsection (d), “Family” means persons who live in the same household and who are related by blood or marriage, such that they may be claimed as a spouse, domestic partner, or dependent.

The monthly membership fee will be waived for any currently employed, full-time or part-time employee of the City of Glenn Heights, as well as any councilmember serving an active term. The waiver does not apply to family memberships; however, family members of current full-time and part-time employees will be allowed to pay a resident’s rate for memberships and daily use fees.”

(d) Community Center Daily Use Fees:

(1)	Youth (age 6-17) – resident and nonresident	\$ 5.00
(2)	Adult (18 years and older) resident	\$ 5.00
(3)	Adult (18 years and older) – nonresident	\$10.00”

SECTION 3. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

SECTION 4. All provisions of the ordinances of the City of Glenn Heights, Texas in conflict with the provisions of this Ordinance be, and the same are hereby repealed and all other provisions of the ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. This Ordinance and the fees established herein shall take effect upon passage. Of this Ordinance.

DULY PASSED by the City Council of the City of Glenn Heights, Texas on this the ____ day of May 2023.

APPROVED:

Sonja A. Brown, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(042323vwtTM134690)

AGENDA SUMMARY SHEET

May 2, 2023

AGENDA, ITEM 3

Discussion regarding Community Waste Disposal's (CWD) rate increase effective June 1, 2023.
(Clifford Blackwell, Deputy City Manager)

Motion	
Second	
For	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Against	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Abstain	
Approve/ Deny/ Table	

[illegible]



April 13, 2023

Clifford Blackwell
Deputy City Manager
City of Glenn Heights
1938 S. Hampton Rd
Glenn Heights, TX 75154

RE: Request for Cost Adjustment Effective June 01, 2023

Dear Clifford:

In accordance with the Agreement for Solid Waste and Recycling Collection, Remove and Disposal Services contract, Community Waste Disposal (CWD) may request an annual cost adjustment. This notice is to inform you of our request for Cost Adjustment effective June 01, 2023. Attached is a new schedule "A" outlining the changes in rates. Also included is the CPI index, the Henry Hub Natural Gas Spot Prices, and a worksheet that recaps the changes in disposal, fuel, and landfill.

The information below reflects a sample of the adjustments for Glenn Heights's customer base.

2022 Residential rate	\$ 13.74	2022 Commercial 1x8x1	\$ 192.33
2023 Residential rate	\$ 14.52	2023 Commercial 1x8x1	\$ 202.47
2022 Additional Cart rate	\$ 6.65	2022 Commercial 35 SC Haul	\$ 533.64
2023 Additional Cart rate	\$ 7.03	2023 Commercial 35 SC Haul	\$ 561.98

If you would like to schedule a meeting with City Management/Staff to discuss CWD's 2023 cost adjustment. Please contact CWD's Municipal Coordinator, Nicole Roemer at 972.392.9300 ext. 2070 (office) or at 972.375.4646 (cell).

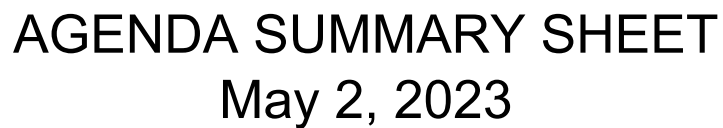
Sincerely,

Chyna Nguyen
Accounts Receivable Manager

Enc: CPI statistical summary data
Henry Hub natural gas spot prices
Adjustment worksheet
Schedule A

CC: Greg Roemer
Jim Huyck
Jason Roemer
Nicole Roemer

2010 California Crossing Road
Dallas, Texas 75220-2310
Telephone
972.392.9300 or 817.795.9300
Facsimile
972.392.9301



Presentation of the March 2023 Financial Report. (Sherry Roberts, Senior Financial Analyst)

[illegible]

GENERAL FUND
FOR THE MONTH ENDED MARCH 31,2023

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF GENERAL FUND REVENUES (50% of FY)

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>TOTAL REVENUES:</u>	\$ 13,650,602	\$ -	\$ 399,728	\$ 10,450,260	76.6%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>Property Tax :</u>	\$ 7,514,642	\$ -	\$ 79,329	\$ 7,804,590	103.9%

Property taxes are due in January and become delinquent after January 31st.

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>Sales Tax:</u>	\$ 915,000	\$ -	\$ 84,732	\$ 553,466	60.5%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>Grant Revenue</u>	\$ 218,570		\$ -	\$ 24,585	11.2%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>Franchise Fees:</u>	\$ 573,250	\$ -	\$ 9,129	\$ 436,135	76.1%

Franchise fees are paid to the City annually, quarterly, and monthly depending on the type of franchise. Individual sources are listed below

Type	Pay Cycle	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Electric	Oncor pays annually; Hilco pays quarterly	285,000		-	188,389	66.1%
Telephone	AT&T pays annually; all others quarterly	13,050		-	3,336	25.6%
Gas	Atmos pays annually in March	75,000		-	168,323	224.4%
Cable	All pay quarterly	80,200		2,365	27,265	34.0%
Garbage	Pays quarterly on commercial roll offs	-		1,764	8,823	0.0%
Video	Paid quarterly	-		-	-	
Water/WW	Paid monthly	120,000		5,000	40,000	33.3%
TOTAL:		\$ 573,250	\$ -	\$ 9,129	\$ 436,135	76.1%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Permits & Fees:	\$ 1,242,040	\$ -	\$ 33,307	\$ 505,851	40.7%

Permits include Building Permits, garage sale permits, trade, and other

<u>Account #</u>	<u>Name</u>	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
100-44300-53-00000	Building Permit Fees	650,000	-	14,043	252,935	38.9%
100-44301-53-00000	Miscellaneous Permits	50,000	-	2,577	10,549	21.1%
100-44302-53-00000	Backflow and Irrigation Permits	43,340	-	2,210	17,750	41.0%
100-44303-53-00000	Infrastructure Inspection Fee	40,000	-	-	-	0.0%
100-44305-53-00000	Plan Review	275,000	-	7,276	149,880	54.5%
100-44306-53-00000	Zoning Fees	6,600	-	-	725	11.0%
100-44307-53-00000	Application Fees	-	-	-	150	0.0%
100-44308-53-00000	Inspection Fee - Alcohol	-	-	-	530	0.0%
100-44320-53-00000	Plats	6,600	-	-	-	0.0%
100-44325-53-00000	Trade Permits	100,000	-	5,145	54,708	54.7%
100-44330-53-00000	License Registration	20,000	-	1,200	5,500	27.5%
100-44332-53-00000	Rental Registration	40,000	-	385	4,590	11.5%
100-44335-53-00000	Food Service	10,000	-	400	7,600	76.0%
100-44345-53-00000	Garage Sale Permits	500	-	70	240	48.0%
100-44546-53-00000	Convenience Fee	-	-	-	694	0.0%
TOTAL:		\$ 1,242,040	\$ -	\$ 33,307	505,851	40.7%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Charges for Services:	\$ 1,508,250	\$ -	\$ 130,625	\$ 747,115	49.5%

Charges for services consists of tower rental, ambulance fees, sanitation fees, resource officer fees, and other miscellaneous charges. Individual resource officer fees, and other miscellaneous charges. Individual revenue sources are listed below:

	<u>Account #</u>	<u>Name</u>	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
	100-44504-00-00000	Tower Rental	55,000		4,885	24,166	43.9%
	100-44502-30-00000	Ambulance	250,000		23,922	117,501	47.0%
	100-48824-30-00000	Fire Inspections	200		-	-	0.0%
	100-44514-32-00000	Police Reports	-		109	536	-
	100-44570-32-00000	Resource Officer	50,000		-	18,071	36.1%
	100-44581-32-00000	Animal Services	2,250		545	1,195	53.1%
	100-44582-32-00000	Wrecker	800		-	-	-
	100-44500-40-00000	Sanitation	1,150,000		101,163	585,646	50.9%
TOTAL:			1,508,250	-	130,625	747,115	49.5%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Court Fines:	\$ 468,500	\$ -	\$ 30,760	\$ 128,731	27.5%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Miscellaeous	\$ 1,052,000	\$ -	\$ 22,667	\$ 229,249	21.8%

Miscellaneous revenue consists of all other revenues collected that are not listed above and consists of the following:

	<u>Account #</u>	<u>Name</u>	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
	100-44800-00-00000	Interest Revenue	50,000		21,214.10	\$ 108,908	217.8%
	100-48802-00-00000	Auction Proceeds	2,000		816.75	\$ 103,363	5168.2%
	100-48805-00-00000	Palladium	1,000,000		-	\$ -	0.0%
	100-48814-00-00000	Other (Misc)	-		636.20	\$ 5,586	-
	100-48825-00-00000	TML Ins Reimbursement	-		-	\$ 11,292	-
	100-48811-32-00000	Animal Control Donations	-		-	\$ 100	-
TOTAL:			1,052,000	-	22,667	229,249	21.8%

			<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Recreation Charges for Services			\$ 158,350	\$ -	\$ 9,180	\$ 20,540	13.0%
Account #	Name		<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
100-44512-60-00000	Park Reservations		2,500		60.00	\$ 660	26.4%
100-44503-60-00000	Room Rental Fees		33,600		150.00	\$ 480	1.4%
100-44505-60-00000	Gym Rental Fees		10,400		-	\$ -	0.0%
100-44506-60-00000	Membership Fees		42,650		5,425.00	\$ 13,490	31.6%
100-44507-60-00000	Sponsorship Revenue		1,200		-	\$ -	0.0%
100-44508-60-00000	Comm Ctr POS Sales		1,000		-	\$ -	0.0%
100-44509-60-00000	Comm Ctr Day Passes		26,000		3,545.00	\$ 5,910	22.7%
100-44510-60-00000	Athletic Leagues		5,000		-	\$ -	0.0%
100-44511-60-00000	Programs/ Classes		36,000		-	\$ -	0.0%
TOTAL:			158,350	-	9,180	20,540	13.0%

TOTAL REVENUES \$ 13,650,602 \$ - \$ 399,728 \$ 10,450,260 76.6%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>TOTAL EXPENDITURES:</u>	\$ 11,564,985	\$ -	\$ 914,310	\$ 4,869,076	42.1%

GENERAL FUND
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FY 2022-23 WITH PRIOR YEAR COMPARISON
FOR THE MONTH ENDED MARCH 31,2023

50.00%

	CURRENT FISCAL YEAR							PRIOR FISCAL YEAR						
	BUDGET		ACTUAL			PROJECTED		BUDGET		FY ACTUAL				
	FY 2022-23		M-T-D	Y-T-D	Y-T-D	FY 2022-23		FY 2021-22		FY 2021-22				
	Adopted Budget	Amended Budget			%		%	Original Budget	Amended Budget	M-T-D	Y-T-D		Y-T-D	
			Mar-23	Mar-23	Budget	Mar-23	Budget			MAR-22	MAR-22	Difference	% Budget	
Revenues:														
Property Tax	7,514,642.00		79,329	7,804,590	103.9%	3,757,321	50.0%	\$ 6,777,381	\$ 6,863,000	103,619	6,710,472	\$ 6,606,853	97.8%	
Franchise Fees	573,250		9,129	436,135	76.1%	286,625	50.0%	563,350	571,318	90,710	340,985	\$ 250,275	59.7%	
Sales Tax	915,000		84,732	553,466	60.5%	457,500	50.0%	850,000	915,000	70,317	493,144	\$ 422,826	53.9%	
Charges for Service	1,508,250		130,625	747,115	49.5%	754,125	50.0%	1,491,040	1,504,077	112,497	673,488	\$ 560,991	44.8%	
Interest	50,000		21,214	87,705	175.4%	25,000	50.0%	70,179	45,940	3,918	23,035	\$ 19,117	50.1%	
Miscellaneous	2,000		1,453	141,544	7077.2%	1,000	50.0%	5,000	7,851	328	2,438	\$ 2,110	31.1%	
Court Fines	468,500		30,760	128,731	27.5%	234,250	50.0%	287,200	191,600	20,223	82,059	\$ 61,836	42.8%	
Permits & Fees	1,242,040		33,307	505,851	40.7%	621,020	50.0%	1,963,471	1,465,700	114,864	815,378	\$ 700,514	55.6%	
Recreation	158,350		9,180	20,540	13.0%	79,175	50.0%	53,084	2,640	-	-	\$ -	0.0%	
Grants & Contributions	218,570		-	24,585	11.2%	109,285	50.0%	-	-	-	-	\$ -	0.0%	
Transfer from other Funds (Court & Drainage)						-		-	48,775	1,315	7,887	\$ 6,573	16.2%	
Transfer from Fund Reserves						-		-	-	-	-	\$ -	0.0%	
G&A Reimbursement from Utility MGMT						-	-	15,000	15,000	1,250	7,500	\$ 6,250	50.0%	
Charge for Service (City Wide)						-	-	6,000	6,000	500	3,000	\$ 2,500	50.0%	
Transfer from 911 Wireless						-				2,750	16,500	\$ 13,750	0.0%	
Donation (GHHFC Co. Dev.)	1,000,000		-	-	0.0%	500,000	50.0%	-	-	-	-	\$ -	0.0%	
Total Revenues	\$ 13,650,602	\$ -	\$ 399,728	#####	76.6%	\$6,825,301	50.0%	#####	\$11,636,901	522,291	9,175,886	8,653,595	78.9%	
Expenditures:														
City Council	\$ 261,700		4,111	60,729	23.2%	130,850	50.0%	\$ 218,700	\$ 217,453	21,489	77,274	\$ 55,785	35.5%	
Administration	63,500		(106,937)	21,679	34.1%	31,750	50.0%	79,114	47,540	17,419	44,712	\$ 27,293	94.1%	
City Manager	519,580		42,920	223,377	43.0%	259,790	50.0%	491,080	475,382	51,208	230,411	\$ 179,203	48.5%	
City Secretary	263,870		15,619	163,851	62.1%	131,935	50.0%	223,041	193,671	23,604	100,811	\$ 77,207	52.1%	
Human Resources	355,960		17,468	118,266	33.2%	177,980	50.0%	292,788	214,944	17,679	85,487	\$ 67,808	39.8%	
IT	536,060		30,975	208,051	38.8%	268,030	50.0%	541,044	428,731	40,416	227,294	\$ 186,879	53.0%	
Community Engagement	272,790		11,001	75,098	27.5%	136,395	50.0%	246,213	83,971	3,370	54,212	\$ 50,842	64.6%	
Finance	487,240		24,634	344,939	70.8%	243,620	50.0%	495,801	480,790	22,655	103,438	\$ 80,783	21.5%	
Municipal Court	143,900		12,712	63,427	44.1%	71,950	50.0%	133,957	133,504	12,538	60,101	\$ 47,563	45.0%	
Fire	2,075,790		290,744	1,114,603	53.7%	1,037,895	50.0%	2,002,323	2,003,965	151,575	916,040	\$ 764,465	45.7%	
Police	3,321,885		294,456	1,330,793	40.1%	1,660,943	50.0%	2,700,787	2,286,324	238,645	1,066,191	\$ 827,546	46.6%	
Streets	1,859,460		149,405	679,925	36.6%	929,730	50.0%	1,934,967	1,599,504	177,318	618,138	\$ 440,820	38.6%	
Economic Development	36,950		-	-	0.0%	18,475	50.0%	39,950	4,471	1,300	2,100	\$ 800	47.0%	
Planning	549,700		48,507	225,069	40.9%	274,850	50.0%	563,235	508,950	54,088	222,404	\$ 168,316	43.7%	
Parks and Recreation	415,130		47,221	127,174	30.6%	207,565	50.0%	343,881	112,744	-	-	\$ -	0.0%	
Senior Center	27,250		279	2,408	8.8%	13,625	50.0%	30,850	7,148	3,099	5,879	\$ 2,780	82.2%	
Parks Maintenance	374,220		31,194	109,688	29.3%	187,110	50.0%	370,304	269,483	78,591	136,871	\$ 58,279	50.8%	
COVID-19 Response	-		-	-	0.0%	-	0.0%	155,900	-	-	-	\$ -		
Total Expenditures	\$ 11,564,985	\$ -	\$ 914,310	\$ 4,869,076	42.1%	\$5,782,493	50.0%	#####	\$ 9,068,574	\$ 914,993	\$ 3,951,362	\$ 3,036,369	36.4%	
Total Revenues Over (Under) Exp	\$ 2,085,618	\$ -	\$ (514,582)	\$ 5,581,184		\$1,042,809		\$ 1,217,770	\$ 2,568,327	\$ (392,702)	\$ 5,224,524	\$ 5,617,226		

	CURRENT FISCAL YEAR					PRIOR FISCAL YEAR							
	BUDGET		ACTUAL			PROJECTED		BUDGET		FY ACTUAL			
	FY 2022-23		M-T-D	Y-T-D	Y-T-D	FY 2022-23		FY 2021-22		FY 2021-22			
	Adopted Budget	Amended Budget			%		%	Original Budget	Amended Budget	M-T-D MAR-22	Y-T-D MAR-22	Difference	Y-T-D % Budget
			Mar-23	Mar-23	Budget	Mar-23	Budget						
Other Financing Sources (Uses):													
Insurance proceeds													
Non-cash Transactions:													
Capital lease proceeds													
Capital expenditures													
Transfers In (Out):									-		-		
Utility Fund-Reimbursement for Costs	15,000		1,250	7,500	50.0%	7,500	50.0%	-	15,000	1,250	6,250	5,000	41.7%
Charge for Service (City Wide)	6,000		500	3,000	50.0%	3,000	50.0%	-	6,000	500	2,500	2,000	41.7%
Transfer from Fund 205-911 Wireless	69,000		5,750	34,500	50.0%	34,500	50.0%	-	33,000	2,750	13,750	11,000	41.7%
Transfer from/(to) Court Security	20,000		1,667	10,000	50.0%	10,000	50.0%	-	-	-	-	-	
Transfer from Drainage Fund	15,775		1,315	7,887	50.0%	7,887	50.0%	-	15,775	1,315	6,573	5,258	41.7%
Transfer from GH Dev Co. & HFC to GF	-	-	-	-	0.0%	-	0.0%	545,000	-	-	-	-	
Transfer to Fund 410 Capital Project Fund	(679,180)				0.0%	(339,590)	50.0%	-	-	-	-	-	
Transfer to Vehicle Replacement Fund	(303,000)		-	-	0.0%	(151,500)	50.0%	-		-	-	-	
Operating (includes in lieu of franchise fees)	-				0.0%	-	0.0%	48,775	-	-	-	-	
Other Sources (Uses)	-		-	-	0.0%	-	0.0%	(5,000)	-	-	-	-	
Transfer to Unemployment Comp Fund	-	-	-	-		-	0.0%	-	-	(856)	(5,136)	(4,280)	
Transfer to Capital Projects Fund	-		-	-	0.0%	-	0.0%	(5,500,000)	(5,500,000)	(458,333)	(2,750,000)	(2,291,667)	50.0%
Net Change in Fund Balance	\$ 1,229,212	\$ -	\$ (504,101)	\$ 5,644,071		\$ (428,203)		\$ (3,693,455)	\$ (2,861,898)	\$ (846,077)	\$ 2,498,461	\$ 3,344,537	
Total Unassigned Fund Balance - BOY	7,104,336		7,104,336	7,104,336				9,604,211	9,604,211	9,604,211	9,604,211	-	
Total Fund Balance - EOY	\$ 8,333,548	\$ -	6,600,235	#####				\$ 5,910,756	\$ 6,742,313	\$8,758,134	\$12,102,672		
Less: Commitments for Specific Use	-	-	-	-									
Less: Assigned for Specific Use	-	-	-	-				-				-	
Ending Fund Balance - Unassigned	\$ 8,333,548	\$ -	\$ 6,600,235	#####				5,910,756	6,742,313		12,102,672	12,102,672	
AVERAGE DAILY EXPENDITURES	31,772	-		26,901				29,723	24,804		21,831	8,302	
Number of Days In Reserve	262			474						199	272	554	

WATER AND SEWER FUND
FOR THE MONTH ENDED MARCH 31,2023

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF WATER & SEWER FUND REVENUES

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
<u>TOTAL REVENUES:</u>	\$ 9,345,180	\$ -	\$ 561,071	\$ 3,848,765	41.2%

Water and Sewer sales

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Infrastructure Inspection	\$ 40,000	\$ -	\$ -	\$ -	0.0%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Water Sales	\$ 4,623,705		\$ 217,132	\$ 1,689,255	36.5%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Sewer Sales	\$ 4,310,975	\$ -	\$ 294,609	\$ 1,890,951	43.9%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Other Fees	\$ 366,000	\$ -	\$ 47,721	\$ 259,024	70.8%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Interest	\$ 2,300	\$ -	\$ 1,399	\$ 8,380	364.4%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>Budget %</u>
Miscellaneous Income	\$ 2,200	\$ -	\$ 210	\$ 1,155	52.5%

SUMMARY OF WATER & SEWER FUND EXPENDITURES

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<u>TOTAL EXPENDITURES:</u>	\$ 8,483,300	\$ -	\$ 3,356,130	39.6%

**WATER & SEWER FUND
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FY 2020-21 WITH PRIOR YEAR COMPARISON**

FOR THE MONTH ENDED MARCH 31,2023
50.00%

	CURRENT FISCAL YEAR						PRIOR FISCAL YEAR				
	BUDGET		ACTUAL			PROJECTED	BUDGET		FY ACTUAL		
	FY 2022-23		M-T-D	Y-T-D	Y-T-D		FY 2021-22		FY 2021-22		
	Original Budget	Amended Budget	Mar-23	Mar-23	% Budget	Mar-23	Original Budget	Amended Budget	M-T-D MAR-22	Y-T-D MAR-22	Y-T-D % Budget
Revenues:											
Infrastructure Inspection	40,000		-	-	0.0%	20,000	90,000	90,000	24,966	31,683	35%
Water Sales	4,623,705		217,132	1,689,255	36.5%	2,311,853	\$ 3,435,316	\$ 3,435,316	162,657	1,230,556	36%
Sewer Sales	4,310,975		294,609	1,890,951	43.9%	2,155,488	3,750,000	3,750,000	255,966	1,547,289	41%
Late Charges	145,000		34,707	135,661	93.6%	72,500	145,000	145,000	16,465	131,050	90%
Reconnection Fees	30,000		3,360	15,419	51.4%	15,000	30,000	30,000	1,820	1,820	6%
Water Meters	186,000		9,504	84,335	45.3%	93,000	359,000	359,000	24,717	117,871	33%
Tap Fees	5,000		-	2,250	45.0%	2,500	7,000	7,000	600	2,200	31%
Convenience Fee	-		-	21,210	0.0%	-	100,000	100,000	12,218	61,428	61%
Interest Earnings	2,300		1,399	8,380	364.4%	1,150	2,300	2,300	107	498	22%
Tampering Fees	-		150	150		-					
Miscellaneous	2,200		210	1,155	52.5%	1,100	2,200	2,200	20,852	21,762	989%
Total Revenues	\$ 9,345,180	\$ -	\$ 561,071	\$ 3,848,765	41.2%	\$ 4,652,590	\$ 7,920,816	\$ 7,920,816	\$ 520,367	\$ 3,146,156	40%
Expenditures:											
00-6901Transfer to GF (MGT)	15,000		1,250	7,500	50.0%	7,500	15,000	15,000	1,250	7,500	50%
00-6902 Transfer to GF (City Wide)	6,000		500	3,000	50.0%	3,000	6,000	6,000	500	3,000	50%
Utility Administration	403,520		48,200	207,177	51.3%	201,760	274,645	353,945	34,302	159,444	45%
Water Operations	2,886,795		185,876	871,859	30.2%	1,443,398	2,107,430	2,331,122	92,491	960,143	41%
Wastewater Operations	5,026,875		369,467	2,231,488	44.4%	2,513,438	4,439,846	4,902,366	380,612	1,887,840	39%
Meter Services	145,110		7,177	35,107	24.2%	72,555	433,442	308,119	8,468	35,250	11%
Total Expenditures	\$ 8,483,300	\$ -	\$ 612,470	\$ 3,356,130	39.6%	\$ 4,231,150	\$ 7,276,363	\$ 7,916,552	\$ 517,624	\$ 3,053,176	42%
Total Revenues Over (Under) Exp	\$ 861,880	\$ -	\$ (51,399)	\$ 492,635		\$ 421,440	\$ 644,453	\$ 4,264	\$ 2,743	\$ 92,979	
Other Funding Sources (Uses):											
Loan Principal (Smart meters)	(160,510)	-	-	-		-	(157,977)	(157,977)	-	(157,977)	100.0%
Loan Interest (Smart meters)	(64,650)	-	-	-		-	(67,184)	(67,184)	-	(67,184)	100.0%
Non-cash transactions:	-	-	-	-		-	-	-	-	-	
Capital lease proceeds	-	-	-	-		-	-	-	-	-	
Capital expenditures	-	-	-	-		-	-	-	-	-	
Transfers In (Out):	-	-	-	-		-	-	-	-	-	
Debt Service Payments	-	-	-	-		-	-	-	-	-	
Capital Projects Fund - City Commitme	-	-	-	-		-	-	-	-	-	
Net Change in Fund Balance	\$ 636,720	\$ -	\$ (51,399)	\$ 492,635			\$ 419,293	\$ (220,897)	\$ 2,743	\$ (132,181)	
Total Unrestricted Fund Balance - BOY	2,162,264		2,162,264	2,162,264			1,144,561	1,144,561	1,144,561	1,144,561	
Total Fund Balance - EOY	\$ 2,798,984	\$ -	\$ 2,110,865	\$ 2,654,899		\$ -	\$ 1,563,854	\$ 923,664	\$ 1,147,304	\$ 1,012,380	\$ -
Less: Commitments for Specific Use				-		-	-				-
Less: Assigned for Specific Use				-		-	-				-

	CURRENT FISCAL YEAR							PRIOR FISCAL YEAR				
	BUDGET		ACTUAL			PROJECTED		BUDGET		FY ACTUAL		
	FY 2022-23		M-T-D	Y-T-D	Y-T-D	FY 2022-23		FY 2021-22		FY 2021-22		
	Original Budget	Amended Budget	Mar-23	Mar-23	% Budget	Mar-23	% Budget	Original Budget	Amended Budget	M-T-D MAR-22	Y-T-D MAR-22	Y-T-D % Budget
Ending Fund Balance - Unrestricted	\$ 2,798,984	\$ -	\$ 2,110,865	\$2,654,899		\$ -		\$ 1,563,854	\$ 923,664	\$ 1,147,304	\$ 1,012,380	\$ -
AVERAGE DAILY EXPENDITURES	23,859	-	3,384	18,542				20,552	22,122	2,860	8,982	
Number of Days In Reserve	117			143				76	42		113	

DRAINAGE FUND
FOR THE MONTH ENDED MARCH 31,2023

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF MUNICIPAL DRAINAGE FUND

	Budget	AMENDED	Actual	Budget %
<u>TOTAL REVENUES:</u>	\$ 548,430	\$ -	\$ 206,151	37.6%

	Budget	AMENDED	Actual	Budget %
<u>TOTAL EXPENDITURES:</u>	\$ 373,030	\$ -	\$ 78,705	21.1%

DRAINAGE FUND
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FY 2022-23 WITH PRIOR YEAR COMPARISON
FOR THE MONTH ENDED MARCH 31,2023

50.0%

	CURRENT FISCAL YEAR							PRIOR FISCAL YEAR				
	BUDGET		ACTUAL			FY PROJECTED		BUDGET		FY ACTUAL		
	FY 2022-23		M-T-D	Y-T-D	Y-T-D	FY 2022-23		FY 2021-22		FY 2021-22		
	Original Budget	Amended Budget	Mar-23	Mar-23	% Budget	Mar-23	% Budget	Original Budget	Amended Budget	M-T-D MAR-22	Y-T-D MAR-22	Y-T-D % Budget
Revenues:												
Infrastructure Inspections	90,000		-	-	0.0%	45,000	50.0%	90,000	90,000	24,966	31,788	35.3%
Drainage Fees - Residential	\$ 414,000		30,893	181,684	43.9%	207,000	50.0%	315,000	315,000	24,491	149,935	47.6%
Drainage Fees - Commercial	39,430		2,675	16,150	41.0%	19,715	50.0%	30,000	30,000	2,553	14,169	47.2%
Drainage Fees-Late Charges	-		2,303	7,833	0.0%	-	0.0%	-	-	1,020	8,534	
Interest	-		9	492	0.0%	-	0.0%	-	-	0	0	
Misc Revenue	5,000		-	-	0.0%	2,500	50.0%	-	-	-	-	
Total Revenues	\$ 548,430	\$ -	\$ 35,881	\$ 206,160	37.6%	\$ 229,215	41.8%	\$ 435,000	\$ 435,000	\$ 53,030	\$ 204,426	47.0%
Expenditures:												
Storm Water Operations	373,030		23,021	78,705	21.1%	\$ 186,515	50.0%	368,002	\$ 112,331	8,671	60,552	53.9%
Receivables Adjustments	-		-	-	0.0%	\$ -		-	\$ -	-	-	
Total Expenditures	\$ 373,030	\$ -	\$ 23,021	\$ 78,705	21.1%	\$ 186,515	50.0%	\$ 368,002	\$ 112,331	\$ 8,671	\$ 60,552	16%
Total Revenues Over (Under) Exp	\$ 175,400	\$ -	\$ 12,860	\$ 127,455		\$ 42,700		\$ 66,998	\$ 322,669	\$ 44,359	\$ 143,875	
Other Financing Sources (Uses):												
Operating Transfer to General Fund	(15,775)		(1,315)	(7,887)	50.0%	(7,888)	50.0%	(15,775)	(15,775)	(1,315)	(6,573)	41.7%
Capital Projects Fund - City Commitme	-	-	-	-		-		-	-			
Net Change in Fund Balance	\$ 159,625	\$ -	\$ 11,545	\$ 119,567				\$ 51,223	\$ 306,894	\$ 43,044	\$ 137,302	
Total Unrestricted Fund Balance - BOY	862,710		862,710	862,710				\$ 635,699	\$ 616,201	\$ 616,201	\$ 616,201	
Total Fund Balance - EOY	\$ 1,022,335	\$ -	\$ 874,255	\$ 982,277		\$ -		\$ 686,922	\$ 923,095	\$ 659,245	\$ 753,503	
Less: Commitments for Specific Use	-	-		-		-		-	-			
Ending Fund Balance - Unrestricted	\$ 1,022,335	\$ -	\$ 874,255	\$ 982,277		\$ -		\$ 686,922	\$ 923,095	\$ 659,245	\$ 753,503	
AVERAGE DAILY EXPENDITURES	\$ 1,025	\$ -	\$ 435					\$ 1,011	\$ 309	\$ 404		
Number of Days In Reserve	998		2259					679		1867		

OTHER FUNDS
FOR THE MONTH ENDED MARCH 31,2023

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF OTHER FUNDS

DEBT SERVICE FUND				
	Budget	AMENDED	Actual	Budget %
TOTAL REVENUES:	\$ 1,422,648	\$ -	\$ 1,221,649	85.9%
	Budget	AMENDED	Actual	Budget %
TOTAL EXPENDITURES:	\$ 1,422,648	\$ -	\$ 1,318,168	92.7%
E911 FUND				
	Budget	AMENDED	Actual	Budget %
TOTAL REVENUES:	\$ 78,500	\$ -	\$ 28,703	36.6%
	Budget	AMENDED	Actual	Budget %
TOTAL EXPENDITURES:	\$ 88,400	\$ -	\$ 23,000	0.00%
VEHICLE REPLACEMENT FUND				
	BUDGET	AMENDED	Actual	Budget %
TOTAL REVENUES:	\$ 303,000	\$ -	\$ 126	0.0%
	BUDGET	AMENDED	Actual	Budget %
TOTAL EXPENDITURES:	\$ 303,000	\$ -	\$ -	0.0%
WATER SEWER IMPACT FUND				
	BUDGET	AMENDED	Actual	Budget %
TOTAL REVENUES:	\$ 599,210	\$ -	\$ 272,727	45.5%
	BUDGET	AMENDED	Actual	Budget %
TOTAL EXPENDITURES:	\$ 2,110,000	\$ -	\$ -	0.0%

OTHER FUNDS: FINANCIAL SUMMARY
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FOR THE MONTH ENDED MARCH 31,2023

		BUDGET					Y-T-D ACTUAL							
FUND	FUND NAME	Revenues	Expenditures	Change in Fund Balances	Fund Balance Beginning of Year	Fund Balance End of Year	Revenues	% Budget	Expenditures	% Budget	Change in Fund Balances	% Budget	Fund Balance Beginning of Year	Y-T-D Fund Balance Projection
DEBT SERVICE FUND														
300	Debt Service Fund	\$ 1,422,648	\$ 1,422,648	\$ -	\$ 177,280	\$ 177,280	\$ 1,459,337	103%	\$ 1,438,216	101%	\$ 21,122	0.0%	\$ 177,280	\$ 198,402
SPECIAL REVENUE FUNDS														
200	Court Technology Fund	\$ 3,000	\$ 1,500	\$ 1,500	\$ 9,786	\$ 11,286	\$ 2,117	71%	\$ -	0%	\$ 2,117	141.1%	\$ 9,786	\$ 11,903
201	Court Security Fund	2,962	20,000	(17,038)	54,638	37,600	3,667	124%	10,000	50%	(6,333)	37.2%	54,638	48,305
205	E911 Fund	78,500	88,400	(9,900)	172,204	162,304	44,961	57%	38,868	44%	6,093	-61.6%	172,204	178,297
213	Federal Seizure Fund	-	-	-	2,999	2,999	59	0%	-	0%	59	0.0%	2,999	3,058
214	State Seizure Fund	-	-	-	7,997	7,997	171	0%	-	0%	171	0.0%	7,997	8,168
250	Operating Grants Fund	1,200,000	1,200,000	-	(24,335)	(24,335)	-	0%	2,400	0%	(2,400)	0.0%	(24,335)	(26,735)
251	ARPA Fund	1,657,916	1,657,616	300	3,317,908	3,318,208	535	0%	-	0%	-	0.0%	3,317,908	3,317,908
		\$ 2,942,378	\$ 2,967,516	\$ (25,138)	\$ 3,541,196	\$ 3,516,058	\$ 51,510		\$ 51,268		\$ (293)		\$ 3,541,196	\$ 3,540,903
CAPITAL PROJECTS FUND														
215	Street Impact Fees (restri)	\$ 301,500	\$ 2,350,000	\$ (2,048,500)	\$ 2,364,436	\$ 315,936	\$ 143,827	48%	\$ -	0%	\$ 143,827	-7.0%	\$ 2,364,436	\$ 2,508,264
230	Park Fees	225,900	1,135,000	(909,100)	1,278,224	369,124	71,212	32%	-	0%	71,212	-7.8%	1,278,224	1,349,436
402	City Hall Capital Proj Fund	-	-	-	-	-	0		-	0%	0	0.0%	-	0
406	Vehicle Replacement Fund	303,000	140,000	163,000	376,029	539,029	186	0%	-	0%	186	0.1%	376,029	376,216
403	2016 GO Bonds	982,396	5,602,114	(3,637,322)	2,900,301	(737,021)	171,215	17%	369,173	0%	(197,958)	5.4%	2,900,301	2,702,344
410	Reserved for Capital Projects	679,180	5,521,476	(4,842,296)	8,442,996	3,600,700	4,109	1%	205,422	0%	(201,313)	4.2%	8,442,996	8,241,682
505	Water Meter Project	-	236,295	(236,295)	(36,098)	(272,393)	-	0%	106,892	0%	(106,892)	45.2%	(36,098)	(142,990)
515-1&2	Water Sewer Impact Fund	599,210	2,110,000	(1,510,790)	2,799,506	1,288,716	289,837	48%	-	0%	289,837	-19.2%	2,799,506	3,089,343
252	EPA Community Fund	3,361,500	3,361,500	-	-	-	-	-	-	-	-	0.0%	-	-
		\$ 6,452,686	\$ 20,456,385	\$ (13,021,303)	\$ 18,154,321	\$ 5,133,018	\$ 682,664		\$ 712,690		\$ (30,026)		\$ 18,154,321	\$ 18,124,295

MARCH 2023 CASH AND INVESTMENT REPORT

POOLED CASH RECONCILIATION		
		Balance In Pooled Cash Per General Ledger
Fund		
100 General Fund	\$	6,921,772.31
200 Court Technology	\$	12,495.92
201 Court Security	\$	25,222.42
202 Truancy Prevention	\$	-
203 Local Court Tech Fund	\$	-
204 Local Muni Jury Fund		276.60
205 911 Wireless	\$	172,066.63
214 State Seizure	\$	(602.29)
215 Street Impact	\$	2,247,035.65
230 Park Fees	\$	1,166,557.52
250 Operating Grants	\$	(26,311.30)
251 ARPA Fund	\$	3,318,443.01
260 Unemployment Comp	\$	7,703.82
300 Debt Service	\$	656,522.51
400 2006 Bonds	\$	9,348.44
401 08 CO Bond	\$	(74,395.28)
402 2015 CO Bond	\$	744.82
403 2016 GO BOND	\$	(5,720,313.85)
406 Vehicle Replacement	\$	376,215.58
407 Disaster Recovery	\$	(89,147.76)
410 GF Capital Projects	\$	8,150,166.60
412 Veterans Memorial	\$	3,096.53
425 COVID	\$	(57,776.99)
500 Water & Sewer	\$	2,290,299.30
505 Capital Project -Meters	\$	(349,032.36)
515 W/S Impact	\$	2,739,988.00
550 Drainage	\$	948,028.47
TOTAL POOLED CASH - GL	\$	22,728,404.30

Balance per Bank Statement	\$	21,437,108.76
Reconciling Items:		
Add: Deposits In-Transit		
Less: Outstanding Checks		
Less: Outstanding Other		
Adjusting Items	\$	1,291,295.54
Adjusted GL Balance	\$	22,728,404.30

Unreconciled Difference	\$	-
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OTHER PROSPERITY BANK ACCOUNTS RECONCILIATION									
		Beginning Balance Per Bank Statement	Add: Deposits in Transit	Less: Outstanding Checks	Other Reconciling Items	Ending GL Balance			Unreconciled Difference
Bank Account	GL Balance								
Cash Benefits Trust	\$ 6,520.65	\$ 8,024.50	\$ 63,376.12	\$ (63,376.12)	\$ -	\$ 8,024.50			\$ 1,503.85
Seizure Hold	\$ 5,502.99	\$ 5,495.94	\$ -	\$ -	\$ 3.55	\$ 5,499.49			\$ -
2015 C/O Bond	\$ 128.93	\$ 128.77	\$ -	\$ -	\$ 0.08	\$ 128.85			\$ -
2006 Bond	\$ 9,507.34	\$ 9,495.17	\$ -	\$ -	\$ 6.13	\$ 9,501.30			\$ (6.04)
Customer W/S Deposits	\$ 456,144.86	\$ 455,951.28	\$ -	\$ -	\$ 96.81	\$ 456,048.09			\$ -
Park Fees	\$ 208,985.60	\$ 208,326.88	\$ -	\$ -	\$ 332.47	\$ 208,659.35			\$ -
W/S Impact Fees	\$ 398,388.18	\$ 397,017.11	\$ -	\$ -	\$ 698.86	\$ 397,715.97			\$ -
Street Impact	\$ 261,228.01	\$ 261,117.15	\$ -	\$ -	\$ 55.44	\$ 261,172.59			\$ -
Chamber of Commerce	\$ 17,222.64	\$ 17,229.83	\$ -	\$ -	\$ 3.66	\$ 17,233.49			\$ 7.19
Veterans Memorial	\$ (3,094.55)	\$ 2,871.55	\$ -	\$ -	\$ 0.61	\$ 2,872.16			\$ 5,966.10
TOTAL OTHER PROSP	\$ 1,360,534.65					\$ 1,366,855.79			

TOTAL CASH/INVESTMENT BAL	
FUND	CASH BALANCE
100 General Fund	\$ 12,362,235.83
200 Court Technology	\$ 12,496.74
201 Court Security	\$ 48,305.48
202 Truancy Prevention	\$ -
203 Local Court Tech Fund	\$ -
204 Local Muni Jury Fund	\$ 276.60
205 911 Wireless	\$ 172,825.09
2014 State Seizure	\$ 8,167.75
215 Street Impact Fees	\$ 2,508,208.24
230 Park Fees	\$ 1,375,216.87
250 Operating Grants	\$ (26,311.30)
251 ARPA	\$ 3,318,443.01
260 Unemployment Comp	\$ 7,703.82
300 Debt Service	\$ 662,862.62
400 2006 Bonds	\$ 18,849.74
401 2008 CO Bond	\$ (74,395.36)
402 2015 CO Bond	\$ 873.67
403 2016 GO Bond	\$ 2,829,712.58
406 Vehicle Replacement	\$ 376,215.58
407 Disaster Recovery	\$ (89,147.76)
410 General Fund Capital Projects	\$ 8,150,166.60
412 Veterans Memorial	\$ 5,968.69
425 COVID	\$ (57,776.99)
500 W/S Fund	\$ 2,803,223.19
SIB Account	\$ 277,136.26
505 Capital Project -Meters	\$ (349,032.36)
515 W/S Impact Fees	\$ 3,137,703.97
550 Drainage	\$ 950,331.43
Benefits Trust - Cash	\$ 8,024.50
Seizure Hold - Cash	\$ 5,499.49
Chamber of Commerce	\$ 17,233.49
	\$ 38,461,017.47

BANK SECURITY PROSPERITY (PLEGDED COLLATERAL)		
1001	POOLED CASH ACCOUNT	\$ 21,437,108.76
1015	BENEFITS TRUST ACCOUNT	\$ 8,024.50
1001	STREET IMPACT FEES (4593)	\$ 261,172.59
1030	W/WW IMPACT FEES (7207)	\$ 397,715.97
1041	SEIZURE HOLD	\$ 5,499.49
1099	2015 C/O BOND	\$ 128.85
1057	VETERAN'S MEMORIAL	\$ 2,872.16
1050	CASH PARK FEES (2949)	\$ 208,659.35
1002	CASH-2006 BONDS (8055)	\$ 9,501.30
1001	WATER CUSTOMER DEPOSITS	\$ 456,048.09

TOTAL BANK BALANCES	\$ 22,786,731.06
LESS FDIC INSURED	\$ (250,000.00)

COLLATERALIZED TOTAL:	\$ 22,536,731.06
COLLATERALIZED TOTAL 102%	\$ 22,987,465.68
COLLATERAL PER BANK	\$ 27,173,838.32

TEXSTAR RECONCILIATION			
		Add:	Balance Per Bank
Fund	GL Balance - Texstar	Interest/Other	Statement
General Fund	\$ 5,400,463.52	\$ -	\$ 5,440,463.52
W/S Fund	\$ 54,705.14	\$ -	\$ 54,705.14
Water Debt Serv	\$ 2,170.43	\$ 0.23	\$ 2,170.66
General Debt Service	\$ 6,340.11	\$ -	\$ 6,340.11
SIB Loan	\$ 277,136.26	\$ -	\$ 277,136.26
Drainage	\$ 2,302.96	\$ -	\$ 2,302.96
Court Security	\$ 23,083.06	\$ -	\$ 23,083.06
Court Tech	\$ 0.46	\$ 0.36	\$ 0.82
2008 Bond	\$ (0.08)	\$ -	\$ (0.08)
911 Wireless	\$ 758.46	\$ -	\$ 758.46
Fed Seizure	\$ 3,058.11	\$ -	\$ 3,058.11
State Seizure	\$ 8,770.04	\$ -	\$ 8,770.04
Keep GH	\$ 254.11	\$ 0.27	\$ 254.38
2016 GO Bond	\$ 8,550,026.43	\$ -	\$ 8,550,026.43
TOTAL TEXSTAR			\$ 14,369,069.87

APR %	
Prosper	0.2500%
TexStar	4.8206%

CITY OF GLENN HEIGHTS
March 2023 OVERTIME REPORT

FIRE

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	FIREFIGHTER/PARAMEDIC	28	883.60
01-XXXX	DRIVER/ENGINEER	84	3,174.19
01-XXXX	FIREFIGHTER/PARAMEDIC	4	130.09
01-XXXX	DRIVER/ENGINEER	4	147.59
01-XXXX	FIRE FIGHTER EMT	6.5	201.53
01-XXXX	FIREFIGHTER/PARAMEDIC	13	414.71
01-XXXX	FIREFIGHTER/PARAMEDIC	40	1,354.64
01-XXXX	FIRE CAPTAIN	28	1,164.41
01-XXXX	FIREFIGHTER/PARAMEDIC	4	125.72
01-XXXX	FIREFIGHTER/PARAMEDIC	12	388.40
	FIREFIGHTER/PARAMEDIC	28	955.42
	*** DEPARTMENT TOTALS ***	251.5	8,940.30

Personnel out sick and personnel went to training

POLICE

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	POLICE Officer II	18.5	842.66
01-XXXX	COORDINATOR, RECORDS & PROPERT	10	358.25
01-XXXX	POLICE OFFICER	3	146.98
01-XXXX	POLICE OFFICER	10.5	452.46
01-XXXX	INTERIM POLICE SERGEANT	10	542.33
01-XXXX	POLICE OFFICER	68	3,050.21
01-XXXX	COMMUNICATIONS OFFICER	43	1,420.29
01-XXXX	POLICE OFFICER II	4	179.84
01-XXXX	POLICE OFFICER	2	86.74
01-XXXX	POLICE SERGEANT	32.5	1,794.59
01-XXXX	INTERIM POLICE SERGEANT	20.5	1,098.49
01-XXXX	COMMUNICATIONS OFFICER	0.5	15.49
01-XXXX	POLICE OFFICER	5	216.68
01-XXXX	INTERIM POLICE SERGEANT	25.75	1,239.94
01-XXXX	POLICE OFFICER	24	1,052.12
01-XXXX	ANIMAL CONTROL OFFICER	11	363.33
01-XXXX	COMMUNICATIONS OFFICER	31	1,023.93
01-XXXX	POLICE OFFICER	14.5	636.14
01-XXXX	POLICE OFFICER II	6	279.79
01-XXXX	POLICE OFFICER II	4.5	196.01
01-XXXX	POLICE OFFICER II	4.5	212.26
	*** DEPARTMENT TOTALS ***	348.75	15,208.53

training, meetings, inclement weather assignment, and late report patrol coverage.

STREETS

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	UTILITY WORKER III	15.5	545.21
01-XXXX	UTILITY WORKER I	3.5	109.31
	*** DEPARTMENT TOTALS ***	19	654.52

Water leak, Well reads, and storm prep

PARKS MAINTENANCE

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	UTILITY WORKER III	11	386.93
01-XXXX	UTILITY WORKER I	3.5	102.01
01-XXXX	UTILITY WORKER II	23	759.70
01-XXXX	UTILITY WORKER II	14.5	478.94
01-XXXX	UTILITY WORKER I	4.5	131.15
	*** DEPARTMENT TOTALS ***	56.5	1,858.73

Coverage at both city hall and the community center

PARKS & REC

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	RECREATION AIDE	29.75	936.22
01-XXXX	RECREATION AIDE	60.75	1,915.04
01-XXXX	RECREATION AIDE	42.25	1,319.47
	*** DEPARTMENT TOTALS ***	132.75	4,170.73

Coverage at both city hall and the community center

UTILITY ADMINISTRATION

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	ACTING UTILITY BILLING SUP	1	37.49
	*** DEPARTMENT TOTALS ***	1	37.49

Water shut off date coverage

METER SERVICES

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	UTILITY WORKER II	15	495.45
	*** DEPARTMENT TOTALS ***	15	495.45

Water leak repair and Community Center repair**WATER OPERATIONS**

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	INSPECTOR	5.5	219.78
	*** DEPARTMENT TOTALS ***	5.5	219.78

UHL Rd paving project**WASTEWATER OPERATIONS**

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	INTERIM UTILITY WORKER III	19.5	685.92
	*** DEPARTMENT TOTALS ***	19.5	685.92

water leak, storm prep, and sewer backup**STORM WATER MANAGEMENT**

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	FIELD SUPERVISOR	7.5	281.25
01-XXXX	UTILITY WORKER I	3.5	109.31
	*** DEPARTMENT TOTALS ***	11	390.56

UHL Rd sewer backup, GH connect, and storm prep

REPORT TOTALS	860.50	\$	32,662.01
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CITY OF GLENN HEIGHTS MARCH 2023 FINANCIAL SUMMARY



SHERRY ROBERTS
SR. FINANCIAL ANALYST
MAY 2, 2023

Property Tax Comparison



Total Property Tax Budget: \$7,514,642

YTD Actual: \$7,804,590

YTD Budget Percentage: 103.9%*

Sales Tax Comparison



Month of March 2023

Budget: \$66,530

Actual: **\$84,732**

MTD Difference v. Budget 27.4%

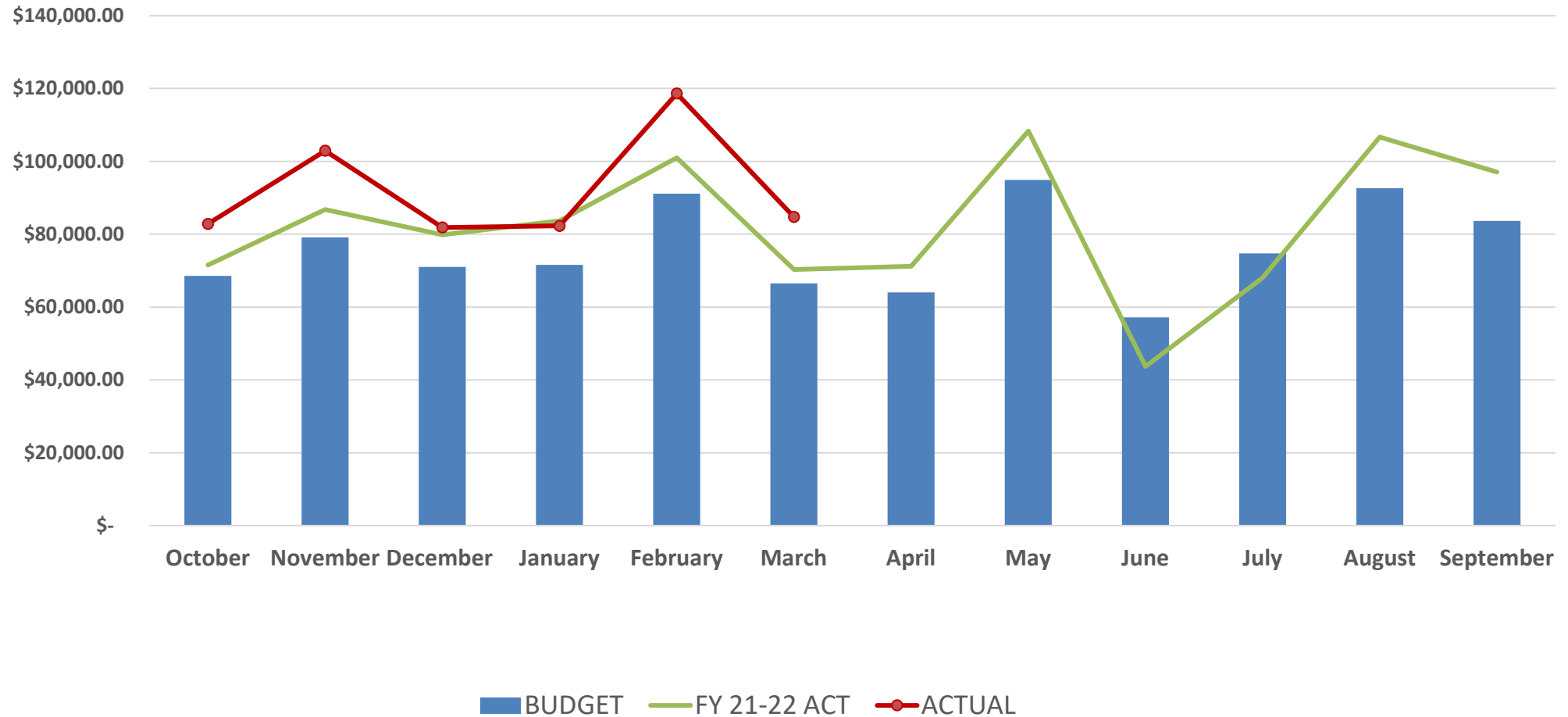
YTD

Budget: \$915,000

Actual: **\$553,466**

Budget Actual: **60.5%**

Comparison of Budgeted Sales Tax to Actual



General Fund Revenues



DEPARTMENT	BUDGET	YTD
PROPERTY TAXES	\$ 7,514,642	\$ 7,804,590
FRANCHISE FEES	573,250	436,135
SALES TAXES	915,000	553,466
CHARGE FOR SERVICES (TOWER RENTAL, SANITATION, ETC.)	1,458,250	747,115
PERMITS AND FEES	1,242,040	505,851
RECREATION	158,350	20,540
GRANTS AND CONTRIBUTIONS	218,570	24,585
COURT FINES	468,500	128,731
INTEREST	50,000	87,705
MISCELLANEOUS	52,000	141,544
DONATION FROM GHHFC CO. DEV.	1,000,000	-
TOTAL REVENUES	\$ 13,650,602	\$ 10,450,262

General Fund Expenditures



DEPARTMENT	BUDGET	YTD
CITY COUNCIL	\$ 261,700	\$ 60,729
ADMINISTRATION	63,500	21,679
CITY MANAGER	519,580	223,377
CITY SECRETARY	263,870	163,851
HUMAN RESOURCES	355,960	118,266
INFORMATION TECHNOLOGY	536,060	208,051
FINANCE	487,240	344,939
MUNICIPAL COURT	143,900	63,427
FIRE	2,075,790	1,114,603
POLICE	3,321,885	1,330,793
STREETS	1,859,460	679,925
ECONOMIC DEVELOPMENT	36,950	-
PLANNING	549,700	225,069
COMMUNITY ENGAGEMENT	272,790	75,098
SENIOR CENTER	27,250	2,408
PARKS MAINTENANCE	374,220	109,688
PARKS & RECREATION	415,130	127,174
TOTAL EXPENDITURES	\$ 11,564,985	\$ 4,869,077

General Fund Revenues/Expenditures



Budget YTD: 50.00%

Total **Revenues** Budgeted: \$13,650,602

YTD Actual: \$10,450,260

Budget Actual: **77.0%**

Total **Expenditures** Budgeted: \$11,564,985

YTD Actual: \$4,869,076

Budget Actual: **42.1%**

General Fund-Fund Balance Summary



General Fund	FY 2022 - 2023		FY 2021 - 2022	
	Budget	Actual/YTD	Budget	Actual/YTD
Beginning Fund Balance	\$6,024,240	\$6,024,240	\$9,532,342	\$9,532,342
Total Revenues	\$13,650,602	\$10,450,260	\$11,567,126	\$9,175,886
Total Expenditures	(11,564,985)	(4,869,076)	(13,212,763)	(3,951,362)
Total Revenues Over (Under) Exp.	\$2,085,617	\$5,581,184	(\$1,645,637)	\$5,224,524
Other Financing Sources (Use)	-	-	-	-
Transfer to Other Funds	-	-	-	-
Transfer to Unemployment	-	-	-	(5,136)
Transfer to Capital Projects	-	-	-	(2,750,000)
Transfer to Vehicle Replacement Fund	(303,000)	-	-	-
Transfer to Fund 410 Capital	(679,180)	-	-	-
Transfer from GH Dev Co. & HFC	-	-	-	-
Transfer from 911 Wireless Fund	69,000	34,500	33,000	13,750
Transfer from Utility Fund	15,000	7,500	15,000	6,250
Charge for city-wide service	6,000	3,000	6,000	2,500
Transfer from Court Security	20,000	10,000	-	-
Transfers from Drainage Fund	15,775	7,887	15,775	6,573
Net Change	1,229,212	5,644,071	(1,575,862)	2,498,461
Ending Unassigned Fund Balance	\$7,253,452	\$11,668,311	\$7,956,480	\$12,030,803
Days in Reserve	228	439	220	326

Water & Sewer Fund Revenues/Expenditures



Budget YTD: 50.00%

Total *Revenues* Budgeted: \$9,345,180

YTD Actual: \$3,848,765

Budget Actual: 41.2%

Total *Expenditures* Budgeted: \$8,483,300

YTD Actual: \$3,356,130

Budget Actual: 39.6%

Water & Sewer Fund-Statement of Net Position Summary



Other Funding Sources (Use)	-	-
Debt Service Bond Payments	(225,160)	-
Net Change	<u>636,720</u>	<u>492,635</u>
Ending Unassigned Net Position	<u><u>\$2,798,984</u></u>	<u><u>\$2,654,899</u></u>
Days in Reserve	117	143

Drainage Fund Revenues/Expenditures



Budget YTD: 50.00%

Total **Revenues** Budgeted: \$548,430

YTD Actual: \$206,160

Budget Actual: **37.6%**

Total **Expenditures** Budgeted: \$373,030

YTD Actual: \$78,705

Budget Actual: **21.1%**



Drainage Fund - Statement of Net Position Summary

Total Revenues	\$548,430	\$206,160
Total Expenditures	(373,030)	(78,705)
Total Revenues Over (Under) Exp.	\$175,400	\$127,455
Other Funding Sources (Uses)		
Operating Transfers (Out)	(15,775)	(7,887)
Net Change	159,625	119,568
Ending Unassigned Net Position	\$1,022,335	\$982,278
Days in Reserve	1,025	2,259

Other Funds Summary



200-COURT TECHNOLOGY	\$ 1,500	\$ -	\$ 11,903
201 COURT SECURITY	\$ 20,000	\$ 10,000	\$ 48,305
205-E911 FUND	\$ 88,400	\$ 38,868	\$ 178,297
215-STREET IMPACT FEES	\$ 2,350,000	\$ -	\$ 2,508,264
230-PARK FEES	\$ 1,135,000	\$ -	\$ 1,349,436
250-OPERATING GRANTS FUND	\$ 1,200,000	\$ 2,400	\$ (26,735)
251-ARPA FUND	\$ 1,657,616	\$ -	\$ 3,317,908
252-EPA COMMUNITY FUND	\$ 3,361,500	\$ -	\$ -
403-2016 GO BOND	\$ 5,602,114	\$ 369,173	\$ 2,702,344
410-RESERVED FOR CAPITAL PROJECTS	\$ 5,521,476	\$ 205,422	\$ 8,241,682
505-WATER METER PROJECT	\$ 236,295	\$ 106,892	\$ (142,990)
515-WATER SEWER IMPACT FUND	\$ 2,110,000	\$ -	\$ 3,089,343

MARCH 2023 Overtime



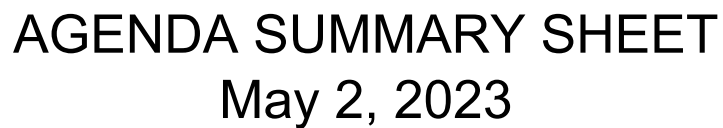
Total March 2023 Overtime:
\$32,662.01 (860.50 Hours)

Previous FY Overtime

December 2022: \$10,936 (339.25 Hours)
December 2021: \$16,993 (512.50 Hours)
December 2020: \$24,648 (729.25 Hours)

March 2023 Financial Summary





Presentation of the Glenn Heights Police Department First Quarter Contact Report. (Nick Bristow, Deputy Chief of Police)

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AGENDA SUMMARY SHEET

May 2, 2023

AGENDA, ITEM 6

Presentation of the Glenn Heights Police Department First Quarter Crime Statistics Report. (Nick Bristow, Deputy Chief of Police)

Motion	
Second	
For	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Against	Brown, Garrett, Mosley, Bruton, Hale, Lightfoot, Benford
Abstain	
Approve/ Deny/ Table	

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