

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

AUGUST 25, 2026

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 25th day of August 2026, the City of Glenn Heights City Council held a Special Called Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Travis Bruton*	*	Mayor Pro Tem
Shaunte Allen	*	Council Member, Place 2
Tramayne Hobbs	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Nelda Washington	*	Council Member, Place 6

**Mayor Pro Tem Travis Bruton arrived at 7:11 P.M.*

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks & Recreation Superintendent
Farrah Allen	*	Municipal Court Administrator
Sir Fabian Freeman	*	Interim Director of Human Resources
Dr. Glynell Horn	*	Chief of Police
Jefferie Kent	*	IT Administrator
Chad Moore	*	Deputy Fire Chief
Sherry Roberts	*	Director of Finance
Andrew Waits	*	Director of Public Works

CONSULTANT:

Kellie McKee	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:00 P.M.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

CITY OF GLENN HEIGHTS VISION AND MISSION STATEMENT

Mayor Sonja A. Brown read the City's Vision and Mission Statements.

PUBLIC COMMENTS

There were no Public Comments.

AGENDA

1. Follow-up discussion regarding the Proposed Fiscal Year 2026-2027 Budget.

Clifford Blackwell, City Manager, introduced this item and completed a presentation.

Mr. Blackwell, Chad Moore, Deputy Fire Chief, Andy Waits, Director of Public Works, Glynell Horn, Chief of Police, Jefferie Kent, IT Administrator, and Sherry Roberts, Finance Director, responded to Council's questions regarding the increase in medical insurance costs; the City's process for reviewing and evaluating insurance plans; Public Works equipment needs and whether those needs had been addressed in relation to employee safety; updates provided to City stakeholders on project statuses; the decision to lease rather than purchase AEDs; whether both the renovation and construction of a new animal shelter are included in next year's budget and whether staffing needs have been planned for; staffing roles and responsibilities; the City's strategic vision; the status and anticipated completion date of the Finance Department audit; the vehicles requested in the budget, including which are operational, scheduled for replacement, or currently unavailable; the reliability, functionality, necessity, and update frequency of the Prepared 911 Virtual Call System; the methodology used to determine employee raises; traffic signal improvements; the differences among the vehicles requested by Public Works; and the scope and functionality of the Granicus software.

Council also provided feedback and requested that the City's website be reviewed and audited, including information on the anticipated cost, timeline, and potential redesign of the website. Council further requested that quotes be obtained for these services. Additional discussion included the possibility of developing and launching a City mobile application; the supplemental budget requests and one-time expenditure items, including which items should be prioritized; the feasibility of funding an intern or entry-level Community Engagement position; traffic calming measures; and the need for additional street lighting.

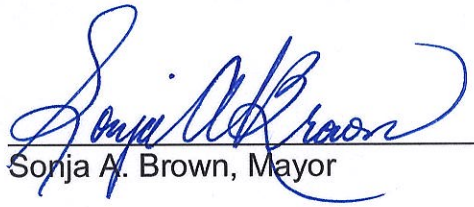
Council reached a consensus regarding its preferences for the supplemental requests and one-time purchases. Following this discussion, Mr. Blackwell outlined the next steps in the budget and tax rate adoption process.

2. Discussion on Water and Wastewater Rate Adjustment.

Clifford Blackwell, City Manager, introduced this item and gave an update. This item will be placed on the September 1, 2026, Agenda.

ADJOURNMENT

Mayor Sonja A. Brown adjourned the Budget Workshop at 9:36 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 1st day of September 2026