

**MINUTES OF THE CITY COUNCIL OF  
THE CITY OF GLENN HEIGHTS, TEXAS**

**AUGUST 17, 2021**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 17<sup>th</sup> day of August 2021, the City of Glenn Heights City Council and the Employee Benefits Trust held a joint Regular City Council Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CITY COUNCIL:**

|                   |   |                |
|-------------------|---|----------------|
| Harry A. Garrett  | * | Mayor          |
| Sonja A. Brown*   | * | Mayor Pro Tem  |
| Emma Ipaye*       | * | Council Member |
| Travis Bruton     | * | Council Member |
| Alisha M. Brown*  | * | Council Member |
| Shaunte L. Allen* | * | Council Member |
| Machanta Newson   | * | Council Member |

\*Council Member Shaunte L. Allen arrived at 6:35 P.M. and announced she is the Council Member for Place 5

\*Council Member Emma Ipaye arrived at 6:48 P.M. and announced she is the Council Member for Place 2

\*Council Member Alisha M. Brown was temporarily not present at the dais from 7:59 P.M. – 8:01 P.M.

\*Mayor Pro Tem Sonja A. Brown was temporarily not present at the dais from 8:39 P.M. – 8:43 P.M.

**STAFF:**

|                           |   |                                   |
|---------------------------|---|-----------------------------------|
| David Hall                | * | City Manager                      |
| Michael Rogers            | * | Deputy City Manager               |
| Brandi Brown              | * | City Secretary                    |
| Phillip Conner            | * | Finance Director                  |
| Marlon Goff               | * | Planning and Development Director |
| Keith Moore               | * | Fire Chief                        |
| Nery Pena                 | * | Financial Analyst                 |
| Jaynice Porter-Brathwaite | * | Human Resources Director          |
| Clayton Shields           | * | Interim Chief of Police           |

**CONSULTANT:**

|                 |   |                        |
|-----------------|---|------------------------|
| Victoria Thomas | * | City Attorney's Office |
|-----------------|---|------------------------|

**CALL TO ORDER**

Mayor Harry A. Garrett called the City Council Meeting to order at 6:16 P.M., with a quorum of the City Council present.

## **INVOCATION**

Mayor Pro Tem Sonja A. Brown delivered the Invocation.

## **PLEDGE OF ALLEGIANCE**

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

## **PUBLIC COMMENT**

There were no Public Comments.

## **PROCLAMATIONS**

Mayor Harry A. Garrett read the following Proclamations:

- National Preparedness Month, September 2021
- Labor Day, September 6, 2021
- National Payroll Week, September 6-10, 2021

## **CONSENT AGENDA**

1. Discuss and take action to approve the City Council Meeting Minutes of the August 3, 2021, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the August 5, 2021, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Resolution R-31-21, a Resolution of the City Council of the City of Glenn Heights, Texas, designating Prosperity Bank as the City's Depository Bank; authorizing the City Manager to execute a Depository Contract and any other related and necessary documents; and providing an effective date. (Phillip Conner, Finance Director)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-3. Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 5 Ayes** – Garrett, S. Brown, Bruton, A. Brown, and Newson

## **AGENDA**

1. Senior Center Discussion.

Mayor Pro Tem Sonja A. Brown and David Hall, City Manager, introduced this item. Marlon Goff, Planning and Development Director, completed a presentation regarding the current Dallas County Health and Human Services COVID-19 Risk Level, current DCHHS Older Adult Services programs, and congregate-living facility outbreaks/cases, and provided a staff

recommendation.

Mr. Goff answered Council's questions related to programming.

No action was taken on this item.

City Council temporarily recessed to convene a meeting of the Glenn Heights Employee Benefits Trust.

### **EMPLOYEE BENEFITS TRUST**

The following Council Members announced their name and Place Number:

- Sonja A. Brown, Mayor Pro Tem, Place 1
  - Travis Bruton, Council Member, Place 3
  - Alisha M. Brown, Council Member, Place 4
  - Machanta Newson, Council Member, Place 6
  - Harry A. Garrett, Mayor
  
  - Council Member Shaunte L. Allen arrived at 6:35 P.M. and announced she is the Council Member for Place 5
  - Council Member Emma Ipaye arrived at 6:48 P.M. and announced she is the Council Member for Place 2
1. Discuss and take action regarding insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account.

Jaynice Porter-Brathwaite, Human Resources Director, introduced Lance Pendley with McGriff Insurance, Inc. Mr. Pendley completed a presentation regarding the Employee Benefits RFP 23-01 Results, provided a medical and dental coverage summary, and made a provider recommendation for Medical, Dental, Basic Life/AD&D, Short/Long Term Disability, and Vision coverages. Mrs. Porter-Brathwaite completed a presentation regarding the cost difference between the quote provided by the current insurance providers and the quotes provided in the RFP by other providers. She also made a provider recommendation for Medical, Dental, Basic Life/AD&D, Short/Long Term Disability, and Vision coverages.

Mr. Pendley, Mrs. Porter-Brathwaite, and David Hall, City Manager, answered Council's questions related to quoted costs, deductibles, availability of Teledoc or a similar program, the Employee Assistance Program, and other services provided by the City.

Council Member Shaunte L. Allen made a motion to approve insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account as follows:

- Medical – BlueCross BlueShield of Texas
- Dental – Mutual of Omaha
- Basic Life/AD&D – Mutual of Omaha
- Short/Long Term Disability – Mutual of Omaha
- Vision – Mutual of Omaha

Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

### **ADJOURNMENT**

Mayor Harry A. Garrett adjourned the Employee Benefits Trust meeting at 7:00 P.M. and the City Council Regular Called Meeting reconvened at 7:01 P.M.

### **AGENDA**

2. Discuss and take action on Resolution R-30-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2021-2022 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date.

Jaynice Porter-Brathwaite, Human Resources Director, introduced this item.

Council Member Shaunte L. Allen made a motion to approve on Resolution R-30-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2021-2022 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date. Council Member Travis Bruton made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

3. Formal Presentation of the City Manager's Proposed Fiscal Year 2021-2022 Budget for the City of Glenn Heights, in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget.

David Hall, City Manager, introduced this item and completed a presentation regarding the City Manager's Proposed Fiscal Year 2021-2022 Budget, including

the City's Organizational Chart, Revenues, and Expenditures, and discussed proposed personnel changes, the City's Capital/Infrastructure Improvement Projects, and other impactful financial topics.

Mayor Pro Tem Sonja A. Brown made a motion to extend the City Council Meeting to 11:00 P.M. Council Member Emma Ipaye made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

Mr. Hall, Victoria Thomas, City Attorney, and Keith Moore, Fire Chief, answered Council's questions related to timeframes for capital projects, City Center completion date and programs/activities that will be offered, a possible collaboration with the Red Oak Public Library, the Parks Master Plan Implementation timeframe, parks and maintenance enhancements, staff training, Police Officer body cameras, online programs, sanitation services, fiscal year priorities, security camera and sign placement in the City, grants, current and future personnel/positions, franchise and permitting fees, the decrease in infrastructure revenues, the tax rate, results of spending reserve funds, upgrading technology, and service credits and TMRS plan provisions.

#### **ADJOURNMENT**

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Travis Bruton made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 10:28 P.M.

  
\_\_\_\_\_  
Harry A. Garrett, Mayor

Attest:

  
\_\_\_\_\_  
Brandi Brown, City Secretary  
Passed and approved on the 7<sup>th</sup> day of September 2021