

**MINUTES OF THE CITY COUNCIL OF  
THE CITY OF GLENN HEIGHTS, TEXAS**

**NOVEMBER 1, 2022**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 1<sup>st</sup> day of November 2022, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CITY COUNCIL:**

|                  |   |                         |
|------------------|---|-------------------------|
| Harry A. Garrett | * | Mayor                   |
| Sonja A. Brown   | * | Mayor Pro Tem, Place 1  |
| Emma Ipaye       | * | Council Member, Place 2 |
| Travis Bruton    | * | Council Member, Place 3 |
| Shaunte L. Allen | * | Council Member, Place 5 |

**STAFF:**

|                           |   |                                             |
|---------------------------|---|---------------------------------------------|
| David Hall                | * | City Manager                                |
| Clifford Blackwell        | * | Deputy City Manager                         |
| Nick Bristow              | * | Deputy Chief of Police                      |
| Brandi Brown              | * | City Secretary                              |
| Michael Davenport         | * | Director of Parks & Recreation              |
| Charles Hight             | * | IT Administrator                            |
| Ashlie Jones              | * | City Planner                                |
| Johnna Matthews           | * | Director of Planning & Development Services |
| Keith Moore               | * | Director of Public Safety                   |
| Jaynice Porter-Brathwaite | * | Human Resources Director                    |
| Nick Williams             | * | Deputy Fire Chief                           |

**CONSULTANT:**

|                 |   |                        |
|-----------------|---|------------------------|
| Victoria Thomas | * | City Attorney's Office |
|-----------------|---|------------------------|

**CALL TO ORDER**

Mayor Harry A. Garrett called the City Council Meeting to order at 7:32 P.M., with a quorum of the City Council present.

**INVOCATION**

Council Member Shaunte L. Allen delivered the Invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

## **PUBLIC COMMENT**

Karen Anderson, Red Oak, TX: Discussed the Red Oak ISD Bond on the upcoming Election Ballot.

Council Member Emma Ipaye, Glenn Heights, TX: Thanked the residents for allowing her to serve on the City Council and gave well wishes for the future endeavors of City Staff and City Council.

## **EVENTS**

Mayor Harry A. Garrett announced the following Events:

- Veterans Day Online Tribute, November 7, 2022, 11:00 A.M.
- Season of Service
  - Nominate a Neighbor (Thanksgiving Meal Basket) - November 7, 2022- November 18, 2022
  - Nominate a Neighbor (Christmas Meal Basket) - December 5, 2022 – December 16, 2022
  - Glenn Heights Christmas Tree Lighting Ceremony, December 9, 2022, 6:00 P.M., City Hall, 1938 S Hampton Road, Glenn Heights, TX 75154

## **PROCLAMATIONS**

Mayor Harry A. Garrett read the following Proclamations:

- National Native American Heritage Month, November 2022
- Texas Municipal Court Week, November 7-11, 2022
- Veterans Day, November 11, 2022

## **CONSENT AGENDA**

1. Discuss and take action to approve the City Council Meeting Minutes of the October 11, 2022, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the October 18, 2022, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Resolution R-26-22-Amended, a Resolution of the City Council of the City of Glenn Heights, Texas, amending Resolution R26-22, authorizing and calling for the December 13, 2022 Special Election, for the purpose of electing Council Member Place 1 to fill the unexpired term thereof; authorizing a joint election with other Dallas County and Ellis County political subdivisions; authorizing contracts for election services with Dallas and Ellis Counties; providing a runoff date; and providing an effective date. (Brandi Brown, City Secretary)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-3. Council Member Shaunte L. Allen made the second. The motion carried with the following record vote:

**VOTE 5 Ayes** – Garrett, S. Brown, Ipaye, Bruton, and Allen

## AGENDA

### 1. Citizens Police Advisory Committee (CPAC) update.

Arlen Taliaferro, CPAC Chairperson, completed a presentation regarding the CPAC Mission, committee members, and accomplishments, and provided an overview of policies and procedures reviewed.

### 2. Discuss and first reading of Ordinance O-14-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule;" to provide new and amended fees; providing a repealing clause; providing a severability clause; and providing an effective date.

Clifford Blackwell, Deputy City Manager, completed a presentation regarding minor changes, including pre-application Meeting fees, temporary water deposits, moving the Peddler/Solicitor fee, repealing and replacing Animal Control related fees, and removing convenience fees for credit card payments. He also discussed Planning fees, and Parks and Recreation fees, which included fees for facility rentals.

Mr. Blackwell and David Hall, City Manager, answered Council's questions related to Recreation Facility membership fees, hours of operation, identification badges, room capacities, and usage guidelines, and animal quarantine and pre-application fees, and water service deposits.

### 3. September 2022 Financial Reports. (Clifford Blackwell, Deputy City Manager)

Clifford Blackwell, Deputy City Manager, completed a presentation regarding the City's revenues, expenditures, and fund balances as of September 2022.

## ADJOURNMENT

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Emma Ipaye made the second. The motion carried with the following record vote:

**VOTE 5 Ayes** – Garrett, S. Brown, Ipaye, Bruton, and Allen

Mayor Harry A. Garrett adjourned the meeting at 9:05 P.M.

  
\_\_\_\_\_  
Harry A. Garrett, Mayor

Attest:

*Brandi Brown*

Brandi Brown, City Secretary

Passed and approved on the 21<sup>st</sup> day of December 2022