

MINUTES OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS

DECEMBER 21, 2022

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

PRESENTATION - Glenn Heights Public Safety Awards

Keith Moore, Director of Public Safety, and Kenneth and Michelle Berta, presented the following:

Live Saving Award to:

- Firefighter Paramedic John Chapman
- Firefighter Paramedic Justin Graham
- Firefighter Paramedic Josh Richmond
- Deputy Fire Chief Nicholas Williams

Letter of Recognition to:

- Police Officer Joshua Hayden
- Police Officer Josh Kellis

On the 21st day of December 2022, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Travis Bruton	*	Council Member, Place 3
Stephanne Hale*	*	Council Member, Place 4
Laymon M. Lightfoot	*	Council Member, Place 5
Cornel Benford II	*	Council Member, Place 6

*Council Member Stephanie Hale arrived at 7:32 P.M.

STAFF:

David Hall	*	City Manager
Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Deputy Chief of Police
Brandi Brown	*	City Secretary
Charles Hight	*	IT Administrator
Johnna Matthews	*	Director of Planning & Development Services
Keith Moore	*	Director of Public Safety

Jaynice Porter-Brathwaite
Nick Williams

* Human Resources Director
* Deputy Fire Chief

CONSULTANT:

Victoria Thomas * City Attorney's Office

CALL TO ORDER

With Mayor and three (3) Council Members present, Mayor Sonja A. Brown called the City Council Meeting to order at 7:19 P.M., with a quorum of the City Council present, to consider Agenda item 5, the Canvass of the December 13, 2022, Special Election.

AGENDA

5. Discuss and take action on Resolution R-32-22, a Resolution of the City Council of the City of Glenn Heights, Texas, canvassing the returns and declaring the results of the December 13, 2022 Special Election for the purpose of electing Council Member Place 1; providing a severability clause; and providing for an effective date.

Brandi Brown, City Secretary, announced the following results of the December 13, 2022, Special Election, pursuant to the applicable provisions of the Texas Local Government Code, Texas Election Code, and the City Charter:

- a. Council Member, Place 1: Sherron Mosley is hereby declared duly elected to the City Council as Council Member, Place 1, to serve an unexpired term, ending November 2024, subject to him taking the Oath of Office as provided by the laws of the State of Texas.

Council Member Travis Bruton made a motion to approve Resolution R-32-22, a Resolution of the City Council of the City of Glenn Heights, Texas, canvassing the returns and declaring the results of the December 13, 2022 Special Election for the purpose of electing Council Member Place 1; providing a severability clause; and providing for an effective date. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 4 Ayes – Brown, Bruton, Lightfoot, and Benford

Mayor Sonja A. Brown announced a meeting recess at 7:21 P.M.

CALL TO ORDER

Mayor Sonja A. Brown recalled the City Council Meeting to order at 7:34 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Travis Bruton delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

Austin T. Kelley, Glenn Heights, TX: discussed a house that he believes should be demolished within the City and thanked the Council for considering Agenda items 6 and 7.

STAFF INTRODUCTIONS

David Hall, City Manager, made the following Staff Introductions:

- Xavier Fountain, Code Compliance Officer
- Jonathan McIntosh, Code Compliance Officer
- Shanell Parham, Human Resources Generalist
- Sherry Roberts, Senior Financial Analyst

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the November 1, 2022, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the November 22, 2022, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve the City Council Meeting Minutes of the November 22, 2022, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-3. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

AGENDA

1. Discussion regarding Police and Fire Departments salaries.

David Hall, City Manager, introduced this item and completed a presentation regarding the background for this item, current police and fire department salaries, salary proposals and impacts, and funding options.

Mr. Hall answered Council's questions related to a possible 2023 Family Festival and its budget, current police department salaries, vacancies, and training.

2. Discuss and take action on Ordinance O-18-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances

by adding a new Section 1.17.016 “Time Limits for Responding to Certain Requests” establishing monthly and annual limits on time spent by City personnel in responding to a requestor of public information without recovering personnel costs incurred by the city; providing for a savings clause; providing a severability clause; and providing an effective date. (Second Reading)

Brandi Brown, City Secretary, introduced this item. Ms. Brown and Victoria Thomas, City Attorney, answered Council’s questions related to costs, the Public Information Act Handbook guidelines, and vetting who requestors are.

Council Member Travis Bruton made a motion to approve Ordinance O-18-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by adding a new Section 1.17.016 “Time Limits for Responding to Certain Requests” establishing monthly and annual limits on time spent by City personnel in responding to a requestor of public information without recovering personnel costs incurred by the city; providing for a savings clause; providing a severability clause; and providing an effective date. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

3. Discuss and take action on Ordinance O-19-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Zoning Ordinance and Zoning Map, as previously amended, by amending the zoning of 48.830± acres previously designated in Ordinance O-02-20 as the Bridges at Little Creek, said property being more particularly depicted in Exhibit “A” hereto, from Planned Development-24 Single Family-3, Single Family-4 (“PD-24/SF-3/SF-4”) to Planned Development-24-Amended (“PD-24-amended”); by adopting amended Development Regulations, Concept Plan, Elevations, and Open Space Plan therefor; by adopting a new Lighting Plan therefor; providing for a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed two thousand dollars (\$2,000) for each offense; and providing an effective date. (Second Reading)

Johnna Matthews, Director of Planning and Development Services, introduced this item and completed a presentation regarding the Planned Development amendment request, the Bridges of Little Creek Concept Plan, an Open Space Plan, proposed amenities, proposed changes, and prior Council and Planning and Zoning Commission actions. She also displayed a copy of the aerial and floodplain maps.

Ms. Matthews and Jonathan Jobe, Vice-President of Alluvium Development, answered Council’s questions related to the development builder, other developments within the City by the same builder, and Loop 9.

Council Member Travis Bruton made a motion to approve Ordinance O-19-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights

Zoning Ordinance and Zoning Map, as previously amended, by amending the zoning of 48.830± acres previously designated in Ordinance O-02-20 as the Bridges at Little Creek, said property being more particularly depicted in Exhibit "A" hereto, from Planned Development-24 Single Family-3, Single Family-4 ("PD-24/SF-3/SF-4") to Planned Development-24-Amended ("PD-24-amended"); by adopting amended Development Regulations, Concept Plan, Elevations, and Open Space Plan therefor; by adopting a new Lighting Plan therefor; providing for a conflicts resolution clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed two thousand dollars (\$2,000) for each offense; and providing an effective date. Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 4 Ayes – Brown, Hale, Lightfoot, and Benford

1 Nay – Bruton

4. October 2022 and November 2022 Financial Reports.

Council Member Travis Bruton made a motion to table Agenda item 4 to the second meeting in January. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

6. Discuss and take action to appoint two (2) Planning and Zoning Commission members.

Johnna Matthews, Director of Planning & Development Services, introduced this item. Council Member Travis Bruton made a motion to reappointment Tabitha Gamble to Place 7 for a three (3) year term ending June 30, 2025 and to appoint Madeline Bracken to Place 4 to complete the remainder of that term, ending June 30, 2025. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

7. Discuss and take action to remove two (2) and appoint three (3) Zoning Board of Adjustment members.

Johnna Matthews, Director of Planning & Development Services, introduced this item and answered Council's questions related to the duties of the Zoning Board of Adjustment, number of vacancies, and how many alternates are on the Board.

Council Member Travis Bruton made a motion to reappoint John Reliford to Place 4 for a two (2) year term ending May 31, 2024, to appoint Seth Quartey to Place 2 for a two (2) year term ending May 31, 2024, to appoint Pamela Hutson-Johnson to Place 3 to complete the remainder of that term, ending May 31, 2023, and to remove Tiffany Jones from Place 1A and Jacquetta Cannon from Place 3. Council Member Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

8. Discuss and first reading of Ordinance O-20-22, An Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code Of Ordinances by adding a new Division 4 “Use of City Facilities” to Article 1.18 “Parks and Recreation” of Chapter 1 “General Provisions”; and by amending Section 8.01.003 “Unlawful to Consume Alcoholic Beverage in a Public Place” of Article 8.01 “General Provisions” of Chapter 8 “Offenses And Nuisances”; providing for a savings clause; providing a severability clause; and providing an effective date.

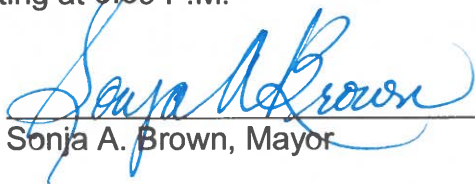
Clifford Blackwell, Deputy City Manager, introduced this item and answered Council’s questions related to building security.

ADJOURNMENT

Council Member Travis Bruton made a motion to adjourn. Council Member Stephanie Hale made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Bruton, Hale, Lightfoot, and Benford

Mayor Sonja A. Brown adjourned the meeting at 8:59 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 17th day of January 2023