

**MINUTES OF THE  
CITY COUNCIL  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**JUNE 2, 2026**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 2<sup>nd</sup> day of June 2026, the City of Glenn Heights City Council held a Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CITY COUNCIL:**

|                  |   |                         |
|------------------|---|-------------------------|
| Sonja A. Brown   | * | Mayor                   |
| Travis Bruton    | * | Mayor Pro Tem           |
| Sherron Mosley   | * | Council Member, Place 1 |
| Shaunte Allen    | * | Council Member, Place 2 |
| Tramayne Hobbs   | * | Council Member, Place 4 |
| Laymon Lightfoot | * | Council Member, Place 5 |
| Nelda Washington | * | Council Member, Place 6 |

**STAFF:**

|                    |   |                               |
|--------------------|---|-------------------------------|
| Clifford Blackwell | * | City Manager                  |
| Keith Moore        | * | Deputy City Manager           |
| Brandi Brown       | * | City Secretary                |
| Farrah Allen       | * | Municipal Court Administrator |
| Dr. Glynell Horn   | * | Chief of Police               |
| Jeff Kent          | * | IT Support Specialist         |
| Sherry Roberts     | * | Director of Finance           |
| Nicholas Williams  | * | Fire Chief                    |

**CONSULTANT:**

|              |   |                        |
|--------------|---|------------------------|
| Kellie McKee | * | City Attorney's Office |
|--------------|---|------------------------|

**CALL TO ORDER**

Mayor Sonja A. Brown called the City Council to order at 7:00 P.M.

**INVOCATION**

Mayor Sonja A. Brown delivered the Invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

**CITY OF GLENN HEIGHTS VISION AND MISSION STATEMENT**

Mayor Sonja A. Brown read the City's Vision and Mission Statements.

**PUBLIC COMMENT**

- Will Busby, address on file: expressed appreciation to the City Council and staff for their continued efforts, and addressed matters including the City's budget, priority items within the community, quality of life, road improvements, retail and shopping needs, future development, and infrastructure.
- Kabrina Green, address on file: introduced herself to the Council and expressed appreciation for the appointment to the Citizens Police Advisory Committee, noting her eagerness to serve in this role.
- Chuck Vinson, address on file: Expressed appreciation to the Council and staff for listening to his concerns, and addressed traffic issues, speed deterrents, and related concerns.

Mayor Sonja A. Brown and Kellie McKee, City Attorney, answered resident questions regarding policies related to public comment.

## **PROCLAMATIONS**

Mayor Sonja A. Brown read the following Proclamations:

- National Flag Week, June 14-20, 2026
- Elder Abuse Awareness Month, June 2026
- Pride Month, June 2026

Mayor Pro Tem Travis Bruton read the following Proclamation:

- Small Cities Month, June 2026

## **EVENTS**

Mayor Sonja A. Brown announced the following Events:

- Food Truck Friday, June 5, 2026, 11:00 A.M. – 2:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas 75154
- Sunset Concert Series, June 7, 2026, 7:00 P.M. – 9:30 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas 75154
- Sunset Concert Series, June 14, 2026, 7:30 P.M. – 9:30 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas 75154
- Mayor's Town Hall – "Let's Taco Bout It", June 30, 2026, 6:30 P.M. – 9:00 P.M., Glenn Heights Community Center, 1938-D South Hampton Road, Glenn Heights, Texas 75154

## **CONSENT AGENDA**

Mayor Pro Tem Travis Bruton requested to remove Consent Agenda Item 3 for discussion.

1. Discussion and take action to approve the Meeting Minutes of the May 19, 2026, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action excusing the absence of Mayor Pro Tem Travis Bruton from the May 5, 2026, City Council Meeting, pursuant to Code of

Ordinances Section 1.02.008(a)(2). (Mayor Pro Tem Travis Bruton)

Council Member Shaunte Allen made a motion to approve Consent Agenda Items 1 and 2 as written. Mayor Pro Tem Travis Bruton made the second. The motion carried with the following record vote:

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

3. Discussion and take action to approve Resolution R-22-26, approving an Interlocal Cooperation Agreement with the City of Sanger, Texas for the Uhl Road Repair Project; and restating award of the Professional Services Agreement for the Uhl Road Repair Project To Level 1 Paving, Inc. in the amount not to exceed THREE HUNDRED AND SEVEN THOUSAND DOLLARS AND NO CENTS (\$307,000.00); ratifying past actions of the City Manager and others.

Andrew Waits, Director of Public Works, confirmed the Project cost and answered Council's questions related to what portion of Uhl Road this Project would cover and what materials would be used on the roadway.

Mayor Pro Tem Travis Bruton made a motion to approve Consent Agenda Item 3 as written. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

**AGENDA**

1. Discussion and take action to approve Resolution R-23-26, establishing the City of Glenn Heights Property Assessed Clean Energy (PACE) Program, in accordance with Chapter 399 of the Texas Local Government Code, and to set a public hearing for the proposed program.

Clifford Blackwell, City Manager, introduced this item and completed a presentation regarding this item, including providing information about the Program and next steps.

Mr. Blackwell and Kyra Guy, Program Manager, Texas PACE Authority, responded to Council's questions regarding the contents of the report required by Texas Local Government Code Section 399.009 for the Property Assessed Clean Energy (PACE) Program, including information provided to businesses, foreclosure considerations, and next steps in the process.

Mayor Pro Tem Travis Bruton made a motion to approve Agenda Item 1 as written. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

2. Discussion and take action to approve Resolution R-24-26, a Resolution of the City Council of the City of Glenn Heights, Texas, affirming the appointment of a shared Board Member with the cities of Garland and Rowlett to serve on the Dallas Area Rapid Transit (DART) Board as provided in Section 452 of the Texas Transportation Code; and providing for an effective date.

Mayor Pro Tem Travis Bruton made a motion to table Agenda Item 2 to the June 16, 2026,  
City Council Meeting Minutes – June 2, 2026

Meeting. Council Member Laymon Lightfoot made the second.

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

3. Discussion regarding the Annual Uniform Step Payment Plan to provide a consistent and equitable structure for employee salary progression, including the establishment of a universal step date, eligibility and proration guidelines for new hires, and performance-based advancement requirements.

Mayor Pro Tem Travis Bruton made a motion to table Agenda Item 3 to the June 16, 2026, Meeting. Council Member Laymon Lightfoot made the second.

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

4. Discussion and take action on City Council Member Place 3 appointing one member to the Citizens Police Advisory Committee for a term beginning June 8, 2026.

Mayor Pro Tem Travis Bruton made a motion to table Agenda Item 4 to the June 16, 2026, Meeting. Council Member Laymon Lightfoot made the second.

**VOTE 7 Ayes – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington**

5. Discussion regarding the standardization of Boards and Commissions processes, including appointments, recruitment, advertising, and terms.

Council Member Shaunte Allen introduced this item. Feedback was received regarding term limits, serving on multiple boards, the appointment and recruitment process, and the need to update Ordinances to ensure consistency and eliminate subjectivity. The Mayor considered recommendations from Council Members to either hold a retreat to discuss the item in more detail or to have Council submit their suggestions to City Manager Clifford Blackwell.

Following discussion, Mayor Sonja A. Brown directed Mr. Blackwell to poll Council to identify a suitable date for a retreat to further discuss this item. As no action could be taken on this item at the June 2, 2026, Meeting, it was determined that the item would be placed on the June 16, 2026, Agenda to allow for the extension of terms for any Board or Commission Members whose terms had expired or were set to expire in the near future.

## **EXECUTIVE SESSION**

1. The City Council shall convene into Executive Session:
  - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
  - B. pursuant to the Texas Government Code, Section 551.071, Consultation with City Attorney; and Section 551.072, Real Property; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:05 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council reconvened into Open Session at 8:22 P.M. and that no action was taken in Executive Session.

## **AGENDA**

6. Discussion and take action to approve Resolution R-25-26, approving and authorizing the City Manager to execute a Chapter 380 Economic Development Agreement with D.R. Horton – Texas, Ltd.

Mayor Sonja A. Brown made a motion to approve Agenda Item 6 as written. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

**VOTE 7 Ayes** – Brown, Bruton, Mosley, Allen, Hobbs, Lightfoot, and Washington

## **ADJOURNMENT**

Mayor Sonja A. Brown adjourned the meeting at 8:24 P.M.



\_\_\_\_\_  
Sonja A. Brown, Mayor

Attest:



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Brandi Brown, City Secretary  
Passed and approved on the 16<sup>th</sup> day of June 2026