

**MINUTES OF THE JOINT MEETING OF THE CITY COUNCIL
AND THE EMPLOYEE BENEFITS TRUST
OF THE CITY OF GLENN HEIGHTS, TEXAS**

AUGUST 16, 2022

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 16th day of August 2022, the City Council and the Employee Benefits Trust of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Sonja A. Brown	*	Mayor Pro Tem, Place 1
Emma Ipaye	*	Council Member, Place 2
Alisha M. Brown*	*	Council Member, Place 4
Shaunte L. Allen	*	Council Member, Place 5
Machanta Newson	*	Council Member, Place 6

*Council Member Alisha M. Brown appeared virtually.

STAFF:

David Hall	*	City Manager
Clifford Blackwell	*	Deputy City Manager
Nick Bristow	*	Deputy Chief of Police
Brandi Brown	*	City Secretary
Charles Hight	*	IT Director
Karen McGee	*	Municipal Court Administrator
Jaynice Porter-Brathwaite	*	Human Resources Director
Laura Voltmann	*	Director of Planning and Development
Nick Williams	*	Deputy Fire Chief

CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 7:05 P.M., with a quorum of the City Council present. He then announced the Employee Benefits Trust Meeting had been canceled and would be rescheduled to a later date.

INVOCATION

Council Member Emma Ipaye delivered the Invocation.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

- Tony Bradley, Glenn Heights, Texas: discussed the upcoming General and Special Elections.

PROCLAMATION

Mayor Harry A. Garrett read the following Proclamations:

- Labor Day, September 5, 2022

STAFF INTRODUCTIONS

Jaynice Porter-Brathwaite, Human Resources Director, made the following introductions:

- Estella McCullough, Utility Billing Supervisor
- Andranique Henderson, Communications Officer
- Charles Hight, IT Administrator

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the August 2, 2022, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve rescheduling the September 20, 2022, Regular City Council Meeting, to September 13, 2022, due to the adoption of the Fiscal Year 2022-2023 Budget, levying of the Ad Valorem Taxes for the year 2022 (Fiscal Year 2022-2023), and the adoption of the Amended Fiscal Year 2021-2022 Budget. (Clifford Blackwell, Deputy City Manager)
3. Discuss and take action to approve Resolution R-21-22, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for food establishment inspection and environmental health services with Dallas County; authorizing the City Manager to execute the same; providing an effective date. (Laura Voltmann, Director of Planning & Development Services)
4. Discuss and take action to approve Resolution R-22-22, a Resolution of the City Council of the City of Glenn Heights, approving an Interlocal Cooperation Agreement for coordinated health services with Dallas County, Texas on behalf of Dallas County Health and Human Services, to provide public health services to City residents; authorizing the City Manager to execute the same; and providing an effective date. (Laura Voltmann, Director of Planning & Development Services)

Mayor Pro Tem Sonja A. Brown made a motion to approve Consent Agenda items 1-4. Council Member Machanta Newson made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

AGENDA

1. Discuss and take action acknowledging receipt of the Fiscal Year 2020-2021 Annual Comprehensive Financial Report (ACFR) and Audit Results Presentation

Mayor Pro Tem Sonja A. Brown made a motion to table Agenda item 1 until the September 6, 2022, City Council Meeting. Council Member Machanta Newson made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

2. Discuss and take action on Ordinance O-09-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by amending Chapter 9 “Personnel”, Article 9.04 “Office Of The City Manager”; Section 9.04.002, “Powers and Duties”; providing a repealing clause; providing a savings clause; and providing for an effective date. (Third Reading)

Victoria Thomas, City Attorney, introduced this item and discussed the City’s Purchasing Policy and a City survey she conducted related the spending authority of City Manager’s with cities comparable to the City of Glenn Heights,

Mayor Pro Tem Sonja A. Brown made a motion to approve Ordinance O-09-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances by amending Chapter 9 “Personnel”, Article 9.04 “Office Of The City Manager”; Section 9.04.002, “Powers and Duties”; providing a repealing clause; providing a savings clause; and providing for an effective date. Council Member Machanta Newson made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Garrett, S. Brown, A. Brown, Allen, and Newson
1 Nay – Ipaye

3. Presentation of reasons for absence(s) from Council Meetings and discuss and take action excusing absence(s) of Mayor Harry A. Garrett pursuant to Code of Ordinances Section 1.02.008(a)(2).

Mayor Harry A. Garrett introduced this item and discussed his recent absences.

Mayor Pro Tem Sonja A. Brown made a motion to excuse the July 19, 2022, and August 2, 2022, absences of Mayor Harry A. Garrett pursuant to Code of Ordinances Section 1.02.008(a)(2). Council Member Machanta Newson made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

4. July 2022 Financial Reports.

Clifford Blackwell, Deputy City Manager, completed a presentation regarding the City’s revenues, expenditures, and fund balances as of July 2022.

5. Discuss and take action to re-appoint two (2) Planning and Zoning Commission members.

Laura Voltmann, Director of Planning and Development, introduced this item.

Mayor Pro Tem Sonja A. Brown made a motion to re-appoint Austin Kelley to Place 1 and Paul Alley to Place 4, for 3-year terms, ending June 20, 2025. Council Member Emma Ipaye made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

6. Discuss and take action on Resolution R-20-22, a Resolution of the City Council of the City of Glenn Heights, Texas, amending the City's Employee Step Pay Compensation Plan; providing a repealing clause; providing a severability clause; and providing for an effective date.

David Hall, City Manager, introduced this item and discussed Lean Cities, the Employee Benefit Survey, and Step Pay Plan considerations.

Council Member Machanta Newson made a motion to approve Resolution R-20-22, a Resolution of the City Council of the City of Glenn Heights, Texas, amending the City's Employee Step Pay Compensation Plan; providing a repealing clause; providing a severability clause; and providing for an effective date. Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

7. Discuss and first reading of Ordinance O-10-22, an Ordinance of the City Council of the City of Glenn Heights, Texas, authorizing and allowing, under the Act governing the Texas Municipal Retirement System, "Updated Service Credits" in said system for service performed by qualifying members of such system who presently are members of the City of Glenn Heights; providing for increased prior and current service annuities for retirees and beneficiaries of deceased retirees of the City; and providing for an effective date.

David Hall, City Manager, introduced this item and answered Council's questions related to if the City is financially able to sustain these changes.

8. Discuss and take action on Resolution R-18-22, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2020-2021 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date.

Mayor Pro Tem Sonja A. Brown made a motion to table Agenda item 8 until the September 6, 2022, City Council Meeting. Council Member Machanta Newson made the second. The motion carried with the following record vote:

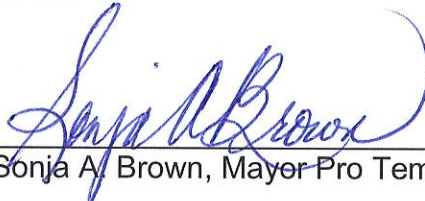
VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

ADJOURNMENT

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Emma Ipaye made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, A. Brown, Allen, and Newson

The City Council Meeting adjourned at 7:52 P.M.



Sonja A. Brown, Mayor Pro Tem

Attest:



Brandi Brown, City Secretary
Passed and approved on the 6th day of September 2022