

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

MARCH 24, 2026

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 24th day of March 2026, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Travis Bruton	*	Mayor Pro Tem
Shaunte Allen	*	Council Member, Place 2
Tramayne Hobbs	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Nelda Washington	*	Council Member, Place 6

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks and Recreation Superintendent
Farrah Allen	*	Municipal Court Administrator
Honore Britton	*	Fire Marshal
Dr. Glynell Horn	*	Chief of Police
Jeff Kent	*	IT Support Specialist
Sherry Roberts	*	Finance Director
Nicholas Williams	*	Fire Chief

CONSULTANT:

Kellie McKee	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:02 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- National Nutrition Month, March 2026

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Community Emergency Response Team (CERT) Information Session, hosted by the Glenn Heights Fire Department, Thursday, March 26, 2026, 7:00 P.M., Glenn Heights Community Center (Banquet Room), 1938-D South Hampton Road, Glenn Heights, Texas – FM H Britton
- Food Truck Friday, March 27, 2026, 11:00 A.M. – 1:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas
- Glenn Heights Connect, March 27, 2026, 5:30 P.M., Gateway Estates, corner of Gateway Boulevard and Parkview Trail, Glenn Heights, Texas
- Glenn Heights County Line Cookoff, March 27, 2026, at 7:00 P.M., and March 28, 2026, at 9:00 A.M., Glenn Heights Heritage Park, 400 East Bear Creek Road, Glenn Heights, Texas
- Easter Egg Hunt, April 4, 2026, 10:00 A.M. – 12:00 P.M., Glenn Heights All Abilities Park, 1938 South Hampton Road, Glenn Heights, Texas

CONSENT AGENDA

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any Item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, a Council Member, or the City Manager, and acted upon separately.

1. Discussion and take action to approve the Meeting Minutes of the February 17, 2026, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the February 24, 2026, City Council Meeting. (Brandi Brown, City Secretary)
3. Discussion and take action to approve the Meeting Minutes of the March 3, 2026, City Council Meeting. (Brandi Brown, City Secretary)

Mayor Pro Tem Travis Bruton made a motion to approve Consent Agenda Items 1-3 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

AGENDA

1. Discussion and presentation on the Glenn Heights County Line Cookoff.

Mayor Pro Tem Travis Bruton introduced this item and Clint Woodward, President/CEO, Red Oak Area Chamber, completed a presentation regarding the event. Mr. Woodward answered Council's questions related to age limitations for participants and what being a Judge entails.

2. Public Hearing to receive testimony regarding amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026.

Sherry Roberts, Finance Director, completed a presentation regarding this item.

Mayor Sonja A. Brown announced that the Public Hearing was opened at 7:24 P.M.

Hearing no testimony, Mayor Sonja A. Brown announced that the Public Hearing was closed at 7:25 P.M.

3. Discussion and take action to approve Ordinance O-03-26, amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026.

Mayor Pro Tem Travis Bruton made a motion to approve Agenda Item 3 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

4. Discussion and take action to approve Resolution R-06-26, a Resolution authorizing an Investment Advisory Services Agreement with Meeder Public Funds, Inc.

Sherry Roberts, Finance Director, introduced this item, and Phillip Jones, Director, Advisory Services, discussed the specifics of the partnership. Mrs. Roberts answered Council's questions related to entering into an agreement prior to approval of the final Investment Policy.

After receiving a consensus from Council to table Agenda Item 4, Mayor Sonja A. Brown made a motion to table this item to the April 7, 2026, City Council Meeting. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

5. Discussion and take action to approve Resolution R-07-26, a Resolution approving the City of Glenn Heights, Texas' participation in the Connect Texas Trust and authorizing the Mayor to execute the agreement on the City's behalf.

Sherry Roberts, Finance Director, introduced this item. Phillip Jones, Director, Advisory Services, answered Council's questions related to the difference between Meeder and Texas Connect, the type of fund Texas Connect is, and the types of funds that Meeder manages.

Mayor Sonja A. Brown made a motion to table this item to the April 7, 2026, City Council Meeting. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

6. Discussion and take action acknowledging receipt of the Fiscal Year 2024-2025 Annual Comprehensive Financial Report (ACFR) and Audit Results Presentation.

Sherry Roberts, Finance Director, introduced this item and Tung Pham, CPA, Vail & Park, completed a presentation regarding this item. Mr. Pham answered Council's questions related to Utility Billing clean-up/ reconciliation and the biggest opportunities for improvement,

Council Member Laymon Lightfoot made a motion to approve Agenda Item 6 as written. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

7. Discussion and presentation of the February 2026 Financial Reports.

Sherry Roberts, Finance Director, introduced this item and answered Council's questions related to the City Council Budget.

8. Discussion and take action to approve Resolution R-08-26, affirming its commitment to effective communication, active participation in the community, professional conduct, and collaborative governance.

Council Member Shaunte Allen introduced this item. Feedback included possibly adding language related to social media and guidelines provided at the National League of Cities Conference.

Mayor Sonja A. Brown made a motion to table this item to the April 7, 2026, City Council Meeting. Council Member Laymon Lightfoot made the second.

Prior to voting, discussion continued regarding social media guidelines, why this Resolution was written, moving forward with approval at the current Council meeting, moving forward and possibly amending later, creating a separate Resolution surrounding guidelines provided at the National League of Cities Conference.

Council Member Nelda Washington made a motion to approve Agenda Item 8 as written. Council Member Shaunte Allen made the second.

Prior to voting, Attorney Kellie McKee reminded the Council that there was a prior motion on the table that needed to be addressed.

Due to a Council Member request to review the Resolution, Mayor Sonja A. Brown made a friendly amendment to her motion to move this Agenda Item to the end of the Agenda. Council Member Nelda Washington made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

9. Discussion and presentation on the Silver Sneakers program.

Mayor Pro Tem Travis Bruton introduces this item and Barrett Albright, Parks & Recreation Superintendent completed a presentation. Mr. Albright answered Council's questions related to Tivia Health and their programs, cost for

partnership, the creation of our own system, offering additional Senior Programming, estimate of the number of Seniors in the community, and marketing.

10. Discussion and take action authorizing the City Manager to execute a Letter of Intent for the purchase of a Spartan S-180 Model 3106 Pumper on a Metro Star Chassis and equipment as specified in proposal from Josh Slovak on August 13, 2025.

Nicholas Williams, Fire Chief, introduced this item and completed a presentation. Chief Williams answered Council's questions related to how long the builder will hold the Engine for the City, frontline and reserve standards, and how much the City would be saving if the purchase was made now versus later.

Due to a Council Member request to review the documentation related to this item, Mayor Sonja A. Brown made a motion to move this Agenda Item to the end of the Agenda.

Prior to a second being made, Clifford Blackwell, City Manager, answered Council's questions related to implementing a system in which all Public Safety vehicles and apparatus would be evaluated, and Chief Williams answered questions related to delaying the purchase.

Council Member Shaunte Allen made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

11. Discussion and presentation of the Glenn Heights Police Department Annual Contact Report.

Dr. Glynell Horn, Chief of Police, introduced this item and completed a presentation. Chief Horn answered Council's questions related to how presentation information was obtained and if a City street breakdown can be provided.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
 - B. pursuant to the Texas Government Code, Section 551.071, Consultation with City Attorney; and Section 551.072, Real Property; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.
 - C. pursuant to the Texas Government Code, Section 551.071, Consultation with City Attorney; for the evaluation of legal services regarding the City's legal representation, performance, and possible changes in legal counsel for the City, including discussion of potential new direction in legal services.
 - D. pursuant to the Texas Government Code, Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager, including

the deliberation of proposed performance goals.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that the Council would go into Executive Session at 8:56 P.M.

Mayor Sonja A. Brown announced that the Council would reconvene into Open Session at 9:52 P.M. and made a motion to extend the Council Meeting to 11:00 P.M. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

Mayor Sonja A. Brown announced that the Council would go back into Executive Session at 9:53 P.M.

Mayor Sonja A. Brown announced that the Council would reconvene into Open Session at 10:16 P.M. and that Agenda Item 12 had been withdrawn.

AGENDA

12. Discussion and take action to approve City Council performance goals for the City Manager to be achieved by August 15, 2026, as part of the upcoming evaluation cycle. (Mayor Sonja A. Brown)
8. Discussion and take action to approve Resolution R-08-26, affirming its commitment to effective communication, active participation in the community, professional conduct, and collaborative governance.

Council Member Laymon Lightfoot made a motion to approve Agenda Item 8 as written. Council Member Tramayne Hobbs made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Bruton, Allen, Hobbs, Lightfoot, and Washington

10. Discussion and take action authorizing the City Manager to execute a Letter of Intent for the purchase of a Spartan S-180 Model 3106 Pumper on a Metro Star Chassis and equipment as specified in proposal from Josh Slovak on August 13, 2025.

Council Member Shaunte Allen made a motion to approve Agenda Item 10 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Allen, Hobbs, Lightfoot, and Washington
1 Nay – Bruton

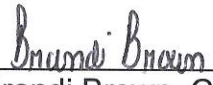
ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 10:19 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 7th day of April 2026