NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, SEPTEMBER 7, 2021 7:00 PM
REGULAR CITY COUNCIL MEETING

Notice is hereby given that the City of Glenn Heights City Council will hold a Regular City Council Meeting on Tuesday, September 7, 2021, beginning at 7:00 P.M. in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at https://www.glennheightstx.gov/129/Agendas-Minutes.

This City Council Meeting will be live streamed at https://www.glennheightstx.gov/229/City-Council-Meeting-Videos.

CALL TO ORDER

INVOCATION - Pastor Greg Dansby, International Revival Center

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

PROCLAMATION

- Patriot Day and National Day of Service and Remembrance, September 11, 2021

STAFF INTRODUCTIONS - Jaynice Porter-Brathwaite, Human Resources Director

CONSENT AGENDA

1. Discuss and take action to approve the Meeting Minutes of the August 17, 2021, Joint Meeting of the City of Glenn Heights City Council and the Employee Benefits Trust Regular City Council Meeting. (Brandi Brown, City Secretary)

2. Discuss and take action to approve the City Council Meeting Minutes of the August 24, 2021, Special Called City Council Meeting. (Brandi Brown, City Secretary)

3. Discuss and take action to approve Ordinance O-09-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Personnel Policies, Guidelines & Procedures adopted June 7, 2010, by Ordinance O-06-

10, as thereafter amended, by amending Section 6.5, “Holiday Observance and Pay” by adding Juneteenth and Veterans Day as City Observed Holidays; providing a repealing clause; providing a savings clause; and providing an effective date. (Second Reading) (David Hall, City Manager)

4. Discuss and take action to approve Resolution R-36-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for food establishment inspection and environmental health services with Dallas County; authorizing the City Manager to execute the same; providing an effective date. (Marlon Goff, Director of Planning & Development Services)

5. Discuss and take action to approve Resolution R-37-21, a Resolution of the City Council of the City of Glenn Heights, approving an Interlocal Cooperation Agreement for coordinated health services with Dallas County, Texas on behalf of Dallas County Health and Human Services, to provide public health services to City residents; authorizing the City Manager to execute the same; and providing an effective date. (Marlon Goff, Director of Planning & Development Services)

6. Discuss and take action to approve a grant award in the amount of $500.00 to Villages at Charleston Homeowner's Association as part of the Love Your Block Neighborhood Beautification Program. (Marlon Goff, Director of Planning & Development Services)

AGENDA

1. Discuss and take action to appoint one (1) new Planning and Zoning Commission member. (Miamauni Hines, City Planner)

2. Discuss and take action acknowledging receipt of the Fiscal Year 2019-2020 Annual Comprehensive Financial Report (ACFR) and Audit Results Presentation. (Phillip Conner, Finance Director)

3. Public Hearing to receive testimony regarding the Proposed Fiscal Year 2021-2022 Budget. (David Hall, City Manager)

4. Discuss and take action to postpone vote on approval of the Proposed Fiscal Year 2021-2022 Budget to the September 14, 2021, City Council Meeting. (David Hall, City Manager)

5. Discuss and first reading of Ordinance O-10-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the Budget for Fiscal Year beginning October 1, 2021 and ending September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; appropriating and setting aside the necessary funds out of the general and other revenues for said Fiscal Year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date. (David Hall, City Manager)

6. Public Hearing to receive testimony regarding the Proposed Property Tax Rate for Fiscal Year 2021. (Phillip Conner, Finance Director)

7. Discuss and first reading of Ordinance O-11-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2021 (Fiscal Year 2021 - 2022) at a rate of $0.769146 per one hundred dollars ($100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2021, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the estimated 2021 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties as allowed by law; providing a severability clause; providing a repealing clause; and providing an effective date. (Phillip Conner, Finance Director)

8. Public Hearing to receive testimony regarding amending the Annual Budget for the City of Glenn Heights, Texas, for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021. (Phillip Conner, Finance Director)

9. Discuss and first reading of Ordinance O-12-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021. (Phillip Conner, Finance Director)

10. Discuss and take action on the reopening of the Glenn Heights Senior Center. (Mayor Pro Tem Sonja A. Brown)

11. Discuss and take action on Resolution R-39-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing a Street Reconstruction Services Agreement with Level One Paving, Inc., a Texas For-Profit Corporation, for reconstruction of streets in the Mesa Subdivision within the city in an amount not to exceed one million, one hundred sixty thousand, two hundred and one and 10/100 ($1,160, 201.10) dollars; authorizing the City Manager’s execution of said agreement and any and all necessary documents; and providing an effective date. (Michael Rogers, Deputy City Manager)

12. Discuss and take action on Resolution R-40-21, a Resolution of the City Council of the City of Glenn Heights, Texas, in support of the City Manager’s Oversight of the Police Department; directing that a copy of this Resolution be published on the City’s Website and Social Media; and providing an effective date. (Victoria Thomas, City Attorney)

ADJOURNMENT

In accordance with the Americans with Disabilities Act, If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email

brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 6:00 P.M. on Friday, September 3, 2021.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

_____

Brandi Brown, City Secretary

PROCLAMATION

Office of the Mayor ▪ City of Glenn Heights

Patriot Day and National Day of Service and Remembrance
September 11, 2021

WHEREAS, on September 11, 2001, America experienced the worst terrorist attack in her history when nearly 3,000 men, women, and children were taken from us, leaving their families and our Nation with a void that can never be filled. In the years since, we have stood strong as one people – determined to further embolden our country's character with acts of endurance and strength; rebuilding and resilience; renewal and progress; and

WHEREAS, as we reflect on the lives we lost and pay tribute to the families who still live with extraordinary pain, let us resolve to continue embodying the American spirit that no act of terror can ever extinguish. I call on all residents of the City of Glenn Heights to observe this National Day of Service and Remembrance with acts of selflessness and charity. I encourage everyone to visit www.Serve.gov to learn of the many opportunities available to give back to others and to reaffirm the fundamental truth that we are our brothers' and our sisters' keepers; and

WHEREAS, by a joint Resolution approved December 18, 2001 (Public Law 107–89), the Congress has designated September 11 of each year as ''Patriot Day,'' and by Public Law 111–13, approved April 21, 2009, the Congress has requested the observance of September 11 as an annually recognized ''National Day of Service and Remembrance.''

NOW, THEREFORE, I, Harry A. Garrett, Mayor of the City of Glenn Heights, Texas, do hereby proclaim September 11, 2021 as **Patriot Day and National Day of Service and Remembrance.** I call upon all residents of the City of Glenn Heights to display the flag of the United States at half-staff on Patriot Day and National Day of Service and Remembrance in honor of the individuals who lost their lives on September 11, 2001. I also encourage all residents to participate in community service in honor of those our Nation lost, to observe this day with appropriate ceremonies and activities, and to observe a moment of silence beginning at 8:46 a.m. Eastern Daylight Time to honor the innocent victims who perished as a result of the terrorist attacks of September 11, 2001.

IN WITNESS WHEREOF, I have hereunto set my hand this seventh day of September in the year of our Lord two thousand twenty-one.

_____

Harry A. Garrett, Mayor
Glenn Heights, Dallas County, Texas

AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 1

Discuss and take action to approve the Meeting Minutes of the August 17, 2021, Joint Meeting of the City of Glenn Heights City Council and the Employee Benefits Trust Regular City Council Meeting. (Brandi Brown, City Secretary)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS

AUGUST 17, 2021

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 17th day of August 2021, the City of Glenn Heights City Council and the Employee Benefits Trust held a joint Regular City Council Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Sonja A. Brown*	*	Mayor Pro Tem
Emma Ipaye*	*	Council Member
Travis Bruton	*	Council Member
Alisha M. Brown*	*	Council Member
Shaunte L. Allen*	*	Council Member
Machanta Newson	*	Council Member

*Council Member Shaunte L. Allen arrived at 6:35 P.M. and announced she is the Council Member for Place 5
*Council Member Emma Ipaye arrived at 6:48 P.M. and announced she is the Council Member for Place 2
*Council Member Alisha M. Brown was temporarily not present at the dais from 7:59 P.M. – 8:01 P.M.
*Mayor Pro Tem Sonja A. Brown was temporarily not present at the dais from 8:39 P.M. – 8:43 P.M.

STAFF:

David Hall	*	City Manager
Michael Rogers	*	Deputy City Manager
Brandi Brown	*	City Secretary
Phillip Conner	*	Finance Director
Marlon Goff	*	Planning and Development Director
Keith Moore	*	Fire Chief
Nery Pena	*	Financial Analyst
Jaynice Porter-Brathwaite	*	Human Resources Director
Clayton Shields	*	Interim Chief of Police

CONSULTANT:

Victoria Thomas	*	City Attorney's Office

CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 6:16 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATIONS

Mayor Harry A. Garrett read the following Proclamations:

- National Preparedness Month, September 2021
- Labor Day, September 6, 2021
- National Payroll Week, September 6-10, 2021

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the August 3, 2021, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

2. Discuss and take action to approve the City Council Meeting Minutes of the August 5, 2021, Special Called City Council Meeting. (Brandi Brown, City Secretary)

3. Discuss and take action to approve Resolution R-31-21, a Resolution of the City Council of the City of Glenn Heights, Texas, designating Prosperity Bank as the City's Depository Bank; authorizing the City Manager to execute a Depository Contract and any other related and necessary documents; and providing an effective date. (Phillip Conner, Finance Director)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-3. Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 5 Ayes – Garrett, S. Brown, Bruton, A. Brown, and Newson

AGENDA

1. Senior Center Discussion.

   Mayor Pro Tem Sonja A. Brown and David Hall, City Manager, introduced this item. Marlon Goff, Planning and Development Director, completed a presentation regarding the current Dallas County Health and Human Services COVID-19 Risk Level, current DCHHS Older Adult Services programs, and congregate-living facility outbreaks/cases, and provided a staff

recommendation.

Mr. Goff answered Councils questions related to programing.

No action was taken on this item.

City Council temporarily recessed to convene a meeting of the Glenn Heights Employee Benefits Trust.

EMPLOYEE BENEFITS TRUST

The following Council Members announced their name and Place Number:

- Sonja A. Brown, Mayor Pro Tem, Place 1
- Travis Bruton, Council Member, Place 3
- Alisha M. Brown, Council Member, Place 4
- Machanta Newson, Council Member, Place 6
- Harry A. Garrett, Mayor

- Council Member Shaunte L. Allen arrived at 6:35 P.M. and announced she is the Council Member for Place 5
- Council Member Emma Ipaye arrived at 6:48 P.M. and announced she is the Council Member for Place 2

1. Discuss and take action regarding insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account.

   Jaynice Porter-Brathwaite, Human Resources Director, introduced Lance Pendley with McGriff Insurance, Inc. Mr. Pendley completed a presentation regarding the Employee Benefits RFP 23-01 Results, provided a medical and dental coverage summary, and made a provider recommendation for Medical, Dental, Basic Life/AD&D, Short/Long Term Disability, and Vision coverages. Mrs. Porter-Brathwaite completed a presentation regarding the cost difference between the quote provided by the current insurance providers and the quotes provided in the RFP by other providers. She also made a provider recommendation for Medical, Dental, Basic Life/AD&D, Short/Long Term Disability, and Vision coverages.

   Mr. Pendley, Mrs. Porter-Brathwaite, and David Hall, City Manager, answered Council's questions related to quoted costs, deductibles, availability of Teledoc or a similar program, the Employee Assistance Program, and other services provided by the City.

Council Member Shaunte L. Allen made a motion to approve insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account as follows:

- Medical – BlueCross BlueShield of Texas
- Dental – Mutual of Omaha
- Basic Life/AD&D – Mutual of Omaha
- Short/Long Term Disability – Mutual of Omaha
- Vision – Mutual of Omaha

Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

ADJOURNMENT

Mayor Harry A. Garrett adjourned the Employee Benefits Trust meeting at 7:00 P.M. and the City Council Regular Called Meeting reconvened at 7:01 P.M.

AGENDA

2. Discuss and take action on Resolution R-30-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2021-2022 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date.

   Jaynice Porter-Brathwaite, Human Resources Director, introduced this item.

Council Member Shaunte L. Allen made a motion to approve on Resolution R-30-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2021-2022 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date. Council Member Travis Bruton made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

3. Formal Presentation of the City Manager's Proposed Fiscal Year 2021-2022 Budget for the City of Glenn Heights, in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget.

   David Hall, City Manager, introduced this item and completed a presentation regarding the City Manager’s Proposed Fiscal Year 2021-2022 Budget, including

the City's Organizational Chart, Revenues, and Expenditures, and discussed proposed personnel changes, the City's Capital/Infrastructure Improvement Projects, and other impactful financial topics.

Mayor Pro Tem Sonja A. Brown made a motion to extend the City Council Meeting to 11:00 P.M. Council Member Emma Ipaye made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

Mr. Hall, Victoria Thomas, City Attorney, and Keith Moore, Fire Chief, answered Council's questions related to timeframes for capital projects, City Center completion date and programs/activities that will be offered, a possible collaboration with the Red Oak Public Library, the Parks Master Plan Implementation timeframe, parks and maintenance enhancements, staff training, Police Officer body cameras, online programs, sanitation services, fiscal year priorities, security camera and sign placement in the City, grants, current and future personnel/positions, franchise and permitting fees, the decrease in infrastructure revenues, the tax rate, results of spending reserve funds, upgrading technology, and service credits and TMRS plan provisions.

ADJOURNMENT

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Travis Bruton made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Bruton, A. Brown, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 10:28 P.M.

_____
Harry A. Garrett, Mayor

Attest:

_____
Brandi Brown, City Secretary
Passed and approved on the 7th day of September 2021

AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 2

Discuss and take action to approve the City Council Meeting Minutes of the August 24, 2021, Special Called City Council Meeting. (Brandi Brown, City Secretary)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS

AUGUST 24, 2021

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 24th day of August 2021, the City Council of the City of Glenn Heights held a Special Called City Council Meeting in the City Hall, City Council Chambers, located at 1938 South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Emma Ipaye	*	Council Member
Travis Bruton	*	Council Member
Alisha M. Brown	*	Council Member
Shaunte L. Allen	*	Council Member

STAFF:

David Hall	*	City Manager
Michael Rogers	*	Deputy City Manager
Brandi Brown	*	City Secretary
Marlon Goff	*	Planning and Development Director
Keith Moore	*	Fire Chief
Clayton Shields	*	Interim Chief of Police

CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 7:03 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Travis Bruton delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

Leon Tate, resident of Glenn Heights, TX: addressed a recent social media post related to personnel changes and requested City Council conduct an investigation.

AGENDA

1. Discuss and take action on Resolution R-33-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving the Terms and Conditions of an

Advance Funding Agreement with the Texas Department of Transportation relating to the Bear Creek Improvements/Bear Creek Road/Hampton Road Project; authorizing its execution by the City Manager; and providing an effective date.

David Hall, City Manager, introduced this item. Michael Rogers, Deputy City Manager, completed a presentation regarding the location of the Bear Creek Project, the scope of work, the existing two-lane cross-section on Bear Creek, the proposed four-lane median divided cross-section, project timeline, and project costs/funding. Mr. Rogers also made a Staff recommendation.

Mr. Hall and Mr. Rogers answered Council's questions related to funding sources and other entity contributions, timeframes, the final design, future project expansion, additional improvements, a shared use path, possible utility relocations, and citizen engagement.

Council Member Shaunte L. Allen made a motion to approve Resolution R-33-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving the Terms and Conditions of an Advance Funding Agreement with the Texas Department of Transportation relating to the Bear Creek Improvements/Bear Creek Road/Hampton Road Project; authorizing its execution by the City Manager; and providing an effective date. Council Member Travis Bruton made the second. The motion carried with the following vote:

VOTE 5 Ayes – Garrett, Ipaye, Bruton, A. Brown, and Allen

ADJOURNMENT

Council Member Travis Bruton made a motion to adjourn. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

VOTE 5 Ayes – Garrett, Ipaye, Bruton, A. Brown, and Allen

Mayor Harry A. Garrett adjourned the meeting at 7:33 P.M.

_____
Harry A. Garrett, Mayor

Attest:

_____
Brandi Brown, City Secretary
Passed and approved on the 7th day of September 2021

AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 3

Discuss and take action to approve Ordinance O-09-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Personnel Policies, Guidelines & Procedures adopted June 7, 2010, by Ordinance O-06-10, as thereafter amended, by amending Section 6.5, “Holiday Observance and Pay” by adding Juneteenth and Veterans Day as City Observed Holidays; providing a repealing clause; providing a savings clause; and providing an effective date. (Second Reading) (David Hall, City Manager)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Take action on Ordinance O-09-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, to amend the City's Personnel Policies, Guidelines and Procedures. Staff is proposing consideration of the addition of two additional dates for Holiday Observance and Pay.

DISCUSSION / BACKGROUND

Staff is proposing the following days for inclusion in the City's list of paid, observed holidays found in Section 6.5 of the City's Personnel Policies and Guidelines:

- Veteran's Day, November 11
- Juneteenth, June 19th

The addition of those two dates would change the total number of paid, observed holidays from 9 to 11.

A recent Texas Human Resources survey indicated that many respondents across the state either observe or are considering observing both holidays. Additionally, an additional survey from the same group found that more than 92% (110 responses) of respondent cities observe more than 9 holidays.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

The addition of two paid, observed holidays will increase the proposed budget by approximately $16, 775 in salaries for the Police and Fire Departments for both days.

Police - $9,546.33
Fire - $7,228.48
Est. Tot. $16,774.81

RECOMMENDATION / ALTERNATIVES

Staff recommends approval of Ordinance O-09-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, to amend the City's Personnel Policies, Guidelines and Procedures, amending Sec. 6.5 Holiday Observance and Pay, to add:

- Veteran's Day, November 11
- Juneteenth, June 19th

ATTACHMENTS

1. Ordinance O-09-21
2. Texas Human Resources Survey Response Table
3. Texas Human Resources Survey Response Graphs and Charts

PREPARED BY

David Hall, JD, City Manager

REVIEWED BY

Brandi Brown, City Secretary

CITY OF GLENN HEIGHTS, TEXAS
ORDINANCE NO. O-09-21

AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS, AMENDING THE PERSONNEL POLICIES, GUIDELINES & PROCEDURES ADOPTED JUNE 7, 2010, BY ORDINANCE O-06-10, AS THEREAFTER AMENDED, BY AMENDING SECTION 6.5, "HOLIDAY OBSERVANCE AND PAY" BY ADDING JUNETEENTH AND VETERANS DAY AS CITY OBSERVED HOLIDAYS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Glenn Heights, Texas, desires to amend the Personnel Policies, Guidelines & Procedures, adopted June 7, 2010, by Ordinance O-06-10, as thereafter amended, by amending Section 6.5 regarding "Holiday Observance and Pay" by adding June 19th, "Juneteenth" and November 11th, "Veteran's Day", to the list of City Observ3ed Holidays set forth therein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS THAT:

SECTION 1. The Personnel Policies, Guidelines & Procedures, adopted June 7, 2010, by Ordinance O-06-10, as thereafter amended from time to time, shall be and hereby is amended by amending Section 6.5 titled "Holiday Observance and Pay" to read as follows (amendments shown in red):

6.5 Holiday Observance and Pay

All regular full-time employees, ...

. . .

Employees who are schedules for approved vacation or time off on a City observed holiday and are called back for mandatory service will receive their regular rate of pay times 1.5 (Time and one-half) for any hours worked on that holiday.

City Observed Holidays	
New Year's Day	**January 1st**
Martin Luther King Jr.	**3rd Monday in January**
Memorial Day	**Last Monday in May**
Juneteenth	**June 19th**
Independence Day	**July 4th**
Labor Day	**1st Monday in**

Veteran's Day	**November 11th**
Thanksgiving Day	**4th Thursday in**
Day After Thanksgiving	**4th Friday in**
Christmas Eve	**December 24th**
Christmas Day	**December 25th**
9/11 Memorial Day	***May be substituted for one personal day for Fire**

SECTION 2. All provisions of the ordinances of the City of Glenn Heights in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and all other provisions of the ordinances of the City of Glenn Heights not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

SECTION 4. This Ordinance shall take effect immediately from and after its passage.

DULY PASSED by the City Council of the City of Glenn Heights, Texas, on this the 7th day of September 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria W. Thomas City Attorney
(082421vwtTM124385)

My City:	My city is generally in the followin	How many holidays, including a personal/floating (or similar) holiday, does your city offer?	Which of the following does your city recognize as a holiday? (check all that apply)			
Open-Ended Response	Response	Response	Floating/Personal Holiday (varies	Juneteenth (June)	Veteran's Day (Nov	Other (please specify):
Abilene	West Texas	11	Do Not Observe	Considering to observe	Currently observe	
Alamo Heights	South Texas	14	Currently observe	May remove/replace with another	Currently observe	Battle of Flowers Parade
Amarillo	Panhandle	12	Currently observe		Currently observe	
Anna	North Texas	12		Considering to observe	Currently observe	
Aransas Pass	South Texas	13	Currently observe	Considering to observe	Do Not Observe	
Argyle	North Texas	13	Currently observe		Currently observe	
Arlington	North Texas	11	Do Not Observe	Considering to observe	Do Not Observe	
ATHENS	East Texas	12	Currently observe	Do Not Observe	Currently observe	
Azle	North Texas	11	Currently observe	Do Not Observe		Floating Holiday for Fire is designated as 9/11 Patriot Day so I gave best answer based on options
Bandera	South Texas	10			Currently observe	
Bedford	North Texas	12	Currently observe			1 Floating Holiday, 2 Personal Days
Bellaire	South Texas	12	Currently observe		Currently observe	
Bellmead	Central Texas	13			Currently observe	
Boerne	South Texas	13	Do Not Observe	Considering to observe	Currently observe	
Brenham	Central Texas	13	Currently observe	Considering to observe	Currently observe	County Fair Day
Bryan	Central Texas	12	Currently observe	Do Not Observe	Do Not Observe	We get a total of 12 (2 of which are Floating Holidays)
Buda	Central Texas	14	Currently observe	Considering to observe	Currently observe	Columbus Day (October 11)
Burnet	Central Texas	13	Do Not Observe		Currently observe	Columbus Day
Cedar Hill	North Texas	11	Currently observe			Firefighters shall receive a holiday designated as September 11 in lieu of Labor Day.
Cedar Park	Central Texas	12	Currently observe	Do Not Observe	Currently observe	
Cibolo	Central Texas	14	Do Not Observe	Considering to observe	Currently observe	Columbus Day, NYE
Cleburne	North Texas	11		Do Not Observe	Do Not Observe	Floating day is Birthday/911 day for firefighters
College Station	Central Texas	11	Currently observe	Considering to observe	Do Not Observe	*We count Patriot Day as floating holiday option under the requiremnts for firefighter holiday count
Conroe	East Texas	12			Currently observe	Patriot Day is a floating holiday
Coppell	North Texas	12	Currently observe	Considering to observe	Do Not Observe	We do a half day the Wed before Thanksgiving
Copperas Cove	Central Texas	13			Currently observe	Columbus Day October 11
Crandall	East Texas	14	Currently observe	Currently observe	Currently observe	
Decatur	North Texas	11	Currently observe		Currently observe	
Denton	North Texas	9	Do Not Observe	Do Not Observe	Do Not Observe	
DeSoto	North Texas	11	Currently observe			
Duncanville	North Texas	11		Do Not Observe	Do Not Observe	Birthday Holiday

Edinburg	South Texas	11	Currently observe		Currently observe	
El Campo	South Texas	11	Do Not Observe	Considering to observe	Currently observe	
El Paso	West Texas	11	Do Not Observe	Currently observe	Currently observe	Birthday Holiday
Elgin	Central Texas	15+	Do Not Observe	Currently observe	Currently observe	Columbus Day - October
Ennis	North Texas	12	Do Not Observe		Currently observe	
Fair Oaks Ranch	Central Texas	13	Currently observe	Considering to observe	Currently observe	Columbus Day
Farmers Branch	North Texas	9	Do Not Observe	Do Not Observe	Do Not Observe	
Flower Mound	North Texas	11	Currently observe	Considering to observe	Do Not Observe	Firefighters receive Patriot Day instead of a floating holiday
Forest Hill	North Texas	12		Considering to observe	Do Not Observe	Employee's Birthday (after 1 year of service)
Fort Worth	North Texas	10	Currently observe	Considering to observe	Do Not Observe	
Fredericksburg	Central Texas	12	Do Not Observe	Do Not Observe	Currently observe	County Fair Day (Oldest running county fair in Texas)
Garland	North Texas	12	Currently observe	Do Not Observe	Do Not Observe	
Georgetown	Central Texas	13	Currently observe	Considering to observe	Do Not Observe	
Grand Prairie	North Texas	10	Currently observe	Considering to observe		
Grapevine	North Texas	9		Do Not Observe	Do Not Observe	One personal holiday
Haltom City	North Texas	11	Do Not Observe			
Harker Heights	Central Texas	13	Currently observe	Considering to observe	Currently observe	Half a day for Christmas Eve and New Years Eve
Harlingen Waterworks System	South Texas	9	Do Not Observe	Do Not Observe	Do Not Observe	
Heath	North Texas	12	Do Not Observe	Do Not Observe	Currently observe	We have not discussed observing Juneteenth at this time, however, if other Cities plan to observe it might be discussed at a later time.
Hewitt	Central Texas	12	Currently observe	Considering to observe	Currently observe	
Highland village	North Texas	12	Currently observe			Includes 2 personal days & birthday
Horseshoe Bay	Central Texas	11	Currently observe	Considering to observe	Do Not Observe	
Huntsville	East Texas	14	Currently observe	Currently observe		
Ingleside	South Texas	11	Currently observe	Considering to observe	Currently observe	
Irving	North Texas	9	Currently observe	Do Not Observe	Do Not Observe	Unscheduled holiday
Keene	North Texas	10				
Killeen	Central Texas	13			Currently observe	Columbus Day
Krum	North Texas	9				
Kyle	Central Texas	14	Currently observe	Considering to observe	Currently observe	
Lake Worth	North Texas	11	Currently observe	Considering to observe	Do Not Observe	
Lakeway	Central Texas	12	Currently observe	Considering to observe	Do Not Observe	I advised my city manager that we may want to take to council for consideration, but it would be next year to first observe if approved.
Leander	Central Texas	12			Currently observe	Patriot Day - only Fire/PD
Lewisville	North Texas	9				
Longview	East Texas	10	Currently observe	Considering to observe	Do Not Observe	the floating holiday is observed at Christmas

Lubbock	Panhandle	11	Currently observe		Currently observe	
Lucas	North Texas	11	Currently observe	Considering to observe	Do Not Observe	Birthday Holiday
Manor	Central Texas	15+	Currently observe	Currently observe	Currently observe	
Marble Falls	Central Texas	14	Currently observe		Currently observe	
McKinney	North Texas	10	Currently observe	Do Not Observe		
Mesquite	North Texas	10	Currently observe	Do Not Observe	Do Not Observe	
Midlothian	North Texas	11	Currently observe		Do Not Observe	
Mission	South Texas	14	Currently observe	Considering to observe	Currently observe	New Year's Eve - 4 hours (9/11 for Public Safety only)
Mont Belvieu	South Texas	10	Currently observe	Do Not Observe	Currently observe	Christmas Eve is currently observed as our Floating Holiday and we are proposing to make it part of the regularly observed Holiday schedule. We have not yet discussed Juneteenth.
Murphy	North Texas	10	Do Not Observe			Note: Fire takes Patriot Day in place of Labor Day
New Braunfels	Central Texas	13	Currently observe			
North Richland Hills	North Texas	10	Currently observe			NRH has total of 10 holidays 1 personal holiday and 1 birthday holiday
Palestine	East Texas	11		Considering to observe	Currently observe	
Pflugerville	Central Texas	13	Currently observe	Currently observe		
Portland	South Texas	10				
Prosper, TX	North Texas	10				Public Safety can take 911 in lieu of Labor Day.
Red Oak	North Texas	12			Currently observe	Columbus Day
Richardson	North Texas	9	Currently observe			
Roanoke	North Texas	12	Do Not Observe	Do Not Observe	Currently observe	FFs receive 13 total with Patriot Day. All other EEs receive 12.
Robstown	South Texas	12	Currently observe	May remove/replace with another	Currently observe	
ROCKWALL	North Texas	11	Do Not Observe	Do Not Observe	Do Not Observe	
Rosenberg	South Texas	14	Currently observe	Do Not Observe	Currently observe	Fort Bend County Fair Day (last Friday in September)
Round Rock	Central Texas	11			Currently observe	
Rowlett	North Texas	10	Currently observe			
Royse City	North Texas	12	Currently observe	Considering to observe		
San Angelo	Central Texas	11	Do Not Observe	Considering to observe	Currently observe	The Fire Department observes Patriot Day in place of Good Friday
San Marcos	Central Texas	12	Currently observe	Considering to observe	Currently observe	
Sanger	North Texas	12	Currently observe	Considering to observe	Currently observe	
Sherman	North Texas	12	Currently observe	Considering to observe	Do Not Observe	
Snyder	West Texas	15+	Currently observe		Currently observe	Columbus Day
Southlake	North Texas	11	Currently observe	Do Not Observe	Do Not Observe	Patriot Day is observed on Labor Day, it's a dual holiday.
Taylor	Central Texas	14	Currently observe	Considering to observe	Currently observe	
Texarkana	East Texas	12	Do Not Observe	Considering to observe	Currently observe	Day after Christmas
The Colony	North Texas	14	Currently observe	Considering to observe	Currently observe	We will begin observing Juneteenth in 2022

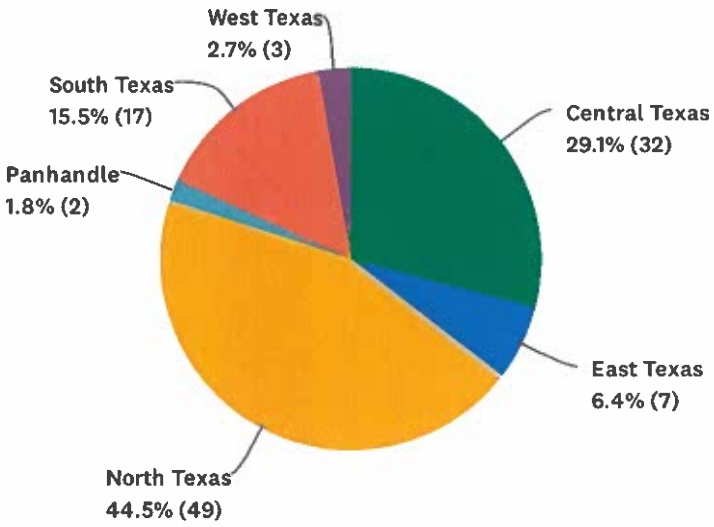
Travis County WCID#17	Central Texas	13	Currently observe			2 Personal 3 Floating
University Park	North Texas	10	Currently observe	Currently observe	Do Not Observe	1 more additional personal floating Holiday for all employees but the Fire Dept. who receive Patriot Day
Uvalde	South Texas	13	Do Not Observe		Currently observe	Columbus Day
Venus	Central Texas	10	Do Not Observe	Do Not Observe	Do Not Observe	
VICTORIA	South Texas	14	Currently observe	Considering to observe	Currently observe	
Waco	Central Texas	12	Considering to observe	Do Not Observe	Currently observe	
Watauga	North Texas	11	Currently observe	Do Not Observe	Do Not Observe	Personal Day may be used to observe 9/11
Waxahachie	Central Texas	13	Currently observe		Currently observe	
West University Place	South Texas	10	Do Not Observe			
Wichita Falls	North Texas	11	Currently observe			
Wylie	North Texas	10	Currently observe	Considering to observe	Do Not Observe	

Q1 My City:

Answered: 110 Skipped: 0

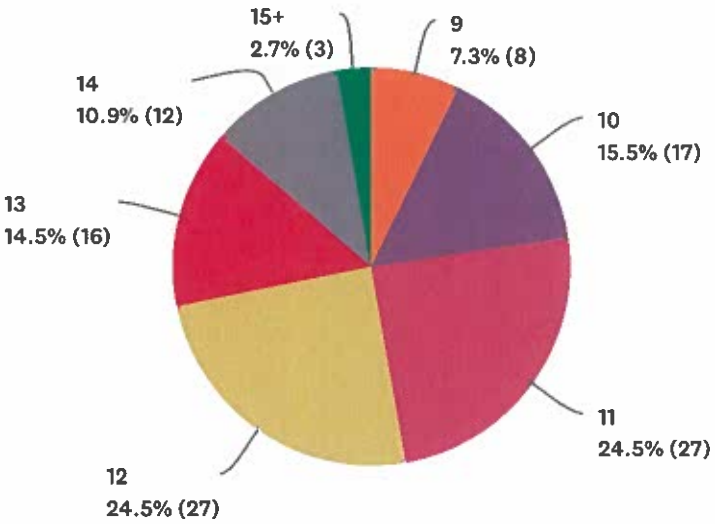
Q2 My city is generally in the following region:

Answered: 110 Skipped: 0



Q3 How many holidays, including a personal/floating (or similar) holiday, does your city offer?

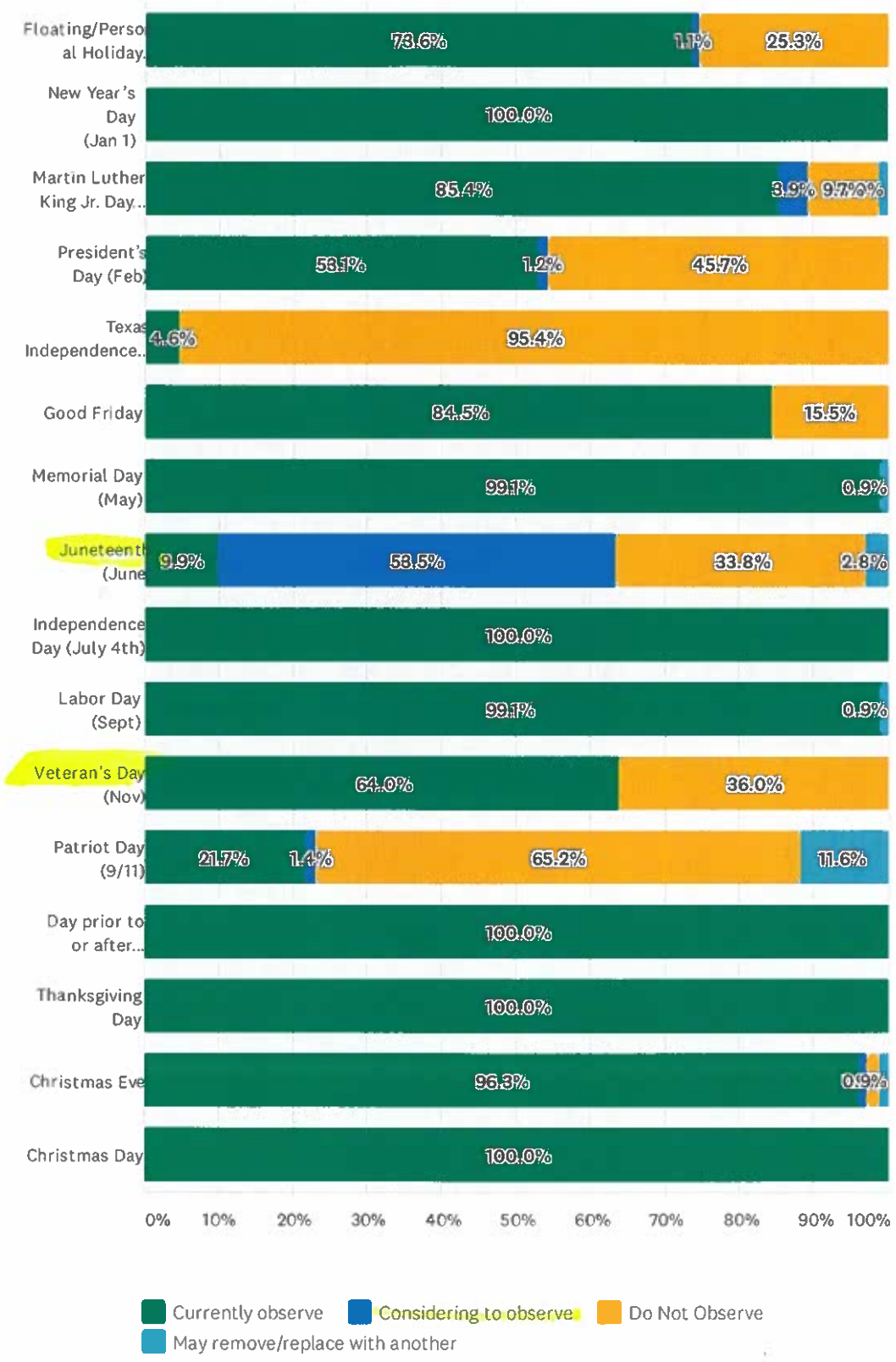
Answered: 110 Skipped: 0



Q4 Which of the following does your city recognize as a holiday? (check all that apply)

Answered: 110 Skipped: 0

City Holidays Recognized



AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 4

Discuss and take action to approve Resolution R-36-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for food establishment inspection and environmental health services with Dallas County; authorizing the City Manager to execute the same; providing an effective date. (Marlon Goff, Director of Planning & Development Services)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action to approve Resolution R-36-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for food establishment inspections and environmental health services with Dallas County; and authorizing the City Manager to execute the same.

DISCUSSION / BACKGROUND

This agreement allows for the annual environmental and safety inspections of local food establishments in the City of Glenn Heights. The Interlocal Agreement with Dallas County Health and Human Services is presented for consideration to the City Council and would continue the cooperative relationship between both entities through September 30, 2022.

PRIOR COUNCIL OR BOARD ACTION

Resolution R-27-20, which authorized the current Interlocal Agreement, set to expire on September 30, 2021, was approved by the City Council on August 18, 2020.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

The City will collect and remit fees in the amount of $75.00 per inspection, from local food establishments to Dallas County per the terms of the Interlocal Agreement.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council, by Resolution, authorize the execution of an Interlocal Cooperation Agreement with Dallas County for food establishment inspections and

environmental health services.

ATTACHMENTS

1. Resolution R-36-21

PREPARED BY

Marlon Goff, Director of Planning & Development Services

REVIEWED BY

Michael Rogers, Deputy City Manager

CITY OF GLENN HEIGHTS, TEXAS
RESOLUTION NO. R -36-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR FOOD ESTABLISHMENT INSPECTION AND ENVIRONMENTAL HEALTH SERVICES WITH DALLAS COUNTY; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING AN EFFECTIVE DATE

WHEREAS, the number of inspections, plan reviews, and enforcement actions relating to food establishments within the City of Glenn Heights and the number of environmental health services related to vector and mosquito control does not justify the employment of a full or part-time employee to perform such services; and

WHEREAS, City staff has recommended that the City engage the services of Dallas County Health and Human Services ("HHS") to provide coordinated health services, including food inspection and other environmental health services, for the City through an interlocal cooperation agreement with Dallas County; and

WHEREAS, the City Council of the City of Glenn Heights finds it to be in public interest to enter into said interlocal cooperation agreement with Dallas County, on behalf of HHS, to provide these health services on the terms and conditions set forth in the Interlocal Agreement for Food Establishment Inspection and Environmental Health Services Between Dallas County, on Behalf of Dallas County Health and Human Services, and the City of Glenn Heights, a copy of which is attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The Interlocal Agreement for Food Establishment Inspection and Environmental Health Services Between Dallas County, on Behalf of Dallas County Health and Human Services, and the City of Glenn Heights, a copy of which is attached hereto as Exhibit "A," is hereby approved and the City Manager be authorized to execute an Agreement in substantially the form of Exhibit "A" and all other documents necessary to effect the services set forth therein.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 7th day of September 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____

Victoria W. Thomas, City Attorney
(083021vwtTM124505)

EXHIBIT "A"

STATE OF TEXAS	§	**INTERLOCAL AGREEMENT FOR FOOD**
	§	**ESTABLISHMENT INSPECTION AND**
	§	**ENVIRONMENTAL HEALTH SERVICES BETWEEN**
	§	**DALLAS COUNTY, ON BEHALF OF DALLAS**
	§	**COUNTY HEALTH AND HUMAN SERVICES, AND**
COUNTY OF DALLAS	§	**CITY OF GLENN HEIGHTS**

SECTION 1: PARTIES

This Interlocal Agreement ("Agreement") is made by and between the City of Glenn Heights, Texas ("City"), a Texas municipal corporation, and Dallas County, Texas, a political subdivision of the State of Texas on behalf of the Dallas County Health and Human Services (collectively "County" or "DCHHS"), pursuant to the authorities granted by Chapter 791 of the Texas Local Government Code (known as the Interlocal Cooperation Act), Texas Health and Safety Code Chapter 437, Food and Drug Health Regulations, and 121, Local Regulation of Public Health, along with Title 25 Texas Administrative Code, Chapter 229, and any other applicable laws, as well as the City ordinance for inspection services of food establishments within City's jurisdiction and other environmental health services to City. The County or the City may hereinafter be referred to individually as "Party", or collectively, as the "Parties".

SECTION 2: TERM

The Term of this Agreement is for a period commencing on the Effective Date as defined herein and continuing through September 30, 2022 unless otherwise stated in this Agreement. ("Term")

SECTION 3: INSPECTION SERVICES AND REQUIREMENTS

A. The County will perform a minimum of two (2) inspections (one every six months) during the Term of each food establishment for which the City has submitted an inspection request and for which a fee has been collected from the said food establishment;

B. Additional follow-up inspections will be performed as deemed necessary by the County;

C. Any additional request for follow-up inspections by the City of food establishments, including food establishments that are closed due to non-compliance with the State and other applicable rules and regulations will be charged additional fees;

D. Each food establishment inspection will be made by a Registered Professional Sanitarian employed by DCHHS, in compliance with all state laws and regulations;

E. An examination of the following will be made during each inspection: food and food protection; personnel; food equipment and utensils; water source; sewage; plumbing; toilet and hand-washing facilities; garbage and refuse disposal; insect, rodent, and animal control; floors, walls, and ceiling; light; ventilation; and other operations.

SECTION 4: FEES AND PAYMENTS TO THE COUNTY

A. The City will collect and submit to the County a fee of One Hundred Fifty and 00/100 Dollars ($150.00) per a Term for each food establishment inspected.

B. Beginning with the third inspection of a food establishment, the City will pay a Seventy Five and 00/100 Dollars ($75.00) fee for each additional inspection of that establishment requested by the City.

C. The City will collect Seventy Five and 00/100 Dollars ($75.00) to be paid to the County for a re-opening or inspection fee of a food establishment that has been closed due to non-compliance of Chapter 437 of the Texas Health and Safety Code, or any other state rules and regulations.

D. The fees are not subject to change without notice and agreement by the City. If additional costs are associated with the services under this Agreement, County will notify City of those additional costs and invoice the City separately for those additional costs.

E. The City shall pay County the stipulated fees within thirty (30) days of the monthly request for payment, or if County fails to make the payment request, then City shall pay the stipulated fees no later than the last date of this Agreement Term upon receipt of not less than thirty (30) days advance written notice from the County of amounts due. Any payment not made within thirty (30) days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code.

SECTION 5: OTHER ENVIRONMENTAL HEALTH SERVICES

A. Upon written request from City, the County will respond to Vector and/or Mosquito Control complaints by inspecting the property and surrounding area for standing water and provide the treatment of water that contains immature mosquitoes with larvicide. If there is a mosquito borne disease in the area, the County will provide ground application services that include spraying for adult mosquitoes ("adulticiding"), and treating standing water with larvicide ("larvaciding").

B. In the event aerial spraying is needed to control St. Louis Encephalitis or West Nile virus throughout the County, the City will have the option to participate in the County's emergency aerial mosquito spraying plan. Should the City agree to participate in the plan, the City must provide written notice to County and agree to the following:

1) Indicate the areas and amount of acres to be sprayed; and

2) Pay the City's proportioned share of the cost based upon the number of acres to be sprayed multiplied by the per-acre spraying cost.

SECTION 6: RECORDS

The County will keep a copy of all inspection reports and will on a monthly basis send such inspection reports to the City. If the County receives a request for inspection records, the County will respond in accordance with Texas Government Code, Chapter 552, also known as the "Texas Public Information Act".

SECTION 7: TERMINATION

A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon thirty (30) days prior written notice to the other party;

B. With Cause: The County reserves the right to terminate the Agreement immediately and upon provision of written notice to City, in whole or in part, at its sole discretion, for the following reasons:

1) Lack of, or reduction in, funding or resources;

2) The City's non-performance of the specifications of this Agreement or non-compliance with the terms of this Agreement;

3) In County's sole discretion, if termination is necessary to protect the health and safety of County employees;

4) The City's improper, misuse or inept use of funds or resources; and/or

5) The City's submission of data, statements and/or reports that are incorrect, incomplete and/or false in any way.

SECTION 8: CITY ORDINANCE

In order for this Agreement to be valid, the City must have or adopt a City/Town ordinance that provides for the inspection of food establishments by a Registered Professional Sanitarian. The City must require the payment of a fee(s) by each food establishment. Ordinance enforcement shall be the responsibility of the City.

SECTION 9: INDEMNIFICATION

A. The County, not waiving any rights or its sovereign immunity, agrees to the extent allowed by the Texas Torts Claim Act to be responsible for any liability or damages the County may suffer as a result of claims, demands, costs or judgments, including all reasonable attorney's fees, against the County including workers compensation claims, arising out of the performance of the County employees under this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person(s) or corporations(s) occurring during the performance of this Agreement and caused by the sole negligence of the County, its agents, officers, and/or employees.

B. The City, not waiving any rights or its sovereign immunity, agrees to the extent allowed by the Texas Torts Claim Act to be responsible for any liability or damages that the City may suffer as a result of claims, demands, costs or judgments, including all reasonable attorney's fees, against the City including workers compensation claims, arising out of the performance of the City employees under this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person(s) or corporations(s) occurring during the performance of this Agreement and caused by the sole negligence of the City, its agents, officers, and/or employees.

C. County and City agree that any such liability or damages as stated above occurring during the performance of this Agreement caused by the joint or comparative negligence of their employees, students, agents, or officers shall be determined in accordance with comparative responsibility laws of the State of Texas.

D. This Section 9 shall survive termination, expiration, or suspension of this Agreement.

SECTION 10: INSURANCE

The City agrees that it will at all times during the term of this Agreement maintain in full force and effect insurance, or self-insurance, to the extent permitted by applicable law under a plan of self-

insurance, that is also maintained in accordance with sound accounting practices. It is expressly agreed that City will be solely responsible for all cost of such insurance; any and all deductible amounts in any policy; and in the event that the insurance company should deny coverage. It is the intent of this provision that the City's insurance covers all cost and expense so that County will not sustain any expense, cost, liability or financial risk as a result of any of the performance of services under this Agreement; as all such liability, cost, expense, premiums and deductibles are the sole responsibility and risk of the City.

SECTION 11: NOTICE

Any notice or certification required or permitted to be delivered under this Agreement shall be deemed to have been given when personally delivered, or if mailed, seventy-two (72) hours after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the contact person shown at the respective addresses set forth below, or at such other addresses as shall be specified by written notice delivered in accordance herewith:

COUNTY
Clay Lewis Jenkins, County Judge
Dallas County
411 Elm St, 2nd Floor
Dallas, Texas 75202

CITY
David Hall, City Manager
City of Glenn Heights 411 Elm St, 2nd Floor
1938 S. Hampton Road
Glenn Heights, Texas 75154

W/copy to:
Philip Huang, Director DCHHS
2377 N Stemmons Fwy #820
Dallas, TX 75207

With copy to:
Victoria Thomas, City Attorney
500 N. Akard, Suite 1800
Dallas, TX 75201

SECTION 12: MISCELLANEOUS PROVISIONS

12.1 ENTIRE AGREEMENT AND AMENDMENT

This Agreement, including any Exhibits and Attachments, constitutes the entire agreement between the parties and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal or other alteration of this Agreement shall be effective unless mutually agreed upon in writing and executed by the Parties. Any alterations, additions, or deletions to the terms of this Agreement which are required by changes in federal or state law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

12.2 COUNTERPARTS, NUMBER/GENDER AND HEADINGS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Words of any gender used in this Agreement shall be held and construed to include any other gender. Any words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise. Headings are for the convenience of reference only and shall not be considered in any interpretation of this Agreement.

12.3 SEVERABILITY

If any provision of this Agreement is construed to be illegal, invalid, void or unenforceable, this construction will not affect the legality or validity of any of the remaining provisions. The unenforceable or illegal provision will be deemed stricken and deleted, but the remaining provisions shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

12.4 FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained in this Agreement, the obligations of the County under this Agreement are expressly contingent upon the availability of funding for each item and obligation for the term of the Agreement and any pertinent extensions. The City shall not have a right of action against County in the event County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure to budget or authorize funding for this Agreement during the current or future fiscal years. In the event that County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, County, at its sole discretion, may provide funds from a separate source or may terminate this Agreement by written notice to the City at the earliest possible time prior to the end of its fiscal year.

12.5 DEFAULT/CUMULATIVE RIGHTS/MITIGATION

It is not a waiver of default if the non-defaulting party fails to declare a default or delays in taking any action. Waiver of any term, covenant, condition or violation of this Agreement shall not be deemed or construed a waiver unless made in authorized written instrument, nor shall such waiver be deemed or construed a waiver of any other violation or breach of any of the terms, provisions, and covenants herein contained. The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance or otherwise. Pursuit of any remedy provided in this Agreement shall not preclude pursuit of any other remedies herein provided or any other remedies provided by law or equity, including injunctive relief, nor shall pursuit of any remedy herein provided constitute a forfeiture or waiver of any obligation of the defaulting party hereunder or of any damages accruing by reason of the violation of any of the terms, provisions, and covenants herein contained. The City has a duty to mitigate damages.

12.6 GOVERNMENTAL IMMUNITY

This Agreement is expressly made subject to City's and County's Governmental Immunity, including, without limitation, Title 5 of the Texas Civil Practice and Remedies Code and all applicable State and federal laws. The parties expressly agree that no provision of this Agreement is in any way intended to constitute a waiver of any immunities from suit or from liability, or a waiver of any tort limitation, that City or County has by operation of law, or otherwise. Nothing in this Agreement is intended to benefit any third party beneficiary.

12.7 COMPLIANCE WITH LAWS AND VENUE

In providing services required by this Agreement, City must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this Agreement and venue shall lie exclusively in Dallas County, Texas.

12.8 RELATIONSHIP OF PARTIES

Each Party is an independent contractor and not an agent, servant, joint enterpriser, joint venturer or employee of the other Party.

12.9 CONTRA PROFERENTUM

The doctrine of contra proferentum shall not apply to this Agreement. If an ambiguity exists in this Agreement, the Agreement shall not be construed against the party who drafted the Agreement and such party shall not be responsible for the language used.

12.10 ASSIGNMENT

Neither Party may transfer or assign its interest in this Agreement without prior written consent of the non-assigning Party. County approval to transfer or assign City's interest in this Agreement is subject to formal approval by the Dallas County Commissioners Court. City approval to transfer or assign County's duties to perform this Agreement is subject to formal approval by the Glenn Heights City Council.

12.11 CONTINUING OBLIGATIONS

All obligations of this Agreement which expressly or by their nature survive the expiration, termination or transfer of this Agreement shall continue in full force and effect after and notwithstanding its expiration, termination or transfer until such are satisfied in full or by their nature expire.

12.12 FORCE MAJEURE

Neither Party shall be in default or responsible for delays or failures in performance resulting from causes beyond its control. Such causes include but are not limited to acts of God, fire, storm, flood, earthquake, natural disaster, nuclear accident, strike, air traffic disruption, lockout, riot, freight embargo, public regulated utility, or governmental statutes, orders, or regulations superimposed after the fact. Any party delayed by force majeure shall as soon as reasonably possible give the other party written notice of the delay. The Party delayed shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the Party delayed shall immediately give the other parties written notice thereof and shall resume performance under this Agreement as soon as practicable. The date of delivery or of performance shall be extended for at least a minimum time period equal to the time lost by reason of the delay.

12.13 BINDING EFFECT

This Agreement and the respective rights and obligations of the parties hereto shall inure to the benefit and be binding upon the successors and assigns of the parties hereto, as well as the parties themselves.

12.14 SIGNATORY WARRANTY

City and County represent that each has the full right, power and authority to enter and perform this Agreement in accordance with all of the terms and conditions herein, and that the execution and delivery of this Agreement is made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Agreement.

EXECUTED THIS 1 DAY OF October 2021. ("Effective Date")

FOR DALLAS COUNTY:

BY: Clay Lewis Jenkins
County Judge

DATE: _____

FOR CITY:

BY: David A. Hall, J.D
City Manager/Mayor

DATE: _____

Recommended:

BY: Dr. Philip Huang
Director, DCHHS

Approved as to Form*:

JOHN CREUZOT
CRIMINAL DISTRICT ATTORNEY
DALLAS COUNTY, TEXAS

RUSSELL RODEN
CHIEF, CIVIL DIVISION

BY: James R. Palomo
Assistant District Attorney

Approved as to Form (CITY):

BY: Victoria W. Thomas
Title: City Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client, Dallas County. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 5

Discuss and take action to approve Resolution R-37-21, a Resolution of the City Council of the City of Glenn Heights, approving an Interlocal Cooperation Agreement for coordinated health services with Dallas County, Texas on behalf of Dallas County Health and Human Services, to provide public health services to City residents; authorizing the City Manager to execute the same; and providing an effective date. (Marlon Goff, Director of Planning & Development Services)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action to approve Resolution R-37-21, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for coordinated health services with Dallas County; and authorizing the City Manager to execute the same.

DISCUSSION / BACKGROUND

Dallas County Health and Human Services provides public health services to cities in Dallas County on a contract basis to promote the effectiveness of local public health services and goals. Services to be performed under this agreement include, but are not limited to:

- Tuberculosis Control Services
- Sexually Transmitted Disease Control Services
- Communicable Disease Control Services
- Laboratory Services
- Immunizations
- Child Health Care

The Interlocal Agreement with Dallas County Health and Human Services is presented for consideration to the City Council and would continue the cooperative relationship between both entities through September 30, 2022.

PRIOR COUNCIL OR BOARD ACTION

The current Interlocal Agreement is scheduled to expire on September 30, 2021, which was executed on September 11, 2020, after approval by the Glenn Heights City Council.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

The City's cost share portion for services for Fiscal Year 2021-2022 is $574.00. Residents who access public health services are charged a sliding scale fee based on their ability to pay.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council, by Resolution, authorize the execution of an Interlocal Cooperation Agreement with Dallas County for coordinated health services.

ATTACHMENTS

1. Resolution R-37-21

PREPARED BY

Marlon Goff, Director of Planning & Development Services

REVIEWED BY

Michael Rogers, Deputy City Manager

CITY OF GLENN HEIGHTS, TEXAS
RESOLUTION NO. R-37-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR COORDINATED HEALTH SERVICES WITH DALLAS COUNTY, TEXAS ON BEHALF OF DALLAS COUNTY HEALTH AND HUMAN SERVICES, TO PROVIDE PUBLIC HEALTH SERVICES TO CITY RESIDENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING AN EFFECTIVE DATE

WHEREAS, Dallas County, through Dallas County Health and Human Services, provides certain health service to cities in Dallas County on a contract for services basis to promote the effectiveness of local public health services and goals; and

WHEREAS, the City Council finds it is in the best interest of the citizens of the City of Glenn Heights to participate in such cooperative effort and contract with Dallas County for such services and programs for coordinated public health services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The Interlocal Agreement for Coordinated Health Services between Dallas County, Texas on behalf of Dallas County Health and Human Services and the City of Glenn Heights, Texas, including all exhibits thereto, attached hereto and incorporated herein by this reference as Exhibit "1"" is hereby approved and the City Manager is authorized to execute an Agreement in substantially the form of Exhibit "1" and all other documents necessary to effect the services set forth therein.

SECTION 2. This Resolution shall be effective immediately upon approval.

PASSED AND APPROVED this the 7th day of September 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria W. Thomas, City Attorney
(083021vwtTM124501)

Exhibit “1”

[Interlocal Agreement for Coordinated Health Services Between Dallas County, Texas on behalf of Dallas County Health and Human Services, and the City of Glenn Heights, Texas, including its Exhibits A through D]

THE STATE OF TEXAS	**§**	**INTERLOCAL AGREEMENT FOR**
	§	**COORDINATED HEALTH SERVICES**
	§	**BETWEEN DALLAS COUNTY, TEXAS, ON**
	§	**BEHALF OF DALLAS COUNTY HEALTH AND**
	§	**HUMAN SERVICES, AND THE CITY**
COUNTY OF DALLAS	**§**	**OF GLENN HEIGHTS, TEXAS**

1. PARTIES

Whereas, Dallas County ("County") has offered to provide certain health services to the various cities throughout Dallas County on a contract for services basis; and

Whereas, the City of Glenn Heights, Texas ("City") desires to participate with County in establishing coordinated health services for City and Dallas County; and

Whereas, County will operate certain health services for the residents of City in order to promote the effectiveness of local public health services and goals ("Program"); and

Whereas, the cooperative effort will allow cities located within Dallas County to participate in providing public health services for their residents; and

Whereas, such cooperative effort serves and furthers the public purpose and benefits the citizens of County as a whole.

Now therefore, County, on behalf of Dallas County Health and Human Services ("DCHHS"), enters into this Interlocal Agreement ("Agreement") with City, pursuant to the authorities of the Texas Health and Safety Code Chapter 121, the Texas Government Code Chapter 791, and other applicable laws for health services to City.

2. HEALTH SERVICES TO BE PERFORMED

A. County agrees to operate the Program, which will include the following health services:

1) Tuberculosis Control Services: providing preventive, diagnostic treatment, and epidemiological services;

2) Sexually Transmitted Disease Control Services: consisting of education to motivate people to use preventive measures and to seek early treatment, prophylaxis, epidemiological investigation, and counseling in accordance with County policy;

3) Communicable Disease Control Services: providing information concerning immunization and communicable diseases and coordinating with the Texas Department of State Health Services ("DSHS") in monitoring communicable diseases;

4) Laboratory Services: performing chemical, biological, and bacteriological analysis

and tests on which are based diagnosis of disease, effectiveness of treatment, the quality of the environment, the safety of substance for human consumption, and the control of communicable disease.

B. County agrees to provide to City, in accordance with state and federal law, the following public health services:

1) Immunizations;

2) Child health care;

3) High risk infant case management; and

4) Home visits.

County also agrees to work with City in order to decentralize clinics and to plan and provide for desired services by City; however, any other services that City requires, in addition to the above mentioned services, may result in additional fees to City.

C. County agrees to charge a sliding-scale fee based on ability to pay to all residents of every municipality, including City, in Dallas County. The fees charged by County for the services listed in Section 2A of this Agreement will be used to offset the City's Program costs for the next Agreement Term. A schedule of fees to be charged by County is set out in Exhibit A, attached and incorporated herein by reference for all purposes.

D. County agrees that the level of service provided in the Program for City will not be diminished below the level of service provided to City for the same services in the prior Agreement Term except as indicated in Section 2E of this Agreement. For purposes of Section 2E, level of service is measured by the number of patient visits and number of specimens examined. County will submit to City a monthly statement, which will also include the number of patient visits and number of specimens examined during the preceding month.

E. The possibility exists of reductions in state and federal funding to the Program that could result in curtailment of services, if not subsidized at the local level. County will notify City in writing of any amount of reduction, and any extent to which services will be curtailed as a result. The notice will also include an amount that City may elect to pay to maintain the original level of services. City will notify County in writing no later than fourteen (14) calendar days after the date of City's receipt of the notice of funding reduction as to City's decision to pay the requested amount or to accept the curtailment of service. If City elects to pay the requested amount, payment is due no later than forty-five (45) calendar days after the date of the notice of funding reduction.

3. BUDGET

A. County agrees to submit to City by July 31st of each year a proposed budget describing the proposed level of services for the next Agreement Term;

B. For the Term of this Agreement, County agrees to provide the services listed in Section 2 of this Agreement at the level of services and for the amount stated in Exhibit B, C, and D which are attached and incorporated herein by reference for all purposes;

C. Payment. City shall pay County the following amount, as stated in Exhibit D Five Hundred Seventy Four and 00/100 Dollars ($574.00), which is the agreed upon amount for City's share of the total cost of the Program less federal and state funding.

D. In lieu of paying the actual dollar amount stated in this Agreement, City has the option, to the extent authorized by law, ordinances or policy, of making a request to negotiate for in-kind services that are equal in value to the total amount.

E. This Agreement is contingent upon City's appropriation of funds, or ability to perform in-kind services as described in Section 3D of this Agreement, for the services set forth herein. In the event City fails to appropriate such funds, or provide in-kind services, County shall not incur any obligations under this Agreement.

4. ASSURANCES

A. County shall operate and supervise the Program.

B. Nothing in this Agreement shall be construed to restrict the authority of City over its health programs or environmental health programs or to limit the operations or services of those programs.

C. City agrees to provide to County or assist County in procuring adequate facilities to be used for the services under this Agreement. These facilities must have adequate space, waiting areas, heating, air conditioning, lighting, and telephones. None of the costs and maintenance expenses associated with these facilities shall be the responsibility of County and County shall not be liable to City or any third party for the condition of the facilities, including any premises defects.

D. City and County agree that other cities/towns/municipalities may join the Program by entering into an agreement with County that contains the same basic terms and conditions as this Agreement.

E. Each party paying for the performance of governmental functions or services under this Agreement must make those payments from current revenues available to the paying party.

5. FINANCING OF SERVICES

A. The health services provided under this Agreement will be financed as follows:

1) City and County will make available to the Program all appropriate federal and state funds, personnel, and equipment to provide the health services included under this Agreement and will use best efforts to cause these funds and resources to continue to increase.

2) City shall pay to County, or provide in-kind services, its share of budgeted costs that are in excess of the federal and state funding for providing the health services under this Agreement. Budgeted costs shall not exceed those reflected in Exhibits B, C, and D for the appropriate Agreement Term.

B. County shall bill City each month an amount equal to one-twelfth (1/12) of its share of annual budgeted costs that exceed federal and state funding for the expenses of the preceding month.

C. Any payment not made within thirty (30) calendar days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code.

D. City and County agree that no more than ten percent (10%) of the City's cost of participating in the Program will be used for administration of the Program.

6. TERM

The Term of this Agreement shall be effective from October 1, 2021 through September 30, 2022, unless otherwise stated in this Agreement.

7. TERMINATION

A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon thirty (30) calendar days prior written notice to the other party.

B. With Cause: Either party may terminate the Agreement immediately, in whole or in part, at its sole discretion, by written notice to the other party, for the following reasons:

1) Lack of, or reduction in, funding or resources;

2) Non-performance;

3) The improper, misuse, or inept use of funds or resources directly related to this Agreement;

4) The submission of data, statements, and/or reports that is incorrect, incomplete, and/or false in any way.

8. RESPONSIBILITY

County and City agree that each shall be responsible for its own negligent acts or omissions or other tortious conduct in the course of performance of this Agreement, without waiving any governmental immunity available to County or City or their respective officials, officers, employees, or agents under Texas or other law and without waiving any available defenses under Texas or other law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.

9. INSURANCE

City and County agree that they will, at all times during the Term of this Agreement, maintain in full force and effect insurance or self-insurance to the extent permitted by applicable laws. City and County will be responsible for their respective costs of such insurance, any and all deductible amounts in any policy and any denials of coverage made by their respective insurers.

10. ACCESS TO RECORDS RELEVANT TO PROGRAM

City and County agree to provide to the other upon request, copies of the books and records relating to the Program. City and County further agree to give City and County health officials access to all Program activities. Both City and County agree to adhere to all applicable confidentiality provisions, including those relating to Human Immunodeficiency Virus (HIV) and Sexually Transmitted Disease (STD) information, as mandated by federal and state law, as well as by DSHS.

11. NOTICE

Any notice to be given under this Agreement shall be deemed to have been given if reduced to writing and delivered in person by a reputable courier service or mailed by Registered Mail, postage pre-paid, to the party who is to receive such notice, demand or request at the addresses set forth below. Such notice, demand or request shall be deemed to have been given, if by courier, at the time of delivery, or if by mail, three (3) business days subsequent to the deposit of the notice in the United States mail in accordance herewith. The names and addresses of the parties' hereto to whom notice is to be sent are as follows:

Dr. Philip Huang, Director
Dallas County Health & Human Services
2377 N. Stemmons Freeway, LB 12
Dallas, TX 75207-2710

David Hall, City Manager
City of Glenn Heights
1938 S Hampton Rd.
Glenn Heights, TX 75154

12. IMMUNITY

This Agreement is expressly made subject to County's and City's Governmental Immunity, including, without limitation, Title 5 of the Texas Civil Practices and Remedies Code, and all applicable federal and state laws. The parties expressly agree that no provision of this Agreement is in any way intended to constitute a waiver of any immunities from suit or from liability, or a waiver of any tort limitation, that City or County has by operation of law or otherwise. Nothing in this Agreement is intended to benefit any third party beneficiary.

13. COMPLIANCE WITH LAWS AND VENUE

In providing services required by this Agreement, City and County must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this Agreement and exclusive venue shall lie in Dallas County, Texas.

14. AMENDMENTS AND CHANGES IN THE LAW

No modification, amendment, novation, renewal, or other alteration of this Agreement shall be

effective unless mutually agreed upon in writing and executed by the parties hereto. Any alteration, addition or deletion to the terms of this Agreement which are required by changes in federal or state law are automatically incorporated herein without written amendment to this Agreement and shall be effective on the date designated by said law.

15. ENTIRE AGREEMENT

This Agreement, including all exhibits and attachments, constitutes the entire agreement between the parties hereto and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written.

16. BINDING EFFECT

This Agreement and the respective rights and obligations of the parties hereto shall inure to the benefit and be binding upon the successors and assigns of the parties hereto, as well as the parties themselves.

17. GOVERNMENT FUNDED PROJECT

If this Agreement is funded in part by either the State of Texas or the federal government, County and City agree to timely comply without additional cost or expense to the other party, unless otherwise specified herein, to any statute, rule, regulation, grant, contract provision, or other state or federal law, rule, regulation, or other similar restriction that imposes additional or greater requirements than stated herein and that is directly applicable to the services rendered under the terms of this Agreement.

18. DEFAULT/ CUMULATIVE RIGHTS/ MITIGATION

In the event of a default by either party, it is not a waiver of default if the non-defaulting party fails to immediately declare a default or delays in taking any action. The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance, or otherwise. Both parties have a duty to mitigate damages.

19. FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained herein, the obligations of County and City under this Agreement are expressly contingent upon the availability of funding for each item and obligation contained herein for the Term of the Agreement and any extensions thereto. City and County shall have no right of action against the other party in the event the other party is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure to budget or authorize funding for this Agreement during the current or future Agreement Terms. In the event that County or City is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, each party, at its sole discretion, may provide funds from a separate source or may terminate this Agreement by written notice to the other party at the earliest possible time.

20. COUNTERPARTS, NUMBER, GENDER AND HEADINGS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Words of any gender used in this Agreement shall be held and construed to include any other gender. Any words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise. Headings herein are for the convenience of reference only and shall not be considered in any interpretation of this Agreement.

21. PREVENTION OF FRAUD AND ABUSE

City and County shall establish, maintain, and utilize internal management procedures sufficient to provide for the proper, effective management of all activities funded under this Agreement. Any known or suspected incident of fraud or program abuse involving County or City's employees or agents shall be reported immediately for appropriate action. Moreover, City and County warrant to be not listed on a local, county, state, or federal consolidated list of debarred, suspended, and ineligible contractors and grantees. City and County agree that every person who as part of their employment, receives, disburses, handles or has access to funds collected pursuant to this Agreement does not participate in accounting or operating functions that would permit them to conceal accounting records and the misuse of said funds. Each party shall, upon notice by the other party, refund their respective expenditures that are contrary to this Agreement.

22. AGENCY / INDEPENDENT CONTRACTOR

County and City agree that the terms and conditions of this Agreement do not constitute the creation of a separate legal entity or the creation of legal responsibilities of either party other than under the terms of this Agreement. County and City are and shall be acting as independent contractors under this Agreement; accordingly, nothing contained in this Agreement shall be construed as establishing a master/servant, employer/employee, partnership, joint venture, or joint enterprise relationship between County and City. City and County are responsible for their own acts, forbearance, negligence and deeds, and for those of their respective officials, agents or employees in conjunction with the performance of work covered under this Agreement.

23. SEVERABILITY

If any provision of this Agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions in this Agreement. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.

24. SIGNATORY WARRANTY

Each person signing and executing this Agreement does hereby warrant and represent that such person has been duly authorized to execute this Agreement on behalf of City or County, as the case may be.

DALLAS COUNTY: **CITY OF GLENN HEIGHTS:**

By: Clay Lewis Jenkins Dallas County Judge	By: David Hall City Manager
DATE: _____	DATE: _____
Recommended:	**Attested:**
By: Dr. Philip Huang Director, DCHHS	By: Brandi Brown City Secretary
Approved as to Form*: JOHN CREUZOT DISTRICT ATTORNEY	**Approved as to Form:**
By: Lacey B. Lucas Assistant District Attorney	By: Victoria Thomas City Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

EXHIBIT A

FY 2022 FEE SCHEDULE

SEXUAL HEALTH CLINIC

Office Visits	$20/visit
Blood Drawing	$5 each
Chemical Lesion Reduction	$45 each
Medical Records Copies	$5 each
Cryotherapy	$15 each

TUBERCULOSIS CLINIC

TB Testing-Level I (Office Visit)	$30/Visit
TB Testing-Level II (IGRA)	$50 each
Chest X-Ray Copies	$5 each

LABORATORY

GC Culture	$14 each
GEN Probe GC/CT Combo	$15.00 each
Trichomonas Testing	$17 each
HIV 1&2 Test	$15 each
HIV Test - Rapid	$20 each
MTB Testing for TB	$85 each
TB Culture & Concentration	$25 each
TB Identification	$15 each
TB Susceptibility	$31 each
TB Acid Fast Stain	$8 each

NURSING SERVICE

Hepatitis A Havrix*	$55/Injection
Hepatitis B Vaccine*	$60/Injection
Twinrix	$105/Injection
Rabies (PE)	$340/Injection
IPV	$50/Injection
Pneumococcal*	$125/Injection
Adacel (Pertusis) (Tdap)	$35/injection
HIB	$25/injection
Japanese Encephalitis	$335/Injection
Typhoid (Polysaccharide)	$90/Injection
Typhoid (Oral)	$75 box
Yellow Fever Vaccine**	$185/Injection
Boostrix Vaccine*(Tdap)	$50/Injection
Influenza Vaccine*	$30/Injection
Influenza (High Dose)	$70/Injection
Rabies Administrative Fee/ Serves State Vaccine	$25 each
Foreign Travel Office Visit Fee	$25/visit
TD*	$50/Injection
Varivax*	$155/Injection
Meningococcal (MCV4)*	$140/Injection
Shingrix	$185/Injection
Gardasil (HPV)*	$260/Injection
Hepatitis A (Pediatric)	$45/Injection
Hepatitis B (Pediatric)	$30/Injection
DT	$70/Injection
DTaP (Daptacel)	$40/Injection
DTap-HepB-IPV	$85/Injection
DTaP-IPV	$65/Injection
Rotavirus	$140/Injection
PCV13	$235/Injection
MMR*	$100/Injection
Communicable Disease Program:	
Hepatitis A/B/C Screening General	$35/Test
Hepatitis A/B/C Screening Qualified	$10/Test
Immunization/VFC Program:	
DPT,DT,Hib,	$5/Per child
Well Baby	$5/Visit
Diabetic Testing	$5/Test
Immunization Record	$5 each
Foreign Travel Yellow Card	$5 each

Note: (1)*Vaccines marked with asterisks are part of the Adult Safety Net Program (ASNP). Clients eligible to receive through the ASNP will be charged a fee of $10/shot . (2) **Vaccine Unavailable.

ENVIRONMENTAL HEALTH

Septic Tank Inspection	$310/Commercial/Business $260/Residential
Septic Tank Re-inspection	$35/Residential $85/Commercial
Food Establishment Inspection	$150/yr./establishment
Half-Way Houses & Boarding Homes, Residential	$75/plus $25 for each additional unit on site
Mosquito Spraying for Non-contracting cities	$185/ per hour
Water Sample	$50
Mosquito Testing	$35
Food Mgr. Cert. Program	$100/per person
Food Mgr. Cert. Retesting	$50/per person
Day Care Center Inspections	$2/per authorized child
Temporary Food Permit	$75/plus $10 per day
Funeral Home Inspection	$200
FHA, VA, Conventional Loans	$125/Licensed $150/Unlicensed
Annual Group Home Inspection	$50
Food Handler Class	$15/per person
Sub-division Plat Approval	$200/Residential $150/Commercial
Animal Control/Quarantine	$7/per day
Animal Control/Vicious Animal	$12/per day
Food Manager Re-certification W/Multiple Test Sites	$50/Test

Note: 1) # Indicates $10 charge for State fee

Updated on May/2021

Dallas County Health and Human Services

Annual Summary of Services

January 1, 2020 thru December 31, 2020

Exhibit B

Municipality	Tuberculosis	Sexually Transmitted Diseases	Laboratory	Communicable Diseases
Addison	30	72	41	46
Balch Springs	473	91	305	15
Carrollton	260	217	326	40
Cedar Hill	282	230	201	49
Cockrell Hill	3	0	15	7
Coppell	82	25	28	16
Dallas	14,480	7,563	39,065	27,691
Desoto	178	291	3,398	8,350
Duncanville	459	205	278	46
Farmers Branch	377	74	203	21
Garland	2,987	637	1,839	7,818
Glenn Heights	47	116	169	9
Grand Prairie	1,105	382	1,216	149
Highland Park	0	0	100	4
Hutchins	16	33	80	6
Irving	2,809	656	1,950	252
Lancaster	321	323	375	72
Mesquite	541	562	1,236	187
Richardson	586	164	323	193
Rowlett	28	101	150	18
Sachse	10	18	20	16
Seagoville	49	49	164	111
Sunnyvale	1	3	30	44
University Park	0	3	0	4
Wilmer	29	23	90	6
Out of County	457	2,947	26,592	14,725
Total	**25,610**	**14,785**	**78,194**	**59,895**

23-Jun-20

Dallas County Health and Human Services

Contract Cost by Category

FY2022

Exhibit C

Municipality	Tuberculosis	Sexually Transmitted Diseases	Laboratory	Communicable Diseases	FY '22 Contract Total
Addison	$ 3,126	$ 12,665	$ 1,628	$ 678	$ 2,500
Balch Springs	$ 49,283	$ 16,007	$ 12,107	$ 221	$ 9,377
Carrollton	$ 27,090	$ 38,171	$ 12,941	$ 589	$ 23,823
Cedar Hill	$ 29,383	$ 40,457	$ 7,979	$ 722	$ 2,498
Cockrell Hill	$ 313	$ -	$ 595	$ 103	$ 1,011
Coppell	$ 8,544	$ 4,398	$ 1,111	$ 236	$ 3,131
Dallas	$ 1,508,720	$ 1,330,344	$ 1,550,708	$ 407,866	$ 1,754,252
Desoto	$ 18,546	$ 51,187	$ 134,886	$ 122,989	$ 17,620
Duncanville	$ 47,825	$ 36,060	$ 11,035	$ 678	$ 11,273
Farmers Branch	$ 39,281	$ 13,017	$ 8,058	$ 309	$ 6,856
Garland	$ 311,226	$ 112,049	$ 73,000	$ 115,153	$ 80,156
Glenn Heights	$ 4,897	$ 20,405	$ 6,709	$ 133	$ 574
Grand Prairie	$ 115,134	$ 67,194	$ 48,270	$ 2,195	$ 38,854
Highland Park	$ -	$ -	$ 3,970	$ 59	$ 132
Hutchins	$ 1,667	$ 5,805	$ 3,176	$ 88	$ 3,149
Irving	$ 292,679	$ 115,391	$ 77,406	$ 3,712	$ 81,906
Lancaster	$ 33,446	$ 56,816	$ 14,886	$ 1,061	$ 12,106
Mesquite	$ 56,369	$ 98,857	$ 49,064	$ 2,754	$ 31,608
Richardson	$ 61,057	$ 28,848	$ 12,822	$ 2,843	$ 23,756
Rowlett	$ 2,917	$ 17,766	$ 5,954	$ 265	$ 4,925
Sachse	$ 1,042	$ 3,166	$ 794	$ 236	$ 362
Seagoville	$ 5,105	$ 8,619	$ 6,510	$ 1,635	$ 6,440
Sunnyvale	$ 104	$ 528	$ 1,191	$ 648	$ 99
University Park	$ -	$ 528	$ -	$ 59	$ 48
Wilmer	$ 3,022	$ 4,046	$ 3,573	$ 88	$ 2,597
Out of County	$ 47,616	$ 518,382	$ 1,055,585	$ 216,887	$ 77,142
Total	**$ 2,668,393**	**$ 2,600,706**	**$ 3,103,956**	**$ 882,204**	**$ 2,196,195**

Dallas County Health and Human Services

Total Contract Costs

FY2022

Exhibit D

Municipality		
Addison	$	2,500
Balch Springs	$	9,377
Carrollton	$	23,823
Cedar Hill	$	2,498
Cockrell Hill	$	1,011
Coppell	$	3,131
* Dallas	$	1,754,252
* Desoto	$	17,620
* Duncanville	$	11,273
Farmers Branch	$	6,856
* Garland	$	80,156
Glenn Heights	$	574
Grand Prairie	$	38,854
Highland Park	$	132
Hutchins	$	3,149
Irving	$	81,906
Lancaster	$	12,106
* Mesquite	$	31,608
* Richardson	$	23,756
* Rowlett	$	4,925
* Sachse	$	362
* Seagoville	$	6,440
Sunnyvale	$	99
University Park	$	48
Wilmer	$	2,597
* Out of County	$	77,142
Total	**$**	**2,196,195**

*Non-contracting

AGENDA SUMMARY SHEET
September 7, 2021

CONSENT AGENDA, ITEM 6

Discuss and take action to approve a grant award in the amount of $500.00 to Villages at Charleston Homeowner's Association as part of the Love Your Block Neighborhood Beautification Program. (Marlon Goff, Director of Planning & Development Services)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action to approve a grant award in the amount of $500.00 to Villages at Charleston Homeowner's Association as part of the Love Your Block Neighborhood Beautification Program.

DISCUSSION / BACKGROUND

The Love Your Block (LYB) program supports a partnership between the City of Glenn Heights and residential neighborhoods by providing a reimbursable mini-grant of up to $500 for community projects to encourage neighborhoods to organize neighborhood events and complete small projects that build stronger relationships and improve neighborhoods.

PROJECT OBJECTIVES

- Nurture or enhance a shared sense of community within the neighborhood;
- Improve neighborhood public spaces; or
- Beautify the community and the neighborhood.

PROJECT ELIGIBILITY

- Projects must meet at least one of the program objectives.
- Projects must adhere to existing City ordinances and not interfere with any current or planned projects of the City or violate HOA rules, when applicable.
- Projects must serve a neighborhood, which is defined as a contiguous land area of residential dwellings and identified in the grant application.
- If the planned project is proposed to occur on city-owned property, the application must be approved by the City of Glenn Heights Planning and Development Department along with the Office of Community Engagement.
- Projects must have a minimum budget of $250.

- Projects must be located within the city limits of Glenn Heights, Texas.

Two types of applicants are eligible:

1. **Neighborhood Group**: A neighborhood group registered with the City as a neighborhood association, which has a bank account and can provide documentation verifying that the neighborhood group is active.

2. **Individuals**: A team of 3 residents must be listed on the grant application as project leadership for LYB eligibility, with one individual acting as the applicant. The applicant shall sign the grant agreement and be liable for all activities undertaken as part of the project, as further outlined in the grant agreement. This category is targeted for neighborhoods without a formal association.

The Glenn Heights City Council has the authority to deny any project, regardless of eligibility, if grant funds are depleted or the project is determined to not meet the core values of the City.

PRIOR COUNCIL OR BOARD ACTION

The Love Your Block mini-grant program was authorized by the Glenn Heights City Council on July 16, 2019. To date, no program funds have been proposed or awarded to eligible applicants.

PUBLIC CONTACT

Staff has received and exchanged correspondence with the representative for Villages at Charleston Homeowner's Association.

FINANCIAL IMPACT

The current balance for the Community Beautification Program for Fiscal Year 2020-2021 is $4,000.00. Staff has proposed a budget of $2,000 for Fiscal Year 2021-2022.

RECOMMENDATION / ALTERNATIVES

Staff recommends approval of a reimbursable grant award to Villages at Charleston Homeowner's Association in the amount of $500.00.

ATTACHMENTS

Not applicable.

PREPARED BY

Marlon Goff, Director of Planning & Development Services

REVIEWED BY

Michael Rogers, Deputy City Manager

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 1

Discuss and take action to appoint one (1) new Planning and Zoning Commission member. (Miamauni Hines, City Planner)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

This item allows City Council to review the application of Francisco Joel Alvarez Gabriel and consider his appointment to the Planning and Zoning Commission, Place 5.

DISCUSSION / BACKGROUND

Currently, the Planning and Zoning Commission has one vacant seat. Staff has received an application from Francisco Joel Alvarez Gabriel and asks that the City Council review this application and consider his appointment to serve a three-year term pursuant to Section II.1.1 of the City's Zoning Ordinance.

Section II.1.1 - Membership; Officers

In accordance with Chapter 211 of the Texas Local Government Code and Article 10 of the Glenn Heights City Charter, the Planning and Zoning Commission ("Commission") shall consist of seven (7) members appointed by the City Council as set forth by Article 10 of the City Charter. At its discretion, the City Council may make nominations for each Commission Place and seat an interview panel for purposes of evaluating the nominees. The panel shall make recommendations of candidates to the City Council. A simple majority vote of the full City Council shall confirm the appointment of the Commission members. Each Commission member shall be a resident citizen, taxpayer and qualified voter of the City of Glenn Heights. Each member of the Commission shall hold a designated Place, from Place 1 to Place 7, and each Place shall be appointed to a three (3) year term. Place 1, Place 4, and Place 7 shall rotate together, Place 2 and Place 5 shall rotate together, and Place 3 and Place 6 shall rotate together. The City Council shall appoint or reappoint Commission members each year with terms beginning on July 1. New members shall be sworn in at the first regular Commission meeting following their appointment.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Staff recommends the appointment of Francisco Joel Alvarez Gabriel to serve as Place 5 of the Planning and Zoning Commission for the remainder of the three-year term of Place 5.

ATTACHMENTS

1. Application - Francisco Joel Alvarez Gabriel

PREPARED BY

Miamauni Hines, City Planner

REVIEWED BY

Marlon Goff, Director of Planning & Development Services

City of Glenn Heights
Volunteer Application

Planning and Zoning Commission

Contact Information

Name	Francisco Joel Alvarez Gabriel
Street Address	520 Doe Creek Trl
City ST ZIP Code	Glenn Heights TX 75154
Home Phone	4074836906
Work Phone	
E-Mail Address	alvarezhome520@gmail.com

Commission Information and Required Availability

The Planning and Zoning Commission generally meets on the 2nd and 4th Monday of each month, as Planning and Zoning Commission business dictates. The meetings begin at 6:30 p.m. The length of the meetings vary but may be up to 1 ½ hours.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

- Educator of 17 years. Currently working in Duncanville ISD.
- Community Development Organizer.
- Served under Hon. Sila M. Calderon, former Governor of Puerto Rico.
- Experience in project management, representing the interests of the community.
- Experience and trained in disaster relief and first response.
- Served as mediator and offered technical support in community development.

Previous Volunteer Experience

Summarize your previous volunteer experience with the City or other organizations.

- Volunteer experience include Red Cross (Disaster relief), Christian Organizations (Bibles for America), and other Non-profit organizations.
- Served the community by offering technical support in the development and implementation of self- management initiatives.

Person to Notify in Case of Emergency

Name	Alba Nydia Guadalupe Nieves
Street Address	520 Doe Creek Trl
City ST ZIP Code	Glenn Heights TX 75154
Home Phone	4074910344
Work Phone	
E-Mail Address	alvarezhome520@gmail.com

Agreement and Signature

By submitting this application, I affirm that I am a resident of the City of Glenn Heights and a qualified voter of the City of Glenn Heights.

Name (printed)	Francisco Joel Alvarez Gabriel
Signature	
Date	08-15-2021

Our Policy

It is the policy of the City of Glenn Heights to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

The information contained on this form is subject to release under the Texas Public Information Act upon filing with the Office of the City Secretary.

Thank you for completing this application form and for your interest in your service to the City of Glenn Heights.

Please return this form to the Office of the City Secretary. Forms may be completed and emailed to: brandi.brown@glennheightstx.gov or mailed to:

Brandi Brown
City Secretary
1938 S Hampton Road
Glenn Heights, TX 75154

Thank you.

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 2

Discuss and take action acknowledging receipt of the Fiscal Year 2019-2020 Annual Comprehensive Financial Report (ACFR) and Audit Results Presentation. (Phillip Conner, Finance Director)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

This agenda item will allow City Council to hear comments from the City's auditor, Patillo, Brown & HIll, concerning the 2020 financial audit and Annual Comprehensive Financial Report (ACFR).

DISCUSSION / BACKGROUND

Section 103.001 of the Texas Local Government Code states "A municipality shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit." Toward this end, the City retained the services of Patillo, Brown & Hill to perform the audit of the City's financial records and prepare the financial report for the year ending 9/30/2020.

During this year's review of the financial files, the auditors selected various financial records, reports, documents, policies, and procedures to examine. The auditors communicated with numerous members of the City staff to gain an understanding of the City's practices during the year and to ensure compliance.

The Finance Director continuously communicates with the audit staff via email or phone calls to provide reporting and documents, and to answer any questions required to complete the audit.
Paula Lowe, CPA and Partner at Patillo, Brown & Hill, will present the Fiscal Year 2020 ACFR to the City Council.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Staff recommends that the City Council acknowledge receipt of the Fiscal Year 2020 Annual Comprehensive Financial Report (ACFR).

ATTACHMENTS

Not applicable.

PREPARED BY

Phill Conner, Finance Director

REVIEWED BY

Brandi Brown, City Secretary

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 3

Public Hearing to receive testimony regarding the Proposed Fiscal Year 2021-2022 Budget. (David Hall, City Manager)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 4

Discuss and take action to postpone vote on approval of the Proposed Fiscal Year 2021-2022 Budget to the September 14, 2021, City Council Meeting. (David Hall, City Manager)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 5

Discuss and first reading of Ordinance O-10-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the Budget for Fiscal Year beginning October 1, 2021 and ending September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; appropriating and setting aside the necessary funds out of the general and other revenues for said Fiscal Year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date. (David Hall, City Manager)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action on Ordinance O-10-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the Budget for Fiscal Year beginning October 1, 2021 and ending September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; appropriating and setting aside the necessary funds out of the general and other revenues for said Fiscal Year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date.

DISCUSSION / BACKGROUND

The City of Glenn Heights Charter, Section 5.02, stipulates that the City Manager is responsible to Council for the proper administration of the financial affairs, condition, and future needs of the City, and is to make recommendations to Council as deemed necessary. David Hall, City Manager, delivered the City Manager's Proposed Fiscal Year 2021-2022 Annual Budget on July 31, 2021. Mr. Hall formally presented the Proposed Budget on August 5, 2021. The Public Hearing on the Proposed Budget will be conducted on September 7, 2021.

The staff has complied with all public notice requirements stipulated in the Local Government Code and the City's Home Rule Charter.

This agenda matter will allow the City Council to consider approving Ordinance O-10-21, an Ordinance adopting the Budget for Fiscal Year 2021-2022, beginning October 1, 2021 and ending September 30, 2022; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; appropriating and setting aside the necessary funds out of the general and other revenues for said Fiscal Year for the maintenance and operation of the various departments and for various activities and

improvements of the City.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Public Contact has been made through publications in the Focus Daily News and on the City's website, as required by law.

FINANCIAL IMPACT

The Fiscal Impact will be determined by the adoption of the City Manager's Proposed Fiscal Year 2021-2022 Budget.

RECOMMENDATION / ALTERNATIVES

Staff recommends adoption of Ordinance O-10-21 on September 14, 2021.

ATTACHMENTS

1. Ordinance O-10-21
2. Proposed Fiscal Year 2021-2022 Budget

PREPARED BY

Phill Conner, Finance Director

REVIEWED BY

Brandi Brown, City Secretary

ORDINANCE O-10-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2020, and ending September 30, 2022, has been duly created by the financial office of the City of Glenn Heights, Texas, in accordance with Chapter 102.002 of the Local Government Code; and

WHEREAS, as required by Section 7.02 of the City Charter, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues of the City for the fiscal year beginning October 1, 2020 and ending September 30, 2022; and

WHEREAS, the financial office for the City of Glenn Heights has filed the proposed budget in the office of the City Secretary and the proposed budget was made available for public inspection in accordance with Chapter 102.005 of the Local Government Code; and

WHEREAS, public hearing as required by Chapter 102.006 of the Local Government Code was held following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the Glenn Heights City Council that the 2021-2022 fiscal year budget as hereinafter set forth should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Glenn Heights, Texas, said budget being in the amount of $41,427,972, providing a complete financial plan for the fiscal year beginning October 1, 2021 and ending September 30, 2022 as submitted to the City Council by the City Manager, a copy of which is on file in the City

Secretary's Office and incorporated herein by reference, be and the same is hereby adopted and approved as the budget of the City of Glenn Heights, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

SECTION 2. That the sum of $41,427,972 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

SECTION 3. THAT THE BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF $990,546, WHICH HIS A 13.59 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPETY ADDED TO THE TAX ROLL THIS YEAR IS $708,136.

SECTION 4. That the expenditures during the fiscal year beginning October 1, 2021 and ending September 30, 2022 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Glenn Heights, Texas.

SECTION 5. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2020-2021 are hereby ratified, and the budget Ordinance for fiscal year 2020–2021, heretofore enacted by the City Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 6. That specific authority is given to the City Manager to take and/or make the following actions:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 7. All ordinances of the City of Glenn Heights, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 8. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 9. This Ordinance shall take effect from and after its passage.

UPON CALLING FOR A VOTE FOR APPROVAL OF THIS ORDINANCE, THE MEMBERS OF THE CITY COUNCIL VOTED AS FOLLOWS:

	Aye	Nay
Harry A. Garrett, Mayor		
Sonja A. Brown, Council member – Place 1		
Emma Ipaye, Councilmember – Place 2		
Travis Bruton, Councilmember – Place 3		
Alisha M. Brown, Councilmember–Place 4		
Shaunte L. Allen, Councilmember – Place 5		
Machanta Newson, Councilmember – Place 6		

WITH ___ VOTING "AYE" AND ___ VOTING "NAY", THIS ORDINANCE IS DULY PASSED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ON THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria W. Thomas, City Attorney
(090321vwtTM124599)

FISCAL YEAR 2021 - 2022 PROPOSED BUDGET

All Fund Summary

Fund	Total Projected Beginning Fund Balance	Revenues	Expenditures	Transfers In (Out)	Net Change in Fund Balance	Ending Fund Balance: Total Ending Fund Balance	Ending Fund Balance: Days Reserve
General Fund	**9,604,211**	**12,081,704**	**10,863,935**	**(4,911,225)**	**(3,693,455)**	**5,910,756**	**199**
Debt Service	**230,819**	**1,500,931**	**1,500,931**	**-**	**(0)**	**230,818**	
Special Revenue Funds:							
Court Tech	6,839	3,000	-	-	3,000	9,839	
Court Security	46,369	2,962	-	-	2,962	49,331	
911 Fees	276,112	73,000	250,000	(33,000)	(210,000)	66,112	
Grants	1,793,586	2,027,625	1,600,000	-	427,625	2,221,211	
Park Fees	1,108,843	331,480	580,000	-	(248,520)	860,323	
Street Impact	2,368,975	687,638	1,893,540	-	(1,205,902)	1,163,073	
Water/Sewer Impact	2,671,534	1,371,468	2,816,984	-	(1,445,516)	1,226,018	
Vehicle Replacement	496,714	-	140,000	-	(140,000)	356,714	
Subtotal	**8,839,251**	**4,567,173**	**7,310,524**	**(33,000)**	**(2,776,351)**	**6,062,900**	
Capital Project Funds:							
General Fund Capital Projects	5,810,580	-	4,892,066	5,500,000	607,934	6,418,514	
2006 CO Bonds - Streets	18,792	30	18,747	-	(18,717)	75	
2015 CO Bonds - City Hall/PS	326,798	1,200	325,398	-	(324,198)	2,600	
2016 GO Bonds	10,504,519	4,300	7,816,410	-	(7,812,110)	2,692,409	
Water Meter Project	800,739	-	800,739	-	(800,739)	-	
Subtotal	**17,461,428**	**5,530**	**13,853,360**	**5,500,000**	**(8,347,830)**	**9,113,598**	
Proprietary Funds:							
Water and Sewer	1,144,561	7,920,816	7,501,523	-	419,293	1,563,854	160
Drainage	635,699	435,000	368,002	(15,775)	51,223	686,922	681
Subtotal	**1,780,260**	**8,355,816**	**7,869,525**	**(15,775)**	**470,516**	**2,250,776**	
Internal Service Fund							
Unemployment Comp.	**-**	**-**	**5,000**	**10,272**	5,272	5,272	
Total Funds	**37,915,969**	**26,511,154**	**41,403,276**	**550,272**	**(14,341,850)**	**23,574,119**	

FISCAL YEAR 2021-2022 PROPOSED BUDGET

All Funds Revenue Summary

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
General Fund	8,646,230	10,844,395	9,492,489	10,792,074	12,081,704
Debt Service	1,441,231	1,459,723	1,475,571	1,459,669	1,500,931
Special Revenue Funds:					
Court Tech	3,639	4,625	3,000	5,200	3,000
Court Security	3,175	4,138	2,812	5,927	2,962
911 Fees	73,946	92,234	70,000	75,000	73,000
Grants	-	2,833	1,367	2,288,763	2,027,625
Park Fees	279,951	195,743	175,750	216,682	331,480
Street Impact	575,735	404,860	387,500	448,743	687,638
Water/Sewer Impact	1,149,703	810,709	750,000	907,250	1,371,468
Diaster Recovery Fund	79,436	-	-	141,001	70,000
Vehicle Replacement	-	-	-	-	-
Subtotal	2,165,585	1,515,141	1,390,429	4,088,566	4,567,173
Capital Project Funds:					
General Fund Capital Projects	-	751,017	181,000	-	-
2006 CO Bonds - Streets	523	14	-	45	30
2015 CO Bonds - City Hall/PS	4,492	1,919	-	1,400	1,200
2016 GO Bonds	351,467	124,192	-	4,835	4,300
Water Meter Project				2,800,000	-
Subtotal	356,482	877,142	181,000	2,806,280	5,530
Proprietary Funds:					
Water and Sewer	5,930,114	6,451,807	6,273,000	5,543,741	7,920,816
Drainage	318,572	339,924	330,000	439,418	435,000
Subtotal	6,248,686	6,791,731	6,603,000	5,983,159	8,355,816
Internal Service Fund					
Unemployment Comp.	-	-	-	-	-
Total Funds	18,858,214	21,488,132	19,142,489	25,129,748	26,511,154

FISCAL YEAR 2021-2022 PROPOSED BUDGET

All Fund Expense Summary

EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
General Fund	7,656,456	7,638,141	8,791,503	7,997,764	10,863,935
Debt Service	1,435,316	1,453,674	1,475,689	1,475,689	1,500,931
Special Revenue Funds:					
Court Tech	2,615	-	-	3,500	-
Court Security	-	-	-	3,500	-
911 Fees	-	-	300,000	500	250,000
Grants	-	-	-	500,000	1,600,000
Park Fees	779	238,014	470,000	2,000	580,000
Street Impact	273,559	115,673	1,000,000	-	1,893,540
Water/Sewer Impact	181,822	157,446	1,720,000	1,350,000	2,816,984
Diaster Recovery Fund	-	-	-	150,158	30,000
Vehicle Replacement	99,984	28,639	100,000	150,420	140,000
Subtotal	558,759	539,772	3,590,000	2,160,078	7,310,524
Capital Project Funds:					
General Fund Capital Projects	5,700	74,205	3,000,000	417,341	4,892,066
2006 CO Bonds - Streets	-	-	6	-	18,747
2015 CO Bonds - City Hall/PS	35,000	725,861	345,820	345,820	325,398
2016 GO Bonds	1,256,102	510,406	7,000,000	3,708,499	7,816,410
Water Meter Project				1,999,261	800,739
Subtotal	1,296,802	1,310,472	10,345,826	6,470,921	13,853,360
Proprietary Funds:					
Water and Sewer	5,767,235	6,435,558	5,467,246	6,166,101	7,501,523
Drainage	308,595	323,700	266,258	234,646	368,002
Subtotal	6,075,830	6,759,258	5,733,505	6,400,747	7,869,525
Internal Service Fund					
Unemployment Comp.	-	-	-	-	5,000
Total Funds	17,023,163	17,701,317	29,936,523	24,505,199	41,403,276

FISCAL YEAR 2021-2022 PROPOSED BUDGET
General Fund Summary Sheet

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
Ad Valorem Tax Rate	0.879181	0.833523	0.804430	0.804430	0.769146
I&S Tax Rate	0.215740	0.184129	0.163342	0.163342	0.132604
M&O Tax Rate	0.663441	0.649394	0.641088	0.641088	0.636542
Taxable Valuation	**$ 660,012,306**	**$786,525,022**	**$888,057,294**	**$888,057,294**	**$1,076,297,746**
Property Taxes	$ 4,385,896	$ 5,084,787	$ 5,639,664	$ 5,849,808	$ 6,777,381
Sales Taxes	650,581	827,365	700,000	949,787	850,000
Franchise Fees	641,454	581,890	495,554	458,706	563,350
Permits & Fees	1,169,898	2,580,074	1,149,121	1,860,759	1,963,471
Charges for Service	1,185,216	1,223,527	1,149,020	1,248,975	1,491,040
Recreation	730	330	-	1,503	53,084
Grants & Contributions	77,383	50,591	48,174	12,584	-
Court Fines	131,877	171,536	250,700	245,884	287,200
Interest	74,812	173,921	39,256	134,848	70,179
Miscellaneous	9,285	54,324	-	8,222	5,000
Reimbursement from Utility	221,480	64,043	15,000	15,000	15,000
Charge for Service (City Wide)	97,617	32,006	6,000	6,000	6,000
Total Revenues	**$ 8,646,230**	**$ 10,844,395**	**$ 9,492,489**	**$ 10,792,074**	**$ 12,081,704**

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
City Council	$ 227,222	$ 109,699	$ 206,700	$ 163,900	$ 218,700
Administration	132,607	141,724	150,281	138,911	79,114
Technology Services	394,028	443,743	527,987	467,352	541,044
City Manager	333,184	373,453	407,883	399,894	491,080
City Secretary	189,186	180,476	191,309	188,687	223,041
Human Resources	200,161	197,813	172,894	170,393	292,788
Finance	262,902	218,968	298,895	237,205	495,801
Municipal Court	109,338	135,167	122,903	130,382	133,957
Fire	1,608,974	1,500,452	1,772,925	1,719,716	2,002,323
Police	2,158,879	2,272,028	2,359,927	2,135,690	2,700,787
Streets & Sanitation	1,115,763	1,157,366	1,331,766	1,267,031	1,934,967
Economic Development	91,317	86,715	115,783	8,375	39,950
Planning & Development	549,661	369,407	373,664	437,436	563,235
Community Engagement	267,556	149,105	246,354	153,975	246,213
Senior Center		1,314	25,855	6,368	30,850
Parks Maintenance	15,678	8,889	330,479	216,549	370,304
Parks & Recreation					343,881
COVID-19 Response		291,820	155,900	155,900	155,900
Total Expenditures	**$ 7,656,456**	**$ 7,638,141**	**$ 8,791,503**	**$ 7,997,764**	**$ 10,863,935**
Total Revenues Over (Under) Expenditures	**$ 989,774**	**$ 3,206,254**	**$ 700,986**	**$ 2,794,311**	**$ 1,217,770**
00-Other Sources / (Uses) of Funds:					
W/S Capital Financing					
Transfer from GH Dev Co. & HFC	256,765		550,000	550,000	545,000
Transfer to Vehicle Replacement Fund	(200,000)	(350,000)	(250,000)	(250,000)	-
Transfer to/from Tornado Fund	154,026	-	-		
Transfer for City Hall Capital Project	-				
Transfer to Capital Projects Fund	-	-	-		(5,500,000)
G&A Reimbursement from Utility	-				
Charge for Service (City Wide)	-				
Operating (includes in lieu of franchise fees)	48,775	48,775	48,775	-	48,775
Other sources / (uses) of funds	(13,330)	(147,102)			(5,000)
Reserved for Contingency	-				
TOTAL Other Sources / (Uses)	**246,236**	**(448,327)**	**348,775**	**300,000**	**(4,911,225)**
NET CHANGE IN FUND BALANCE	**1,236,009**	**2,757,927**	**1,049,761**	**3,094,311**	**(3,693,455)**
BEGINNING FUND BALANCE - OCTOBER 1	2,515,964	3,751,974	6,509,900	6,509,900	9,604,211
ENDING FUND BALANCE - SEPTEMBER 30	3,751,974	6,509,900	7,559,661	9,604,211	5,910,756
UNASSIGNED FUND BALANCE - SEPTEMBER 30	$ 3,751,974	$ 6,509,900	$ 7,559,661	$ 9,604,211	$ 5,910,756
AVERAGE DAILY EXPENDITURES	20,370	20,751	24,045	21,871	29,723
NUMBER OF DAYS RESERVE	184	314	314	439	199

FISCAL YEAR 2021-2022 PROPOSED BUDGET
General Fund Revenue Summary

REVENUES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
AD VALOREM TAXES						
100-4-00-4000	CURRENT AD VALOREM TAX	4,360,996	4,971,758	5,579,364	5,770,504	6,714,065
100-4-00-4001	DELINQUENT AD VALOREM TAX	5,108	89,725	33,721	51,751	35,407
100-4-00-4002	PENALTY & INTEREST (TAX)	19,793	23,304	26,579	27,553	27,908
TOTAL AD VALOREM TAXES		4,385,896	5,084,787	5,639,664	5,849,808	6,777,381
SALES TAXES						
100-4-00-4200	SALES TAX	650,581	827,365	700,000	949,787	850,000
TOTAL SALES TAXES		650,581	827,365	700,000	949,787	850,000
FRANCHISE FEES						
100-4-00-4100	ELECTRIC FRANCHISE	272,586	276,748	262,156	266,590	290,585
100-4-00-4101	TELEPHONE	16,885	12,422	19,515	16,668	13,043
100-4-00-4102	GAS FRANCHISE	66,241	56,690	56,690	60,752	59,525
100-4-00-4103	CABLE FRANCHISE	97,717	76,378	87,385	54,696	80,197
100-4-00-4105	VIDEO FRANCHISE FEE	9,083	9,652	9,808	-	-
100-4-00-4106	W/WW FRANCHISE FEES	178,942	150,000	60,000	60,000	120,000
TOTAL FRANCHISE FEES		641,454	581,890	495,554	458,706	563,350
PERMITS & FEES						
100-4-53-4300	PERMIT FEES	398,202	1,214,864	500,000	813,979	866,700
100-4-53-4301	MISCELLANEOUS PERMITS	73,913	86,675	70,000	55,307	56,966
100-4-53-4302	BACKFLOW & IRRIGATION PERMITS	25,227	58,798	39,130	45,370	69,550
100-4-53-4303	INFRASTRUCTURE INSPECTIONS	231,459	191,330	100,000	159,425	90,000
100-4-53-4305	PLAN REVIEW	284,291	761,248	281,876	529,604	610,924
100-4-53-4308	INSPECTION FEE - ALCOHOL	-	0		-	-
100-4-53-4320	PLATS	8,275	14,175	3,000	11,130	13,525
100-4-53-4325	TRADE PERMITS	93,377	201,140	94,815	162,161	168,525
100-4-53-4330	LICENSE REGISTRATION	20,200	22,700	13,000	21,953	17,500
100-4-53-4332	RENTAL REGISTRATION	4,550	9,860	30,000	43,146	46,276
100-4-53-4335	FOOD SERVICE PERMITS	10,400	10,000	9,000	6,900	9,600
100-4-53-4345	GARAGE SALE PERMITS	995	435	300	630	755
TOTAL PERMITS & FEES		1,169,898	2,580,074	1,149,121	1,860,759	1,963,471
CHARGE FOR SERVICES						
100-4-00-4502	TOWER RENTAL	39,780	51,222	39,780	52,000	55,000
100-4-30-4501	AMBULANCE	245,855	223,835	220,000	172,573	200,000
100-4-32-4520	POLICE REPORTS	854	985	-	1,048	-
100-4-32-4570	RESOURCE OFFICER	29,612	22,646	37,240	68,037	50,000
100-4-32-4581	ANIMAL POUND	3,375	1,345	1,000	2,690	1,000
100-4-32-4582	WRECKER	800	800	800	800	800
100-4-40-4500	SANITATION	864,890	921,230	850,000	951,627	1,184,040
100-4-30-4825	FIRE INSPECTIONS	50	50	200	200	200
TOTAL CHARGE FOR SERVICES		1,185,216	1,223,527	1,149,020	1,248,975	1,491,040

FISCAL YEAR 2021-2022 PROPOSED BUDGET
General Fund Revenue Summary

REVENUES(continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
RECREATION						
100-4-60-4510	PARK RESERVATIONS	680	330		1,390	1,800
100-4-60-4531	OTHER (MISC)	50	80		113	-
100-4-63-4501	ROOM RENTAL FEES (COMM CTR)					4,400
100-4-63-4502	GYMNASIUM RENTAL FEES (COMM CTR)					4,000
100-4-63-4503	MEMBERSHIP FEES (COMM CTR)					41,684
100-4-63-4504	SPONSORSHIP REVENUE					1,200
TOTAL RECREATION		730	330	-	1,503	53,084
GRANTS & CONTRIBUTIONS						
100-4-32-4724	GRANT REVENUE - BVP	1,816	-			
100-4-32-4725	COPS GRANT	37,763	46,954	47,124	-	-
100-4-32-4800	SEIZURE REVENUE	-	86			
100-4-32-4805	DONATIONS-CRIME PREVENTION	-	855	50		
100-4-60-4804	DONATIONS-COMMUNITY EVENTS	4,736	2,575	1,000		
100-4-60-4805	DONATIONS-MOVIES IN THE PARK	-	120			
100-4-30-4801	FIRE DEPARTMENT DONATION	493	-			
100-4-10-4722	GRANT REVENUE	-	-		12,584	
TOTAL GRANTS & CONTRIBUTIONS		$ 77,383	$ 50,591	$ 48,174	12,584	-
COURT FINES						
100-4-21-4401	MUNICIPAL COURT FINES	124,169	170,980	250,000	235,000	275,000
100-4-21-4405	OMNIBASE FEES	382	556	700	700	700
100-4-21-4407	CHILD SAFETY FEES	7,326	9,997		8,500	10,000
100-4-21-4808	CONVENIENCE FEE	1,425	2,723		1,684	1,500
TOTAL COURT FINES		$ 131,877	$ 171,536	$ 250,700	245,884	287,200
INTEREST						
100-4-00-4700	INTEREST EARNED	74,812	173,921	39,256	134,848	70,179
TOTAL INTEREST		74,812	173,921	39,256	134,848	70,179
MISCELLANEOUS						
100-4-00-4801	AUCTION PROCEEDS	1,998	-		750	2,000
100-4-00-4803	PALLADIUM PROCEEDS	-	-			
100-4-00-4807	OTHER (MISC)	6,787	5,884			
100-4-00-4818	TML INSURANCE REIMBURSEMENT	500.00	31,605		7,472	
100-4-00-4809	CHAMBER OF COMMERCE REVENUE	-	16,835	-		
TOTAL MISCELLANEOUS		$ 9,285	$ 54,324	$ -	8,222	2,000
REIMBURSEMENT FROM UTILITY						
100-4-00-4901	REIMBURSEMENT FROM UTIL	221,480	64,044	15,000	15,000	15,000
100-4-00-4902	CHARGE FOR SERVICE (CITY WIDE)	97,616	32,006	6,000	6,000	6,000
100-4-00-4904	TRANSFER FROM DISASTER FUND	154,026	-			
100-4-00-4905	TRANSFER FROM 911 WIRELESS FUND	33,000	33,000	33,000	33,000	33,000
100-4-00-4911	TRANSFER FROM DRAINAGE FUND	15,775	15,775	15,775	15,775	15,775
TOTAL REIMBURSEMENT FROM UTILITY		521,897	144,825	69,775	69,775	69,775
TOTAL REVENUES		$ 8,849,030	$ 10,893,170	$ 9,541,264	$ 10,840,849	$ 12,127,479

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Other Funding Sources

OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 Actual	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
LEASE PROCEEDS					
City Attorney/Auditor/Council (28%)	37,651	10,360	3,000	3,000	3,000
City Manager's Office (28%)	64,231	19,055	3,000	3,000	3,000
City Secretary (28%)	37,651	10,486	3,000	3,000	3,000
Human Resources (28%)	37,651	11,079	3,000	3,000	3,000
Finance (28%)	44,296	13,063	3,000	3,000	3,000
W/S Charge for Services (MGT)	**221,480**	**64,043**	**15,000**	**15,000**	**15,000**
Telecommunications & Technology (20%)					
Technology (28%)	81,998	25,256	3,000	3,000	3,000
Utilities (28%)	15,619	6,750	3,000	3,000	3,000
W/S Charge for Services (CITY-WIDE)	**97,617**	**32,006**	**6,000**	**6,000**	**6,000**
TRANSFERS FROM DRAINAGE FUND	15,775	15,775	15,775	15,775	15,775
TRANSFERS FROM 911 WIRELESS FUND	33,000	33,000	33,000	33,000	33,000
TOTAL TRANSFERS IN (OUT)	**48,775**	**48,775**	**48,775**	**48,775**	**48,775**
TOTAL OTHER FINANCING SOURCES (USES)	**367,872**	**144,824**	**69,775**	**69,775**	**69,775**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

City Council

09-CITY COUNCIL		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	CONTRACTED SERVICES	$ 183,220	$ 87,671	$ 147,200	112,200	$ 132,200
	OPERATING	28,561	16,327	46,000	45,200	81,000
	DEPARTMENTAL	15,440	5,701	13,500	6,500	5,500
TOTAL CITY COUNCIL		$ 227,222	$ 109,699	$ 206,700	$ 163,900	$ 218,700
CONTRACTED SERVICES						
100-5-09-3001	AUDITING	29,200	10,000	32,200	32,200	32,200
100-5-09-3002	LEGAL SERVICES	154,020	77,671	115,000	80,000	100,000
TOTAL CONTRACTED SERVICES		183,220	87,671	147,200	112,200	132,200
OPERATING						
100-5-09-3300	CELL PHONES	-				
100-5-09-3400	CONFERENCE, TRAINING, & TRAVEL - MAYOR	860	1,956	5,000	5,000	10,000
100-5-09-3401	CONFERENCE, TRAINING, & TRAVEL-PLACE 1	5,054	1,356	5,000	5,000	10,000
100-5-09-3402	CONFERENCE, TRAINING, & TRAVEL-PLACE 2	3,837	2,138	5,000	5,000	10,000
100-5-09-3403	CONFERENCE, TRAINING, & TRAVEL-PLACE 3	4,184	1,207	5,000	5,000	10,000
100-5-09-3404	CONFERENCE, TRAINING, & TRAVEL-PLACE 4	805	1,094	5,000	5,000	10,000
100-5-09-3405	CONFERENCE, TRAINING, & TRAVEL-PLACE 5	4,419	3,569	5,000	5,000	10,000
100-5-09-3406	CONFERENCE, TRAINING, & TRAVEL-PLACE 6	889	2,190	5,000	5,000	10,000
100-5-09-3501	OTHER COUNCIL EXPENSES	7,452	2,136	5,000	5,000	5,000
100-5-09-3503	PRINTING, COPY & PHOTO	1,062	681	2,000	1,200	2,000
100-5-09-3505	CITY COUNCIL CELL PHONES	-	-	4,000	4,000	4,000
TOTAL OPERATING		28,561	16,327	46,000	45,200	81,000
DEPARTMENTAL						
100-5-09-3521	MAYOR INITIATIVES	125	1,189	3,500	1,500	3,500
100-5-09-3535	INSURANCE CLAIMS (DEDUCTIBLE)	6,714	4,512	-	-	-
100-5-09-3516	STRATEGIC PLANNING	8,601	-	10,000	5,000	2,000
TOTAL DEPARTMENTAL		15,440	5,701	13,500	6,500	5,500
TOTAL CITY COUNCIL		**$ 227,222**	**$ 109,699**	**$ 206,700**	**$ 163,900**	**$ 218,700**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Admin

010-Administration		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	69,957			18,254	10,614
	SUPPLIES	$ 24,167	14,191	30,000	20,845	33,000
	CONTRACTED SERVICES	-	$ 4,887	$ 2,000	$ -	$ 2,000
	OPERATING	38,483	104,997	113,281	99,812	28,500
	DEPARTMENTAL	-	-	5,000	-	5,000
TOTAL ADMINISTRATION		$ 132,607	$ 124,075	$ 150,281	$ 138,911	$ 79,114

10-Administration		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-10-1205	WORKERS COMP	16,493	3,563			
100-5-10-1210	INSURANCE	50,973	(8,899)			
100-5-10-1215	UNEMPLOYMENT COMPENS.	2,491	30,031		7,640	
100-5-10-1225	OPTUM-HSA		12,807		10,614	10,614
TOTAL PERSONNEL		69,957	37,502		18,254	10,614
SUPPLIES						
100-5-10-2000	OFFICE SUPPLIES	18,457	8,018	20,000	8,000	20,000
100-5-10-2125	POSTAGE	5,710	6,172	10,000	12,845	13,000
TOTAL SUPPLIES		24,167	14,191	30,000	20,845	33,000
CONTRACTED SERVICES						
100-5-10-3013	OTHER PROFESSIONAL SERVICES	-	4,887	2,000	-	2,000
TOTAL CONTRACTED SERVICES		-	4,887	2,000	-	2,000
OPERATING						
100-5-10-3303	NATURAL GAS	711	930	1,000	977	2,000
100-5-10-3400	GENERAL LIABILITY INSURANCE	979	15,529	14,568	14,568	-
100-5-10-3401	AUTO LIABILITY INSURANCE	-	30,006	27,216	27,216	-
100-5-10-3402	FIRE & PROPERTY INSURANCE	-	36,506	37,251	37,251	-
100-5-10-3403	ERRORS & OMISSIONS INSURANCE	-	7,591	7,746	5,000	-
100-5-10-3503	PRINTING, COPY, & PHOTO	7,737	2,011	10,000	3,500	10,000
100-5-10-3505	OTHER OPERATING EXPENSES	19,228	179	2,500	300	2,500
100-5-10-3506	DUES, SUBSCRIPTIONS, & PUBLICATION	9,829	12,245	13,000	11,000	14,000
TOTAL OPERATING		38,483	104,997	113,281	99,812	28,500
DEPARTMENTAL						
100-5-10-3600	COMMUNITY BEAUTIFICATION	-	(19,853)			
100-5-10-3625	CONTINGENCY RESERVE	-	-	5,000	-	5,000
TOTAL DEPARTMENTAL		-	(19,853)	5,000	-	5,000
TOTAL ADMINISTRATION		**$ 132,607**	**$ 141,724**	**$ 150,281**	**$ 138,911**	**$ 79,114**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

City Manager

11-CITY MANAGER'S OFFICE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 326,449	$ 369,610	$ 393,433	$ 395,061	$ 474,130
	SUPPLIES	1,139	1,227	3,450	1,150	3,450
	CONTRACTED SERVICES	138	-	-	-	-
	REPAIRS & MAINTENANCE	550	133	2,000	1,000	2,000
	OPERATING	3,470	2,063	6,000	1,683	8,500
	DEPARTMENTAL	1,438	420	3,000	1,000	3,000
TOTAL CITY MANAGER'S OFFICE		$ 333,184	$ 373,453	$ 407,883	$ 399,894	$ 491,080
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	City Manager	1	1	1	1	1
	Deputy City Manager	1	1	1	1	1
	Executive Assistant	1	1	1	1	1
	Total Positions	3	3	3	3	3

11-CITY MANAGER'S OFFICE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-11-1000	EXEMPT SALARY	228,000	257,066	276,699	280,691	339,905
100-5-11-1010	REGULAR SALARIES FULL-TIME	48,089	54,627	56,410	54,743	62,442
100-5-11-1200	PAYROLL TAXES FICA	19,460	23,184	25,483	22,857	30,780
100-5-11-1205	WORKERS COMP	5,344	2,617	2,501	2,501	2,501
100-5-11-1210	INSURANCE	16,845	22,547	22,081	22,968	23,657
100-5-11-1220	T.M.R.S.	8,607	9,568	10,260	11,301	14,847
TOTAL PERSONNEL		326,449	369,610	393,433	395,061	474,130
SUPPLIES						
100-5-11-2100	GASOLINE & FUELS	1,139	1,227	3,000	1,150	3,000
100-5-11-2155	OTHER SMALL EQUIPMENT	-	-	450	-	450
TOTAL SUPPLIES		1,139	1,227	3,450	1,150	3,450
REPAIRS & MAINTENANCE						
100-5-11-3202	R & M AUTO/TRUCK	550	133	2,000	1,000	2,000
TOTAL REPAIRS & MAINTENANCE		550	133	2,000	1,000	2,000
OPERATING						
100-5-11-3500	CONFERENCE,TRAINING, & TRAVEL	3,172	1,963	3,500		5,000
100-5-11-3506	DUES,SUBSCRIPTIONS & PUB	225	100	2,500	1,683	3,500
TOTAL OPERATING		3,470	2,063	6,000	1,683	8,500
DEPARTMENTAL						
100-5-11-3516	STRATEGIC PLANNING	1,438	420	3,000	1,000	3,000
TOTAL DEPARTMENTAL		1,438	420	3,000	1,000	3,000
TOTAL CITY MANAGER'S OFFICE		**$ 333,184**	**$ 373,453**	**$ 407,883**	**$ 399,894**	**$ 491,080**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

City Secretary

12-CITY SECRETARY		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 88,445	$ 96,770	$ 95,359	$ 104,080	$ 107,155
	CONTRACTED SERVICES	93,127	74,918	85,450	71,607	99,386
	OPERATING	7,614	8,789	10,500	13,000	16,500
TOTAL CITY SECRETARY		$ 189,186	$ 180,476	$ 191,309	$ 188,687	$ 223,041
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	City Secretary	1	1	1	1	1
	Record Clerk	1	0	0	0	0
	Total Positions	2	1	1	1	1

12-CITY SECRETARY		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-12-1000	EXEMPT SALARY	69,267	77,092	78,718	84,271	88,410
100-5-12-1010	REGULAR SALARIES- FULL TIME	1,378	-	-	-	-
100-5-12-1200	PAYROLL TAXES FICA	5,764	5,635	6,022	6,052	6,763
100-5-12-1205	WORKERS COMP	1,783	1,745	834	834	834
100-5-12-1210	INSURANCE	7,682	9,930	7,360	9,930	7,886
100-5-12-1220	T.M.R.S.	2,571	2,368	2,425	2,993	3,262
TOTAL PERSONNEL		$ 88,445	$ 96,770	$ 95,359	$ 104,080	$ 107,155
CONTRACTED SERVICES						
100-5-12-3007	APPRAISAL DISTRICT ALLOCATION	29,187	31,027	34,450	34,450	38,986
100-5-12-3008	CODIFICATION	395	4,957	3,000	1,015	3,000
100-5-12-3009	CONTRACT FOR TAXES	-	10,519	10,000	11,388	12,400
1005-12-3014	TEMP CONTRACT LABOR	1,042				
100-5-12-3010	ELECTION EXPENSES	62,503	28,415	38,000	24,754	45,000
TOTAL CONTRACTED SERVICES		93,127	74,918	85,450	71,607	99,386
OPERATING						
100-5-12-3300	CELL PHONES & WIRELESS	75	-	-	-	-
100-5-12-3500	CONFERENCE,TRAINING, & TRAVEL	1,726	-	1,000	-	2,000
100-5-12-3506	DUES,SUBSCRIPTIONS, & PUBLICATION	1,031	247	500	-	500
100-5-12-3509	ADVERTISING & LEGAL PUBLICATION	4,782	8,542	9,000	13,000	14,000
TOTAL OPERATING		7,614	8,789	10,500	13,000	16,500
TOTAL CITY SECRETARY		**$ 189,186**	**$ 180,476**	**$ 191,309**	**$ 188,687**	**$ 223,041**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Human Resources

13-HUMAN RESOURCES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 113,428	$ 162,290	$ 115,494	$ 115,493	$ 143,088
	CONTRACTED SERVICES	65,451	21,203	20,000	20,000	31,000
	OPERATING	5,780	2,692	4,600	2,100	85,600
	DEPARTMENTAL	15,502	11,627	32,800	32,800	33,100
TOTAL HUMAN RESOURCES		$ 200,161	$ 197,813	$ 172,894	$ 170,393	$ 292,788
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Director	1	1	1	1	1
	Human Resources Generalist	1	1	0	0	0
	Human Resources Generalist (PT)	0	0	0	0	0.5
	SYEP	8	0	0	0	0
	Total Positions	10	2	1	1	1.5

13-HUMAN RESOURCES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-13-1000	EXEMPT SALARY	64,881	94,051	96,149	96,149	100,966
100-5-13-1010	REGULAR SALARIES- FULL TIME	26,631	43,738	-	-	-
100-5-13-1020	REGULAR SALARIES- PART TIME	532	-	-		19,782
100-5-13-1025	OVERTIME	18	-	-	-	-
100-5-13-1200	PAYROLL TAXES FICA	6,953	10,202	7,355	7,355	9,237
100-5-13-1205	WORKERS COMP	5,940	2,908	834	834	1,251
100-5-13-1210	INSURANCE	5,430	7,161	8,194	8,194	8,126
100-5-13-1220	T.M.R.S.	3,043	4,231	2,961	2,961	3,726
TOTAL PERSONNEL		113,428	162,290	115,494	115,493	143,088
CONTRACTED SERVICES						
100-5-13-3010	TECHNOLOGY	-	-	2,000	2,000	2,000
100-5-13-3013	OTHER PROFESSIONAL SERVICES	9,000	21,203	18,000	18,000	29,000
TOTAL CONTRACTED SERVICES		65,451	21,203	20,000	20,000	31,000
OPERATING						
100-5-13-3400	GENERAL LIABILITY INSURANCE					15,000
100-5-13-3401	AUTO LIABILITY INSURANCE					22,000
100-5-13-3402	FIRE & PROPERTY INSURANCE					39,000
100-5-13-3403	ERRORS & OMISSIONS INSURANCE					5,000
100-5-13-3500	CONFERENCE,TRAINING, & TRAVEL	1,973	-	2,500	-	2,500
100-5-13-3503	PRINTING, COPY, & PHOTO	287	-	350	350	350
100-5-13-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	35	385	500	500	500
100-5-13-3509	ADVERTISING	3,485	2,307	1,250	1,250	1,250
TOTAL OPERATING		5,780	2,692	4,600	2,100	85,600
DEPARTMENTAL						
100-5-13-3510	EMPLOYEE IMMUNIZATIONS	-	-	200	200	500
100-5-13-3512	EXECUTIVE SEARCH		-	-		-
100-5-13-3513	EMPLOYEE RELATIONS	3,963	5,230	8,000	8,000	8,000
100-5-13-3515	MEDICAL/PHYSICAL EXAMS	2,753	4,972	13,500	13,500	13,500
100-5-13-3516	EMPLOYEE BACKGROUND CHECK	5,597	1,426	5,000	5,000	5,000
100-5-13-3522	PERSONNEL TRAINING	3,189	-	6,000	6,000	6,000
100-5-13-3525	CITY RISK MGT PROGRAM	-	-	100	100	100
TOTAL DEPARTMENTAL		15,502	11,627	32,800	32,800	33,100
TOTAL HUMAN RESOURCES		**$ 200,161**	**$ 197,813**	**$ 172,894**	**$ 170,393**	**$ 292,788**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

IT

014- Information Technology		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 77,130	$ 78,603	$ 87,972	$ 86,602	$ 92,044
	SUPPLIES	121	-	500	150	500
	CONTRACTED SERVICES	120,422	161,466	176,750	115,600	199,600
	OPERATING	196,355	203,673	262,765	265,000	248,900
TOTAL Information Technology		$ 394,028	$ 443,743	$ 527,987	$ 467,352	$ 541,044
PERSONNEL SUMMARY						
	Full-time Positions					
	IT Administrator	1	1	1	1	1
	IT Specialist	1	0	0	0	0
	Total Positions	2	1	1	1	1

014- Information Technology		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-14-1000	EXEMPT SALARY	61,347	63,182	72,047	71,423	74,933
100-5-14-1010	REGULAR SALARIES FULL TIME	1,019	-	-	-	-
100-5-14-1200	PAYROLL TAXES FICA	4,556	4,782	5,512	5,406	5,732
100-5-14-1205	WORKERS COMP	1,783	1,745	834	834	834
100-5-14-1210	INSURANCE	6,341	6,955	7,360	6,504	7,886
100-5-14-1220	T.M.R.S.	2,084	1,939	2,219	2,435	2,659
TOTAL PERSONNEL		77,130	78,603	87,972	86,602	92,044
SUPPLIES						
100-5-14-2100	GASOLINE & FUELS	121	-	500	150	500
TOTAL SUPPLIES		121	-	500	150	500
CONTRACTED SERVICES						
100-5-14-3013	OTHER PROFESSIONAL SERVICES	6,658	36,750	48,000	6,000	15,000
100-5-14-3022	ANNUAL SOFTWARE MAINTENANCE	61,562	81,022	81,500	71,000	158,000
100-5-14-3024	WEBSITE HOSTING FEES	16,509	13,376	13,250	12,600	12,600
100-5-14-3050	OPERATING LEASES-COPIERS	35,694	30,318	34,000	26,000	14,000
TOTAL CONTRACTED SERVICES		120,422	161,466	176,750	115,600	199,600
OPERATING						
100-5-14-3300	CELL PHONES & WIRELESS	27,305	27,153	28,000	27,500	30,000
100-5-14-3301	TELECOMMUNICATIONS	70,929	83,456	66,500	91,000	63,000
100-5-14-3500	CONFERENCE,TRAINING, & TRAVEL	770	-	2,000	-	2,000
100-5-14-3503	SOFTWARE LICENSING	67,674	57,611	86,115	93,000	108,750
100-5-14-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	8,334	-	150	-	150
100-5-14-3508	SOFTWARE	-	2,202	5,000	2,500	5,000
100-5-14-3510	HARDWARE	21,342	33,250	75,000	51,000	40,000
TOTAL OPERATING		196,355	203,673	262,765	265,000	248,900
TOTAL INFORMATION TECHNOLOGY		**$ 394,028**	**$ 443,743**	**$ 527,987**	**$ 467,352**	**$ 541,044**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Finance

20-FINANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-20222 PROPOSED
	PERSONNEL	$ 220,090	$ 205,592	$ 236,895	$ 231,112	$ 212,501
	SUPPLIES	149	-	800	-	800
	CONTRACTED SERVICES	32,829	7,734	-	-	-
	OPERATING	9,567	4,290	10,600	5,743	7,100
	DEPARTMENTAL	267	1,352	600	350	400
	CAPITAL OUTLAY	-	-	50,000	-	275,000
TOTAL FINANCE OFFICE		$ 262,902	$ 218,968	$ 298,895	$ 237,205	$ 495,801
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Finance Director	1	1	1	1	1
	Financial Analyst	1	1	1	1	1
	Administrative Support Technician	0	0	1	1	0
	Finance Coordinator	1	1	0	0	0.5
	Total Positions	3	3	3	3	2.5

20-FINANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-20222 PROPOSED
PERSONNEL						
100-5-20-1000	EXEMPT SALARY	135,954	146,270	150,158	140,638	155,585
100-5-20-1010	REGULAR SALARIES- FULL TIME	37,685	19,343	41,600	45,000	-
100-5-20-1020	REGULAR SALARIES- PART TIME	-	-	-	-	19,782
100-5-20-1025	OVERTIME	203	-	-	-	-
100-5-20-1200	PAYROLL TAXES FICA	12,235	11,939	14,669	12,627	13,416
100-5-20-1205	WORKERS COMP	5,348	2,617	2,501	2,501	2,084
100-5-20-1210	INSURANCE	22,897	20,334	22,060	24,113	15,892
100-5-20-1220	T.M.R.S.	5,767	5,090	5,906	6,233	5,741
TOTAL PERSONNEL		220,090	205,592	236,895	231,112	212,501
SUPPLIES						
100-5-20-2001	FORMS	149	-	500	-	500
100-5-20-2155	SMALL OFFICE EQUIPMENT	-	-	300	-	300
TOTAL SUPPLIES		149	-	800	-	800
CONTRACTED SERVICES						
100-5-20-3006	CONSULTANT FEES	4,950	1,067	-	-	-
100-5-20-3014	TEMP CONTRACT LABOR	27,879	6,666	-	-	-
TOTAL CONTRACTED SERVICES		32,829	7,734	-	-	-
OPERATING						
100-5-20-3500	CONFERENCE,TRAINING, & TRAVEL	4,718	1,271	3,500	2,500	3,500
100-5-20-3503	PRINTING, COPY, & PHOTO	1,713	2,309	5,000	2,500	2,500
100-5-20-3505	OPERATING EXPENSES	-	-	-	10	100
100-5-20-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	2,536	710	2,100	733	1,000
TOTAL OPERATING		9,567	4,290	10,600	5,743	7,100
DEPARTMENTAL						
100-5-20-3520	BANK NSF CHARGES	267	267	600	350	400
100-5-20-3526	FINANCE DIR RELOCATION	-	1,085	-	-	-
TOTAL DEPARTMENTAL		267	1,352	600	350	400
CAPITAL OUTLAY						
100-5-20-5000	CAPITAL EXPENDITURES	-	-	50,000	-	275,000
TOTAL CAPITAL OUTLAY		-	-	50,000	-	275,000
TOTAL FINANCE		**$ 262,902**	**$ 218,968**	**$ 298,895**	**$ 237,205**	**$ 495,801**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Municipal Court

21-MUNICIPAL COURT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 68,923	$ 91,946	$ 81,953	$ 78,522	$ 86,657
	SUPPLIES	1,203	2,878	2,000	2,060	2,500
	CONTRACTED SERVICES	38,206	38,361	37,800	49,600	43,300
	OPERATING	1,006	1,982	1,150	200	1,500
TOTAL MUNICIPAL COURT		$ 109,338	$ 135,167	$ 122,903	$ 130,382	$ 133,957
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Court Administrator	1	1	1	1	1
	Total Positions	1	1	1	1	1

21-MUNICIPAL COURT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-21-1000	EXEMPT SALARY	55,438	75,062	66,612	62,323	70,000
100-5-21-1010	REGULAR SALARIES FULL-TIME	-	1,865	-	-	-
100-5-21-1200	PAYROLL TAXES FICA	4,006	5,716	5,096	4,584	5,355
100-5-21-1205	WORKERS COMP	1,783	872	834	834	834
100-5-21-1210	INSURANCE	5,866	6,070	7,360	8,657	7,886
100-5-21-1215	UNEMPLOYMENT CLAIMS	-	-	-	-	
100-5-21-1218	PERFORMANCE INCREASES					
100-5-21-1220	T.M.R.S.	1,830	2,361	2,052	2,124	2,583
TOTAL PERSONNEL		68,923	91,946	81,953	78,522	86,657
SUPPLIES						
100-5-21-2000	OFFICE SUPPLIES	-	142	-	-	-
100-5-21-2001	FORMS	1,203	2,736	2,000	2,060	2,500
TOTAL SUPPLIES		1,203	2,878	2,000	2,060	2,500
CONTRACTED SERVICES						
100-5-21-3013	OTHER PROFESSIONAL SERVICES	589	(471)	800	-	800
100-5-21-3014	MERCHANT (CC) FEES	-	3,459	-	4,100	2,000
100-5-21-3017	MUNICIPAL JUDGE	26,242	24,675	25,000	25,000	25,000
100-5-21-3018	DEBT COLLECTION SERVICE	4,791	-	-	-	-
100-5-21-3019	COURT PROSECUTOR	6,185	10,698	12,000	17,500	12,000
100-5-21-3021	ARRAIGNMENTS	400	-	-	3,000	3,500
TOTAL CONTRACTED SERVICES		38,206	38,361	37,800	49,600	43,300
OPERATING						
100-5-21-3500	CONFERENCE,TRAINING, & TRAVEL	966	1,982	1,000	200	1,300
100-5-21-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	40	-	150	-	200
TOTAL OPERATING		1,006	1,982	1,150	200	1,500
TOTAL MUNICIPAL COURT		**$ 109,338**	**$ 135,167**	**$ 122,903**	**$ 130,382**	**$ 133,957**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Senior Center

61-SENIOR CENTER		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	SUPPLIES	$ 249	$ 10,905	$ 1,950	$ 5,750
	CONTRACTED SERVICES	325	3,750	500	3,500
	REPAIRS & MAINTENANCE	-	5,250	1,000	6,500
	OPERATING	740	2,950	2,918	10,900
	DEPARTMENTAL	-	3,000	-	4,200
TOTAL SENIOR CENTER		$ 1,314	$ 25,855	$ 6,368	$ 30,850
SUPPLIES					
100-5-61-1300	UNIFORMS & CLOTHING	-	250	100	250
100-5-61-2000	OFFICE SUPPLIES	-	700	-	700
100-5-61-2003	OPERATING SUPPLIES	-	7,905	1,000	1,200
100-5-61-2012	JANITORIAL SUPPLIES	-	1,200	-	1,250
100-5-61-2100	GASOLINE & FUELS	249	-	-	1,500
100-5-61-2156	OTHER SMALL EQUIPMENT	-	850	850	850
TOTAL SUPPLIES		249	10,905	1,950	5,750
CONTRACTED SERVICES					
100-5-61-3013	OTHER PROFESSIONAL SERVICES	325	3,500	500	3,250
100-5-61-3110	SAFETY EQUIPMENT	-	250	-	250
TOTAL CONTRACTED SERVICES		325	3,750	500	3,500
REPAIRS & MAINTENANCE					
100-5-61-3200	R&M STRUCTURES	-	5,000	1,000	3,000
100-5-61-3202	R&M AUTO/TRUCK	-	-	-	3,000
100-5-61-3201	R&M SMALL EQUIPMENT	-	250	-	500
TOTAL REPAIRS & MAINTENANCE		-	5,250	1,000	6,500
OPERATING					
100-5-61-3302	ELECTRICITY	468	-	277	4,800
100-5-61-3303	NATURAL GAS	273	-	691	1,200
100-5-61-3430	SEASONAL CELEBRATIONS	-	1,000	750	2,500
100-5-61-3412	MEMBERSHIP SERVICES	-	-	-	300
100-5-61-3500	CONFERENCE,TRAINING, & TRAVEL	-	350	250	500
100-5-61-3503	PRINTING, COPY, & PHOTO	-	1,200	750	1,200
100-5-61-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	400	200	400
TOTAL OPERATING		740	2,950	2,918	10,900
OPERATING					
100-5-61-3628	SPECIAL EVENTS / FIELD TRIPS	-	3,000	-	3,000
100-5-61-3413	SPECIAL CELEBRATIONS	-	-	-	1,200
TOTAL DEPARTMENTAL		-	3,000	-	4,200
CAPITAL OUTLAY					
100-5-61-5000	CAPITAL ASSET PURCHASES	-	3,000	-	-
TOTAL CAPITAL OUTLAY		-	3,000	-	-
TOTAL SENIOR CENTER		**$ 1,314**	**$ 28,855**	**$ 6,368**	**$ 30,850**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Streets and Main

40- STREETS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 50,730	$ 69,639	$ 188,966	$ 128,025	$ 227,280
	SUPPLIES	13,575	9,343	26,000	18,000	29,625
	CONTRACTED SERVICES	822,946	829,158	759,000	857,706	1,129,262
	REPAIRS & MAINTENANCE	79,462	92,259	170,000	112,500	122,500
	OPERATING	133,477	140,768	146,300	146,300	162,800
	DEPARTMENTAL	15,573	1,999	6,500	4,500	6,500
	CAPITAL OUTLAY	-	14,199	35,000	-	257,000
	TOTAL STREETS	$ 1,115,763	$ 1,157,366	$ 1,331,766	$ 1,267,031	$ 1,934,967
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Groundkeeper	0	0	1	1	0
	Utility Worker III	1	1	1.5	1.5	1.5
	Utility Worker I	0	0	1	1	3
	Director, Public Works	0.33	0	0	0	0
	Total Positions	1.33	1	3.5	3.5	4.5

40- STREETS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-40-1000	EXEMPT SALARY	17,003	10,596	-	-	-
100-5-40-1010	REGULAR SALARIES- FULL TIME	23,880	46,618	123,147	90,916	162,978
100-5-40-1025	OVERTIME	2,653	2,755	7,926	4,300	6,115
100-5-40-1060	HAZARD PAY		-	15,360	6,720	-
100-5-40-1200	PAYROLL TAXES FICA	2,538	4,538	10,061	7,150	12,936
100-5-40-1205	WORKERS COMP	2,377	1,163	2,918	2,919	3,752
100-5-40-1210	INSURANCE	1,218	2,129	25,761	12,920	35,485
100-5-40-1220	T.M.R.S.	1,061	1,841	3,793	3,100	6,014
TOTAL PERSONNEL		50,730	69,639	188,966	128,025	227,280
SUPPLIES						
100-5-40-1300	UNIFORMS & CLOTHING	396	271	2,000	1,000	2,350
100-5-40-2012	JANITORIAL SUPPLIES	8,376	5,408	16,500	8,000	16,500
100-5-40-2100	GASOLINE & FUELS	4,347	3,314	4,000	3,000	5,175
100-5-40-2151	HAND TOOLS	-	153	500	500	500
100-5-40-3110	SAFETY EQUIPMENT	456	196	3,000	5,500	2,600
100-5-40-2156	OTHER SMALL EQUIPMENT	-	-	-	-	2,500
TOTAL SUPPLIES		13,575	9,343	26,000	18,000	29,625
CONTRACTED SERVICES						
100-5-40-3011	JANITORIAL SERVICES	22,435	11,155	-	-	-
100-5-40-3012	TRAFFIC SIGNAL MAINTENANCE	4,604	428	3,000	2,000	3,000
100-5-40-4303	INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-	-	25,171	50,000
100-5-40-3115	SANITATION SERVICES	795,207	817,575	755,000	830,535	1,076,262
TOTAL CONTRACTED SERVICES		822,946	829,158	759,000	857,706	1,129,262

FISCAL YEAR 2021-2022 PROPOSED BUDGET
Streets and Main

40- STREETS (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REPAIRS & MAINTENANCE						
100-5-40-3200	R & M STRUCTURES	34,040	27,373	50,000	40,000	20,000
100-5-40-3201	R & M SMALL EQUIPMENT	860	667	1,500	1,500	1,500
100-5-40-3202	R & M AUTO/TRUCK	407	1,168	3,000	1,000	3,000
100-5-40-3207	R&M HIGHWAY BEAUTIFICATION	818	188	3,000	3,000	3,000
100-5-40-3205	R & M STREETS	31,215	58,276	100,000	60,000	80,000
100-5-40-3206	R & M HEAVY EQUIPMENT	7,024	2,513	7,500	4,500	7,500
100-5-40-3210	R & M SIGNS & MARKINGS	5,097	1,187	5,000	2,500	7,500
100-5-40-3212	R&M FUEL TANKS		887		-	-
TOTAL REPAIRS & MAINTENANCE		79,462	92,259	170,000	112,500	122,500
OPERATING						
100-5-40-3300	CELL PHONES & WIRELESS	-	-	-	-	-
100-5-40-3302	ELECTRICITY	133,272	140,768	145,000	145,000	160,000
100-5-40-3500	CONFERENCE,TRAINING, & TRAVEL	62	-	1,000	1,000	1,500
100-5-40-3505	OPERATING EXPENSES	143	-	300	300	300
100-5-40-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	-	-	1,000
TOTAL OPERATING		133,477	140,768	146,300	146,300	162,800
DEPARTMENTAL						
100-5-40-3531	RENTAL EQUIPMENT	14,873	1,999	4,000	2,000	4,000
100-5-40-3650	COMMUNITY CLEAN-UP EVENT	700	-	2,500	2,500	2,500
TOTAL DEPARTMENTAL		15,573	1,999	6,500	4,500	6,500
CAPITAL OUTLAY						
100-5-40-5000	CAPITAL EXPENDITURE	-	14,199	35,000	-	257,000
TOTAL CAPITAL OUTLAY		-	14,199	35,000	-	257,000
TOTAL STREETS		**$ 1,115,763**	**$ 1,157,366**	**$ 1,331,766**	**$ 1,267,031**	**$ 1,934,967**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Economic Development

52-ECONOMIC DEVELOPMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 83,270	$ 83,816	$ 95,183	$ -	$ -
	SUPPLIES	-	-	-	-	-
	CONTRACTED SERVICES	443	-	6,000	2,000	23,500
	OPERATING	7,604	2,900	14,600	6,375	16,450
	TOTAL ECONOMIC DEVELOPMENT	$ 91,317	$ 86,715	$ 115,783	$ 8,375	$ 39,950
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Economic Development Administrator	1	1	1	0	0
	Total Positions	1	1	1	0	0

52-ECONOMIC DEVELOPMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-52-1000	EXEMPT SALARY	72,311	73,426	78,718	-	-
100-5-52-1005	ACCRUED WAGES (AUDIT)	-	-	-		
100-5-52-1200	PAYROLL TAXES FICA	5,533	5,576	5,847	-	-
100-5-52-1205	WORKERS COMP	1,783	872	834	-	-
100-5-52-1210	INSURANCE	1,227	1,654	7,360	-	-
100-5-52-1220	T.M.R.S.	2,416	2,288	2,425	-	-
TOTAL PERSONNEL		83,270	83,816	95,183	-	-
CONTRACTED SERVICES						
100-5-52-3013	OTHER PROFESSIONAL SERVICES	-	-	3,500	2,000	3,500
100-5-52-3015	ADVERTISING CONTRACT	443	-	2,500	-	20,000
TOTAL CONTRACTED SERVICES		443	-	6,000	2,000	23,500
OPERATING						
100-5-52-3500	CONFERENCE,TRAINING, & TRAVEL	2,254	780	500	-	500
100-5-52-3503	PRINTING, COPY, & PHOTO	775	22	250	-	250
100-5-52-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	500	514	500	375	1,200
100-5-52-3520	PUBLIC MEETINGS	1,800	920	850	500	2,000
100-5-52-3525	CHAMBER OF COMMERCE EXPENDITURES	2,276	664	2,500	500	2,500
100-5-52-3550	SMALL BUSINESS DEVELOPMENT GRANTS	-	-	10,000	5,000	10,000
TOTAL OPERATING		7,604	2,900	14,600	6,375	16,450
TOTAL ECONOMIC DEVELOPMENT		**$ 91,317**	**$ 86,715**	**$ 115,783**	**$ 8,375**	**$ 39,950**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Parks Maintenance

62-PARKS MAINTENANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ -		$ 135,729	$ 88,104	$ 264,959
	SUPPLIES	8,256	4,360	14,250	8,000	18,305
	CONTRACTED SERVICES	-	-	-	-	1,000
	REPAIRS & MAINTENANCE	6,716	4,529	20,500	13,100	23,500
	DEPARTMENTAL	706	-	-	-	-
	CAPITAL OUTLAY	-	-	160,000	107,345	62,540
TOTAL PARKS MAINTENANCE		$ 15,678	$ 8,889	$ 330,479	$ 216,549	$ 370,304
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Utility Worker III	0	0	0.5	0.5	1
	Utility Worker I	0	0	1	1	2
	Utility Worker II	0	0	0	0.25	2
	Groundskeeper	0	0	1	1	0
	Total Positions	0	0	2.5	2.75	5

62-PARKS MAINTENANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-62-1010	REG. SALARIES FULL TIME	-	-	90,764	65,000	195,125
100-5-62-1025	OVERTIME	-	-	2,543	1,210	4,263
100-5-62-1035	CERTIFICATION PAY		-	450	-	-
100-5-62-1060	HAZARD PAY		-	11,520	4,800	
100-5-62-1200	PAYROLL TAXES	-	-	7,172	5,200	15,253
100-5-62-1205	WORKERS COMP	-	-	2,084	2,294	4,169
100-5-62-1210	INSURANCE	-	-	18,400	7,200	38,949
100-5-62-1218	PERFORMANCE INCREASES	-	-			
100-5-62-1220	T.M.R.S.	-	-	2,796	2,400	7,200
TOTAL PERSONNEL		-	-	135,729	88,104	264,959
SUPPLIES						
100-5-62-1300	UNIFORMS & CLOTHING	375	-	500	250	2,115
100-5-62-2003	OPERATING SUPPLIES	1,295	12	1,000	-	1,000
100-5-62-2012	JANITORIAL SUPPLIES	1,395	-	-	-	-
100-5-62-2100	GASOLINE & FUELS	1,773	1,748	3,000	3,000	6,000
100-5-62-2105	STRIPING	-	-	750	750	750
100-5-62-2110	KIDDIE CUSHION	3,102	334	5,000	2,500	3,000
100-5-62-2151	HAND TOOLS	316	268	1,000	500	1,000
100-5-62-2156	OTHER SMALL EQUIPMENT	-	1,998	3,000	1,000	3,000
100-5-62-3110	SAFETY EQUPMENT	-	-	-	-	1,440
TOTAL SUPPLIES		8,256	4,360	14,250	8,000	18,305

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Parks Maintenance

62-PARKS MAINTENANCE (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
CONTRACTED SERVICES						
100-5-62-3010	TECHNOLOGY	-	-	-	-	1,000
TOTAL CONTRACTED SERVICES		-	-	-	-	1,000
REPAIRS & MAINTENANCE						
100-5-62-3201	R&M SMALL EQUIPMENT	864	868	1,000	1,000	2,000
100-5-62-3202	R&M AUTO/TRUCK	146	172	1,500	1,000	3,500
100-5-62-3205	R&M SIGNS & MARKINGS	168	53	500	100	500
100-5-62-3210	HERITAGE PARK MAINTENANCE	5,143	2,963	10,000	5,000	10,000
100-5-62-3215	COURTNEY LANE PARK MAINTENANCE	155	237	2,500	1,000	2,500
100-5-62-3220	GATEWAY PARK MAINTENANCE	239	237	5,000	5,000	5,000
TOTAL REPAIRS & MAINTENANCE		6,716	4,529	20,500	13,100	23,500
DEPARTMENTAL						
100-5-62-3600	COMMUNITY BEAUTIFICATION	706	-	-	-	-
TOTAL DEPARTMENTAL		706	-	-	-	-
CAPITAL OUTLAY						
100-5-62-5000	CAPITAL ASSET PURCHASES	-	-	160,000	107,345	62,540
TOTAL CAPITAL OUTLAY		-	-	160,000	107,345	62,540
TOTAL PARKS MAINTENANCE		**$ 15,678**	**$ 8,889**	**$ 330,479**	**$ 216,549**	**$ 370,304**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Planning

53-PLANNING & DEVELOPMENT		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 298,912	$ 318,040	$ 225,589	$ 270,812	$ 352,635
	SUPPLIES	6,744	6,800	7,000	5,000	10,050
	CONTRACTED SERVICES	341,775	108,600	123,550	155,372	182,900
	REPAIRS & MAINTENANCE	920	2,000	2,000	700	2,000
	OPERATING	8,370	11,525	10,525	5,552	5,650
	DEPARTMENTAL	12,039	5,000	5,000	-	10,000
	TOTAL PLANNING & DEVELOPMENT	$ 668,760	$ 451,965	$ 373,664	$ 437,436	$ 563,235
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Director, Planning & Development Services	1	0	0	1	1
	Code Compliance	2	2	2	1	1
	Building Inspector	0	0	0	1	1
	Planner	1	1	1	1	1
	Building Official	0	1	0	0	0
	Permit Coordinator	1	1	1	1	1
	Department Intern	1	0	0	0	0
	Total Positions	6	5	4	5	5

53-PLANNING & DEVELOPMENT		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-53-1000	EXEMPT SALARY	75,483	112,562	54,232	142,751	149,110
100-5-53-1005	ACCRUED WAGES (AUDIT)	3,865	-	-		
100-5-53-1010	REGULAR SALARIES- FULL TIME	150,921	138,161	119,897	90,251	127,962
100-5-53-1025	OVERTIME	2,760	-	-	232	923
100-5-53-1200	PAYROLL TAXES FICA	16,425	19,180	13,321	16,914	21,060
100-5-53-1205	WORKERS COMP	7,607	4,379	3,335	4,169	4,169
100-5-53-1210	INSURANCE	33,561	36,035	29,441	9,413	39,188
100-5-53-1215	UNEMPLOYMENT CLAIMS	-	-	-	-	-
100-5-53-1220	T.M.R.S.	8,290	7,722	5,363	7,082	10,224
TOTAL PERSONNEL		298,912	318,040	225,589	270,812	352,635
SUPPLIES						
100-5-53-1300	UNIFORMS AND CLOTHING	1,176	1,300	1,500	1,375	1,500
100-5-53-2001	FORMS	-	500	500		500
100-5-53-2009	CODE BOOKS	-	1,000	1,000	275	3,000
100-5-53-2100	GASOLINE & FUEL	5,568	4,000	4,000	3,000	4,000
100-5-53-2125	POSTAGE	-	-		350	350
100-5-53-2155	SMALL OFFICE EQUIPMENT	-	-		-	700
TOTAL SUPPLIES		6,744	6,800	7,000	5,000	10,050

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Planning

53-PLANNING & DEVELOPMENT (continued)		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
CONTRACTED SERVICES						
100-5-53-3003	ENGINEERING SERVICES					
100-5-53-3004	HEALTH DEPARTMENT FEES	3,072	3,800	3,800	5,400	5,400
100-5-53-3006	CONSULTANT FEES	4,088	52,000	46,950	38,260	60,000
100-5-53-3010	TECHNOLOGY	-		-		
100-5-53-3015	MERCHANT (CC) FEES	2,720	2,800	2,800	5,590	5,500
100-5-53-3047	INSPECTIONS	331,895	50,000	70,000	106,122	112,000
TOTAL CONTRACTED SERVICES		341,775	108,600	123,550	155,372	182,900
REPAIRS & MAINTENANCE						
100-5-53-3202	R & M AUTO/TRUCK	920	2,000	2,000	700	2,000
TOTAL REPAIRS & MAINTENANCE		920	2,000	2,000	700	2,000
OPERATING						
100-5-53-3300	CELL PHONES & WIRELESS	2,899	-	-	-	-
100-5-53-3500	CONFERENCE,TRAINING, & TRAVEL	1,360	4,000	3,000	479	1,000
100-5-53-3503	PRINTING, COPY, & PHOTO	3,596	4,000	4,000	2,632	3,000
100-5-53-3505	OPERATING EXPENSES	371	2,500	2,500	1,841	1,000
100-5-53-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	144	1,025	1,025	600	650
TOTAL OPERATING		8,370	11,525	10,525	5,552	5,650
DEPARTMENTAL						
100-5-53-3522	DEMOLITIONS	-	5,000	5,000	-	10,000
100-5-53-3520	ANIMAL POUND	12,039	-	-		
TOTAL DEPARTMENTAL		12,039	5,000	5,000	-	10,000
TOTAL PLANNING & DEVELOPMENT		**$ 668,760**	**$ 451,965**	**$ 373,664**	**$ 437,436**	**$ 563,235**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Parks & Recreation

63- PARKS & RECREATION		2021-2022 PROPOSED
	PERSONNEL	$ 277,181
	SUPPLIES	32,700
	CONTRACTED SERVICES	2,000
	REPAIRS & MAINTENANCE	7,500
	OPERATING	24,500
	CAPITAL OUTLAY	-
TOTAL PARKS & RECREATION		$ 343,881
PERSONNEL SUMMARY		
	FULL-TIME POSITIONS	
	Superintendent Park & Rec.	1
	Recreation Aide (FT)	2
	PART-TIME POSITIONS	
	Recreation Aide (PT)	5
	Total Positions	8

63- PARKS & RECREATION		2021-2022 PROPOSED
PERSONNEL		
100-5-63-1000	EXEMPT SALARIES	71,363
100-5-63-1010	REGULAR SALARIES- FULL TIME	78,915
100-5-63-1020	REGULAR SALARIES-PART TIME	72,592
100-5-63-1025	OVERTIME	2,276
100-5-63-1200	PAYROLL TAXES	17,224
100-5-63-1205	WORKERS COMP	3,335
100-5-63-1210	INSURANCE	24,680
100-5-63-1220	T.M.R.S.	5,545
TOTAL PERSONNEL		277,181
SUPPLIES		
100-5-63-1300	UNIFORMS & CLOTHING	1,200
100-5-63-2000	OFFICE SUPPLIES	500
100-5-63-2003	OPERATING SUPPLIES	30,000
100-5-63-2004	OTHER SMALL EQUIPMENT	1,000
TOTAL SUPPLIES		32,700
CONTRACTED SERVICES		
100-5-63-3010	TECHNOLOGY	
100-5-63-3013	OTHER PROFESSIONAL SERVICES	2,000
TOTAL CONTRACTED SERVICES		2,000
REPAIRS & MAINTENANCE		
100-5-63-3202	R&M STRUCTURES	7,500
TOTAL REPAIRS & MAINTENANCE		7,500

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Parks & Recreation

63-PARKS & RECREATION(continued)		2021-2022 PROPOSED
OPERATING		
100-5-63-3300	NATURAL GAS	4,800
100-5-63-3302	ELECTRICITY	12,000
100-5-63-3303	MARKETING & COMMUNICATIONS	3,500
100-5-63-3412	MEMBERSHIP SERVICES	1,000
100-5-63-3500	CONFERENCE,TRAINING, & TRAVEL	1,000
100-5-63-3503	PRINTING, COPY, & PHOTO	1,200
100-5-63-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	1,000
TOTAL OPERATING		24,500
TOTAL PARKS & RECREATION		**$ 343,881**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Community Engagement

60-COMMUNITY ENGAGEMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 95,117	$ 125,156	$ 184,854	$ 133,000	$ 69,813
	SUPPLIES	4,161	303	5,650	3,150	9,650
	CONTRACTED SERVICES	-	-	20,000	700	20,000
	REPAIRS & MAINTENANCE	126	81	1,500	5,375	1,000
	OPERATING	7,155	3,189	12,550	6,150	14,250
	DEPARTMENTAL	150,352	20,376	21,800	5,600	131,500
	CAPITAL OUTLAY	10,645	-	-	-	-
TOTAL COMMUNITY ENGAGEMENT		$ 267,556	$ 149,105	$ 246,354	$ 153,975	$ 246,213
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Administrator, Community Engagement	1	1	1	1	0
	Coordinator, Community Engagement	0	0	0	0	1
	Coordinator, Social Services	0	1	1	0.75	0
	PART-TIME POSITIONS					
	Driver	0	0	2	2	0
	Coordinator, Community Engagement	2	0	0	0	0
	Total Positions	3	2	4	3.75	1

60-COMMUNITY ENGAGEMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-60-1000	EXEMPT SALARIES	65,052	65,188	78,718	51,391	-
100-5-60-1010	REGULAR SALARIES- FULL TIME	-	11,647	47,757	42,068	53,747
100-5-60-1020	REGULAR SALARIES-PART TIME	10,465	24,245	25,260	14,620	-
100-5-60-1025	OVERTIME	49	105	344	400	1,163
100-5-60-1200	PAYROLL TAXES	5,779	7,482	11,634	9,000	4,201
100-5-60-1205	WORKERS COMP	5,348	2,617	2,501	1,668	834
100-5-60-1210	INSURANCE	6,281	10,802	14,745	10,853	7,886
100-5-60-1220	T.M.R.S.	2,143	3,070	3,895	3,000	1,983
TOTAL PERSONNEL		95,117	125,156	184,854	133,000	69,813
SUPPLIES						
100-5-60-1300	UNIFORMS & CLOTHING	500	28	250	250	250
100-5-60-2000	OFFICE SUPPLIES	-	-	500	500	500
100-5-60-2003	OPERATING SUPPLIES	934	4	800	200	800
100-5-60-2004	PARK MOVIES	2,051	158	1,600	-	1,600
100-5-60-2008	CEREMONIAL SUPPLIES	-	-	-	-	3,000
100-5-60-2100	GASOLINE & FUELS	676	114	1,500	1,200	1,500
100-5-60-2156	OTHER SMALL EQUIPMENT	-	-	1,000	1,000	2,000
TOTAL SUPPLIES		4,161	303	5,650	3,150	9,650
CONTRACTED SERVICES						
100-5-60-3013	OTHER PROFESSIONAL SERVICES	-	-	20,000	700	20,000
TOTAL CONTRACTED SERVICES		-	-	20,000	700	20,000
REPAIRS & MAINTENANCE						
100-5-60-3202	R&M AUTO/TRUCK	126	81	500	4,375	-
100-5-60-3205	R&M SIGNS & MARKINGS	-	-	1,000	1,000	1,000
TOTAL REPAIRS & MAINTENANCE		126	81	1,500	5,375	1,000

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Community Engagement

60-COMMUNITY ENGAGEMENT (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
OPERATING						
100-5-60-3303	MARKETING	770	1,225	4,000	-	5,000
100-5-60-3412	HOLIDAY GIVING	765	1,151	1,800	2,400	2,500
100-5-60-3500	CONFERENCE,TRAINING, & TRAVEL	763	259	1,000	650	1,000
100-5-60-3503	PRINTING, COPY, & PHOTO	700	146	1,000	800	1,000
100-5-60-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	408	408	1,000	500	1,000
100-5-60-3610	CITIZEN LIBRARY PROGRAM	3,750	-	3,750	1,800	3,750
TOTAL OPERATING		7,155	3,189	12,550	6,150	14,250
DEPARTMENTAL						
100-5-60-3411	FAMILY FESTIVAL	111,032	2,000	-	-	98,000
100-5-60-3413	SPECIAL CELEBRATIONS	256	292	600	-	600
100-5-60-3414	STATE OF THE CITY	68	-	-	-	-
100-5-60-3416	CHRISTMAS CELEBRTION	8,304	9,711	5,000	-	10,000
100-5-60-3418	CITY 50TH ANNIVERSARY PLANNING	20,137	400	-	-	-
100-5-60-3419	VETERANS MEMORIAL 5K RACE	3,228	3,425	-	-	4,000
100-5-60-3420	VETERANS DAY EVENT	840	783	1,000	-	1,500
100-5-60-3422	BLACK HISTORY MONTH	1,554	652	1,200	-	1,800
100-5-60-3425	BACK TO SCHOOL EVENT	1,949	2,500	3,500	3,400	3,500
100-5-60-3512	CINCO DE MAYO	1,726	-	1,200	-	1,800
100-5-60-3517	PARK EVENTS	940	623	1,000	200	1,000
100-5-60-3510	COMMUNITY GARDEN	-	-	1,600	-	1,600
100-5-60-3616	GLENN HEIGHTS CONNECT	318	(11)	1,200	500	1,200
100-5-60-3600	COMMUNITY BEAUTIFICATION	-	-	2,000	1,000	4,000
100-5-60-3625	YOUTH OUTREACH	-	-	2,500	500	2,500
100-5-60-3620	NEWSLETTER	-	-	1,000	-	
TOTAL DEPARTMENTAL		150,352	20,376	21,800	5,600	131,500
CAPITAL OUTLAY						
100-5-60-5000	CAPITAL ASSET PURCHASES	10,645	-	-	-	-
TOTAL CAPITAL OUTLAY		10,645	-	-	-	-
TOTAL COMMUNITY ENGAGEMENT		**$ 267,556**	**$ 149,105**	**$ 246,354**	**$ 153,975**	**$ 246,213**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Fire

30-FIRE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 1,380,443	$ 1,312,397	$ 1,476,678	$ 1,393,727	$ 1,531,241
	SUPPLIES	101,096	78,708	92,520	91,307	134,235
	CONTRACTED SERVICES	32,598	38,341	35,292	33,553	29,270
	REPAIRS & MAINTENANCE	50,065	44,311	37,836	73,000	52,821
	OPERATING	22,089	12,501	21,516	19,547	25,014
	DEPARTMENTAL	22,683	14,194	16,424	15,924	17,084
	DEBT PAYMENTS	$0	$0	92,658	92,658	92,658
	CAPITAL OUTLAY	-	-	-	-	120,000
TOTAL FIRE DEPARTMENT		$ 1,608,974	$ 1,500,452	$ 1,772,925	$ 1,719,716	$ 2,002,323
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Director of Public Safety	1	0	0	0	1
	Fire Chief	0	1	1	1	0
	Deputy Fire Chief	1	0	0	0	1
	Captains	3	3	3	3	3
	Drivers	3	3	3	3	3
	Firefighter/Paramedic	7	7	7	7	8
	Firefighter/EMT	2	2	2	2	1
	Executive Assistant	1	0.25	1	1	0
	PART-TIME POSITIONS					
	Firefighter/Paramedic	3	3	3	3	0
	Total Positions	21	19.25	20	20	17
30-FIRE DEPARTMENT		**2018-2019 ACTUAL**	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 PROJECTED**	**2021-2022 PROPOSED**
PERSONNEL						
100-5-30-1000	EXEMPT SALARY	181,694	97,845	97,062	95,889	213,002
100-5-30-1010	REGULAR SALARIES- FULL TIME	765,974	818,716	908,286	865,000	891,234
100-5-30-1020	REGULAR SALARIES- PART TIME	38,118	7,150	16,434	-	-
100-5-30-1025	OVERTIME	111,787	110,190	73,853	110,100	89,000
100-5-30-1030	LONGEVITY PAY	4,695	5,508	6,000	6,326	6,288
100-5-30-1035	CERTIFICATION PAY	11,020	11,441	16,500	13,224	15,540
100-5-30-1040	ASSIGNMENT PAY	9,600	8,710	7,200	7,200	7,200
100-5-30-1060	HAZARD PAY	-	-	57,600	20,800	-
100-5-30-1070	HOLIDAY PAY	-	-	32,414	28,351	32,173
100-5-30-1200	PAYROLL TAXES FICA	82,506	78,937	88,568	84,000	87,787
100-5-30-1205	WORKERS COMP	37,427	18,320	16,674	15,429	14,173
100-5-30-1210	INSURANCE	101,828	122,822	125,123	107,000	134,282
100-5-30-1220	T.M.R.S.	35,793	32,760	30,965	40,408	40,562
TOTAL PERSONNEL		1,380,443	1,312,397	1,476,678	1,393,727	1,531,241
SUPPLIES						
100-5-30-1300	UNIFORMS & CLOTHING	16,403	13,441	14,500	15,000	9,958
100-5-30-2007	AMBULANCE SUPPLIES	23,374	27,718	42,000	42,000	56,440
100-5-30-2100	GAS & FUEL	13,219	9,813	19,760	19,760	19,761
100-5-30-2153	PERSONAL PROTECTIVE EQUIPMENT	27,489	24,508	13,590	13,590	20,708
100-5-30-2159	FIRE EQUIPMENT & TOOLS	19,207	3,228	2,670	957	27,368
TOTAL SUPPLIES		101,096	78,708	92,520	91,307	134,235

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Fire

30-FIRE DEPARTMENT (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
CONTRACTED SERVICES						
100-5-30-3018	EMS BILLING SERVICE	27,528	25,149	24,200	22,276	24,200
100-5-30-3022	MEDICAL CONTROL	5,070	5,070	5,070	5,070	5,070
100-5-30-3025	LEXIPOL	-	8,122	6,022	6,207	-
TOTAL CONTRACTED SERVICES		32,598	38,341	35,292	33,553	29,270
REPAIRS & MAINTENANCE						
100-5-30-3201	R & M SMALL EQUIPMENT	9,439	18,807	13,336	4,000	13,321
100-5-30-3202	R & M AUTO/TRUCK	40,626	25,504	24,500	69,000	39,500
TOTAL REPAIRS & MAINTENANCE		50,065	44,311	37,836	73,000	52,821
OPERATING						
100-5-30-3500	CONFERENCE,TRAINING, & TRAVEL	2,855	3,139	6,000	6,000	9,490
100-5-30-3505	OTHER OPERATING EXPENSES	11,460	692	3,469	1,500	3,469
100-5-30-3506	DUES,SUBSCRIPTIONS & PUB	7,774	8,671	12,047	12,047	12,055
TOTAL OPERATING		22,089	12,501	21,516	19,547	25,014
DEPARTMENTAL						
100-5-30-3516	YOUTH PROGRAM	3,266	86	1,700	1,700	
100-5-30-3517	FIRE PREVENTION	2,423	619	1,350	1,350	3,150
100-5-30-3585	CERT INITIATIVE	1,451	70	500	500	500
100-5-30-3586	CPR INITIATIVE	-	-	-	-	2,800
100-5-30-3606	EMERGENCY MANAGEMENT	9,515	9,881	10,374	10,374	10,634
100-5-30-3603	EMPLOYEE RELATIONS	6,027	3,537	2,500	2,000	-
TOTAL DEPARTMENTAL		22,683	14,194	16,424	15,924	17,084
DEBT PAYMENTS						
100-5-30-4157	LEASE PRINCIPAL	-	-	69,263	69,263	69,263
100-5-30-4158	INTEREST	-	-	23,395	23,395	23,395
TOTAL DEBT PAYMENTS		-	-	92,658	92,658	92,658
CAPITAL OUTLAY						
100-5-30-5000	CAPITAL EXPENDITURES[1]	-	-	-	-	120,000
TOTAL CAPITAL OUTLAY		-	-	-	-	120,000
TOTAL FIRE DEPARTMENT		**$ 1,608,974**	**$ 1,500,452**	**$ 1,772,925**	**$ 1,719,716**	**$ 2,002,323**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Police

32-POLICE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 1,854,094	$ 1,893,376	$ 2,131,110	$ 1,867,017	$ 2,280,844
	SUPPLIES	196,330	158,072	132,750	131,077	143,846
	CONTRACTED SERVICES	16,428	15,303	14,903	14,603	9,852
	REPAIRS & MAINTENANCE	31,075	54,845	17,000	19,476	22,000
	OPERATING	43,092	29,190	19,650	30,424	49,745
	DEPARTMENTAL	17,861	13,574	14,500	13,000	16,500
	DEBT PAYMENTS	-	-	30,014	30,014	122,000
	CAPITAL OUTLAY	-	107,669	-	30,079	56,000
TOTAL POLICE DEPARTMENT		$ 2,158,879	$ 2,272,028	$ 2,359,927	$ 2,135,690	$ 2,700,787
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Chief of Police	0	1	1	1	1
	Deputy Chief	1	0	1	0.25	1
	Police Sergeant	4	4	3	3.75	4
	Police Officers	16	16	16	16	18
	Animal Control	1	1	1	1	1
	Executive Assistant	2	1	0	0	0
	Communications Officer	7	5	4	4	4
	Communication Supervisor	0	1	1	1	1
	Records & Property Coordinator	1	1	1	1	1
	Records Clerk	1	1	1	1	1
	Social Services Coordinator	0	0	0	0.25	1
	Total Positions	33	31	29	29.25	33

32-POLICE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
100-5-32-1000	EXEMPT SALARY	79,683	94,754	172,062	105,129	88,000
100-5-32-1010	REGULAR SALARIES- FULL TIME	1,207,006	1,273,866	1,353,526	1,183,000	1,580,334
100-5-32-1025	OVERTIME	109,108	109,776	45,655	124,631	89,203
100-5-32-1030	LONGEVITY PAY	6,506	5,764	5,952	5,235	5,620
100-5-32-1035	CERTIFICATION PAY	11,608	11,780	12,180	9,977	10,980
100-5-32-1040	ASSIGNMENT PAY	37,756	11,013	9,600	10,900	7,200
100-5-32-1060	HAZARD PAY	-	-	92,928	44,544	-
100-5-32-1070	HOLIDAY PAY	-	-	29,981	29,206	37,218
100-5-32-1200	PAYROLL TAXES FICA	106,373	111,626	124,615	110,000	124,211
100-5-32-1205	WORKERS COMP	58,813	28,788	24,177	24,395	26,678
100-5-32-1210	INSURANCE	188,984	199,754	213,445	160,000	252,336
100-5-32-1220	T.M.R.S.	48,256	46,256	46,988	60,000	59,064
TOTAL PERSONNEL		1,854,094	1,893,376	2,131,110	1,867,017	2,280,844
SUPPLIES						
100-5-32-1300	UNIFORMS & CLOTHING	25,429	15,280	15,000	15,000	16,846
100-5-32-2001	FORMS	784	-	-	-	-
100-5-32-2004	PATROL SUPPLIES	53,050	37,962	7,000	7,000	16,000
100-5-32-2010	PRISONER EXPENSES	64,500	64,500	60,000	60,000	60,000
100-5-32-2011	CRIME SCENE SEARCH	1,924	2,749	4,500	3,000	4,500
100-5-32-2100	GASOLINE & FUELS	49,479	37,141	45,000	45,000	45,000
100-5-32-2125	POSTAGE	-	92	250	277	500
100-5-32-2155	MINOR OFFICE EQUIPMENT	1,164	348	1,000	800	1,000
TOTAL SUPPLIES		196,330	158,072	132,750	131,077	143,846

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Police

32-POLICE DEPARTMENT (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
CONTRACTED SERVICES						
100-5-32-3013	OTHER PROFESSIONAL SERVICES	1,024	-	1,000	700	2,500
100-5-32-3025	LEXIPOL	9,903	9,903	9,903	9,903	-
100-5-32-3102	BALLISTIC VESTS	5,501	5,400	4,000	4,000	7,352
TOTAL CONTRACTED SERVICES		16,428	15,303	14,903	14,603	9,852
REPAIRS & MAINTENANCE						
100-5-32-3201	R & M SMALL EQUIPMENT	1,339	70	2,000	1,560	2,000
100-5-32-3202	R & M AUTO/TRUCK	29,735	54,775	15,000	17,916	20,000
TOTAL REPAIRS & MAINTENANCE		31,075	54,845	17,000	19,476	22,000
OPERATING						
100-5-32-3303	NATURAL GAS	-	98	-	-	-
100-5-32-3500	CONFERENCE,TRAINING, & TRAVEL	23,660	12,388	12,450	12,000	31,745
100-5-32-3503	PRINTING, COPY, & PHOTO	3,624	1,052	1,500	1,000	1,500
100-5-32-3505	OPERATING EXPENSES	494	164	500	2,224	500
100-5-30-3410	E-911 SERVICES	10,544	10,575	-	10,000	10,000
100-5-32-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	4,770	4,912	5,200	5,200	6,000
TOTAL OPERATING		43,092	29,190	19,650	30,424	49,745
DEPARTMENTAL						
100-5-32-3519	CITY CLEAN UP	-			-	-
100-5-32-3520	ANIMAL POUND	4,060	3,207	5,000	3,500	5,000
100-5-32-3525	SRRG EXPENSES	7,500	5,862	7,500	7,500	7,500
100-5-32-3530	CRIME PREVENTION	6,301	4,505	2,000	2,000	4,000
TOTAL DEPARTMENTAL		17,861	13,574	14,500	13,000	16,500
DEBT PAYMENTS						
100-5-32-4013	LEASE PAYMENTS	-	-	30,014	30,014	122,000
TOTAL DEBT PAYMENTS		-	-	30,014	30,014	122,000
CAPITAL OUTLAY						
100-5-32-5000	CAPITAL EXPENDITURES[1]	-	107,669	-	30,079	56,000
TOTAL CAPITAL OUTLAY		-	107,669	-	30,079	56,000
TOTAL POLICE		**$ 2,158,879**	**$ 2,272,028**	**$ 2,359,927**	**$ 2,135,690**	**$ 2,700,787**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

COVID-19 Response

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2020-2021 PROPOSED
	PERSONNEL	$ 147,763	$ -	$ -	$ -
	SUPPLIES	86,624	105,900	105,900	105,900
	CONTRACTED SERVICES	23,138	50,000	50,000	50,000
	REPAIRS & MAINTENANCE	2,202	-	-	-
	OPERATING	905	-	-	-
	DEPARTMENTAL	6,188	-	-	-
	CAPITAL OUTLAY	25,000	-	-	-
TOTAL COVID-19 RESPONSE		$ 291,820	$ 155,900	$ 155,900	$ 155,900

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2020-2021 PROPOSED
PERSONNEL					
425-5-XX-1010	REGULAR SALARIES- FULL TIME	11,780	-	-	-
425-5-XX-1060	COVID HAZARD PAY	110,032	-	-	-
425-5-XX-1065	COVID HAZARD OVERTIME	767	-	-	-
425-5-XX-1200	PAYROLL TAXES FICA	9,082	-	-	-
425-5-XX-1210	INSURANCE	12,326	-	-	-
425-5-XX-1220	T.M.R.S.	3,776	-	-	-
TOTAL PERSONNEL		147,763	-	-	-
SUPPLIES					
425-5-XX-1300	UNIFORM & CLOTHING	536	500	500	500
425-5-XX-2004	PATROL SUPPLIES	22,326	20,000	20,000	20,000
425-5-XX-2000	OFFICE SUPPLIES	1,778	1,000	1,000	1,000
425-5-XX-2003	OTHER OPERATING SUPPLIES	718	500	500	500
425-5-XX-2007	AMBULANCE SUPPLIES	9,469	10,000	10,000	10,000
425-5-XX-2012	JANITORIAL SUPPLIES	2,392	10,000	10,000	10,000
425-5-XX-2425	GASOLINE & FUELS	-	3,000	3,000	3,000
425-5-XX-2100	GASOLINE & FUELS	3,719	-	-	-
425-5-XX-2125	POSTAGE	31	100	100	100
425-5-XX-2153	PERSONAL PROTECTIVE EQUIPMENT	28,395	50,000	50,000	50,000
425-5-XX-2155	SMALL OFFICE EQUIPMENT	879	500	500	500
425-5-XX-2156	OTHER SMALL EQUIPMENT	304	300	300	300
425-5-XX-2170	SAFETY EQUIPMENT	12,503	-	-	-
425-5-XX-3110	SAFETY EQUIPMENT	3,572	10,000	10,000	10,000
TOTAL SUPPLIES		86,624	105,900	105,900	105,900
CONTRACTED SERVICES					
425-5-XX-3002	LEGAL SERVICES	13,089	-	-	-
425-5-XX-3010	TECHNOLOGY	152	-	-	-
425-5-XX-3011	JANITORAL SERVICES	1,118	-	-	-
425-5-XX-3013	OTHER PROFESSIONAL SERVICES	8,780	-	-	-
	COVID TESTING	-	50,000	50,000	50,000
TOTAL CONTRACTED SERVICES		23,138	50,000	50,000	50,000
REPAIRS & MAINTENANCE					
425-5-XX-3200	R&M STRUCTURE	-			
425-5-XX-3201	R&M SMALL EQUIPMENT	483	-	-	-
425-5-XX-3212	R&M FUEL TANKS	1,720	-	-	-
TOTAL REPAIRS & MAINTENANCE		2,202	-	-	-

FISCAL YEAR 2021-2022 PROPOSED BUDGET
COVID-19 Response

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2020-2021 PROPOSED
OPERATING					
425-5-XX-3500	CONFERENCE, TRAVEL & TRAINING	199	-	-	-
425-5-XX-3510	HARDWARE	706	-	-	-
TOTAL OPERATING		905	-	-	-
DEPARTMENTAL					
425-5-XX-3516	STRATEGIC PLANNING	108	-	-	-
425-5-XX-3606	Emergency Management	6,080	-	-	-
TOTAL DEPARTMENTAL		6,188	-	-	-
CAPITAL OUTLAY					
425-5-XX-5310	SMALL BUSINESS GRANTS	25,000	-	-	-
TOTAL CAPITAL OUTLAY		25,000	-	-	-
TOTAL COVID-19 RESPONSE		**$ 291,820**	**$ 155,900**	**$ 155,900**	**$ 155,900**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Water Sewer Fund Summary

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
Water Sales	2,541,573	2,980,018	2,850,000	2,300,000	3,435,316
Sewer Sales	2,879,680	3,157,309	3,250,000	2,925,616	3,750,000
Late Charges	277,664	144,393	50,000	25,000	145,000
Reconnect Fees	50,843	28,518	30,000	10,000	30,000
Water Meters	16,943	8,880	5,000	-	359,000
Tap Fees	19,928	11,975	7,000	7,000	7,000
INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-	-	159,425	90,000
Convenience Fees	70,399	90,766	73,000	113,000	100,000
Interest	23,536	10,244	4,000	2,300	2,300
Miscellaneous	49,549	19,704	4,000	1,400	2,200
TOTAL REVENUES	**5,930,114**	**6,451,807**	**6,273,000**	**5,543,741**	**7,920,816**
EXPENDITURES	**2018-2019 ACTUAL**	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 PROJECTED**	**2021-2022 PROPOSED**
22-Utility Administration	227,777	270,752	273,069	263,379	274,645
23-Meter Services	137,859	179,149	226,384	205,296	433,442
41-Water Operations	1,487,274	1,958,139	1,829,828	1,764,512	2,107,430
42-Wastewater Operations	3,392,082	3,886,305	3,116,965	3,911,914	4,439,846
99-Capital Project - Hwy 664 Utility Relocation	148,130	-	-	-	-
99-Receivable Adjustment	55,017	45,163	-	-	-
G&A Reimbursement to Utility	221,480	64,043	15,000	15,000	15,000
Charge for Service (City Wide)	97,616	32,007	6,000	6,000	6,000
TOTAL EXPENDITURES	**5,767,235**	**6,435,558**	**5,467,246**	**6,166,101**	**7,276,363**
REVENUE OVER (UNDER) EXPENDITURES	162,879	16,250	805,754	(622,360)	644,453
OTHER FINANCING SOURCES (USES)					
00-Debt Service Payments	(3,468)	(2,228)	(121,875)	-	-
00-SIB Loan	-	1,383,436	-	-	-
00-Smart Meter Lease Payments					(225,161)
Transfer to / from Capital Project Fund	26,748	-	-	-	-
G&A Reimbursement from Utility Funds	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	**23,280**	**1,381,208**	**(121,875)**	**-**	**(225,161)**
NET CHANGE IN FUND BALANCE	$ 186,159	$ 1,397,458	$ 683,879	$ (622,360)	$ 419,293
Fund Balance Reserves - Intended Use					
ANTICIPATED CHANGE IN FUND BALANCE	**$ 186,159**	**$ 1,397,458**	**$ 683,879**	**$ (622,360)**	**$ 419,293**
TOTAL FUND BALANCE - OCTOBER 1	183,305	369,464	1,766,921	1,766,921	1,144,561
TOTAL FUND BALANCE - SEPTEMBER 30	**$ 369,464**	**$ 1,766,921**	**$ 2,450,800**	**$ 1,144,561**	**$ 1,563,854**
UNRESTRICTED FUND BALANCE - SEPT 30	**$ 369,464**	**$ 1,766,921**	**$ 2,450,800**	**$ 1,144,561**	**$ 1,563,854**
Daily Operating Costs	15,810	17,638	15,313	16,893	19,935
Days in Reserve	23	100	160	68	78

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Utility Admin

UTILITY ADMINISTRATION - 22		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 108,128	$ 164,291	$ 164,219	$ 160,834	$ 166,795
	SUPPLIES	1,743	139	1,050	300	800
	CONTRACTED SERVICES	115,399	103,878	103,000	99,145	103,000
	OPERATING	2,508	2,443	4,800	3,100	4,050
	TOTAL UTILITY ADMIN	$ 227,777	$ 270,752	$ 273,069	$ 263,379	$ 274,645
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Utilities Billing Supervisor	1	1	1	1	1
	Utilities Billing Representative	2	2	2	2	2
	Total Positions	3	3	3	3	3

UTILITY ADMINISTRATION - 22		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
500-5-22-1005	ACCRUED WAGES (AUDIT)	376	(5,578)	-	-	-
500-5-22-1010	REGULAR SALARIES- FULL TIME	93,888	103,608	122,666	117,000	122,886
500-5-22-1025	OVERTIME	3,594	1,703	3,538	7,000	3,545
500-5-22-1200	PAYROLL TAXES FICA	7,355	7,926	9,655	9,163	9,672
500-5-22-1205	WORKERS COMP	5,348	2,617	2,501	2,501	2,501
500-5-22-1210	INSURANCE	14,153	16,864	22,081	20,829	23,657
500-5-22-1215	UNEMPLOYMENT CLAIMS	2,028	-	-	-	-
500-5-22-1220	T.M.R.S.	(18,616)	3,015	3,778	4,341	4,535
500-5-22-1225	COMPSENATED ABS ADJUSTMENT	-	34,135	-	-	-
TOTAL PERSONNEL		108,128	164,291	164,219	160,834	166,795
SUPPLIES						
500-5-22-2000	OFFICE SUPPLIES	1,743	139	750	-	500
500-5-22-2156	OTHER SMALL EQUIPMENT	-	-	300	300	300
TOTAL SUPPLIES		1,743	139	1,050	300	800
CONTRACTED SERVICES						
500-5-22-3015	MERCHANT (CC) FEES	49,836	59,077	58,000	61,145	58,000
500-5-22-3025	WATER BILL PROCESSING/POSTAGE	48,657	44,801	45,000	38,000	45,000
TOTAL CONTRACTED SERVICES		115,399	103,878	103,000	99,145	103,000
OPERATING						
500-5-22-3302	ELECTRICITY	1,065	901	1,500	1,000	1,100
500-5-22-3303	NATURAL GAS	1,149	1,121	1,900	2,100	2,000
500-5-22-3400	TRAINING	234	413	500	-	500
500-5-22-3500	CASH (OVER) SHORT	60	8	-	-	-
500-5-22-3503	PRINTING, COPY, & PHOTO	-	-	900	-	450
TOTAL OPERATING		2,508	2,443	4,800	3,100	4,050
TOTAL UTILITY ADMINISTRATION		**$ 227,777**	**$ 270,752**	**$ 273,069**	**$ 263,379**	**$ 274,645**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Meter Services

METER SERVICES- 23		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 116,577	$ 149,791	$ 192,662	$ 179,335	$ 57,417
	SUPPLIES	14,839	19,123	19,100	20,961	328,515
	CONTRACTED SERVICES	1,570	1,500	9,900	2,500	45,310
	REPAIRS & MAINTENANCE	2,142	656	3,500	2,500	1,000
	OPERATING	-	-	1,222	-	1,200
	USE OF FUND BALANCE	2,731	-	-	-	-
	TOTAL METER SERVICES	$ 137,859	$ 171,070	$ 226,384	$ 205,296	$ 433,442
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Coordinator, Meter Services	1	1	1	1	1
	Meter Reader	1	1	1	1	0
	Utility Worker I / Meter Reader	2	2	2	2	0
	Total Positions	4	4	4	4	1

METER SERVICES-23		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
500-5-23-1005	ACCRUED WAGES (AUDIT)	4,464	(4,221)	-	-	-
500-5-23-1010	REGULAR SALARIES-FULL TIME	87,398	106,139	142,891	120,719	43,285
500-5-23-1025	OVERTIME	7,306	4,780	1,546	7,000	468
500-5-23-1060	HAZARD PAY	-	-	-	7,680	-
500-5-23-1200	PAYROLL TAXES FICA	6,414	7,594	11,049	11,000	3,347
500-5-23-1205	WORKERS COMP	7,128	3,489	3,335	3,336	834
500-5-23-1210	INSURANCE	21,379	28,831	29,441	25,000	7,886
500-5-23-1220	T.M.R.S.	(17,511)	3,179	4,401	4,600	1,597
TOTAL PERSONNEL		116,577	149,791	192,662	179,335	57,417
SUPPLIES						
500-5-23-1300	UNIFORMS & CLOTHING	711	891	1,500	1,000	470
500-5-23-2100	GASOLINE & FUEL	4,643	7,109	6,000	6,000	1,175
500-5-23-2125	REPLACEMENT METER PURCHASES	6,848	6,164	5,000	5,000	-
500-5-23-2126	NEW WATER METER PURCHASES	1,993	4,794	5,000	7,761	326,350
500-5-23-2151	HAND TOOLS	-	47	200	200	200
500-5-23-3110	SAFETY EQUIPMENT	643	119	1,400	1,000	320
TOTAL SUPPLIES		14,839	19,123	19,100	20,961	328,515
CONTRACTED SERVICES						
500-5-23-3020	ANNUAL SOFTWARE MAINT	1,500	1,500	1,500	1,500	44,310
500-5-23-3030	METER TESTING	70	-	8,400	1,000	1,000
TOTAL CONTRACTED SERVICES		1,570	1,500	9,900	2,500	45,310
REPAIRS & MAINTENANCE						
500-5-23-3202	R & M AUTO	2,142	656	3,500	2,500	1,000
TOTAL REPAIRS & MAINTENANCE		2,142	656	3,500	2,500	1,000

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Meter Services

METER SERVICES-23 (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
OPERATING						
500-5-23-3300	CELL PHONES & WIRELESS	-	-	-		
500-5-23-3500	CONFERENCE TRAINING & TRAVEL	-	-	1,022	-	1,000
500-5-23-3506	DUE SUBSCRIPTIONS & PUBLICATIONS	-	-	200	-	200
500-5-23-3508	SOFTWARE	-	-	-	-	-
TOTAL OPERATING		-	-	1,222	-	1,200
USE OF FUND BALANCE						
500-5-23-7999	DEPRECIATION EXPENSE	2,731	8,080	-	-	-
TOTAL USE OF FUND BALANCE		2,731	8,080	-	-	-
TOTAL METER SERVICES		**$ 137,859**	**$ 179,149**	**$ 226,384**	**$ 205,296**	**$ 433,442**

FISCAL YEAR 2021-2022 PROPOSED BUDGET
Water Operations

WATER OPERATIONS - 41		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 234,731	$ 326,857	$ 384,451	$ 350,789	$ 375,362
	SUPPLIES	27,133	20,830	30,444	28,500	32,135
	CONTRACTED SERVICES	932,290	1,186,886	1,220,000	1,160,290	1,470,000
	REPAIRS & MAINTENANCE	(100,200)	39,241	60,500	85,000	60,000
	OPERATING	137,577	132,923	109,433	110,433	144,933
	DEPARTMENTAL	19,790	21,176	25,000	29,500	25,000
	DEBT PAYMENTS	-	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-
	USE OF FUND BALANCE	235,953			-	-
	TOTAL WATER OPERATIONS	**$ 1,487,274**	**$ 1,727,913**	**$ 1,829,828**	**$ 1,764,512**	**$ 2,107,430**
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Director Public Works & Infrastructure	0.33	0.33	0	0	0
	Utilities Superintendent	1	1	1	1	1
	Utilities Supervisor	1	1	1	1	1
	Inspector	1	1	1	1	1
	Executive Assistant	1	1	1	1	1
	Utilities Worker III (Backflow)	3	3	1.5	1.5	1
	Backflow Operator	1	0	0	0	0
	Total Positions	8.33	7.33	5.5	5.5	5

WATER OPERATIONS - 41		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
500-5-41-1000	EXEMPT SALARY	54,034	90,134	77,177	98,500	84,267
500-5-41-1005	ACCRUED WAGES (AUDIT)	4,805	(14,083)			
500-5-41-1010	REGULAR SALARIES-FULL TIME	148,701	184,500	216,340	175,000	204,963
500-5-41-1025	OVERTIME	9,487	3,232	7,563	5,000	7,700
500-5-41-1035	CERTIFICATION PAY	1,408	1,533	1,950	922	1,500
500-5-41-1060	HAZARD PAY	-	-	3,840	7,680	-
500-5-41-1200	PAYROLL TAXES FICA	16,070	20,873	23,475	22,000	22,777
500-5-41-1205	WORKERS COMP	14,852	7,270	4,585	4587	4,169
500-5-41-1210	INSURANCE	23,391	25,350	40,481	27,000	39,313
500-5-41-1215	UNEMPLOYMENT CLAIMS	509	-	-	-	-
500-5-41-1220	T.M.R.S.	(38,525)	8,048	9,040	10,100	10,673
TOTAL PERSONNEL		234,731	326,857	384,451	350,789	375,362
SUPPLIES						
500-5-41-1300	UNIFORMS & CLOTHING	905	1,088	3,000	1,500	3,055
500-5-41-2001	FORMS	1,806	-	-	-	-
500-5-41-2006	CHEMICALS	1,173	3,849	3,500	3,500	3,500
500-5-41-2100	GASOLINE & FUEL	13,894	9,980	13,000	13,000	13,000
500-5-41-2127	WATER QUALITY MAILING	3,497	3,498	3,700	5,500	6,000
500-5-41-2151	HAND TOOLS	902	950	1,500	1,500	1,500
500-5-41-2156	OTHER SMALL EQUIPMENT	2,675	1,109	3,000	1,500	3,000
500-5-41-2170	SAFETY EQUIPMENT	2,281	356	2,744	2,000	2,080
TOTAL SUPPLIES		27,133	20,830	30,444	28,500	32,135
CONTRACTED SERVICES						
500-5-41-3003	ENGINEERING SERVICES	-	-	20,000	30,000	70,000
500-5-41-4303	INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-		25,171	50,000
500-5-41-3013	OTHER PROFESSIONAL SERVICES	(8,449)	-	-	-	-
500-5-41-3015	CITY WATER PURCHASES	940,739	1,186,886	1,200,000	1,105,119	1,350,000
TOTAL CONTRACTED SERVICES		932,290	1,186,886	1,220,000	1,160,290	1,470,000

FISCAL YEAR 2021-2022 PROPOSED BUDGET
Water Operations

WATER OPERATIONS - 41(continued)		2018-2019 ACTUAL	2019-2020 AMENDED	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REPAIRS & MAINTENANCE						
500-5-41-3200	R & M STRUCTURES	-	-	4,500	4,500	4,000
500-5-41-3201	R & M SMALL EQUIPMENT	1,079	418	2,500	500	2,500
500-5-41-3202	R & M AUTO/TRUCK	4,994	1,772	4,500	3,000	4,500
500-5-41-3204	R & M WATER SYSTEM	(110,035)	34,351	40,000	64,000	40,000
500-5-41-3206	R & M HEAVY EQUIPMENT	3,762	2,700	4,000	4,000	4,000
500-5-41-3215	R & M STORAGE TANK	-	-	5,000	9,000	5,000
TOTAL REPAIRS & MAINTENANCE		(100,200)	39,241	60,500	85,000	60,000
OPERATING						
500-5-41-3302	ELECTRICITY	48,900	66,641	70,000	70,000	73,000
500-5-41-3400	FRANCHISE FEES	82,424	60,000	30,000	30,000	60,000
500-5-41-3500	CONFERENCE, TRAINING, & TRAVEL	1,345	20	2,083	2,083	3,083
500-5-41-3503	PRINTING, COPY, & PHOTO	358	743	750	250	250
500-5-41-3505	OPERATING EXPENSES	554	98	1,000	500	1,000
500-5-41-3506	DUES, SUBSCRIPTIONS, & PUB	867	351	600	600	600
500-5-41-3507	TRA LAB EXPENSE	3,129	5,071	5,000	7,000	7,000
TOTAL OPERATING		137,577	132,923	109,433	110,433	144,933
DEPARTMENTAL						
500-5-41-3531	RENTAL EQUIPMENT	560	1,514	3,000	7,500	3,000
500-5-41-3550	TCEQ FEES	19,230	19,662	22,000	22,000	22,000
TOTAL DEPARTMENTAL		19,790	21,176	25,000	29,500	25,000
USE OF FUND BALANCE						
500-5-41-7999	DEPRECIATION EXPENSE	235,953	230,226	-	-	-
TOTAL FUND BALANCE		235,953	230,226	-	-	-
TOTAL WATER OPERATIONS		**$ 1,487,274**	**$ 1,958,139**	**$ 1,829,828**	**$ 1,764,512**	**$ 2,107,430**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Wastewater

42-WASTEWATER OPERATIONS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 88,202	$ 146,372	$ 75,636	$ 73,371	$ 69,861
	SUPPLIES	6,253	6,080	12,029	9,000	11,685
	CONTRACTED SERVICES	1,164,797	1,189,122	1,200,000	1,069,784	1,250,000
	REPAIRS & MAINTENANCE	17,728	11,961	46,000	13,500	45,000
	OPERATING	96,813	90,000	31,300	31,300	61,300
	DEPARTMENTAL	-	-	2,000	1,000	2,000
	DEBT PAYMENTS	1,895,475	2,325,818	1,750,000	2,713,959	3,000,000
	USE OF FUND BALANCE	122,815	116,952	-	-	-
	TOTAL WASTEWATER OPERATIONS	$ 3,392,082	$ 3,886,305	$ 3,116,965	$ 3,911,914	$ 4,439,846
PERSONNEL SUMMARY						
	FULL-TIME POSITIONS					
	Utility Worker III	0	0	0.5	0.5	0.5
	Utility Worker I	3	3	1	1	1
	Total Positions	3	3	1.5	1.5	1.5

42-WASTEWATER OPERATIONS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
500-5-42-1005	ACCRUED WAGES (AUDIT)	3,230	(2,779)	-	-	-
500-5-42-1010	REGULAR SALARIES- FULL TIME	70,959	110,141	54,551	47,000	48,017
500-5-42-1020	REGULAR SALARIES-PART TIME	-	-	-	-	-
500-5-42-1025	OVERTIME	3,451	3,056	2,282	3,310	2,682
500-5-42-1035	CERTIFICATION PAY	-	-	450	-	450
500-5-42-1060	HAZARD PAY	-	-	-	2,560	-
500-5-42-1200	PAYROLL TAXES FICA	5,635	8,613	4,382	4,000	3,861
500-5-42-1205	WORKERS COMP	5,348	2,617	1,251	1251	1,251
500-5-42-1210	INSURANCE	13,142	21,480	11,040	13,500	11,828
500-5-42-1220	T.M.R.S.	(13,563)	3,243	1,680	1,750	1,772
TOTAL PERSONNEL		88,202	146,372	75,636	73,371	69,861
SUPPLIES						
500-5-42-1300	UNIFORMS & CLOTHING	487	594	500	500	705
500-5-42-2006	CHEMICALS	-	-	5,000	2,500	5,000
500-5-42-2100	GASOLINE & FUEL	4,843	4,807	5,000	5,000	5,000
500-5-42-2151	HAND TOOLS	20	200	500	500	500
500-5-42-2170	SAFETY EQUIPMENT	902	479	1,029	500	480
TOTAL SUPPLIES		6,253	6,080	12,029	9,000	11,685
CONTRACTED SERVICES						
500-5-42-3015	TRA SEWAGE SYSTEM	1,164,797	1,189,122	1,200,000	1,069,784	1,250,000
TOTAL CONTRACTED SERVICES		1,164,797	1,189,122	1,200,000	1,069,784	1,250,000

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Wastewater

42-WASTEWATER OPERATIONS (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REPAIRS & MAINTENANCE						
500-5-42-3200	R & M STRUCTURES	5,137	-	10,000	-	10,000
500-5-42-3201	R & M SMALL EQUIPMENT	89	234	500	-	500
500-5-42-3202	R & M AUTO/TRUCK	1,108	1,305	4,000	2,000	3,000
500-5-42-3205	R & M SEWER SYSTEM	10,769	8,927	30,000	10,000	30,000
500-5-42-3206	R & M HEAVY EQUIPMENT	625	1,495	1,500	1,500	1,500
TOTAL REPAIRS & MAINTENANCE		17,728	11,961	46,000	13,500	45,000
OPERATING						
500-5-42-3400	FRANCHISE FEES	96,518	90,000	30,000	30,000	60,000
500-5-42-3500	CONFERENCE, TRAINING, & TRAVEL	295	-	1,000	1,000	1,000
500-5-42-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	300	300	300
TOTAL OPERATING		96,813	90,000	31,300	31,300	61,300
DEPARTMENTAL						
500-5-42-3531	RENTAL EQUIPMENT	-	-	2,000	1,000	2,000
TOTAL DEPARTMENTAL		-	-	2,000	1,000	2,000
DEBT PAYMENTS						
500-5-42-4155	TRA DEBT SERVICE PAYMENTS	1,895,475	2,325,818	1,750,000	2,713,959	3,000,000
TOTAL DEBT PAYMENTS		1,895,475	2,325,818	1,750,000	2,713,959	3,000,000
USE OF FUND BALANCE						
500-5-42-7999	DEPRECIATION EXPENSE	122,815	116,952	-	-	-
TOTAL USE OF FUND BALANCE		122,815	116,952	-	-	-
TOTAL WASTEWATER OPERATIONS		**$ 3,392,082**	**$ 3,886,305**	**$ 3,116,965**	**$ 3,911,914**	**$ 4,439,846**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Drainage Fund

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
Drainage Fees - Residential	$ 285,198	$ 307,141	$ 300,000	$ 251,241	$ 315,000
Drainage Fees - Commercial	31,035	32,763	30,000	28,752	30,000
Infrastructure Fees	-	-	-	159,425	90,000
Interest	133	20	-	-	-
Misc. Revenue	2,206	-	-	-	-
TOTAL REVENUES	318,572	339,924	330,000	439,418	435,000
EXPENDITURES	**2018-2019 ACTUAL**	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 PROJECTED**	**2021-2022 PROPOSED**
46-Stormwater Operations	292,820	307,925	266,258	234,646	368,002
Transfer to General Fund	15,775	15,775			
TOTAL EXPENDITURES	308,595	323,700	266,258	234,646	368,002
REVENUE OVER (UNDER) EXPENDITURES	9,977	16,224	63,742	204,772	66,998
OTHER FINANCING SOURCES (USES)					
99-Receivable adjustments	(1,980)	(2,641)	-	-	-
99-Operating Transfers In (Out)	-	54,406	(15,775)	(15,775)	(15,775)
TOTAL OTHER FINANCING SOURCES (USES)	(1,980)	51,765	(15,775)	(15,775)	(15,775)
NET CHANGE IN FUND BALANCE	7,997	67,989	47,967	188,997	51,223
Fund Balance Reserve - Intended Use					
ANTICIPATED CHANGE IN FUND BALANCE	7,997	67,989	47,967	188,997	51,223
BEGINNING UNASSIGNED FUND BALANCE - OCT 1	322,749	330,746	398,735	446,702	635,699
ENDING UNASSIGNED FUND BALANCE - SEPT 30	**$ 330,746**	**$ 398,735**	**$ 446,702**	**$ 635,699**	**$ 686,922**
Daily Operations Cost	845	887	729	643	1,008
Days in Reserve	391	450	612	989	681

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Stormwater

STORM WATER-46		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
	PERSONNEL	$ 202,271	$ 236,124	$ 196,200	189,225	208,842
	SUPPLIES	$ 8,049	$ 7,246	$ 15,558	10,200	14,160
	CONTRACTED SERVICES	22,166	-	150	25,321	14,160
	REPAIRS & MAINTENANCE	3,374	7,082	51,400	9,900	91,900
	OPERATING	1,135	-	2,450	-	2,450
	DEPARTMENTAL	-	-	500	-	500
	USE OF FUND BALANCE	55,825			-	-
	TOTAL STORM WATER	$ 292,820	$ 250,452	$ 266,258	$ 234,646	$ 332,012
	PERSONNEL SUMMARY					
	FULL-TIME POSITIONS					
	Director, Pubic Works	0.33	0.33	0	0	0
	Field Supervisor	1	1	1	1	1
	Utility Worker I	1	1	1	1	2
	Utility Worker II	0	0	0	0.25	1
	Groundkeepers	5	3	2	2	0
	Total Positions	7.33	5.33	4	4.25	4

STORM WATER-46		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
PERSONNEL						
550-5-46-1000	EXEMPT SALARY	38,310	22,626	-	-	-
550-5-46-1005	ACCRUED WAGES (AUDIT)	3,094	(4,013)	-	-	-
550-5-46-1010	REGULAR SALARIES- FULL TIME	135,007	172,592	145,040	133,000	154,877
550-5-46-1020	REGULAR SALARIES-PART TIME	-	-	-		-
550-5-46-1025	OVERTIME	4,757	3,411	2,622	4,500	1,417
550-5-46-1035	CERTIFICATION PAY	92	(25)	-	-	-
500-5-46-1060	HAZARD PAY	-	-	-	7,680	-
550-5-46-1200	PAYROLL TAXES FICA	13,575	14,750	11,296	10,500	11,956
550-5-46-1205	WORKERS COMP	13,070	6,397	3,335	3,545	3,335
550-5-46-1210	INSURANCE	26,779	40,267	29,441	25,000	31,542
550-5-46-1220	T.M.R.S.	(32,413)	(25,915)	4,467	5,000	5,715
550-5-46-1225	COMPENSATED ABS ADJUSTMENT	-	6,034	-	-	-
TOTAL PERSONNEL		202,271	236,124	196,200	189,225	208,842
SUPPLIES						
550-5-46-1300	UNIFORMS & CLOTHING	777	1,572	2,000	1,500	1,880
550-5-46-2008	COMMUNITY CLEAN-UP EVENT	484	-	2,500	1,500	2,000
550-5-46-2100	GASOLINE & FUEL	5,945	4,706	6,000	6,000	6,000
550-5-46-2125	POSTAGE	-	17	2,000	-	2,000
550-5-46-2151	HAND TOOLS	-	-	500	200	500
550-5-46-2170	SAFETY EQUIPMENT	843	951	2,058	1,000	1,280
550-5-46-2330	EDUCATIONAL MATERIALS	-	-	500	-	500
TOTAL SUPPLIES		8,049	7,246	15,558	10,200	14,160
CONTRACTED SERVICES						
550-5-46-3014	TEMP. CONTRACT LABOR	22,116	-	-	-	-
550-5-46-3051	HOUSEHOLD HAZARDOUS WASTE	50	-	150	150	150
500-5-41-4303	INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-	-	25,171	50,000
TOTAL CONTRACTED SERVICES		22,166	-	150	25,321	50,150

STORM WATER-46 (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REPAIRS & MAINTENANCE						
550-5-46-3201	R & M SMALL EQUIPMENT	461	829	1,000	1,000	1,000
550-5-46-3202	R & M AUTO/TRUCK	939	312	2,500	1,500	3,000
550-5-46-3206	R & M HEAVY EQUIPMENT	1,835	1,787	2,400	2,400	2,400
550-5-46-3210	R & M SIGNS & MARKINGS	39	-	500	-	500
550-5-46-3212	KINGSTON MEADOWS DRAINAGE	-	(0)	10,000	-	10,000
550-5-46-3213	GATEWAY DRAINAGE	-	3,626	5,000	-	5,000
550-5-46-3245	R & M STORM WATER SYSTEM	100	528	30,000	5,000	70,000
TOTAL REPAIRS & MAINTENANCE		3,374	7,082	51,400	9,900	91,900
OPERATING						
550-5-46-3300	CELL PHONES & WIRELESS	661	-	-		
550-5-46-3500	CONFERENCE, TRAINING, & TRAVEL	400	-	750	-	750
550-5-46-3503	PRINTING, COPY, & PHOTO	74	-	200	-	200
550-5-46-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	-	-	-
550-5-46-3508	CITY NEWSLETTER	-	-	1,500	-	1,500
TOTAL OPERATING		1,135	-	2,450	-	2,450
DEPARTMENTAL						
550-5-46-3580	TIRE BATTERY FLUID DISPOSAL	-	-	500	-	500
TOTAL DEPARTMENTAL		-	-	500	-	500
USE OF FUND BALANCE						
550-5-46-7999	DEPRECIATION EXPENSE	55,825	57,474	-	-	-
TOTAL USE OF FUND BALANCE		55,825	57,474	-	-	-

FISCAL YEAR 2021-2022 PROPOSED BUDGET
Debt Service Fund

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
I&S Tax Rate/$100 Valuation	0.215740	0.184129	0.163342	0.163342	0.140295
Taxable Valuation	**$ 660,012,306**	**$ 786,525,022**	**$ 888,057,294**	**$ 888,057,294**	**$ 1,069,838,690**
REVENUE					
PROPERTY TAXES					
Current Ad Valorem Taxes	1,417,466	1,430,117	1,450,571	1,430,117	1,500,931
Delinquent Ad Valorem Taxes	17,734	23,136	20,000	23,136	-
Penalties & Interest	5,892	6,416	5,000	6,416	-
TOTAL PROPERTY TAXES	**1,441,091**	**1,459,669**	**1,475,571**	**1,459,669**	**1,500,931**
INTEREST					
Interest Income	140	54	-	54	-
TOTAL REVENUES	**1,441,231**	**1,459,723**	**1,475,571**	**1,459,723**	**1,500,931**
EXPENDITURES					
BOND PRINCIPAL					
2003 CO Bonds	-				
2006 CO Bonds	210,000	220,000	225,000	225,000	-
2008 CO Bonds	105,000	105,000	110,000	110,000	115,000
2015 CO Bonds	100,000	110,000	-	-	105,000
2016 GO Bonds	275,000	300,000	460,000	460,000	635,000
SIB LOAN	133,888	137,235	140,666	140,666	144,183
TOTAL BOND PRINCIPAL	**823,888**	**872,235**	**935,666**	**935,666**	**999,183**
BOND INTEREST					
2003 CO Bonds	-				
2006 CO Bonds	23,100	14,070	4,725	4,725	-
2008 CO Bonds	47,738	43,531	39,188	39,188	34,643
2015 CO Bonds	14,339	11,850	10,547	10,547	9,302
2016 GO Bonds	484,225	474,100	456,600	456,600	432,400
SIB LOAN	35,826	32,437	28,963	28,964	25,403
TOTAL BOND INTEREST	**605,228**	**575,988**	**540,023**	**540,023**	**501,748**
CONTRACTED SERVICES					
Fiscal Agent Fees	6,200	5,450	-	-	-
TOTAL CONTRACTED SERVICES	**6,200**	**5,450**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$1,435,316**	**$1,453,674**	**$1,475,689**	**$1,475,689**	**$1,500,931**
REVENUES OVER (UNDER) EXPENDITURES	**$5,915**	**$6,049**	**($119)**	**($15,967)**	**($0)**
NET CHANGE IN FUND BALANCE	**$5,915**	**$6,049**	**($119)**	**($15,967)**	**($0)**
RESTRICTED FUND BALANCE - OCTOBER 1	234,821	240,736	246,785	246,785	230,819
RESTRICTED FUND BALANCE - SEPTEMBER 30	**$240,736**	**246,785**	**$246,667**	**230,819**	**230,818**
Maturity Dates for Bonds					
*2008 CO Bond-September 30, 2028					
*2015 CO Bond-September 30,2025					
*2016 GO Bond-September 30, 2036					
*SIB Loan-October 2, 2027					

FISCAL YEAR 2021-2022 PROPOSED BUDGET

FY 20-21 DEBT SCHEDULE

2021/2022 DEBT PAYMENT SCHEDULE		
DEBT SERVICE FUND		
	Interest	**Principal**
2008 Bond	18,483.00	115,000.00
	16,160.00	
2015 CO Bond	5,273.25	105,000.00
	4,029.00	
2016 GO Bond	222,550.00	635,000.00
	209,850.00	
SIB Loan	13,602.63	144,182.88
	11,800.34	
TOTALS FOR INTEREST/PRINCIPAL	501,748.22	999,182.88
	TOTAL PAYMENTS FROM DEBT SERVICE 2021-2022	**1,500,931.10**

Unemployment Compensation	2020-2021 PROPOSED
EXPENDITURES	
PERSONNEL	$ 5,000
TOTAL FUND EXPENDITURES	5,000
REVENUES OVER (UNDER) EXPENDITURES	(5,000)
OTHER FINANCING SOURCES (USES)	
TRANSFERS IN (OUT)	10,272
Transfer to Capital Project Fund	
TOTAL OTHER FINANCING SOURCES (USES)	10,272
NET CHANGE IN FUND BALANCE	**5,272**
RESTRICTED FUND BALANCE, OCT 1	-
RESTRICTED FUND BALANCE, SEP 30	**5,272**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Court Technology

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
COURT TECHNOLOGY FEES	3,639	4,625	3,000	5,200	3,000
TOTAL REVENUES	**$ 3,639**	**$ 4,625**	**$ 3,000**	**$ 5,200**	**$ 3,000**
FUND EXPENDITURES					
CONTRACTED SERVICES	2,615			3,500	
TOTAL FUND EXPENDITURES	**$ 2,615**	**$ -**	**$ -**	**$ 3,500**	**$ -**
REVENUES OVER (UNDER) EXPENDITURES	**$ 1,024**	**$ 4,625**	**$ 3,000**	**$ 1,700**	**$ 3,000**
NET CHANGE IN FUND BALANCE	**$ 1,024**	**$ 4,625**	**$ 3,000**	**$ 1,700**	**$ 3,000**
RESTRICTED FUND BALANCE, OCT 1	$ (509)	$ 515	$ 5,139	$ 5,139	$ 6,839
RESTRICTED FUND BALANCE, SEP 30	**$ 515**	**$ 5,139**	**$ 8,139**	**$ 6,839**	**$ 9,839**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Court Security

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
COURT SECURITY FEES	2,667	3,942	2,812	5,727	2,812
INTEREST	508	196	-	200	150
TOTAL REVENUES	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 5,927**	**$ 2,962**
FUND EXPENDITURES					
CONTRACTED SERVICES	-	-	-	3,500	-
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 3,500**	**$ -**
REVENUES OVER (UNDER) EXPENDITURES	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 2,427**	**$ 2,962**
NET CHANGE IN FUND BALANCE	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 2,427**	**$ 2,962**
RESTRICTED FUND BALANCE, OCT 1	**$ 36,629**	**$ 39,804**	**$ 43,942**	**$ 43,942**	**$ 46,369**
RESTRICTED[1] FUND BALANCE, SEP 30	**$ 39,804**	**$ 43,942**	**$ 46,754**	**$ 46,369**	**$ 49,331**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

E 911

911 Fund	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
911 WIRELESS FEES	63,288	66,500	50,000	60,000	60,000
911 LANDLINE FEES	10,947	26,030	20,000	15,000	13,000
INTEREST	17	10	-	-	-
MISC GRANT ACCOUNT	(306)	(306)	-	-	-
TOTAL REVENUES	**$ 73,946**	**$ 92,234**	**$ 70,000**	**$ 75,000**	**$ 73,000**
FUND EXPENDITURES					
OPERATING	-	-	-	500	-
CAPITAL OUTLAY	-	-	300,000	-	250,000
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ 300,000**	**$ 500**	**$ 250,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ 73,946**	**$ 92,234**	**$ (230,000)**	**$ 74,500**	**$ (177,000)**
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN (OUT)[1]	(33,000)	(33,000)	(33,000)	(33,000)	(33,000)
TOTAL OTHER FINANCING SOURCES (USES)	(33,000)	(33,000)	(33,000)	(33,000)	(33,000)
NET CHANGE IN FUND BALANCE	**$ 40,946**	**$ 59,234**	**$ (263,000)**	**$ 41,500**	**$ (210,000)**
RESTRICTED FUND BALANCE, OCT 1	$ 134,432	$ 175,378	$ 234,612	$ 234,612	$ 276,112
RESTRICTED[2] FUND BALANCE, SEP 30	**$ 175,378**	**$ 234,612**	**$ (28,388)**	**$ 276,112**	**$ 66,112**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Grant Funds

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
FIRE DEPARTMENT	-	701	-	-	-
POLICE DEPARTMENT	-	2,132	1,367	1,625	1,625
CDBG BI-ANNUAL GRANT ALLOCATION	-	-	-	-	190,000
CARES ACT FUNDING	-	-	-	687,138	-
CDBG/CARES ACT FUNDING	-	-	-	-	236,000
AMERICAN RECOVERY ACT (ARA)	-	-	-	1,600,000	1,600,000
TOTAL FUND REVENUES	**$ -**	**$ 2,833**	**$ 1,367**	**$ 2,288,763**	**$ 2,027,625**
FUND EXPENDITURES					
CONTRACTED SERVICES	-	-	-	500,000	1,600,000
OPERATING	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 1,600,000**
REVENUES OVER (UNDER) EXPENDITURES	$ -	$ 2,833	$ 1,367	$ 1,788,763	$ 427,625
NET CHANGE IN FUND BALANCE	**$ -**	**$ 2,833**	**$ 1,367**	**$ 1,788,763**	**$ 427,625**
RESTRICTED FUND BALANCE, OCT 1	$ 1,990	$ 1,990	$ 4,823	$ 4,823	$ 1,793,586
RESTRICTED FUND BALANCE, SEP 30	**$ 1,990**	**$ 4,823**	**$ 6,190**	**$ 1,793,586**	**$ 2,221,211**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Park Fee

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
CITY-WIDE PARK FEES	278,013	194,670	175,000	215,682	330,630
INTEREST	1,938	1,073	750	1,000	850
TOTAL REVENUES	**$ 279,951**	**$ 195,743**	**$ 175,750**	**$ 216,682**	**$ 331,480**
FUND EXPENDITURES					
CAPITAL OUTLAY	779	238,014	470,000	2,000	580,000
TOTAL FUND EXPENDITURES	**$ 779**	**$ 238,014**	**$ 470,000**	**$ 2,000**	**$ 580,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ 279,172**	**$ (42,271)**	**$ (294,250)**	**$ 214,682**	**$ (248,520)**
NET CHANGE IN FUND BALANCE	**$ 279,172**	**$ (42,271)**	**$ (294,250)**	**$ 214,682**	**$ (248,520)**
RESTRICTED FUND BALANCE, OCT 1	$ 657,260	$ 936,432	$ 894,161	$ 894,161	$ 1,108,843
RESTRICTED FUND BALANCE, SEP 30	**$ 936,432**	**$ 894,161**	**$ 599,911**	**$ 1,108,843**	**$ 860,323**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Street Impact Fees

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
ROAD IMPACT	574,560	402,705	386,000	447,593	686,138
INTEREST	1,175	2,155	1,500	1,150	1,500
TOTAL REVENUES	**$ 575,735**	**$ 404,860**	**$ 387,500**	**$ 448,743**	**$ 687,638**
FUND EXPENDITURES					
CONTRACTED SERVICES	273,559	115,673	1,000,000	-	1,893,540
TOTAL FUND EXPENDITURES	**$ 273,559**	**$ 115,673**	**$ 1,000,000**	**$ -**	**$ 1,893,540**
REVENUES OVER (UNDER) EXPENDITURES	**$ 302,176**	**$ 289,186**	**$ (612,500)**	**$ 448,743**	**$ (1,205,902)**
NET CHANGE IN FUND BALANCE	**$ 302,176**	**$ 289,186**	**$ (612,500)**	**$ 448,743**	**$ (1,205,902)**
RESTRICTED FUND BALANCE, OCT 1	$ 1,328,870	$ 1,631,046	$ 1,920,232	$ 1,920,232	$ 2,368,975
RESTRICTED FUND BALANCE, SEP 30	**$ 1,631,046**	**$ 1,920,232**	**$ 1,307,732**	**$ 2,368,975**	**$ 1,163,073**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Water Sewer Impact

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
WATER IMPACT FEES	237,853	171,636	150,000	196,519	283,410
SEWER IMPACT FEES	907,835	636,747	600,000	708,801	1,086,558
INTEREST	4,015	2,326	-	1,930	1,500
TOTAL REVENUES	**$ 1,149,703**	**$ 810,709**	**$ 750,000**	**$ 907,250**	**$ 1,371,468**
FUND EXPENDITURES					
CONTRACTED SERVICES	181,822	157,234	1,220,000	850,000	2,816,984
DEBT PAYMENTS*	-	-	500,000	500,000	-
CAPITAL OUTLAY	-	212	-	-	-
TOTAL FUND EXPENDITURES	**$ 181,822**	**$ 157,446**	**$ 1,720,000**	**$ 1,350,000**	**$ 2,816,984**
REVENUES OVER (UNDER) EXPENDITURES	**$ 967,881**	**$ 653,263**	**$ (970,000)**	**$ (442,750)**	**$ (1,445,516)**
NET CHANGE IN FUND BALANCE	**$ 967,881**	**$ 653,263**	**$ (970,000)**	**$ (442,750)**	**$ (1,445,516)**
RESTRICTED FUND BALANCE, OCT 1	$ 1,493,140	$ 2,461,021	$ 3,114,284	$ 3,114,284	$ 2,671,534
RESTRICTED FUND BALANCE, SEP 30	**$ 2,461,021**	**$ 3,114,284**	**$ 2,144,284**	**$ 2,671,534**	**$ 1,226,018**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Vehicle Fund

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
		-	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND EXPENDITURES					
CAPITAL OUTLAY	99,984	28,639	100,000	150,420	140,000
TOTAL FUND EXPENDITURES	**$ 99,984**	**$ 28,639**	**$ 100,000**	**$ 150,420**	**$ 140,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ (99,984)**	**$ (28,639)**	**$ (100,000)**	**$ (150,420)**	**$ (140,000)**
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN (OUT)					
Transfer from General Fund	200,000	350,000	250,000	250,000	-
Transfer to W&S Fund	(26,748)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	173,252	350,000	250,000	250,000	-
NET CHANGE IN FUND BALANCE	**$ 73,268**	**$ 321,361**	**$ 150,000**	**$ 99,580**	**$ (140,000)**
RESTRICTED FUND BALANCE, OCT 1	$ 2,505	$ 75,773	$ 397,134	$ 397,134	$ 496,714
RESTRICTED FUND BALANCE, SEP 30	**$ 75,773**	**$ 397,134**	**$ 547,134**	**$ 496,714**	**$ 356,714**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Disaster Recovery

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
407-4-00-4808 DISASTER DONATIONS	114	-	-	-	-
407-400-4818 TML INSURANCE REIMBURSEMENT				141,001	70,000
407-4-00-4914 FEMA REIMBURSE	79,322	-	-	-	-
407-4-00-4915 TRNS FROM W/S	-	-	-	-	-
407-4-00-4916 TRNS FROM GEN FU	-	-	-	-	-
TOTAL REVENUES	**$ 79,436**	**$ -**	**$ -**	**$ 141,001**	**$ 70,000**
FUND EXPENDITURES					
CONTRACTED SERVICES	-	-	-	-	30,000
REPAIRS & MAINTENANCE	-	-	-	150,158	
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 150,158**	**$ 30,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ 79,436**	**$ -**	**$ -**	**$ (9,157)**	**$ 40,000**
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN (OUT)					
Transfer To General Fund	(154,026)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(154,026)	-	-	-	-
NET CHANGE IN FUND BALANCE	**$ (74,590)**	**$ -**	**$ -**	**$ (9,157)**	**$ 40,000**
RESTRICTED FUND BALANCE, OCT 1	154,026	79,436	79,436	79,436	70,279
RESTRICTED FUND BALANCE, SEP 30	**$ 79,436**	**$ 79,436**	**$ 79,436**	**$ 70,279**	**$ 110,279**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

2006 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
INTEREST INCOME	523	14	-	45	30
TOTAL REVENUES	**$ 523**	**$ 14**	**$ -**	**$ 45**	**$ 30**
FUND EXPENDITURES					
CAPITAL OUTLAY	-	-	6	-	18,747
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ 6**	**$ -**	**$ 18,747**
REVENUES OVER (UNDER) EXPENDITURES	**$ 523**	**$ 14**	**$ (6)**	**$ 45**	**$ (18,717)**
NET CHANGE IN FUND BALANCE	**$ 523**	**$ 14**	**$ (6)**	**$ 45**	**$ (18,717)**
RESTRICTED FUND BALANCE, OCT 1	$ 18,210	$ 18,733	$ 18,747	$ 18,747	$ 18,792
RESTRICTED FUND BALANCE, SEP 30	**$ 18,733**	**$ 18,747**	**$ 18,741**	**$ 18,792**	**$ 75**

***Maturity Date for 2006 Bond-September 30, 2021**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

2015 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 PROJECTED	2021-2022 PROPOSED
REVENUES					
BOND REVENUES					
INTEREST	4,492	1,919	-	1,400	1,200
TOTAL REVENUES	**$ 4,492**	**$ 1,919**	**$ -**	**$ 1,400**	**$ 1,200**
FUND EXPENDITURES					
CONTRACTED SERVICES	35,000	725,861	345,820	**345,820**	**304,976**
TOTAL FUND EXPENDITURES	**$ 35,000**	**$ 725,861**	**$ 345,820**	**$ 345,820**	**$ 325,398**
REVENUES OVER (UNDER) EXPENDITURES	**$ (30,508)**	**$ (723,942)**	**$ (345,820)**	**$ (344,420)**	**$ (324,198)**
NET CHANGE IN FUND BALANCE	**$ (30,508)**	**$ (723,942)**	**$ (345,820)**	**$ (344,420)**	**$ (324,198)**
RESTRICTED FUND BALANCE, OCT 1	$ 1,425,668	1,395,160	671,218	671,218	326,798
RESTRICTED FUND BALANCE, SEP 30	**$ 1,395,160**	**$ 671,218**	**$ 325,398**	**$ 326,798**	**$ 2,600**

***Maturity Date for 2015 Bond-September 30, 2025**

FISCAL YEAR 2021-2022 AMENDED BUDGET
2016 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROPOSED
REVENUES					
PUB SAFETY BOND PROCEEDS	-				
INTEREST	351,467	124,192	-	4,835	4,300
TOTAL REVENUES	$ 351,467	$ 124,192	$ -	$ 4,835	$ 4,300
PUBLIC SAFETY EXPENDITURES					
CONTRACTED SERVICES	-	38,300	3,000,000	1,629,290	1,832,410
TOTAL PUBLIC SAFETY EXPENDITURES	**-**	**38,300**	**3,000,000**	**1,629,290**	**1,832,410**
ROAD IMPROVEMENT EXPENDITURES					
CONTRACTED SERVICES	1,228,292	820	2,500,000	900,000	2,117,000
TOTAL ROAD IMPROVEMENT EXPENDITURES	**1,228,292**	**820**	**2,500,000**	**900,000**	**2,117,000**
COMMUNITY/RECREATION CENTER EXPENDITURES					
CONTRACTED SERVICES	8,000	471,286	1,500,000	1,179,209	3,867,000
CAPITAL OUTLAY	19,810	-	-	-	-
TOTAL RECREATION CENTER EXPENDITURES	**27,810**	**471,286**	**1,500,000**	**1,179,209**	**3,867,000**
TOTAL FUND EXPENDITURES	**$1,256,102**	**$510,406**	**$7,000,000**	**$3,708,499**	**$7,816,410**
REVENUES OVER (UNDER) EXPENDITURES	**($904,635)**	**(386,214)**	**(7,000,000)**	**(3,703,664)**	**(7,812,110)**
NET CHANGE IN FUND BALANCE	**(904,635)**	**(386,214)**	**(7,000,000)**	**(3,703,664)**	**(7,812,110)**
RESTRICTED FUND BALANCE, OCT 1	15,131,032	14,226,397	13,840,183	13,840,183	10,136,519
RESTRICTED FUND BALANCE, SEP 30	**$ 14,226,397**	**$ 13,840,183**	**$ 6,840,183**	**$ 10,136,519**	**$ 2,324,409**

FISCAL YEAR 2021-2022 AMENDED BUDGET
2016 Bond - Public Safety

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROPOSED
REVENUES					
INTEREST	82,009	28,978	-	1,128	1,003
TOTAL REVENUES	$ 82,009	$ 28,978	$ -	$ 1,128	$ 1,003
PUBLIC SAFETY EXPENDITURES					
CONTRACTED SERVICES	-	38,300	3,000,000	1,629,290	1,832,410
TOTAL PUBLIC SAFETY EXPENDITURES	**-**	**38,300**	**3,000,000**	**1,629,290**	**1,832,410**
TOTAL EXPENDITURES	**$0**	**$38,300**	**$3,000,000**	**$1,629,290**	**$1,832,410**
REVENUES OVER (UNDER) EXPENDITURES	**$82,009**	**(9,322)**	**(3,000,000)**	**(1,628,162)**	**(1,831,407)**
NET CHANGE IN PROJECT BALANCE	**82,009**	**(9,322)**	**(3,000,000)**	**(1,628,162)**	**(1,831,407)**
PROJECT BALANCE, OCT 1	$ 3,578,639	3,660,648	3,651,326	3,651,326	2,023,164
PROJECT BALANCE, SEP 30	**$ 3,660,648**	**$ 3,651,326**	**$ 651,326**	**$ 2,023,164**	**$ 191,758**

FISCAL YEAR 2021-2022 AMENDED BUDGET
2016 Bond - Road Improvement

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROPOSED
REVENUES					
INTEREST	187,449	66,236	-	2,579	2,293
TOTAL REVENUES	$ 187,449	$ 66,236	$ -	$ 2,579	$ 2,293
ROAD IMPROVEMENT EXPENDITURES					
CONTRACTED SERVICES	1,228,292	820	2,500,000	900,000	3,000,000
TOTAL ROAD IMPROVEMENT EXPENDITURES	**1,228,292**	**820**	**2,500,000**	**900,000**	**3,000,000**
TOTAL EXPENDITURES	**$1,228,292**	**$820**	**$2,500,000**	**$900,000**	**$3,000,000**
REVENUES OVER (UNDER) EXPENDITURES	**($1,040,843)**	**$65,416**	**($2,500,000)**	**($897,421)**	**(2,997,707)**
NET CHANGE IN PROJECT BALANCE	**$ (1,040,843)**	**$ 65,416**	**$ (2,500,000)**	**$ (897,421)**	**(2,997,707)**
PROJECT BALANCE, OCT 1	$ 8,112,544	$ 7,071,701	$ 7,137,116	$ 7,137,116	6,239,695
PROJECT BALANCE, SEP 30	**$ 7,071,701**	**$ 7,137,116**	**$ 4,637,116**	**$ 6,239,695**	**$ 3,241,988**

FISCAL YEAR 2021-2022 AMENDED BUDGET
2016 Bond - Community Center

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED	2020-2021 PROPOSED
REVENUES					
INTEREST	82,009	28,978	-	1,128	1,003
TOTAL REVENUES	$ 82,009	$ 28,978	$ -	$ 1,128	$ 1,003
COMMUNITY/RECREATION CENTER EXPENDITURES					
CONTRACTED SERVICES	8,000	471,286	1,500,000	1,179,209	1,873,080
CAPITAL OUTLAY	19,810	-	-	-	-
TOTAL RECREATION CENTER EXPENDITURES	**27,810**	**471,286**	**1,500,000**	**1,179,209**	**1,873,080**
TOTAL EXPENDITURES	**$27,810**	**$471,286**	**$1,500,000**	**$1,179,209**	**$1,873,080**
REVENUES OVER (UNDER) EXPENDITURES	**$54,199**	**(442,308)**	**(1,500,000)**	**(1,178,081)**	**(1,872,077)**
NET CHANGE IN PROJECT BALANCE	**54,199**	**(442,308)**	**(1,500,000)**	**(1,178,081)**	**(1,872,077)**
PROJECT BALANCE, OCT 1	3,438,267	3,492,466	3,050,158	3,050,158	1,872,077
PROJECT BALANCE, SEP 30	**$ 3,492,466**	**$ 3,050,158**	**$ 1,550,158**	**$ 1,872,077**	**$ 0**

FISCAL YEAR 2021-2022 PROPOSED BUDGET

Water Meter Project

WATER METER PROJECT	2020-2021 PROJECTED	2020-2021 PROPOSED
REVENUES		
LOAN PROCEEDS	2,800,000	-
INTEREST REVENUE	-	-
TOTAL REVENUES	2,800,000	-
WATER METER PROJECT EXPENDITURES		
PERSONNEL		
SUPPLIES	1,999,261	
CONTRACTED SERVICES		800,739
TOTAL FUND EXPENDITURES	1,999,261	800,739
REVENUES OVER (UNDER) EXPENDITURES	800,739	(800,739)
OTHER FINANCING SOURCES (USES)		
TRANSFERS IN (OUT)		
Transfer to Capital Project Fund		
TOTAL OTHER FINANCING SOURCES (USES)	-	-
NET CHANGE IN FUND BALANCE	**800,739**	**(800,739)**
RESTRICTED FUND BALANCE, OCT 1	-	800,739
RESTRICTED FUND BALANCE, SEP 30	**800,739**	**-**

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 6

Public Hearing to receive testimony regarding the Proposed Property Tax Rate for Fiscal Year 2021. (Phillip Conner, Finance Director)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 7

Discuss and first reading of Ordinance O-11-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2021 (Fiscal Year 2021 - 2022) at a rate of $0.769146 per one hundred dollars ($100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2021, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the estimated 2021 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties as allowed by law; providing a severability clause; providing a repealing clause; and providing an effective date. (Phillip Conner, Finance Director)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action on Ordinance O-11-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2021 (Fiscal Year 2021 - 2022) at a rate of $0.769146 per one hundred dollars ($100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2021, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the 2021 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties; providing a severability clause; providing a repealing clause; and providing an effective date.

DISCUSSION / BACKGROUND

City Council will consider the Proposed Tax Rate of $ $0.769146 per One Hundred Dollars ($100) Assessed Valuation. For the purpose of defraying the current expenditures (Maintenance and Operations) of the municipal government of the City of Glenn Heights, a tax of $0.636542 on each and every One Hundred Dollars ($100) assessed value on all taxable property; and for the purpose of creating an interest and sinking fund (Interest and Sinking Fund) to pay the interest and principal maturities of all outstanding debt of the City of Glenn Heights not otherwise provided for, a tax of $0.132604 on each One Hundred Dollars ($100) assessed value of taxable property within the City of Glenn Heights, and shall be applied to the payment of interest and maturities of all such outstanding debt of the City.

This tax rate will raise more taxes for maintenance and operations than last year’s rate.

The tax rate will be lowered by 4.25 percent and will lower taxes for maintenance and operations on a $100,000 home by approximately $4.55.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Public Notices related to the Fiscal Year 2021–2022 Tax Rate have been given by posting on the City Council's official bulletin board, on the City of Glenn Heights' website, and in the local newspaper.

FINANCIAL IMPACT

Adoption of this Ordinance will raise $8,278,312 in property tax revenue for Fiscal Year 2021–2022.

RECOMMENDATION / ALTERNATIVES

Staff recommends adoption of Ordinance O-11-21 on September 14, 2021.

ATTACHMENTS

1. Ordinance O-11-21

PREPARED BY

Phill Conner, Finance Director

REVIEWED BY

Brandi Brown, City Secretary

ORDINANCE O-11-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ADOPTING AND LEVYING AD VALOREM TAXES FOR THE YEAR 2021 (FISCAL YEAR 2021 - 2022) AT A RATE OF $0.769146 PER ONE HUNDRED DOLLARS ($100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF GLENN HEIGHTS AS OF JANUARY 1, 2021, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF GLENN HEIGHTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; APPROVING THE ESTIMATED 2021 TAX ROLL PROVIDED BY THE CHIEF APPRAISERS FOR DALLAS AND ELLIS COUNTIES AS ALLOWED BY LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notices duly posted and published in all things as required by law, public hearings were held by and before the City Council of the City of Glenn Heights, the subject of which was the proposed tax rate for the City of Glenn Heights for Fiscal Year 2021-2022, submitted by the City Manager in accordance with provisions of the City Charter and state statutes; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. There is hereby approved, adopted and levied for the tax year 2021 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Glenn Heights, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of $0.769146 on each One Hundred Dollars ($100) assessed valuation of taxable property, which consists of two components each one of which is separately approved by the Council as follows:

(a) $0.132604 per One Hundred Dollars ($100) of taxable value, the rate that, if applied to the total taxable value, will impose the total amount published under Section 26.04(e)(3)(C) of the Texas Property Tax Code (Tax Code), less any amount of additional sales and use tax revenue that will be used to pay debt service; and

(b) $0.636542 per One Hundred Dollars ($100) taxable value, the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the coming year.

SECTION 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.25 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $-4.55.

SECTION 3. All ad valorem taxes shall become due and payable on October 1, 2021, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2022. There shall be no discount for payment of taxes prior to February 1, 2022. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

(a) A penalty of six percent (6%) on the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

(b) Provided, however, a tax delinquent on July 1, 2022, incurs a total penalty of twelve percent (12%) of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent (1%) for each month or portion of a month the tax remains unpaid. Taxes for the year 2021 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2021 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2021 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

SECTION 3. The Dallas and Ellis County Tax Assessors/Collectors are hereby authorized to assess and collect the taxes of the City of Glenn Heights, Texas.

SECTION 4. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. The tax rolls as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 6. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 7. All ordinances of the City of Glenn Heights, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 8. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

UPON CALLING FOR A VOTE FOR APPROVAL OF THIS ORDINANCE, THE MEMBERS OF THE CITY COUNCIL VOTED AS FOLLOWS:

	Aye	Nay
Harry A. Garrett, Mayor		
Sonja A. Brown, Councilmember – Place 1		
Emma Ipaye, Councilmember – Place 2		
Travis Bruton, Councilmember – Place 3		
Alisha M. Brown, Councilmember – Place 4		
Shaunte Allen, Councilmember – Place 5		
Machanta Newson, Councilmember – Place 6		

WITH___VOTING "AYE" AND____VOTING "NAY", AND AT LEAST 60% OF THE MEMBERS OF THE GOVERNING BODY VOTING IN FAVOR OF THE ORDINANCE, THIS ORDINANCE IS DULY PASSED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ON THE 14TH DAY OF SEPTEMBER 2021.

APPROVED:

_____
Harry Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria W. Thomas, City Attorney
(090321vwtTM124600)

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AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 8

Public Hearing to receive testimony regarding amending the Annual Budget for the City of Glenn Heights, Texas, for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021. (Phillip Conner, Finance Director)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 9

Discuss and first reading of Ordinance O-12-21, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021. (Phillip Conner, Finance Director)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

CITY OF GLENN HEIGHTS
CITY COUNCIL REPORT

Date: September 7, 2021

SUBJECT

Discuss and take action on Ordinance O-12-21, and Ordinance of the City Council of the City of Glenn Heights, amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021.

DISCUSSION / BACKGROUND

Throughout the fiscal year, a number of appropriations that impacted the City of Glenn Heights FY 20-21 Approved Budget have been authorized. The Finance Department has closely monitored the performance of the FY 20-21 Approved Budget expenditures and revenues in comparison to actuals.

After reviewing the data, we are requesting an amendment in order to facilitate the appropriations previously approved during the year and adjust the budget to more accurately reflect the condition of FY 20-21 revenues and expenditures.

The City of Glenn Heights Charter states: Section 7.10 Amending the Budget “When conditions arise which could not reasonably have been foreseen in the normal process of planning the budget, the Council may amend or change the budget for any municipal or public purpose by a vote of five (5) members of the City Council.”

General Fund

Based on the analysis of the revenue trends, we are projecting a FY 20-21 Amended General Fund revenue of $10,840,849; this represents a 13.62% increase from the FY 20-21 Approved Budget amount.

Our FY 20-21 Amended General Fund expenditures will be $7,997,764; this represents a 9.03% decrease from the FY 19-20 Approved Budget amount.

The total Amended FY 20-21 revenue over expenditure amount will be $2,794,311 compared to the FY 20-21 Approved Budget of $700,986. This larger than normal increase was due to the reduction in the City's expenditures for the Fiscal Year.

The net change in the General Fund Balance of $3,094,311 is 194.8% increase compared to the budgeted net change of $1,049,761. As a result, the FY 20-21 Amended General Fund unassigned ending Fund balance will be $9,604,211, which represents 439 days in reserve.

Water/Sewer Fund

Within the Water/Sewer Fund we are projecting a FY 20-21 Amended Water/Sewer Fund revenue of $5,543,741; this represents a 11.6% decrease from the FY 20-21 Approved Budget amount.

Our FY 20-21 Amended Water/Sewer Fund expenditures will be $6,166,101; this represents a 12.8% increase from the FY 20-21 Approved Budget amount.

As a result, we have adjusted the FY 20-21 Amended ending Water/Sewer Fund Balance from $2,450,800 to $1,144,561 which represents 68 days in reserve.

Drainage Fund

Based on the analysis of the revenue trends we are projecting revenue in the amount of $439,418 which is a 33% increase from the budgeted amount of $330,000.

The FY 20-21 Amended Drainage Fund expenditures will be $234,646; this represents a 12% decrease from the FY 20-21 Approved Budget amount.

The total Amended FY 20-21 Drainage Fund revenue over expenditure amount will be $204,772 compared to the FY 20-21 Approved Budget of $63,742.

As a result, the FY 20-21 Amended Drainage Fund Unassigned Fund balance will be $635,699, this represents 989 days in reserve.

Capital Projects Fund

The Fund Balance for the Capital Projects fund is going to decrease by $417,341 to $5,810,580.

PRIOR COUNCIL OR BOARD ACTION

City Council adopted the Fiscal Year 2020-2021 Budget on September 15, 2020.

PUBLIC CONTACT

According to our City Charter, the Budget shall be amended by an ordinance read at two meetings of the City Council following a posted Public Hearing.

The Public Hearing preceded this first reading of the Ordinance. The second reading of the Fiscal Year 2020-2021 Budget Amendment Ordinance is scheduled for September 14, 2021.

FINANCIAL IMPACT

The Fiscal Year 2020-2021 Amendment will take effect immediately. The Unassigned Fund balance and days in reserve will be as follows for the City's three major funds:

	General Fund	Water & Sewer Fund	Drainage Fund
Fund Balance	$9,604,211	$1,144,561	$635,699
Days in Reserve	439	68	989

RECOMMENDATION / ALTERNATIVES

It is recommended that the City Council approve the Fiscal Year 2020-2021 Budget Amendment Ordinance on September 14, 2021.

ATTACHMENTS

1. Ordinance O-12-21

PREPARED BY

Phill Conner, Finance Director

REVIEWED BY

Brandi Brown, City Secretary

ORDINANCE O-12-21

AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS, AMENDING THE ANNUAL BUDGET FOR THE CITY OF GLENN HEIGHTS, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021.

WHEREAS, on September 15, 2020, the City Council of the City of Glenn Heights, Texas adopted the Annual Budget for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021; and

WHEREAS, Section 7.10 of the City of Glenn Heights Charter requires all amendments to the Annual Budget be approved by the City Council; and

WHEREAS, Section 7.10 of the City of Glenn Heights Charter requires a Public Hearing to accept public input on the proposed amendments to the Fiscal Year 2021 Adopted Budget; and

WHEREAS, a Public Hearing to accept public input on the proposed amendments to the Fiscal Year 2020-21 Adopted Budget was conducted on September 7, 20201; and

WHEREAS, after full and final consideration, the City Council of Glenn Heights, Texas, has determined that all proposed amendments to the Annual Budget should be approved and adopted, as set forth in Exhibit “A” Fiscal Year 2020-2021 Amended Operating Budget which includes amendment to the General Fund, Water Sewer Fund, Drainage Fund, Vehicle Fund, and Capital Projects Fund

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The proposed amendments presented by City Management as Exhibit “A" on this date, discussed and reviewed during an open session of the City Council be approved for the Annual Budget for the fiscal year beginning October 1, 2020 and ending on September 30, 2021.

SECTION 2. That these amendments shall become an attachment to the original Annual Budget and be filed with the City Secretary of the City of Glenn Heights, Texas.

DULY PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ON THIS THE 14th DAY OF SEPTEMBER 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria W. Thomas, City Attorney
(TM 101296)

Exhibit “A”

Fiscal Year 2020-2021 Amended Operating Budget

FISCAL YEAR 2020-2021 AMENDED BUDGET
All Fund Summary

Fund	Total AMENDED Beginning Fund Balance	Revenues	Expenditures	Transfers In (Out)	Net Change in Fund Balance	Ending Fund Balance: Total Ending Fund Balance	Ending Fund Balance: Days Reserve
General Fund	**9,604,211**	**12,081,704**	**10,863,935**	**(4,911,225)**	**(3,693,455)**	**5,910,756**	**199**
Debt Service	**230,819**	**1,500,931**	**1,500,931**	**-**	**(0)**	**230,818**	
Special Revenue Funds:							
Court Tech	6,839	3,000	-	-	3,000	9,839	
Court Security	46,369	2,962	-	-	2,962	49,331	
911 Fees	276,112	73,000	250,000	(33,000)	(210,000)	66,112	
Grants	1,850,902	2,027,625	1,600,000	-	427,625	2,278,527	
Park Fees	1,108,843	331,480	580,000	-	(248,520)	860,323	
Street Impact	2,368,975	687,638	1,893,540	-	(1,205,902)	1,163,073	
Water/Sewer Impact	2,671,534	1,371,468	2,816,984	-	(1,445,516)	1,226,018	
Vehicle Replacement	496,714	-	140,000	-	(140,000)	356,714	
Subtotal	**8,896,567**	**4,567,173**	**7,310,524**	**(33,000)**	**(2,776,351)**	**6,120,216**	
Capital Project Funds:							
General Fund Capital Projects	5,810,580	-	4,892,066	5,500,000	607,934	6,418,514	
2006 CO Bonds - Streets	18,792	30	18,747	-	(18,717)	75	
2015 CO Bonds - City Hall/PS	326,798	1,200	325,398	-	(324,198)	2,600	
2016 GO Bonds	10,504,519	4,300	7,816,410	-	(7,812,110)	2,692,409	
Water Meter Project	800,739	-	800,739	-	(800,739)	-	
Subtotal	**17,461,428**	**5,530**	**13,853,360**	**5,500,000**	**(8,347,830)**	**9,113,598**	
Proprietary Funds:							
Water and Sewer	1,144,561	7,920,816	7,501,523	-	419,293	1,563,854	160
Drainage	635,699	435,000	368,002	(15,775)	51,223	686,922	681
Subtotal	**1,780,260**	**8,355,816**	**7,869,525**	**(15,775)**	**470,516**	**2,250,776**	
Internal Service Fund							
Unemployment Comp.	-	-	**5,000**	**10,272**	5,272	5,272	
Total Funds	**37,973,285**	**26,511,154**	**41,403,276**	**550,272**	**(14,341,850)**	**23,631,435**	

FISCAL YEAR 2020-2021 AMENDED BUDGET
All Funds Revenue Summary

REVENUES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
General Fund		8,646,230	10,844,395	9,492,489	10,792,074
Debt Service		1,441,231	1,459,723	1,475,571	1,459,669
Special Revenue Funds:					
Court Tech		3,639	4,625	3,000	5,200
Court Security		3,175	4,138	2,812	5,927
911 Fees		73,946	92,234	70,000	75,000
Grants		-	2,833	1,367	2,346,079
Park Fees		279,951	195,743	175,750	216,682
Street Impact		575,735	404,860	387,500	448,743
Water/Sewer Impact		1,149,703	810,709	750,000	907,250
Diaster Recovery Fund		79,436	-	-	141,001
Vehicle Replacement		-	-	-	-
Subtotal		2,165,585	1,515,141	1,390,429	4,145,882
Capital Project Funds:					
General Fund Capital Projects		-	751,017	181,000	-
2006 CO Bonds - Streets		523	14	-	45
2015 CO Bonds - City Hall/PS		4,492	1,919	-	1,400
2016 GO Bonds		351,467	124,192	-	4,835
Water Meter Project					2,800,000
Subtotal		356,482	877,142	181,000	2,806,280
Proprietary Funds:					
Water and Sewer		5,930,114	6,451,807	6,273,000	5,543,741
Drainage		318,572	339,924	330,000	439,418
Subtotal		6,248,686	6,791,731	6,603,000	5,983,159
Internal Service Fund					
Unemployment Comp.		-	-	-	-
Total Funds		18,858,214	21,488,132	19,142,489	25,187,064

FISCAL YEAR 2020-2021 AMENDED BUDGET

All Fund Expense Summary

EXPENDITURES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
General Fund	7,656,456	7,638,141	8,791,503	7,997,764
Debt Service	1,435,316	1,453,674	1,475,689	1,475,689
Special Revenue Funds:				
Court Tech	2,615	-	-	3,500
Court Security	-	-	-	3,500
911 Fees	-	-	300,000	500
Grants	-	-	-	500,000
Park Fees	779	238,014	470,000	2,000
Street Impact	273,559	115,673	1,000,000	-
Water/Sewer Impact	181,822	157,446	1,720,000	1,350,000
Diaster Recovery Fund	-	-	-	150,158
Vehicle Replacement	99,984	28,639	100,000	150,420
Subtotal	558,759	539,772	3,590,000	2,160,078
Capital Project Funds:				
General Fund Capital Projects	5,700	74,205	3,000,000	417,341
2006 CO Bonds - Streets	-	-	6	-
2015 CO Bonds - City Hall/PS	35,000	725,861	345,820	345,820
2016 GO Bonds	1,256,102	510,406	7,000,000	3,708,499
Water Meter Project				1,999,261
Subtotal	1,296,802	1,310,472	10,345,826	6,470,921
Proprietary Funds:				
Water and Sewer	5,767,235	6,435,558	5,467,246	6,166,101
Drainage	308,595	323,700	266,258	234,646
Subtotal	6,075,830	6,759,258	5,733,505	6,400,747
Internal Service Fund				
Unemployment Comp.	-	-	-	-
Total Funds	17,023,163	17,701,317	29,936,523	24,505,199

FISCAL YEAR 2020-2021 AMENDED BUDGET
General Fund Summary Sheet

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
Ad Valorem Tax Rate	0.879181	0.833523	0.804430	0.804430
I&S Tax Rate	0.215740	0.184129	0.163342	0.163342
M&O Tax Rate	0.663441	0.649394	0.641088	0.641088
Taxable Valuation	**$ 660,012,306**	**$786,525,022**	**$888,057,294**	**$888,057,294**
Property Taxes	$ 4,385,896	$ 5,084,787	$ 5,639,664	$ 5,849,808
Sales Taxes	650,581	827,365	700,000	949,787
Franchise Fees	641,454	581,890	495,554	458,706
Permits & Fees	1,169,898	2,580,074	1,149,121	1,860,759
Charges for Service	1,185,216	1,223,527	1,149,020	1,248,975
Recreation	730	330	-	1,503
Grants & Contributions	77,383	50,591	48,174	12,584
Court Fines	131,877	171,536	250,700	245,884
Interest	74,812	173,921	39,256	134,848
Miscellaneous	9,285	54,324	-	8,222
Reimbursement from Utility	221,480	64,043	15,000	15,000
Charge for Service (City Wide)	97,617	32,006	6,000	6,000
Total Revenues	**$ 8,646,230**	**$ 10,844,395**	**$ 9,492,489**	**$ 10,792,074**
	2018-2019 ACTUAL	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 AMENDED**
City Council	$ 227,222	$ 109,699	$ 206,700	$ 163,900
Administration	132,607	141,724	150,281	138,911
Technology Services	394,028	443,743	527,987	467,352
City Manager	333,184	373,453	407,883	399,894
City Secretary	189,186	180,476	191,309	188,687
Human Resources	200,161	197,813	172,894	170,393
Finance	262,902	218,968	298,895	237,205
Municipal Court	109,338	135,167	122,903	130,382
Fire	1,608,974	1,500,452	1,772,925	1,719,716
Police	2,158,879	2,272,028	2,359,927	2,135,690
Streets & Sanitation	1,115,763	1,157,366	1,331,766	1,267,031
Economic Development	91,317	86,715	115,783	8,375
Planning & Development	549,661	369,407	373,664	437,436
Community Engagement	267,556	149,105	246,354	153,975
Senior Center		1,314	25,855	6,368
Parks Maintenance	15,678	8,889	330,479	216,549
Parks & Recreation				
COVID-19 Response		291,820	155,900	155,900
Total Expenditures	**$ 7,656,456**	**$ 7,638,141**	**$ 8,791,503**	**$ 7,997,764**
Total Revenues Over (Under) Expenditures	**$ 989,774**	**$ 3,206,254**	**$ 700,986**	**$ 2,794,311**
00-Other Sources / (Uses) of Funds:				
W/S Capital Financing				
Transfer from GH Dev Co. & HFC	256,765		550,000	550,000
Transfer to Vehicle Replacement Fund	(200,000)	(350,000)	(250,000)	(250,000)
Transfer to/from Tornado Fund	154,026	-	-	
Transfer for City Hall Capital Project	-			
Transfer to Capital Projects Fund	-	-	-	
G&A Reimbursement from Utility	-			
Charge for Service (City Wide)	-			
Operating (includes in lieu of franchise fees)	48,775	48,775	48,775	-
Other sources / (uses) of funds	(13,330)	(147,102)		
Reserved for Contingency	-			
TOTAL Other Sources / (Uses)	**246,236**	**(448,327)**	**348,775**	**300,000**
NET CHANGE IN FUND BALANCE	**1,236,009**	**2,757,927**	**1,049,761**	**3,094,311**
BEGINNING FUND BALANCE - OCTOBER 1	2,515,964	3,751,974	6,509,900	6,509,900
ENDING FUND BALANCE - SEPTEMBER 30	3,751,974	6,509,900	7,559,661	9,604,211
UNASSIGNED FUND BALANCE - SEPTEMBER 30	$ 3,751,974	$ 6,509,900	$ 7,559,661	$ 9,604,211
AVERAGE DAILY EXPENDITURES	20,370	20,751	24,045	21,871
NUMBER OF DAYS RESERVE	184	314	314	439

FISCAL YEAR 2020-2021 AMENDED BUDGET
General Fund Revenue Summary

REVENUES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
AD VALOREM TAXES					
100-4-00-4000	CURRENT AD VALOREM TAX	4,360,996	4,971,758	5,579,364	5,770,504
100-4-00-4001	DELINQUENT AD VALOREM TAX	5,108	89,725	33,721	51,751
100-4-00-4002	PENALTY & INTEREST (TAX)	19,793	23,304	26,579	27,553
TOTAL AD VALOREM TAXES		4,385,896	5,084,787	5,639,664	5,849,808
SALES TAXES					
100-4-00-4200	SALES TAX	650,581	827,365	700,000	949,787
TOTAL SALES TAXES		650,581	827,365	700,000	949,787
FRANCHISE FEES					
100-4-00-4100	ELECTRIC FRANCHISE	272,586	276,748	262,156	266,590
100-4-00-4101	TELEPHONE	16,885	12,422	19,515	16,668
100-4-00-4102	GAS FRANCHISE	66,241	56,690	56,690	60,752
100-4-00-4103	CABLE FRANCHISE	97,717	76,378	87,385	54,696
100-4-00-4105	VIDEO FRANCHISE FEE	9,083	9,652	9,808	-
100-4-00-4106	W/WW FRANCHISE FEES	178,942	150,000	60,000	60,000
TOTAL FRANCHISE FEES		641,454	581,890	495,554	458,706
PERMITS & FEES					
100-4-53-4300	PERMIT FEES	398,202	1,214,864	500,000	813,979
100-4-53-4301	MISCELLANEOUS PERMITS	73,913	86,675	70,000	55,307
100-4-53-4302	BACKFLOW & IRRIGATION PERMITS	25,227	58,798	39,130	45,370
100-4-53-4303	INFRASTRUCTURE INSPECTIONS	231,459	191,330	100,000	159,425
100-4-53-4305	PLAN REVIEW	284,291	761,248	281,876	529,604
100-4-53-4308	INSPECTION FEE - ALCOHOL	-	0		-
100-4-53-4320	PLATS	8,275	14,175	3,000	11,130
100-4-53-4325	TRADE PERMITS	93,377	201,140	94,815	162,161
100-4-53-4330	LICENSE REGISTRATION	20,200	22,700	13,000	21,953
100-4-53-4332	RENTAL REGISTRATION	4,550	9,860	30,000	43,146
100-4-53-4335	FOOD SERVICE PERMITS	10,400	10,000	9,000	6,900
100-4-53-4345	GARAGE SALE PERMITS	995	435	300	630
TOTAL PERMITS & FEES		1,169,898	2,580,074	1,149,121	1,860,759
CHARGE FOR SERVICES					
100-4-00-4502	TOWER RENTAL	39,780	51,222	39,780	52,000
100-4-30-4501	AMBULANCE	245,855	223,835	220,000	172,573
100-4-32-4520	POLICE REPORTS	854	985	-	1,048
100-4-32-4570	RESOURCE OFFICER	29,612	22,646	37,240	68,037
100-4-32-4581	ANIMAL POUND	3,375	1,345	1,000	2,690
100-4-32-4582	WRECKER	800	800	800	800
100-4-40-4500	SANITATION	864,890	921,230	850,000	951,627
100-4-30-4825	FIRE INSPECTIONS	50	50	200	200
TOTAL CHARGE FOR SERVICES		1,185,216	1,223,527	1,149,020	1,248,975

FISCAL YEAR 2020-2021 AMENDED BUDGET
General Fund Revenue Summary

REVENUES(continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
RECREATION					
100-4-60-4510	PARK RESERVATIONS	680	330		1,390
100-4-60-4531	OTHER (MISC)	50	80		113
100-4-63-4501	ROOM RENTAL FEES (COMM CTR)				
100-4-63-4502	GYMNASIUM RENTAL FEES (COMM CTR)				
100-4-63-4503	MEMBERSHIP FEES (COMM CTR)				
100-4-63-4504	SPONSORSHIP REVENUE				
TOTAL RECREATION		730	330	-	1,503
GRANTS & CONTRIBUTIONS					
100-4-32-4724	GRANT REVENUE - BVP	1,816	-		
100-4-32-4725	COPS GRANT	37,763	46,954	47,124	-
100-4-32-4800	SEIZURE REVENUE	-	86		
100-4-32-4805	DONATIONS-CRIME PREVENTION	-	855	50	
100-4-60-4804	DONATIONS-COMMUNITY EVENTS	4,736	2,575	1,000	
100-4-60-4805	DONATIONS-MOVIES IN THE PARK	-	120		
100-4-30-4801	FIRE DEPARTMENT DONATION	493	-		
100-4-10-4722	GRANT REVENUE	-	-		12,584
TOTAL GRANTS & CONTRIBUTIONS		$ 77,383	$ 50,591	$ 48,174	12,584
COURT FINES					
100-4-21-4401	MUNICIPAL COURT FINES	124,169	170,980	250,000	235,000
100-4-21-4405	OMNIBASE FEES	382	556	700	700
100-4-21-4407	CHILD SAFETY FEES	7,326	9,997		8,500
100-4-21-4808	CONVENIENCE FEE	1,425	2,723		1,684
TOTAL COURT FINES		$ 131,877	$ 171,536	$ 250,700	245,884
INTEREST					
100-4-00-4700	INTEREST EARNED	74,812	173,921	39,256	134,848
TOTAL INTEREST		74,812	173,921	39,256	134,848
MISCELLANEOUS					
100-4-00-4801	AUCTION PROCEEDS	1,998	-		750
100-4-00-4803	PALLADIUM PROCEEDS	-	-		
100-4-00-4807	OTHER (MISC)	6,787	5,884		
100-4-00-4818	TML INSURANCE REIMBURSEMENT	500.00	31,605		7,472
100-4-00-4809	CHAMBER OF COMMERCE REVENUE	-	16,835	-	
TOTAL MISCELLANEOUS		$ 9,285	$ 54,324	$ -	8,222
REIMBURSEMENT FROM UTILITY					
100-4-00-4901	REIMBURSEMENT FROM UTIL	221,480	64,044	15,000	15,000
100-4-00-4902	CHARGE FOR SERVICE (CITY WIDE)	97,616	32,006	6,000	6,000
100-4-00-4904	TRANSFER FROM DISASTER FUND	154,026	-		
100-4-00-4905	TRANSFER FROM 911 WIRELESS FUND	33,000	33,000	33,000	33,000
100-4-00-4911	TRANSFER FROM DRAINAGE FUND	15,775	15,775	15,775	15,775
TOTAL REIMBURSEMENT FROM UTILITY		521,897	144,825	69,775	69,775
TOTAL REVENUES		$ 8,849,030	$ 10,893,170	$ 9,541,264	$ 10,840,849

FISCAL YEAR 2020-2021 AMENDED BUDGET

Other Funding Sources

OTHER FINANCING SOURCES (USES)	2018-2019 ACTUAL	2019-2020 Actual	2020-2021 APPROVED	2020-2021 AMENDED
LEASE PROCEEDS				
City Attorney/Auditor/Council (28%)	37,651	10,360	3,000	3,000
City Manager's Office (28%)	64,231	19,055	3,000	3,000
City Secretary (28%)	37,651	10,486	3,000	3,000
Human Resources (28%)	37,651	11,079	3,000	3,000
Finance (28%)	44,296	13,063	3,000	3,000
W/S Charge for Services (MGT)	**221,480**	**64,043**	**15,000**	**15,000**
Telecommunications & Technology (20%)				
Technology (28%)	81,998	25,256	3,000	3,000
Utilities (28%)	15,619	6,750	3,000	3,000
W/S Charge for Services (CITY-WIDE)	**97,617**	**32,006**	**6,000**	**6,000**
TRANSFERS FROM DRAINAGE FUND	15,775	15,775	15,775	15,775
TRANSFERS FROM 911 WIRELESS FUND	33,000	33,000	33,000	33,000
TOTAL TRANSFERS IN (OUT)	**48,775**	**48,775**	**48,775**	**48,775**
TOTAL OTHER FINANCING SOURCES (USES)	**367,872**	**144,824**	**69,775**	**69,775**

FISCAL YEAR 2020-2021 AMENDED BUDGET

City Council

09-CITY COUNCIL		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	CONTRACTED SERVICES	$ 183,220	$ 87,671	$ 147,200	112,200
	OPERATING	28,561	16,327	46,000	45,200
	DEPARTMENTAL	15,440	5,701	13,500	6,500
TOTAL CITY COUNCIL		$ 227,222	$ 109,699	$ 206,700	$ 163,900
CONTRACTED SERVICES					
100-5-09-3001	AUDITING	29,200	10,000	32,200	32,200
100-5-09-3002	LEGAL SERVICES	154,020	77,671	115,000	80,000
TOTAL CONTRACTED SERVICES		183,220	87,671	147,200	112,200
OPERATING					
100-5-09-3300	CELL PHONES	-			
100-5-09-3400	CONFERENCE, TRAINING, & TRAVEL - MAYOR	860	1,956	5,000	5,000
100-5-09-3401	CONFERENCE, TRAINING, & TRAVEL-PLACE 1	5,054	1,356	5,000	5,000
100-5-09-3402	CONFERENCE, TRAINING, & TRAVEL-PLACE 2	3,837	2,138	5,000	5,000
100-5-09-3403	CONFERENCE, TRAINING, & TRAVEL-PLACE 3	4,184	1,207	5,000	5,000
100-5-09-3404	CONFERENCE, TRAINING, & TRAVEL-PLACE 4	805	1,094	5,000	5,000
100-5-09-3405	CONFERENCE, TRAINING, & TRAVEL-PLACE 5	4,419	3,569	5,000	5,000
100-5-09-3406	CONFERENCE, TRAINING, & TRAVEL-PLACE 6	889	2,190	5,000	5,000
100-5-09-3501	OTHER COUNCIL EXPENSES	7,452	2,136	5,000	5,000
100-5-09-3503	PRINTING, COPY & PHOTO	1,062	681	2,000	1,200
100-5-09-3505	CITY COUNCIL CELL PHONES	-	-	4,000	4,000
TOTAL OPERATING		28,561	16,327	46,000	45,200
DEPARTMENTAL					
100-5-09-3521	MAYOR INITIATIVES	125	1,189	3,500	1,500
100-5-09-3535	INSURANCE CLAIMS (DEDUCTIBLE)	6,714	4,512	-	-
100-5-09-3516	STRATEGIC PLANNING	8,601	-	10,000	5,000
TOTAL DEPARTMENTAL		15,440	5,701	13,500	6,500
TOTAL CITY COUNCIL		**$ 227,222**	**$ 109,699**	**$ 206,700**	**$ 163,900**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Admin

010-Administration		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	69,957			18,254
	SUPPLIES	$ 24,167	14,191	30,000	20,845
	CONTRACTED SERVICES	-	$ 4,887	$ 2,000	$ -
	OPERATING	38,483	104,997	113,281	99,812
	DEPARTMENTAL	-	-	5,000	-
TOTAL ADMINISTRATION		$ 132,607	$ 124,075	$ 150,281	$ 138,911

10-Administration		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-10-1205	WORKERS COMP	16,493	3,563		
100-5-10-1210	INSURANCE	50,973	(8,899)		
100-5-10-1215	UNEMPLOYMENT COMPENS.	2,491	30,031		7,640
100-5-10-1225	OPTUM-HSA		12,807		10,614
TOTAL PERSONNEL		69,957	37,502		18,254
SUPPLIES					
100-5-10-2000	OFFICE SUPPLIES	18,457	8,018	20,000	8,000
100-5-10-2125	POSTAGE	5,710	6,172	10,000	12,845
TOTAL SUPPLIES		24,167	14,191	30,000	20,845
CONTRACTED SERVICES					
100-5-10-3013	OTHER PROFESSIONAL SERVICES	-	4,887	2,000	-
TOTAL CONTRACTED SERVICES		-	4,887	2,000	-
OPERATING					
100-5-10-3303	NATURAL GAS	711	930	1,000	977
100-5-10-3400	GENERAL LIABILITY INSURANCE	979	15,529	14,568	14,568
100-5-10-3401	AUTO LIABILITY INSURANCE	-	30,006	27,216	27,216
100-5-10-3402	FIRE & PROPERTY INSURANCE	-	36,506	37,251	37,251
100-5-10-3403	ERRORS & OMISSIONS INSURANCE	-	7,591	7,746	5,000
100-5-10-3503	PRINTING, COPY, & PHOTO	7,737	2,011	10,000	3,500
100-5-10-3505	OTHER OPERATING EXPENSES	19,228	179	2,500	300
100-5-10-3506	DUES, SUBSCRIPTIONS, & PUBLICATION	9,829	12,245	13,000	11,000
TOTAL OPERATING		38,483	104,997	113,281	99,812
DEPARTMENTAL					
100-5-10-3600	COMMUNITY BEAUTIFICATION	-	(19,853)		
100-5-10-3625	CONTINGENCY RESERVE	-	-	5,000	-
TOTAL DEPARTMENTAL		-	(19,853)	5,000	-
TOTAL ADMINISTRATION		**$ 132,607**	**$ 141,724**	**$ 150,281**	**$ 138,911**

FISCAL YEAR 2020-2021 AMENDED BUDGET

City Manager

11-CITY MANAGER'S OFFICE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 326,449	$ 369,610	$ 393,433	$ 395,061
	SUPPLIES	1,139	1,227	3,450	1,150
	CONTRACTED SERVICES	138	-	-	-
	REPAIRS & MAINTENANCE	550	133	2,000	1,000
	OPERATING	3,470	2,063	6,000	1,683
	DEPARTMENTAL	1,438	420	3,000	1,000
TOTAL CITY MANAGER'S OFFICE		$ 333,184	$ 373,453	$ 407,883	$ 399,894
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	City Manager	1	1	1	1
	Deputy City Manager	1	1	1	1
	Executive Assistant	1	1	1	1
	Total Positions	3	3	3	3

11-CITY MANAGER'S OFFICE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-11-1000	EXEMPT SALARY	228,000	257,066	276,699	280,691
100-5-11-1010	REGULAR SALARIES FULL-TIME	48,089	54,627	56,410	54,743
100-5-11-1200	PAYROLL TAXES FICA	19,460	23,184	25,483	22,857
100-5-11-1205	WORKERS COMP	5,344	2,617	2,501	2,501
100-5-11-1210	INSURANCE	16,845	22,547	22,081	22,968
100-5-11-1220	T.M.R.S.	8,607	9,568	10,260	11,301
TOTAL PERSONNEL		326,449	369,610	393,433	395,061
SUPPLIES					
100-5-11-2100	GASOLINE & FUELS	1,139	1,227	3,000	1,150
100-5-11-2155	OTHER SMALL EQUIPMENT	-	-	450	-
TOTAL SUPPLIES		1,139	1,227	3,450	1,150
REPAIRS & MAINTENANCE					
100-5-11-3202	R & M AUTO/TRUCK	550	133	2,000	1,000
TOTAL REPAIRS & MAINTENANCE		550	133	2,000	1,000
OPERATING					
100-5-11-3500	CONFERENCE,TRAINING, & TRAVEL	3,172	1,963	3,500	
100-5-11-3506	DUES,SUBSCRIPTIONS & PUB	225	100	2,500	1,683
TOTAL OPERATING		3,470	2,063	6,000	1,683
DEPARTMENTAL					
100-5-11-3516	STRATEGIC PLANNING	1,438	420	3,000	1,000
TOTAL DEPARTMENTAL		1,438	420	3,000	1,000
TOTAL CITY MANAGER'S OFFICE		**$ 333,184**	**$ 373,453**	**$ 407,883**	**$ 399,894**

FISCAL YEAR 2020-2021 AMENDED BUDGET

City Secretary

12-CITY SECRETARY		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 88,445	$ 96,770	$ 95,359	$ 104,080
	CONTRACTED SERVICES	93,127	74,918	85,450	71,607
	OPERATING	7,614	8,789	10,500	13,000
TOTAL CITY SECRETARY		$ 189,186	$ 180,476	$ 191,309	$ 188,687
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	City Secretary	1	1	1	1
	Record Clerk	1	0	0	0
	Total Positions	2	1	1	1

12-CITY SECRETARY		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-12-1000	EXEMPT SALARY	69,267	77,092	78,718	84,271
100-5-12-1010	REGULAR SALARIES- FULL TIME	1,378	-	-	-
100-5-12-1200	PAYROLL TAXES FICA	5,764	5,635	6,022	6,052
100-5-12-1205	WORKERS COMP	1,783	1,745	834	834
100-5-12-1210	INSURANCE	7,682	9,930	7,360	9,930
100-5-12-1220	T.M.R.S.	2,571	2,368	2,425	2,993
TOTAL PERSONNEL		$ 88,445	$ 96,770	$ 95,359	$ 104,080
CONTRACTED SERVICES					
100-5-12-3007	APPRAISAL DISTRICT ALLOCATION	29,187	31,027	34,450	34,450
100-5-12-3008	CODIFICATION	395	4,957	3,000	1,015
100-5-12-3009	CONTRACT FOR TAXES	-	10,519	10,000	11,388
1005-12-3014	TEMP CONTRACT LABOR	1,042			
100-5-12-3010	ELECTION EXPENSES	62,503	28,415	38,000	24,754
TOTAL CONTRACTED SERVICES		93,127	74,918	85,450	71,607
OPERATING					
100-5-12-3300	CELL PHONES & WIRELESS	75	-	-	-
100-5-12-3500	CONFERENCE,TRAINING, & TRAVEL	1,726	-	1,000	-
100-5-12-3506	DUES,SUBSCRIPTIONS, & PUBLICATION	1,031	247	500	-
100-5-12-3509	ADVERTISING & LEGAL PUBLICATION	4,782	8,542	9,000	13,000
TOTAL OPERATING		7,614	8,789	10,500	13,000
TOTAL CITY SECRETARY		**$ 189,186**	**$ 180,476**	**$ 191,309**	**$ 188,687**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Human Resources

13-HUMAN RESOURCES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 113,428	$ 162,290	$ 115,494	$ 115,493
	CONTRACTED SERVICES	65,451	21,203	20,000	20,000
	OPERATING	5,780	2,692	4,600	2,100
	DEPARTMENTAL	15,502	11,627	32,800	32,800
TOTAL HUMAN RESOURCES		$ 200,161	$ 197,813	$ 172,894	$ 170,393
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Director	1	1	1	1
	Human Resources Generalist	1	1	0	0
	Human Resources Generalist (PT)	0	0	0	0
	SYEP	8	0	0	0
	Total Positions	10	2	1	1

13-HUMAN RESOURCES		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-13-1000	EXEMPT SALARY	64,881	94,051	96,149	96,149
100-5-13-1010	REGULAR SALARIES- FULL TIME	26,631	43,738	-	-
100-5-13-1020	REGULAR SALARIES- PART TIME	532	-	-	
100-5-13-1025	OVERTIME	18	-	-	-
100-5-13-1200	PAYROLL TAXES FICA	6,953	10,202	7,355	7,355
100-5-13-1205	WORKERS COMP	5,940	2,908	834	834
100-5-13-1210	INSURANCE	5,430	7,161	8,194	8,194
100-5-13-1220	T.M.R.S.	3,043	4,231	2,961	2,961
TOTAL PERSONNEL		113,428	162,290	115,494	115,493
CONTRACTED SERVICES					
100-5-13-3010	TECHNOLOGY	-	-	2,000	2,000
100-5-13-3013	OTHER PROFESSIONAL SERVICES	9,000	21,203	18,000	18,000
TOTAL CONTRACTED SERVICES		65,451	21,203	20,000	20,000
OPERATING					
100-5-13-3400	GENERAL LIABILITY INSURANCE				
100-5-13-3401	AUTO LIABILITY INSURANCE				
100-5-13-3402	FIRE & PROPERTY INSURANCE				
100-5-13-3403	ERRORS & OMISSIONS INSURANCE				
100-5-13-3500	CONFERENCE,TRAINING, & TRAVEL	1,973	-	2,500	-
100-5-13-3503	PRINTING, COPY, & PHOTO	287	-	350	350
100-5-13-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	35	385	500	500
100-5-13-3509	ADVERTISING	3,485	2,307	1,250	1,250
TOTAL OPERATING		5,780	2,692	4,600	2,100

FISCAL YEAR 2020-2021 AMENDED BUDGET

Human Resources

13-HUMAN RESOURCES (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
DEPARTMENTAL					
100-5-13-3510	EMPLOYEE IMMUNIZATIONS	-	-	200	200
100-5-13-3512	EXECUTIVE SEARCH		-	-	
100-5-13-3513	EMPLOYEE RELATIONS	3,963	5,230	8,000	8,000
100-5-13-3515	MEDICAL/PHYSICAL EXAMS	2,753	4,972	13,500	13,500
100-5-13-3516	EMPLOYEE BACKGROUND CHECK	5,597	1,426	5,000	5,000
100-5-13-3522	PERSONNEL TRAINING	3,189	-	6,000	6,000
100-5-13-3525	CITY RISK MGT PROGRAM	-	-	100	100
TOTAL DEPARTMENTAL		15,502	11,627	32,800	32,800
TOTAL HUMAN RESOURCES		**$ 200,161**	**$ 197,813**	**$ 172,894**	**$ 170,393**

FISCAL YEAR 2020-2021 AMENDED BUDGET

IT

014- Information Technology		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 77,130	$ 78,603	$ 87,972	$ 86,602
	SUPPLIES	121	-	500	150
	CONTRACTED SERVICES	120,422	161,466	176,750	115,600
	OPERATING	196,355	203,673	262,765	265,000
TOTAL Information Technology		$ 394,028	$ 443,743	$ 527,987	$ 467,352
PERSONNEL SUMMARY					
	Full-time Positions				
	IT Administrator	1	1	1	1
	IT Specialist	1	0	0	0
	Total Positions	2	1	1	1

014- Information Technology		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-14-1000	EXEMPT SALARY	61,347	63,182	72,047	71,423
100-5-14-1010	REGULAR SALARIES FULL TIME	1,019	-	-	-
100-5-14-1200	PAYROLL TAXES FICA	4,556	4,782	5,512	5,406
100-5-14-1205	WORKERS COMP	1,783	1,745	834	834
100-5-14-1210	INSURANCE	6,341	6,955	7,360	6,504
100-5-14-1220	T.M.R.S.	2,084	1,939	2,219	2,435
TOTAL PERSONNEL		77,130	78,603	87,972	86,602
SUPPLIES					
100-5-14-2100	GASOLINE & FUELS	121	-	500	150
TOTAL SUPPLIES		121	-	500	150
CONTRACTED SERVICES					
100-5-14-3013	OTHER PROFESSIONAL SERVICES	6,658	36,750	48,000	6,000
100-5-14-3022	ANNUAL SOFTWARE MAINTENANCE	61,562	81,022	81,500	71,000
100-5-14-3024	WEBSITE HOSTING FEES	16,509	13,376	13,250	12,600
100-5-14-3050	OPERATING LEASES-COPIERS	35,694	30,318	34,000	26,000
TOTAL CONTRACTED SERVICES		120,422	161,466	176,750	115,600
OPERATING					
100-5-14-3300	CELL PHONES & WIRELESS	27,305	27,153	28,000	27,500
100-5-14-3301	TELECOMMUNICATIONS	70,929	83,456	66,500	91,000
100-5-14-3500	CONFERENCE,TRAINING, & TRAVEL	770	-	2,000	-
100-5-14-3503	SOFTWARE LICENSING	67,674	57,611	86,115	93,000
100-5-14-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	8,334	-	150	-
100-5-14-3508	SOFTWARE	-	2,202	5,000	2,500
100-5-14-3510	HARDWARE	21,342	33,250	75,000	51,000
TOTAL OPERATING		196,355	203,673	262,765	265,000
TOTAL INFORMATION TECHNOLOGY		**$ 394,028**	**$ 443,743**	**$ 527,987**	**$ 467,352**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Finance

20-FINANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 220,090	$ 205,592	$ 236,895	$ 231,112
	SUPPLIES	149	-	800	-
	CONTRACTED SERVICES	32,829	7,734	-	-
	OPERATING	9,567	4,290	10,600	5,743
	DEPARTMENTAL	267	1,352	600	350
	DEBT PAYMENTS	-	-	-	
	CAPITAL OUTLAY	-	-	50,000	-
TOTAL FINANCE OFFICE		$ 262,902	$ 218,968	$ 298,895	$ 237,205
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Finance Director	1	1	1	1
	Financial Analyst	1	1	1	1
	Administrative Support Technician	0	0	1	1
	Finance Coordinator	1	1	0	0
	PART-TIME POSITIONS				
	Payroll Clerk	0	0	0	0
	Accounting Clerk	0	0	0	0
	Intern	0	0	0	0
	Total Positions	3	3	3	3

20-FINANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-20-1000	EXEMPT SALARY	135,954	146,270	150,158	140,638
100-5-20-1005	ACCRUED SALARIES (AUDIT)	-		-	
100-5-20-1010	REGULAR SALARIES- FULL TIME	37,685	19,343	41,600	45,000
100-5-20-1020	REGULAR SALARIES- PART TIME	-	-	-	-
100-5-20-1025	OVERTIME	203	-	-	-
100-5-20-1200	PAYROLL TAXES FICA	12,235	11,939	14,669	12,627
100-5-20-1205	WORKERS COMP	5,348	2,617	2,501	2,501
100-5-20-1210	INSURANCE	22,897	20,334	22,060	24,113
100-5-20-1215	UNEMPLOYMENT CLAIMS	-	-	-	
100-5-20-1218	PERFORMANCE INCREASES		-	-	
100-5-20-1220	T.M.R.S.	5,767	5,090	5,906	6,233
TOTAL PERSONNEL		220,090	205,592	236,895	231,112
SUPPLIES					
100-5-20-2000	OFFICE SUPPLIES	-			
100-5-20-2001	FORMS	149	-	500	-
100-5-20-2125	POSTAGE	-	-	-	
100-5-20-2155	SMALL OFFICE EQUIPMENT	-	-	300	-
TOTAL SUPPLIES		149	-	800	-

FISCAL YEAR 2020-2021 AMENDED BUDGET

Finance

20-FINANCE (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
OPERATING					
100-5-20-3500	CONFERENCE,TRAINING, & TRAVEL	4,718	1,271	3,500	2,500
100-5-20-3503	PRINTING, COPY, & PHOTO	1,713	2,309	5,000	2,500
100-5-20-3505	OPERATING EXPENSES	-	-	-	10
100-5-20-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	2,536	710	2,100	733
TOTAL OPERATING		9,567	4,290	10,600	5,743
DEPARTMENTAL					
100-5-20-3520	BANK NSF CHARGES	267	267	600	350
100-5-20-3526	FINANCE DIR RELOCATION	-	1,085	-	-
TOTAL DEPARTMENTAL		267	1,352	600	350
CAPITAL OUTLAY					
100-5-20-5000	CAPITAL EXPENDITURES	-	-	50,000	-
TOTAL CAPITAL OUTLAY		-	-	50,000	-
TOTAL FINANCE		**$ 262,902**	**$ 218,968**	**$ 298,895**	**$ 237,205**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Municipal Court

21-MUNICIPAL COURT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 68,923	$ 91,946	$ 81,953	$ 78,522
	SUPPLIES	1,203	2,878	2,000	2,060
	CONTRACTED SERVICES	38,206	38,361	37,800	49,600
	OPERATING	1,006	1,982	1,150	200
TOTAL MUNICIPAL COURT		$ 109,338	$ 135,167	$ 122,903	$ 130,382
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Court Administrator	1	1	1	1
	Total Positions	1	1	1	1

21-MUNICIPAL COURT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-21-1000	EXEMPT SALARY	55,438	75,062	66,612	62,323
100-5-21-1010	REGULAR SALARIES FULL-TIME	-	1,865	-	-
100-5-21-1200	PAYROLL TAXES FICA	4,006	5,716	5,096	4,584
100-5-21-1205	WORKERS COMP	1,783	872	834	834
100-5-21-1210	INSURANCE	5,866	6,070	7,360	8,657
100-5-21-1215	UNEMPLOYMENT CLAIMS	-	-	-	-
100-5-21-1218	PERFORMANCE INCREASES				
100-5-21-1220	T.M.R.S.	1,830	2,361	2,052	2,124
TOTAL PERSONNEL		68,923	91,946	81,953	78,522
SUPPLIES					
100-5-21-2000	OFFICE SUPPLIES	-	142	-	-
100-5-21-2001	FORMS	1,203	2,736	2,000	2,060
TOTAL SUPPLIES		1,203	2,878	2,000	2,060
CONTRACTED SERVICES					
100-5-21-3013	OTHER PROFESSIONAL SERVICES	589	(471)	800	-
100-5-21-3014	MERCHANT (CC) FEES	-	3,459	-	4,100
100-5-21-3017	MUNICIPAL JUDGE	26,242	24,675	25,000	25,000
100-5-21-3018	DEBT COLLECTION SERVICE	4,791	-	-	-
100-5-21-3019	COURT PROSECUTOR	6,185	10,698	12,000	17,500
100-5-21-3021	ARRAIGNMENTS	400	-	-	3,000
TOTAL CONTRACTED SERVICES		38,206	38,361	37,800	49,600
OPERATING					
100-5-21-3500	CONFERENCE,TRAINING, & TRAVEL	966	1,982	1,000	200
100-5-21-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	40	-	150	-
TOTAL OPERATING		1,006	1,982	1,150	200
TOTAL MUNICIPAL COURT		**$ 109,338**	**$ 135,167**	**$ 122,903**	**$ 130,382**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Senior Center

61-SENIOR CENTER		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	SUPPLIES	$ 249	$ 10,905	$ 1,950
	CONTRACTED SERVICES	325	3,750	500
	REPAIRS & MAINTENANCE	-	5,250	1,000
	OPERATING	740	2,950	2,918
	DEPARTMENTAL	-	3,000	-
TOTAL SENIOR CENTER		$ 1,314	$ 25,855	$ 6,368
SUPPLIES				
100-5-61-1300	UNIFORMS & CLOTHING	-	250	100
100-5-61-2000	OFFICE SUPPLIES	-	700	-
100-5-61-2003	OPERATING SUPPLIES	-	7,905	1,000
100-5-61-2012	JANITORIAL SUPPLIES	-	1,200	-
100-5-61-2100	GASOLINE & FUELS	249	-	-
100-5-61-2156	OTHER SMALL EQUIPMENT	-	850	850
TOTAL SUPPLIES		249	10,905	1,950
CONTRACTED SERVICES				
100-5-61-3013	OTHER PROFESSIONAL SERVICES	325	3,500	500
100-5-61-3110	SAFETY EQUIPMENT	-	250	-
TOTAL CONTRACTED SERVICES		325	3,750	500
REPAIRS & MAINTENANCE				
100-5-61-3200	R&M STRUCTURES	-	5,000	1,000
100-5-61-3202	R&M AUTO/TRUCK	-	-	-
100-5-61-3201	R&M SMALL EQUIPMENT	-	250	-
TOTAL REPAIRS & MAINTENANCE		-	5,250	1,000
OPERATING				
100-5-61-3302	ELECTRICITY	468	-	277
100-5-61-3303	NATURAL GAS	273	-	691
100-5-61-3430	SEASONAL CELEBRATIONS	-	1,000	750
100-5-61-3412	MEMBERSHIP SERVICES	-	-	-
100-5-61-3500	CONFERENCE,TRAINING, & TRAVEL	-	350	250
100-5-61-3503	PRINTING, COPY, & PHOTO	-	1,200	750
100-5-61-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	400	200
TOTAL OPERATING		740	2,950	2,918
OPERATING				
100-5-61-3628	SPECIAL EVENTS / FIELD TRIPS	-	3,000	-
100-5-61-3413	SPECIAL CELEBRATIONS	-	-	-
TOTAL DEPARTMENTAL		-	3,000	-
CAPITAL OUTLAY				
100-5-61-5000	CAPITAL ASSET PURCHASES	-	3,000	-
TOTAL CAPITAL OUTLAY		-	3,000	-
TOTAL SENIOR CENTER		**$ 1,314**	**$ 28,855**	**$ 6,368**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Streets and Main

40- STREETS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 50,730	$ 69,639	$ 188,966	$ 128,025
	SUPPLIES	13,575	9,343	26,000	18,000
	CONTRACTED SERVICES	822,946	829,158	759,000	857,706
	REPAIRS & MAINTENANCE	79,462	92,259	170,000	112,500
	OPERATING	133,477	140,768	146,300	146,300
	DEPARTMENTAL	15,573	1,999	6,500	4,500
	CAPITAL OUTLAY	-	14,199	35,000	-
	TOTAL STREETS	$ 1,115,763	$ 1,157,366	$ 1,331,766	$ 1,267,031
	PERSONNEL SUMMARY				
	FULL-TIME POSITIONS				
	Groundkeeper	0	0	1	1
	Utility Worker III	1	1	1.5	1.5
	Utility Worker I	0	0	1	1
	Director, Public Works	0.33	0	0	0
	Total Positions	1.33	1	3.5	3.5

40- STREETS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-40-1000	EXEMPT SALARY	17,003	10,596	-	-
100-5-40-1010	REGULAR SALARIES- FULL TIME	23,880	46,618	123,147	90,916
100-5-40-1025	OVERTIME	2,653	2,755	7,926	4,300
100-5-40-1060	HAZARD PAY		-	15,360	6,720
100-5-40-1200	PAYROLL TAXES FICA	2,538	4,538	10,061	7,150
100-5-40-1205	WORKERS COMP	2,377	1,163	2,918	2,919
100-5-40-1210	INSURANCE	1,218	2,129	25,761	12,920
100-5-40-1220	T.M.R.S.	1,061	1,841	3,793	3,100
TOTAL PERSONNEL		50,730	69,639	188,966	128,025
SUPPLIES					
100-5-40-1300	UNIFORMS & CLOTHING	396	271	2,000	1,000
100-5-40-2012	JANITORIAL SUPPLIES	8,376	5,408	16,500	8,000
100-5-40-2100	GASOLINE & FUELS	4,347	3,314	4,000	3,000
100-5-40-2151	HAND TOOLS	-	153	500	500
100-5-40-3110	SAFETY EQUIPMENT	456	196	3,000	5,500
100-5-40-2156	OTHER SMALL EQUIPMENT	-	-	-	-
TOTAL SUPPLIES		13,575	9,343	26,000	18,000
CONTRACTED SERVICES					
100-5-40-3011	JANITORIAL SERVICES	22,435	11,155	-	-
100-5-40-3012	TRAFFIC SIGNAL MAINTENANCE	4,604	428	3,000	2,000
100-5-40-4303	INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-	-	25,171
100-5-40-3115	SANITATION SERVICES	795,207	817,575	755,000	830,535
TOTAL CONTRACTED SERVICES		822,946	829,158	759,000	857,706

FISCAL YEAR 2020-2021 AMENDED BUDGET

Streets and Main

40- STREETS (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REPAIRS & MAINTENANCE					
100-5-40-3200	R & M STRUCTURES	34,040	27,373	50,000	40,000
100-5-40-3201	R & M SMALL EQUIPMENT	860	667	1,500	1,500
100-5-40-3202	R & M AUTO/TRUCK	407	1,168	3,000	1,000
100-5-40-3207	R&M HIGHWAY BEAUTIFICATION	818	188	3,000	3,000
100-5-40-3205	R & M STREETS	31,215	58,276	100,000	60,000
100-5-40-3206	R & M HEAVY EQUIPMENT	7,024	2,513	7,500	4,500
100-5-40-3210	R & M SIGNS & MARKINGS	5,097	1,187	5,000	2,500
100-5-40-3212	R&M FUEL TANKS		887		-
TOTAL REPAIRS & MAINTENANCE		79,462	92,259	170,000	112,500
OPERATING					
100-5-40-3300	CELL PHONES & WIRELESS	-	-	-	-
100-5-40-3302	ELECTRICITY	133,272	140,768	145,000	145,000
100-5-40-3500	CONFERENCE,TRAINING, & TRAVEL	62	-	1,000	1,000
100-5-40-3505	OPERATING EXPENSES	143	-	300	300
100-5-40-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	-	-
TOTAL OPERATING		133,477	140,768	146,300	146,300
DEPARTMENTAL					
100-5-40-3531	RENTAL EQUIPMENT	14,873	1,999	4,000	2,000
100-5-40-3650	COMMUNITY CLEAN-UP EVENT	700	-	2,500	2,500
TOTAL DEPARTMENTAL		15,573	1,999	6,500	4,500
CAPITAL OUTLAY					
100-5-40-5000	CAPITAL EXPENDITURE	-	14,199	35,000	-
TOTAL CAPITAL OUTLAY		-	14,199	35,000	-
TOTAL STREETS		**$ 1,115,763**	**$ 1,157,366**	**$ 1,331,766**	**$ 1,267,031**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Economic Development

52-ECONOMIC DEVELOPMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 83,270	$ 83,816	$ 95,183	$ -
	SUPPLIES	-	-	-	-
	CONTRACTED SERVICES	443	-	6,000	2,000
	OPERATING	7,604	2,900	14,600	6,375
	TOTAL ECONOMIC DEVELOPMENT	$ 91,317	$ 86,715	$ 115,783	$ 8,375
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Economic Development Administrator	1	1	1	0
	Total Positions	1	1	1	0

52-ECONOMIC DEVELOPMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-52-1000	EXEMPT SALARY	72,311	73,426	78,718	-
100-5-52-1005	ACCRUED WAGES (AUDIT)	-	-	-	
100-5-52-1200	PAYROLL TAXES FICA	5,533	5,576	5,847	-
100-5-52-1205	WORKERS COMP	1,783	872	834	-
100-5-52-1210	INSURANCE	1,227	1,654	7,360	-
100-5-52-1220	T.M.R.S.	2,416	2,288	2,425	-
TOTAL PERSONNEL		83,270	83,816	95,183	-
CONTRACTED SERVICES					
100-5-52-3013	OTHER PROFESSIONAL SERVICES	-	-	3,500	2,000
100-5-52-3015	ADVERTISING CONTRACT	443	-	2,500	-
TOTAL CONTRACTED SERVICES		443	-	6,000	2,000
OPERATING					
100-5-52-3500	CONFERENCE,TRAINING, & TRAVEL	2,254	780	500	-
100-5-52-3503	PRINTING, COPY, & PHOTO	775	22	250	-
100-5-52-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	500	514	500	375
100-5-52-3520	PUBLIC MEETINGS	1,800	920	850	500
100-5-52-3525	CHAMBER OF COMMERCE EXPENDITURES	2,276	664	2,500	500
100-5-52-3550	SMALL BUSINESS DEVELOPMENT GRANTS	-	-	10,000	5,000
TOTAL OPERATING		7,604	2,900	14,600	6,375
TOTAL ECONOMIC DEVELOPMENT		**$ 91,317**	**$ 86,715**	**$ 115,783**	**$ 8,375**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Parks Maintenance

62-PARKS MAINTENANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ -		$ 135,729	$ 88,104
	SUPPLIES	8,256	4,360	14,250	8,000
	CONTRACTED SERVICES	-	-	-	-
	REPAIRS & MAINTENANCE	6,716	4,529	20,500	13,100
	DEPARTMENTAL	706	-	-	-
	CAPITAL OUTLAY	-	-	160,000	107,345
TOTAL PARKS MAINTENANCE		$ 15,678	$ 8,889	$ 330,479	$ 216,549
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Utility Worker III	0	0	0.5	0.5
	Utility Worker I	0	0	1	1
	Utility Worker II	0	0	0	0.25
	Groundskeeper	0	0	1	1
	Total Positions	0	0	2.5	2.75

62-PARKS MAINTENANCE		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-62-1010	REG. SALARIES FULL TIME	-	-	90,764	65,000
100-5-62-1025	OVERTIME	-	-	2,543	1,210
100-5-62-1035	CERTIFICATION PAY		-	450	-
100-5-62-1060	HAZARD PAY		-	11,520	4,800
100-5-62-1200	PAYROLL TAXES	-	-	7,172	5,200
100-5-62-1205	WORKERS COMP	-	-	2,084	2,294
100-5-62-1210	INSURANCE	-	-	18,400	7,200
100-5-62-1218	PERFORMANCE INCREASES	-	-		
100-5-62-1220	T.M.R.S.	-	-	2,796	2,400
TOTAL PERSONNEL		-	-	135,729	88,104
SUPPLIES					
100-5-62-1300	UNIFORMS & CLOTHING	375	-	500	250
100-5-62-2003	OPERATING SUPPLIES	1,295	12	1,000	-
100-5-62-2012	JANITORIAL SUPPLIES	1,395	-	-	-
100-5-62-2100	GASOLINE & FUELS	1,773	1,748	3,000	3,000
100-5-62-2105	STRIPING	-	-	750	750
100-5-62-2110	KIDDIE CUSHION	3,102	334	5,000	2,500
100-5-62-2151	HAND TOOLS	316	268	1,000	500
100-5-62-2156	OTHER SMALL EQUIPMENT	-	1,998	3,000	1,000
100-5-62-3110	SAFETY EQUPMENT	-	-	-	-
TOTAL SUPPLIES		8,256	4,360	14,250	8,000

FISCAL YEAR 2020-2021 AMENDED BUDGET

Parks Maintenance

62-PARKS MAINTENANCE (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
CONTRACTED SERVICES					
100-5-62-3010	TECHNOLOGY	-	-	-	-
TOTAL CONTRACTED SERVICES		-	-	-	-
REPAIRS & MAINTENANCE					
100-5-62-3201	R&M SMALL EQUIPMENT	864	868	1,000	1,000
100-5-62-3202	R&M AUTO/TRUCK	146	172	1,500	1,000
100-5-62-3205	R&M SIGNS & MARKINGS	168	53	500	100
100-5-62-3210	HERITAGE PARK MAINTENANCE	5,143	2,963	10,000	5,000
100-5-62-3215	COURTNEY LANE PARK MAINTENANCE	155	237	2,500	1,000
100-5-62-3220	GATEWAY PARK MAINTENANCE	239	237	5,000	5,000
TOTAL REPAIRS & MAINTENANCE		6,716	4,529	20,500	13,100
DEPARTMENTAL					
100-5-62-3600	COMMUNITY BEAUTIFICATION	706	-	-	-
TOTAL DEPARTMENTAL		706	-	-	-
CAPITAL OUTLAY					
100-5-62-5000	CAPITAL ASSET PURCHASES	-	-	160,000	107,345
TOTAL CAPITAL OUTLAY		-	-	160,000	107,345
TOTAL PARKS MAINTENANCE		**$ 15,678**	**$ 8,889**	**$ 330,479**	**$ 216,549**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Planning

53-PLANNING & DEVELOPMENT		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 298,912	$ 318,040	$ 225,589	$ 270,812
	SUPPLIES	6,744	6,800	7,000	5,000
	CONTRACTED SERVICES	341,775	108,600	123,550	155,372
	REPAIRS & MAINTENANCE	920	2,000	2,000	700
	OPERATING	8,370	11,525	10,525	5,552
	DEPARTMENTAL	12,039	5,000	5,000	-
	TOTAL PLANNING & DEVELOPMENT	$ 668,760	$ 451,965	$ 373,664	$ 437,436
	PERSONNEL SUMMARY				
	FULL-TIME POSITIONS				
	Director, Planning & Development Services	1	0	0	1
	Code Compliance	2	2	2	1
	Building Inspector	0	0	0	1
	Planner	1	1	1	1
	Building Official	0	1	0	0
	Permit Coordinator	1	1	1	1
	Department Intern	1	0	0	0
	Total Positions	6	5	4	5

53-PLANNING & DEVELOPMENT		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-53-1000	EXEMPT SALARY	75,483	112,562	54,232	142,751
100-5-53-1005	ACCRUED WAGES (AUDIT)	3,865	-	-	
100-5-53-1010	REGULAR SALARIES- FULL TIME	150,921	138,161	119,897	90,251
100-5-53-1025	OVERTIME	2,760	-	-	232
100-5-53-1200	PAYROLL TAXES FICA	16,425	19,180	13,321	16,914
100-5-53-1205	WORKERS COMP	7,607	4,379	3,335	4,169
100-5-53-1210	INSURANCE	33,561	36,035	29,441	9,413
100-5-53-1215	UNEMPLOYMENT CLAIMS	-	-	-	-
100-5-53-1220	T.M.R.S.	8,290	7,722	5,363	7,082
TOTAL PERSONNEL		298,912	318,040	225,589	270,812
SUPPLIES					
100-5-53-1300	UNIFORMS AND CLOTHING	1,176	1,300	1,500	1,375
100-5-53-2001	FORMS	-	500	500	
100-5-53-2009	CODE BOOKS	-	1,000	1,000	275
100-5-53-2100	GASOLINE & FUEL	5,568	4,000	4,000	3,000
100-5-53-2125	POSTAGE	-	-		350
100-5-53-2155	SMALL OFFICE EQUIPMENT	-	-		-
TOTAL SUPPLIES		6,744	6,800	7,000	5,000

FISCAL YEAR 2020-2021 AMENDED BUDGET

Planning

53-PLANNING & DEVELOPMENT (continued)		2017-2018 ACTUAL	2019-2020 APPROVED	2020-2021 APPROVED	2020-2021 AMENDED
CONTRACTED SERVICES					
100-5-53-3003	ENGINEERING SERVICES				
100-5-53-3004	HEALTH DEPARTMENT FEES	3,072	3,800	3,800	5,400
100-5-53-3006	CONSULTANT FEES	4,088	52,000	46,950	38,260
100-5-53-3010	TECHNOLOGY	-		-	
100-5-53-3015	MERCHANT (CC) FEES	2,720	2,800	2,800	5,590
100-5-53-3047	INSPECTIONS	331,895	50,000	70,000	106,122
TOTAL CONTRACTED SERVICES		341,775	108,600	123,550	155,372
REPAIRS & MAINTENANCE					
100-5-53-3202	R & M AUTO/TRUCK	920	2,000	2,000	700
TOTAL REPAIRS & MAINTENANCE		920	2,000	2,000	700
OPERATING					
100-5-53-3300	CELL PHONES & WIRELESS	2,899	-	-	-
100-5-53-3500	CONFERENCE,TRAINING, & TRAVEL	1,360	4,000	3,000	479
100-5-53-3503	PRINTING, COPY, & PHOTO	3,596	4,000	4,000	2,632
100-5-53-3505	OPERATING EXPENSES	371	2,500	2,500	1,841
100-5-53-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	144	1,025	1,025	600
TOTAL OPERATING		8,370	11,525	10,525	5,552
DEPARTMENTAL					
100-5-53-3522	DEMOLITIONS	-	5,000	5,000	-
100-5-53-3520	ANIMAL POUND	12,039	-	-	
TOTAL DEPARTMENTAL		12,039	5,000	5,000	-
TOTAL PLANNING & DEVELOPMENT		**$ 668,760**	**$ 451,965**	**$ 373,664**	**$ 437,436**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Community Engagement

60-COMMUNITY ENGAGEMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 95,117	$ 125,156	$ 184,854	$ 133,000
	SUPPLIES	4,161	303	5,650	3,150
	CONTRACTED SERVICES	-	-	20,000	700
	REPAIRS & MAINTENANCE	126	81	1,500	5,375
	OPERATING	7,155	3,189	12,550	6,150
	DEPARTMENTAL	150,352	20,376	21,800	5,600
	CAPITAL OUTLAY	10,645	-	-	-
TOTAL COMMUNITY ENGAGEMENT		$ 267,556	$ 149,105	$ 246,354	$ 153,975
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Administrator, Community Engagement	1	1	1	1
	Coordinator, Community Engagement	0	0	0	0
	Coordinator, Social Services	0	1	1	0.75
	PART-TIME POSITIONS				
	Driver	0	0	2	2
	Coordinator, Community Engagement	2	0	0	0
	Total Positions	3	2	4	3.75

60-COMMUNITY ENGAGEMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-60-1000	EXEMPT SALARIES	65,052	65,188	78,718	51,391
100-5-60-1010	REGULAR SALARIES- FULL TIME	-	11,647	47,757	42,068
100-5-60-1020	REGULAR SALARIES-PART TIME	10,465	24,245	25,260	14,620
100-5-60-1025	OVERTIME	49	105	344	400
100-5-60-1200	PAYROLL TAXES	5,779	7,482	11,634	9,000
100-5-60-1205	WORKERS COMP	5,348	2,617	2,501	1,668
100-5-60-1210	INSURANCE	6,281	10,802	14,745	10,853
100-5-60-1220	T.M.R.S.	2,143	3,070	3,895	3,000
TOTAL PERSONNEL		95,117	125,156	184,854	133,000
SUPPLIES					
100-5-60-1300	UNIFORMS & CLOTHING	500	28	250	250
100-5-60-2000	OFFICE SUPPLIES	-	-	500	500
100-5-60-2003	OPERATING SUPPLIES	934	4	800	200
100-5-60-2004	PARK MOVIES	2,051	158	1,600	-
100-5-60-2008	CEREMONIAL SUPPLIES	-	-	-	-
100-5-60-2100	GASOLINE & FUELS	676	114	1,500	1,200
100-5-60-2156	OTHER SMALL EQUIPMENT	-	-	1,000	1,000
TOTAL SUPPLIES		4,161	303	5,650	3,150

FISCAL YEAR 2020-2021 AMENDED BUDGET

Community Engagement

60-COMMUNITY ENGAGEMENT (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
OPERATING					
100-5-60-3303	MARKETING	770	1,225	4,000	-
100-5-60-3412	HOLIDAY GIVING	765	1,151	1,800	2,400
100-5-60-3500	CONFERENCE,TRAINING, & TRAVEL	763	259	1,000	650
100-5-60-3503	PRINTING, COPY, & PHOTO	700	146	1,000	800
100-5-60-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	408	408	1,000	500
100-5-60-3610	CITIZEN LIBRARY PROGRAM	3,750	-	3,750	1,800
TOTAL OPERATING		7,155	3,189	12,550	6,150
DEPARTMENTAL					
100-5-60-3411	FAMILY FESTIVAL	111,032	2,000	-	-
100-5-60-3413	SPECIAL CELEBRATIONS	256	292	600	-
100-5-60-3414	STATE OF THE CITY	68	-	-	-
100-5-60-3416	CHRISTMAS CELEBRTION	8,304	9,711	5,000	-
100-5-60-3418	CITY 50TH ANNIVERSARY PLANNING	20,137	400	-	-
100-5-60-3419	VETERANS MEMORIAL 5K RACE	3,228	3,425	-	-
100-5-60-3420	VETERANS DAY EVENT	840	783	1,000	-
100-5-60-3422	BLACK HISTORY MONTH	1,554	652	1,200	-
100-5-60-3425	BACK TO SCHOOL EVENT	1,949	2,500	3,500	3,400
100-5-60-3512	CINCO DE MAYO	1,726	-	1,200	-
100-5-60-3517	PARK EVENTS	940	623	1,000	200
100-5-60-3510	COMMUNITY GARDEN	-	-	1,600	-
100-5-60-3616	GLENN HEIGHTS CONNECT	318	(11)	1,200	500
100-5-60-3600	COMMUNITY BEAUTIFICATION	-	-	2,000	1,000
100-5-60-3625	YOUTH OUTREACH	-	-	2,500	500
100-5-60-3620	NEWSLETTER	-	-	1,000	-
TOTAL DEPARTMENTAL		150,352	20,376	21,800	5,600
CAPITAL OUTLAY					
100-5-60-5000	CAPITAL ASSET PURCHASES	10,645	-	-	-
TOTAL CAPITAL OUTLAY		10,645	-	-	-
TOTAL COMMUNITY ENGAGEMENT		**$ 267,556**	**$ 149,105**	**$ 246,354**	**$ 153,975**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Fire

30-FIRE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 1,380,443	$ 1,312,397	$ 1,476,678	$ 1,393,727
	SUPPLIES	101,096	78,708	92,520	91,307
	CONTRACTED SERVICES	32,598	38,341	35,292	33,553
	REPAIRS & MAINTENANCE	50,065	44,311	37,836	73,000
	OPERATING	22,089	12,501	21,516	19,547
	DEPARTMENTAL	22,683	14,194	16,424	15,924
	DEBT PAYMENTS	$0	$0	92,658	92,658
	CAPITAL OUTLAY	-	-	-	-
TOTAL FIRE DEPARTMENT		$ 1,608,974	$ 1,500,452	$ 1,772,925	$ 1,719,716
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Director of Public Safety	1	0	0	0
	Fire Chief	0	1	1	1
	Deputy Fire Chief	1	0	0	0
	Captains	3	3	3	3
	Drivers	3	3	3	3
	Firefighter/Paramedic	7	7	7	7
	Firefighter/EMT	2	2	2	2
	Executive Assistant	1	0.25	1	1
	PART-TIME POSITIONS				
	Firefighter/Paramedic	3	3	3	3
	Total Positions	21	19.25	20	20

30-FIRE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-30-1000	EXEMPT SALARY	181,694	97,845	97,062	95,889
100-5-30-1010	REGULAR SALARIES- FULL TIME	765,974	818,716	908,286	865,000
100-5-30-1020	REGULAR SALARIES- PART TIME	38,118	7,150	16,434	-
100-5-30-1025	OVERTIME	111,787	110,190	73,853	110,100
100-5-30-1030	LONGEVITY PAY	4,695	5,508	6,000	6,326
100-5-30-1035	CERTIFICATION PAY	11,020	11,441	16,500	13,224
100-5-30-1040	ASSIGNMENT PAY	9,600	8,710	7,200	7,200
100-5-30-1060	HAZARD PAY	-	-	57,600	20,800
100-5-30-1070	HOLIDAY PAY	-	-	32,414	28,351
100-5-30-1200	PAYROLL TAXES FICA	82,506	78,937	88,568	84,000
100-5-30-1205	WORKERS COMP	37,427	18,320	16,674	15,429
100-5-30-1210	INSURANCE	101,828	122,822	125,123	107,000
100-5-30-1220	T.M.R.S.	35,793	32,760	30,965	40,408
TOTAL PERSONNEL		1,380,443	1,312,397	1,476,678	1,393,727

FISCAL YEAR 2020-2021 AMENDED BUDGET

Fire

30-FIRE DEPARTMENT (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
CONTRACTED SERVICES					
100-5-30-3018	EMS BILLING SERVICE	27,528	25,149	24,200	22,276
100-5-30-3022	MEDICAL CONTROL	5,070	5,070	5,070	5,070
100-5-30-3025	LEXIPOL	-	8,122	6,022	6,207
TOTAL CONTRACTED SERVICES		32,598	38,341	35,292	33,553
REPAIRS & MAINTENANCE					
100-5-30-3201	R & M SMALL EQUIPMENT	9,439	18,807	13,336	4,000
100-5-30-3202	R & M AUTO/TRUCK	40,626	25,504	24,500	69,000
TOTAL REPAIRS & MAINTENANCE		50,065	44,311	37,836	73,000
OPERATING					
100-5-30-3500	CONFERENCE,TRAINING, & TRAVEL	2,855	3,139	6,000	6,000
100-5-30-3505	OTHER OPERATING EXPENSES	11,460	692	3,469	1,500
100-5-30-3506	DUES,SUBSCRIPTIONS & PUB	7,774	8,671	12,047	12,047
TOTAL OPERATING		22,089	12,501	21,516	19,547
DEPARTMENTAL					
100-5-30-3516	YOUTH PROGRAM	3,266	86	1,700	1,700
100-5-30-3517	FIRE PREVENTION	2,423	619	1,350	1,350
100-5-30-3585	CERT INITIATIVE	1,451	70	500	500
100-5-30-3586	CPR INITIATIVE	-	-	-	-
100-5-30-3606	EMERGENCY MANAGEMENT	9,515	9,881	10,374	10,374
100-5-30-3603	EMPLOYEE RELATIONS	6,027	3,537	2,500	2,000
TOTAL DEPARTMENTAL		22,683	14,194	16,424	15,924
DEBT PAYMENTS					
100-5-30-4157	LEASE PRINCIPAL	-	-	69,263	69,263
100-5-30-4158	INTEREST	-	-	23,395	23,395
TOTAL DEBT PAYMENTS		-	-	92,658	92,658
CAPITAL OUTLAY					
100-5-30-5000	CAPITAL EXPENDITURES[1]	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-
TOTAL FIRE DEPARTMENT		**$ 1,608,974**	**$ 1,500,452**	**$ 1,772,925**	**$ 1,719,716**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Police

32-POLICE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 1,854,094	$ 1,893,376	$ 2,131,110	$ 1,867,017
	SUPPLIES	196,330	158,072	132,750	131,077
	CONTRACTED SERVICES	16,428	15,303	14,903	14,603
	REPAIRS & MAINTENANCE	31,075	54,845	17,000	19,476
	OPERATING	43,092	29,190	19,650	30,424
	DEPARTMENTAL	17,861	13,574	14,500	13,000
	DEBT PAYMENTS	-	-	30,014	30,014
	CAPITAL OUTLAY	-	107,669	-	30,079
TOTAL POLICE DEPARTMENT		$ 2,158,879	$ 2,272,028	$ 2,359,927	$ 2,135,690
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Chief of Police	0	1	1	1
	Deputy Chief	1	0	1	0.25
	Police Sergeant	4	4	3	3.75
	Police Officers	16	16	16	16
	Animal Control	1	1	1	1
	Executive Assistant	2	1	0	0
	Communications Officer	7	5	4	4
	Communication Supervisor	0	1	1	1
	Records & Property Coordinator	1	1	1	1
	Records Clerk	1	1	1	1
	Social Services Coordinator	0	0	0	0.25
	Total Positions	33	31	29	29.25

32-POLICE DEPARTMENT		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
100-5-32-1000	EXEMPT SALARY	79,683	94,754	172,062	105,129
100-5-32-1010	REGULAR SALARIES- FULL TIME	1,207,006	1,273,866	1,353,526	1,183,000
100-5-32-1025	OVERTIME	109,108	109,776	45,655	124,631
100-5-32-1030	LONGEVITY PAY	6,506	5,764	5,952	5,235
100-5-32-1035	CERTIFICATION PAY	11,608	11,780	12,180	9,977
100-5-32-1040	ASSIGNMENT PAY	37,756	11,013	9,600	10,900
100-5-32-1060	HAZARD PAY	-	-	92,928	44,544
100-5-32-1070	HOLIDAY PAY	-	-	29,981	29,206
100-5-32-1200	PAYROLL TAXES FICA	106,373	111,626	124,615	110,000
100-5-32-1205	WORKERS COMP	58,813	28,788	24,177	24,395
100-5-32-1210	INSURANCE	188,984	199,754	213,445	160,000
100-5-32-1220	T.M.R.S.	48,256	46,256	46,988	60,000
TOTAL PERSONNEL		1,854,094	1,893,376	2,131,110	1,867,017

FISCAL YEAR 2020-2021 AMENDED BUDGET

Police

32-POLICE DEPARTMENT (Continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
SUPPLIES					
100-5-32-1300	UNIFORMS & CLOTHING	25,429	15,280	15,000	15,000
100-5-32-2001	FORMS	784	-	-	-
100-5-32-2004	PATROL SUPPLIES	53,050	37,962	7,000	7,000
100-5-32-2010	PRISONER EXPENSES	64,500	64,500	60,000	60,000
100-5-32-2011	CRIME SCENE SEARCH	1,924	2,749	4,500	3,000
100-5-32-2100	GASOLINE & FUELS	49,479	37,141	45,000	45,000
100-5-32-2125	POSTAGE	-	92	250	277
100-5-32-2155	MINOR OFFICE EQUIPMENT	1,164	348	1,000	800
TOTAL SUPPLIES		196,330	158,072	132,750	131,077
CONTRACTED SERVICES					
100-5-32-3013	OTHER PROFESSIONAL SERVICES	1,024	-	1,000	700
100-5-32-3025	LEXIPOL	9,903	9,903	9,903	9,903
100-5-32-3102	BALLISTIC VESTS	5,501	5,400	4,000	4,000
TOTAL CONTRACTED SERVICES		16,428	15,303	14,903	14,603
REPAIRS & MAINTENANCE					
100-5-32-3201	R & M SMALL EQUIPMENT	1,339	70	2,000	1,560
100-5-32-3202	R & M AUTO/TRUCK	29,735	54,775	15,000	17,916
TOTAL REPAIRS & MAINTENANCE		31,075	54,845	17,000	19,476
OPERATING					
100-5-32-3303	NATURAL GAS	-	98	-	-
100-5-32-3500	CONFERENCE,TRAINING, & TRAVEL	23,660	12,388	12,450	12,000
100-5-32-3503	PRINTING, COPY, & PHOTO	3,624	1,052	1,500	1,000
100-5-32-3505	OPERATING EXPENSES	494	164	500	2,224
100-5-30-3410	E-911 SERVICES	10,544	10,575	-	10,000
100-5-32-3506	DUES,SUBSCRIPTIONS, & PUBLICATIONS	4,770	4,912	5,200	5,200
TOTAL OPERATING		43,092	29,190	19,650	30,424
DEPARTMENTAL					
100-5-32-3519	CITY CLEAN UP	-			-
100-5-32-3520	ANIMAL POUND	4,060	3,207	5,000	3,500
100-5-32-3525	SRRG EXPENSES	7,500	5,862	7,500	7,500
100-5-32-3530	CRIME PREVENTION	6,301	4,505	2,000	2,000
TOTAL DEPARTMENTAL		17,861	13,574	14,500	13,000
DEBT PAYMENTS					
100-5-32-4013	LEASE PAYMENTS	-	-	30,014	30,014
TOTAL DEBT PAYMENTS		-	-	30,014	30,014
CAPITAL OUTLAY					
100-5-32-5000	CAPITAL EXPENDITURES[1]	-	107,669	-	30,079
TOTAL CAPITAL OUTLAY		-	107,669	-	30,079
TOTAL POLICE		**$ 2,158,879**	**$ 2,272,028**	**$ 2,359,927**	**$ 2,135,690**

FISCAL YEAR 2020-2021 AMENDED BUDGET

COVID-19 Response

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 147,763	$ -	$ -
	SUPPLIES	86,624	105,900	105,900
	CONTRACTED SERVICES	23,138	50,000	50,000
	REPAIRS & MAINTENANCE	2,202	-	-
	OPERATING	905	-	-
	DEPARTMENTAL	6,188	-	-
	CAPITAL OUTLAY	25,000	-	-
TOTAL COVID-19 RESPONSE		$ 291,820	$ 155,900	$ 155,900

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL				
425-5-XX-1010	REGULAR SALARIES- FULL TIME	11,780	-	-
425-5-XX-1060	COVID HAZARD PAY	110,032	-	-
425-5-XX-1065	COVID HAZARD OVERTIME	767	-	-
425-5-XX-1200	PAYROLL TAXES FICA	9,082	-	-
425-5-XX-1210	INSURANCE	12,326	-	-
425-5-XX-1220	T.M.R.S.	3,776	-	-
TOTAL PERSONNEL		147,763	-	-
SUPPLIES				
425-5-XX-1300	UNIFORM & CLOTHING	536	500	500
425-5-XX-2004	PATROL SUPPLIES	22,326	20,000	20,000
425-5-XX-2000	OFFICE SUPPLIES	1,778	1,000	1,000
425-5-XX-2003	OTHER OPERATING SUPPLIES	718	500	500
425-5-XX-2007	AMBULANCE SUPPLIES	9,469	10,000	10,000
425-5-XX-2012	JANITORIAL SUPPLIES	2,392	10,000	10,000
425-5-XX-2425	GASOLINE & FUELS	-	3,000	3,000
425-5-XX-2100	GASOLINE & FUELS	3,719	-	-
425-5-XX-2125	POSTAGE	31	100	100
425-5-XX-2153	PERSONAL PROTECTIVE EQUIPMENT	28,395	50,000	50,000
425-5-XX-2155	SMALL OFFICE EQUIPMENT	879	500	500
425-5-XX-2156	OTHER SMALL EQUIPMENT	304	300	300
425-5-XX-2170	SAFETY EQUIPMENT	12,503	-	-
425-5-XX-3110	SAFETY EQUIPMENT	3,572	10,000	10,000
TOTAL SUPPLIES		86,624	105,900	105,900
CONTRACTED SERVICES				
425-5-XX-3002	LEGAL SERVICES	13,089	-	-
425-5-XX-3010	TECHNOLOGY	152	-	-
425-5-XX-3011	JANITORAL SERVICES	1,118	-	-
425-5-XX-3013	OTHER PROFESSIONAL SERVICES	8,780	-	-
	COVID TESTING	-	50,000	50,000
TOTAL CONTRACTED SERVICES		23,138	50,000	50,000
REPAIRS & MAINTENANCE				
425-5-XX-3200	R&M STRUCTURE	-		
425-5-XX-3201	R&M SMALL EQUIPMENT	483	-	-
425-5-XX-3212	R&M FUEL TANKS	1,720	-	-
TOTAL REPAIRS & MAINTENANCE		2,202	-	-

FISCAL YEAR 2020-2021 AMENDED BUDGET

COVID-19 Response

425-COVID-19 RESPONSE		2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
OPERATING				
425-5-XX-3500	CONFERENCE, TRAVEL & TRAINING	199	-	-
425-5-XX-3510	HARDWARE	706	-	-
TOTAL OPERATING		905	-	-
DEPARTMENTAL				
425-5-XX-3516	STRATEGIC PLANNING	108	-	-
425-5-XX-3606	Emergency Management	6,080	-	-
TOTAL DEPARTMENTAL		6,188	-	-
CAPITAL OUTLAY				
425-5-XX-5310	SMALL BUSINESS GRANTS	25,000	-	-
TOTAL CAPITAL OUTLAY		25,000	-	-
TOTAL COVID-19 RESPONSE		**$ 291,820**	**$ 155,900**	**$ 155,900**

FISCAL YEAR 2020-2021 AMENDED BUDGET
Water Sewer Fund Summary

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
Water Sales	2,541,573	2,980,018	2,850,000	2,300,000
Sewer Sales	2,879,680	3,157,309	3,250,000	2,925,616
Late Charges	277,664	144,393	50,000	25,000
Reconnect Fees	50,843	28,518	30,000	10,000
Water Meters	16,943	8,880	5,000	-
Tap Fees	19,928	11,975	7,000	7,000
INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-	-	159,425
Convenience Fees	70,399	90,766	73,000	113,000
Interest	23,536	10,244	4,000	2,300
Miscellaneous	49,549	19,704	4,000	1,400
TOTAL REVENUES	**5,930,114**	**6,451,807**	**6,273,000**	**5,543,741**
EXPENDITURES	**2018-2019 ACTUAL**	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 AMENDED**
22-Utility Administration	227,777	270,752	273,069	263,379
23-Meter Services	137,859	179,149	226,384	205,296
41-Water Operations	1,487,274	1,958,139	1,829,828	1,764,512
42-Wastewater Operations	3,392,082	3,886,305	3,116,965	3,911,914
99-Capital Project - Hwy 664 Utility Relocation	148,130	-	-	-
99-Receivable Adjustment	55,017	45,163	-	-
G&A Reimbursement to Utility	221,480	64,043	15,000	15,000
Charge for Service (City Wide)	97,616	32,007	6,000	6,000
TOTAL EXPENDITURES	**5,767,235**	**6,435,558**	**5,467,246**	**6,166,101**
REVENUE OVER (UNDER) EXPENDITURES	162,879	16,250	805,754	(622,360)
OTHER FINANCING SOURCES (USES)				
00-Debt Service Payments	(3,468)	(2,228)	(121,875)	-
00-SIB Loan	-	1,383,436	-	-
00-Smart Meter Lease Payments				
Transfer to / from Capital Project Fund	26,748	-	-	-
G&A Reimbursement from Utility Funds	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	**23,280**	**1,381,208**	**(121,875)**	**-**
NET CHANGE IN FUND BALANCE	$ 186,159	$ 1,397,458	$ 683,879	$ (622,360)
Fund Balance Reserves - Intended Use				
ANTICIPATED CHANGE IN FUND BALANCE	**$ 186,159**	**$ 1,397,458**	**$ 683,879**	**$ (622,360)**
TOTAL FUND BALANCE - OCTOBER 1	183,305	369,464	1,766,921	1,766,921
TOTAL FUND BALANCE - SEPTEMBER 30	**$ 369,464**	**$ 1,766,921**	**$ 2,450,800**	**$ 1,144,561**
UNRESTRICTED FUND BALANCE - SEPT 30	**$ 369,464**	**$ 1,766,921**	**$ 2,450,800**	**$ 1,144,561**
Daily Operating Costs	15,810	17,638	15,313	16,893
Days in Reserve	23	100	160	68

FISCAL YEAR 2020-2021 AMENDED BUDGET

Utility Admin

UTILITY ADMINISTRATION - 22		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 108,128	$ 164,291	$ 164,219	$ 160,834
	SUPPLIES	1,743	139	1,050	300
	CONTRACTED SERVICES	115,399	103,878	103,000	99,145
	OPERATING	2,508	2,443	4,800	3,100
	TOTAL UTILITY ADMIN	$ 227,777	$ 270,752	$ 273,069	$ 263,379
	PERSONNEL SUMMARY				
	FULL-TIME POSITIONS				
	Utilities Billing Supervisor	1	1	1	1
	Utilities Billing Representative	2	2	2	2
	Total Positions	3	3	3	3

UTILITY ADMINISTRATION - 22		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
500-5-22-1005	ACCRUED WAGES (AUDIT)	376	(5,578)	-	-
500-5-22-1010	REGULAR SALARIES- FULL TIME	93,888	103,608	122,666	117,000
500-5-22-1025	OVERTIME	3,594	1,703	3,538	7,000
500-5-22-1200	PAYROLL TAXES FICA	7,355	7,926	9,655	9,163
500-5-22-1205	WORKERS COMP	5,348	2,617	2,501	2,501
500-5-22-1210	INSURANCE	14,153	16,864	22,081	20,829
500-5-22-1215	UNEMPLOYMENT CLAIMS	2,028	-	-	-
500-5-22-1220	T.M.R.S.	(18,616)	3,015	3,778	4,341
500-5-22-1225	COMPSENATED ABS ADJUSTMENT	-	34,135	-	-
TOTAL PERSONNEL		108,128	164,291	164,219	160,834
SUPPLIES					
500-5-22-2000	OFFICE SUPPLIES	1,743	139	750	-
500-5-22-2156	OTHER SMALL EQUIPMENT	-	-	300	300
TOTAL SUPPLIES		1,743	139	1,050	300
CONTRACTED SERVICES					
500-5-22-3015	MERCHANT (CC) FEES	49,836	59,077	58,000	61,145
500-5-22-3025	WATER BILL PROCESSING/POSTAGE	48,657	44,801	45,000	38,000
TOTAL CONTRACTED SERVICES		115,399	103,878	103,000	99,145
OPERATING					
500-5-22-3302	ELECTRICITY	1,065	901	1,500	1,000
500-5-22-3303	NATURAL GAS	1,149	1,121	1,900	2,100
500-5-22-3400	TRAINING	234	413	500	-
500-5-22-3500	CASH (OVER) SHORT	60	8	-	-
500-5-22-3503	PRINTING, COPY, & PHOTO	-	-	900	-
TOTAL OPERATING		2,508	2,443	4,800	3,100
TOTAL UTILITY ADMINISTRATION		**$ 227,777**	**$ 270,752**	**$ 273,069**	**$ 263,379**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Meter Services

METER SERVICES- 23		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 116,577	$ 149,791	$ 192,662	$ 179,335
	SUPPLIES	14,839	19,123	19,100	20,961
	CONTRACTED SERVICES	1,570	1,500	9,900	2,500
	REPAIRS & MAINTENANCE	2,142	656	3,500	2,500
	OPERATING	-	-	1,222	-
	USE OF FUND BALANCE	2,731	-	-	-
	TOTAL METER SERVICES	$ 137,859	$ 171,070	$ 226,384	$ 205,296
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Coordinator, Meter Services	1	1	1	1
	Meter Reader	1	1	1	1
	Utility Worker I / Meter Reader	2	2	2	2
	Total Positions	4	4	4	4

METER SERVICES-23		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
500-5-23-1005	ACCRUED WAGES (AUDIT)	4,464	(4,221)	-	-
500-5-23-1010	REGULAR SALARIES-FULL TIME	87,398	106,139	142,891	120,719
500-5-23-1025	OVERTIME	7,306	4,780	1,546	7,000
500-5-23-1060	HAZARD PAY	-	-	-	7,680
500-5-23-1200	PAYROLL TAXES FICA	6,414	7,594	11,049	11,000
500-5-23-1205	WORKERS COMP	7,128	3,489	3,335	3,336
500-5-23-1210	INSURANCE	21,379	28,831	29,441	25,000
500-5-23-1220	T.M.R.S.	(17,511)	3,179	4,401	4,600
TOTAL PERSONNEL		116,577	149,791	192,662	179,335
SUPPLIES					
500-5-23-1300	UNIFORMS & CLOTHING	711	891	1,500	1,000
500-5-23-2100	GASOLINE & FUEL	4,643	7,109	6,000	6,000
500-5-23-2125	REPLACEMENT METER PURCHASES	6,848	6,164	5,000	5,000
500-5-23-2126	NEW WATER METER PURCHASES	1,993	4,794	5,000	7,761
500-5-23-2151	HAND TOOLS	-	47	200	200
500-5-23-3110	SAFETY EQUIPMENT	643	119	1,400	1,000
TOTAL SUPPLIES		14,839	19,123	19,100	20,961
CONTRACTED SERVICES					
500-5-23-3020	ANNUAL SOFTWARE MAINT	1,500	1,500	1,500	1,500
500-5-23-3030	METER TESTING	70	-	8,400	1,000
TOTAL CONTRACTED SERVICES		1,570	1,500	9,900	2,500
REPAIRS & MAINTENANCE					
500-5-23-3202	R & M AUTO	2,142	656	3,500	2,500
TOTAL REPAIRS & MAINTENANCE		2,142	656	3,500	2,500

FISCAL YEAR 2020-2021 AMENDED BUDGET

Meter Services

METER SERVICES-23 (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
OPERATING					
500-5-23-3300	CELL PHONES & WIRELESS	-	-	-	
500-5-23-3500	CONFERENCE TRAINING & TRAVEL	-	-	1,022	-
500-5-23-3506	DUE SUBSCRIPTIONS & PUBLICATIONS	-	-	200	-
500-5-23-3508	SOFTWARE	-	-	-	-
TOTAL OPERATING		-	-	1,222	-
USE OF FUND BALANCE					
500-5-23-7999	DEPRECIATION EXPENSE	2,731	8,080	-	-
TOTAL USE OF FUND BALANCE		2,731	8,080	-	-
TOTAL METER SERVICES		**$ 137,859**	**$ 179,149**	**$ 226,384**	**$ 205,296**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Water Operations

WATER OPERATIONS - 41		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 234,731	$ 326,857	$ 384,451	$ 350,789
	SUPPLIES	27,133	20,830	30,444	28,500
	CONTRACTED SERVICES	932,290	1,186,886	1,220,000	1,160,290
	REPAIRS & MAINTENANCE	(100,200)	39,241	60,500	85,000
	OPERATING	137,577	132,923	109,433	110,433
	DEPARTMENTAL	19,790	21,176	25,000	29,500
	DEBT PAYMENTS	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-
	USE OF FUND BALANCE	235,953			-
	TOTAL WATER OPERATIONS	**$ 1,487,274**	**$ 1,727,913**	**$ 1,829,828**	**$ 1,764,512**
	PERSONNEL SUMMARY				
	FULL-TIME POSITIONS				
	Director Public Works & Infrastructure	0.33	0.33	0	0
	Utilities Superintendent	1	1	1	1
	Utilities Supervisor	1	1	1	1
	Inspector	1	1	1	1
	Executive Assistant	1	1	1	1
	Utilities Worker III (Backflow)	3	3	1.5	1.5
	Backflow Operator	1	0	0	0
	Total Positions	8.33	7.33	5.5	5.5

WATER OPERATIONS - 41		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
500-5-41-1000	EXEMPT SALARY	54,034	90,134	77,177	98,500
500-5-41-1005	ACCRUED WAGES (AUDIT)	4,805	(14,083)		
500-5-41-1010	REGULAR SALARIES-FULL TIME	148,701	184,500	216,340	175,000
500-5-41-1025	OVERTIME	9,487	3,232	7,563	5,000
500-5-41-1035	CERTIFICATION PAY	1,408	1,533	1,950	922
500-5-41-1060	HAZARD PAY	-	-	3,840	7,680
500-5-41-1200	PAYROLL TAXES FICA	16,070	20,873	23,475	22,000
500-5-41-1205	WORKERS COMP	14,852	7,270	4,585	4587
500-5-41-1210	INSURANCE	23,391	25,350	40,481	27,000
500-5-41-1215	UNEMPLOYMENT CLAIMS	509	-	-	-
500-5-41-1220	T.M.R.S.	(38,525)	8,048	9,040	10,100
TOTAL PERSONNEL		234,731	326,857	384,451	350,789
SUPPLIES					
500-5-41-1300	UNIFORMS & CLOTHING	905	1,088	3,000	1,500
500-5-41-2001	FORMS	1,806	-	-	-
500-5-41-2006	CHEMICALS	1,173	3,849	3,500	3,500
500-5-41-2100	GASOLINE & FUEL	13,894	9,980	13,000	13,000
500-5-41-2127	WATER QUALITY MAILING	3,497	3,498	3,700	5,500
500-5-41-2151	HAND TOOLS	902	950	1,500	1,500
500-5-41-2156	OTHER SMALL EQUIPMENT	2,675	1,109	3,000	1,500
500-5-41-2170	SAFETY EQUIPMENT	2,281	356	2,744	2,000
TOTAL SUPPLIES		27,133	20,830	30,444	28,500

FISCAL YEAR 2020-2021 AMENDED BUDGET

Water Operations

WATER OPERATIONS - 41(continued)		2018-2019 ACTUAL	2019-2020 AMENDED	2020-2021 APPROVED	2020-2021 AMENDED
CONTRACTED SERVICES					
500-5-41-3003	ENGINEERING SERVICES	-	-	20,000	30,000
500-5-41-4303	INFRASTRUCTURE PLAN REVIEW & INSPECTIONS	-	-		25,171
500-5-41-3013	OTHER PROFESSIONAL SERVICES	(8,449)	-	-	-
500-5-41-3015	CITY WATER PURCHASES	940,739	1,186,886	1,200,000	1,105,119
TOTAL CONTRACTED SERVICES		932,290	1,186,886	1,220,000	1,160,290
REPAIRS & MAINTENANCE					
500-5-41-3200	R & M STRUCTURES	-	-	4,500	4,500
500-5-41-3201	R & M SMALL EQUIPMENT	1,079	418	2,500	500
500-5-41-3202	R & M AUTO/TRUCK	4,994	1,772	4,500	3,000
500-5-41-3204	R & M WATER SYSTEM	(110,035)	34,351	40,000	64,000
500-5-41-3206	R & M HEAVY EQUIPMENT	3,762	2,700	4,000	4,000
500-5-41-3215	R & M STORAGE TANK	-	-	5,000	9,000
TOTAL REPAIRS & MAINTENANCE		(100,200)	39,241	60,500	85,000
OPERATING					
500-5-41-3302	ELECTRICITY	48,900	66,641	70,000	70,000
500-5-41-3400	FRANCHISE FEES	82,424	60,000	30,000	30,000
500-5-41-3500	CONFERENCE, TRAINING, & TRAVEL	1,345	20	2,083	2,083
500-5-41-3503	PRINTING, COPY, & PHOTO	358	743	750	250
500-5-41-3505	OPERATING EXPENSES	554	98	1,000	500
500-5-41-3506	DUES, SUBSCRIPTIONS, & PUB	867	351	600	600
500-5-41-3507	TRA LAB EXPENSE	3,129	5,071	5,000	7,000
TOTAL OPERATING		137,577	132,923	109,433	110,433
DEPARTMENTAL					
500-5-41-3531	RENTAL EQUIPMENT	560	1,514	3,000	7,500
500-5-41-3550	TCEQ FEES	19,230	19,662	22,000	22,000
TOTAL DEPARTMENTAL		19,790	21,176	25,000	29,500
USE OF FUND BALANCE					
500-5-41-7999	DEPRECIATION EXPENSE	235,953	230,226	-	-
TOTAL FUND BALANCE		235,953	230,226	-	-
TOTAL WATER OPERATIONS		**$ 1,487,274**	**$ 1,958,139**	**$ 1,829,828**	**$ 1,764,512**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Wastewater

42-WASTEWATER OPERATIONS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 88,202	$ 146,372	$ 75,636	$ 73,371
	SUPPLIES	6,253	6,080	12,029	9,000
	CONTRACTED SERVICES	1,164,797	1,189,122	1,200,000	1,069,784
	REPAIRS & MAINTENANCE	17,728	11,961	46,000	13,500
	OPERATING	96,813	90,000	31,300	31,300
	DEPARTMENTAL	-	-	2,000	1,000
	DEBT PAYMENTS	1,895,475	2,325,818	1,750,000	2,713,959
	USE OF FUND BALANCE	122,815	116,952	-	-
	TOTAL WASTEWATER OPERATIONS	$ 3,392,082	$ 3,886,305	$ 3,116,965	$ 3,911,914
PERSONNEL SUMMARY					
	FULL-TIME POSITIONS				
	Utility Worker III	0	0	0.5	0.5
	Utility Worker I	3	3	1	1
	Total Positions	3	3	1.5	1.5

42-WASTEWATER OPERATIONS		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
500-5-42-1005	ACCRUED WAGES (AUDIT)	3,230	(2,779)	-	-
500-5-42-1010	REGULAR SALARIES- FULL TIME	70,959	110,141	54,551	47,000
500-5-42-1020	REGULAR SALARIES-PART TIME	-	-	-	-
500-5-42-1025	OVERTIME	3,451	3,056	2,282	3,310
500-5-42-1035	CERTIFICATION PAY	-	-	450	-
500-5-42-1060	HAZARD PAY	-	-	-	2,560
500-5-42-1200	PAYROLL TAXES FICA	5,635	8,613	4,382	4,000
500-5-42-1205	WORKERS COMP	5,348	2,617	1,251	1251
500-5-42-1210	INSURANCE	13,142	21,480	11,040	13,500
500-5-42-1220	T.M.R.S.	(13,563)	3,243	1,680	1,750
TOTAL PERSONNEL		88,202	146,372	75,636	73,371
SUPPLIES					
500-5-42-1300	UNIFORMS & CLOTHING	487	594	500	500
500-5-42-2006	CHEMICALS	-	-	5,000	2,500
500-5-42-2100	GASOLINE & FUEL	4,843	4,807	5,000	5,000
500-5-42-2151	HAND TOOLS	20	200	500	500
500-5-42-2170	SAFETY EQUIPMENT	902	479	1,029	500
TOTAL SUPPLIES		6,253	6,080	12,029	9,000
CONTRACTED SERVICES					
500-5-42-3015	TRA SEWAGE SYSTEM	1,164,797	1,189,122	1,200,000	1,069,784
TOTAL CONTRACTED SERVICES		1,164,797	1,189,122	1,200,000	1,069,784

FISCAL YEAR 2020-2021 AMENDED BUDGET

Wastewater

42-WASTEWATER OPERATIONS (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REPAIRS & MAINTENANCE					
500-5-42-3200	R & M STRUCTURES	5,137	-	10,000	-
500-5-42-3201	R & M SMALL EQUIPMENT	89	234	500	-
500-5-42-3202	R & M AUTO/TRUCK	1,108	1,305	4,000	2,000
500-5-42-3205	R & M SEWER SYSTEM	10,769	8,927	30,000	10,000
500-5-42-3206	R & M HEAVY EQUIPMENT	625	1,495	1,500	1,500
TOTAL REPAIRS & MAINTENANCE		17,728	11,961	46,000	13,500
OPERATING					
500-5-42-3400	FRANCHISE FEES	96,518	90,000	30,000	30,000
500-5-42-3500	CONFERENCE, TRAINING, & TRAVEL	295	-	1,000	1,000
500-5-42-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	300	300
TOTAL OPERATING		96,813	90,000	31,300	31,300
DEPARTMENTAL					
500-5-42-3531	RENTAL EQUIPMENT	-	-	2,000	1,000
TOTAL DEPARTMENTAL		-	-	2,000	1,000
DEBT PAYMENTS					
500-5-42-4155	TRA DEBT SERVICE PAYMENTS	1,895,475	2,325,818	1,750,000	2,713,959
TOTAL DEBT PAYMENTS		1,895,475	2,325,818	1,750,000	2,713,959
USE OF FUND BALANCE					
500-5-42-7999	DEPRECIATION EXPENSE	122,815	116,952	-	-
TOTAL USE OF FUND BALANCE		122,815	116,952	-	-
TOTAL WASTEWATER OPERATIONS		**$ 3,392,082**	**$ 3,886,305**	**$ 3,116,965**	**$ 3,911,914**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Drainage Fund

REVENUES	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
Drainage Fees - Residential	$ 285,198	$ 307,141	$ 300,000	$ 251,241
Drainage Fees - Commercial	31,035	32,763	30,000	28,752
Infrastructure Fees	-	-	-	159,425
Interest	133	20	-	-
Misc. Revenue	2,206	-	-	-
TOTAL REVENUES	318,572	339,924	330,000	439,418
EXPENDITURES	**2018-2019 ACTUAL**	**2019-2020 ACTUAL**	**2020-2021 APPROVED**	**2020-2021 AMENDED**
46-Stormwater Operations	292,820	307,925	266,258	234,646
Transfer to General Fund	15,775	15,775		
TOTAL EXPENDITURES	308,595	323,700	266,258	234,646
REVENUE OVER (UNDER) EXPENDITURES	9,977	16,224	63,742	204,772
OTHER FINANCING SOURCES (USES)				
99-Receivable adjustments	(1,980)	(2,641)	-	-
99-Operating Transfers In (Out)	-	54,406	(15,775)	(15,775)
TOTAL OTHER FINANCING SOURCES (USES)	(1,980)	51,765	(15,775)	(15,775)
NET CHANGE IN FUND BALANCE	7,997	67,989	47,967	188,997
Fund Balance Reserve - Intended Use				
ANTICIPATED CHANGE IN FUND BALANCE	7,997	67,989	47,967	188,997
BEGINNING UNASSIGNED FUND BALANCE - OCT 1	322,749	330,746	398,735	446,702
ENDING UNASSIGNED FUND BALANCE - SEPT 30	**$ 330,746**	**$ 398,735**	**$ 446,702**	**$ 635,699**
Daily Operations Cost	845	887	729	643
Days in Reserve	391	450	612	989

FISCAL YEAR 2020-2021 AMENDED BUDGET

Stormwater

STORM WATER-46		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
	PERSONNEL	$ 202,271	$ 236,124	$ 196,200	189,225
	SUPPLIES	$ 8,049	$ 7,246	$ 15,558	10,200
	CONTRACTED SERVICES	22,166	-	150	25,321
	REPAIRS & MAINTENANCE	3,374	7,082	51,400	9,900
	OPERATING	1,135	-	2,450	-
	DEPARTMENTAL	-	-	500	-
	USE OF FUND BALANCE	55,825			-
	TOTAL STORM WATER	$ 292,820	$ 250,452	$ 266,258	$ 234,646
	PERSONNEL SUMMARY				
	FULL-TIME POSITIONS				
	Director, Pubic Works	0.33	0.33	0	0
	Field Supervisor	1	1	1	1
	Utility Worker I	1	1	1	1
	Utility Worker II	0	0	0	0.25
	Groundkeepers	5	3	2	2
	Total Positions	7.33	5.33	4	4.25

STORM WATER-46		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
PERSONNEL					
550-5-46-1000	EXEMPT SALARY	38,310	22,626	-	-
550-5-46-1005	ACCRUED WAGES (AUDIT)	3,094	(4,013)	-	-
550-5-46-1010	REGULAR SALARIES- FULL TIME	135,007	172,592	145,040	133,000
550-5-46-1020	REGULAR SALARIES-PART TIME	-	-	-	
550-5-46-1025	OVERTIME	4,757	3,411	2,622	4,500
550-5-46-1035	CERTIFICATION PAY	92	(25)	-	-
500-5-46-1060	HAZARD PAY	-	-	-	7,680
550-5-46-1200	PAYROLL TAXES FICA	13,575	14,750	11,296	10,500
550-5-46-1205	WORKERS COMP	13,070	6,397	3,335	3,545
550-5-46-1210	INSURANCE	26,779	40,267	29,441	25,000
550-5-46-1220	T.M.R.S.	(32,413)	(25,915)	4,467	5,000
550-5-46-1225	COMPENSATED ABS ADJUSTMENT	-	6,034	-	-
TOTAL PERSONNEL		202,271	236,124	196,200	189,225
SUPPLIES					
550-5-46-1300	UNIFORMS & CLOTHING	777	1,572	2,000	1,500
550-5-46-2008	COMMUNITY CLEAN-UP EVENT	484	-	2,500	1,500
550-5-46-2100	GASOLINE & FUEL	5,945	4,706	6,000	6,000
550-5-46-2125	POSTAGE	-	17	2,000	-
550-5-46-2151	HAND TOOLS	-	-	500	200
550-5-46-2170	SAFETY EQUIPMENT	843	951	2,058	1,000
550-5-46-2330	EDUCATIONAL MATERIALS	-	-	500	-
TOTAL SUPPLIES		8,049	7,246	15,558	10,200

FISCAL YEAR 2020-2021 AMENDED BUDGET

Stormwater

STORM WATER-46 (continued)		2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REPAIRS & MAINTENANCE					
550-5-46-3201	R & M SMALL EQUIPMENT	461	829	1,000	1,000
550-5-46-3202	R & M AUTO/TRUCK	939	312	2,500	1,500
550-5-46-3206	R & M HEAVY EQUIPMENT	1,835	1,787	2,400	2,400
550-5-46-3210	R & M SIGNS & MARKINGS	39	-	500	-
550-5-46-3212	KINGSTON MEADOWS DRAINAGE	-	(0)	10,000	-
550-5-46-3213	GATEWAY DRAINAGE	-	3,626	5,000	-
550-5-46-3245	R & M STORM WATER SYSTEM	100	528	30,000	5,000
TOTAL REPAIRS & MAINTENANCE		3,374	7,082	51,400	9,900
OPERATING					
550-5-46-3300	CELL PHONES & WIRELESS	661	-	-	
550-5-46-3500	CONFERENCE, TRAINING, & TRAVEL	400	-	750	-
550-5-46-3503	PRINTING, COPY, & PHOTO	74	-	200	-
550-5-46-3506	DUES, SUBSCRIPTIONS, & PUBLICATIONS	-	-	-	-
550-5-46-3508	CITY NEWSLETTER	-	-	1,500	-
TOTAL OPERATING		1,135	-	2,450	-
DEPARTMENTAL					
550-5-46-3580	TIRE BATTERY FLUID DISPOSAL	-	-	500	-
TOTAL DEPARTMENTAL		-	-	500	-
USE OF FUND BALANCE					
550-5-46-7999	DEPRECIATION EXPENSE	55,825	57,474	-	-
TOTAL USE OF FUND BALANCE		55,825	57,474	-	-

FISCAL YEAR 2020-2021 AMENDED BUDGET

Debt Service Fund

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
I&S Tax Rate/$100 Valuation	0.215740	0.184129	0.163342	0.163342
Taxable Valuation	**$ 660,012,306**	**$ 786,525,022**	**$ 888,057,294**	**$ 888,057,294**
REVENUE				
PROPERTY TAXES				
Current Ad Valorem Taxes	1,417,466	1,430,117	1,450,571	1,430,117
Delinquent Ad Valorem Taxes	17,734	23,136	20,000	23,136
Penalties & Interest	5,892	6,416	5,000	6,416
TOTAL PROPERTY TAXES	**1,441,091**	**1,459,669**	**1,475,571**	**1,459,669**
INTEREST				
Interest Income	140	54	-	54
TOTAL REVENUES	**1,441,231**	**1,459,723**	**1,475,571**	**1,459,723**
EXPENDITURES				
BOND PRINCIPAL				
2003 CO Bonds	-			
2006 CO Bonds	210,000	220,000	225,000	225,000
2008 CO Bonds	105,000	105,000	110,000	110,000
2015 CO Bonds	100,000	110,000	-	-
2016 GO Bonds	275,000	300,000	460,000	460,000
SIB LOAN	133,888	137,235	140,666	140,666
TOTAL BOND PRINCIPAL	**823,888**	**872,235**	**935,666**	**935,666**
BOND INTEREST				
2003 CO Bonds	-			
2006 CO Bonds	23,100	14,070	4,725	4,725
2008 CO Bonds	47,738	43,531	39,188	39,188
2015 CO Bonds	14,339	11,850	10,547	10,547
2016 GO Bonds	484,225	474,100	456,600	456,600
SIB LOAN	35,826	32,437	28,963	28,964
TOTAL BOND INTEREST	**605,228**	**575,988**	**540,023**	**540,023**
CONTRACTED SERVICES				
Fiscal Agent Fees	6,200	5,450	-	-
TOTAL CONTRACTED SERVICES	**6,200**	**5,450**	**-**	**-**
TOTAL EXPENDITURES	**$1,435,316**	**$1,453,674**	**$1,475,689**	**$1,475,689**
REVENUES OVER (UNDER) EXPENDITURES	**$5,915**	**$6,049**	**($119)**	**($15,967)**
NET CHANGE IN FUND BALANCE	**$5,915**	**$6,049**	**($119)**	**($15,967)**
RESTRICTED FUND BALANCE - OCTOBER 1	234,821	240,736	246,785	246,785
RESTRICTED FUND BALANCE - SEPTEMBER 30	**$240,736**	**246,785**	**$246,667**	**230,819**
Maturity Dates for Bonds				
*2008 CO Bond-September 30, 2028				

*2015 CO Bond-September 30,2025				
*2016 GO Bond-September 30, 2036				
*SIB Loan-October 2, 2027				

FISCAL YEAR 2020-2021 AMENDED BUDGET
FY 20-21 DEBT SCHEDULE

2021/2022 DEBT PAYMENT SCHEDULE		
DEBT SERVICE FUND		
	Interest	**Principal**
2008 Bond	18,483.00	115,000.00
	16,160.00	
2015 CO Bond	5,273.25	105,000.00
	4,029.00	
2016 GO Bond	222,550.00	635,000.00
	209,850.00	
SIB Loan	13,602.63	144,182.88
	11,800.34	
TOTALS FOR INTEREST/PRINCIPAL	501,748.22	999,182.88
	TOTAL PAYMENTS FROM DEBT SERVICE 2021-2022	**1,500,931.10**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Unemployment Internal Svc Fund

Unemployment Compensation	2020-2021 PROPOSED
EXPENDITURES	
PERSONNEL	$ 5,000
TOTAL FUND EXPENDITURES	5,000
REVENUES OVER (UNDER) EXPENDITURES	(5,000)
OTHER FINANCING SOURCES (USES)	
TRANSFERS IN (OUT)	10,272
Transfer to Capital Project Fund	
TOTAL OTHER FINANCING SOURCES (USES)	10,272
NET CHANGE IN FUND BALANCE	**5,272**
RESTRICTED FUND BALANCE, OCT 1	-
RESTRICTED FUND BALANCE, SEP 30	**5,272**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Court Technology

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
COURT TECHNOLOGY FEES	3,639	4,625	3,000	5,200
TOTAL REVENUES	**$ 3,639**	**$ 4,625**	**$ 3,000**	**$ 5,200**
FUND EXPENDITURES				
CONTRACTED SERVICES	2,615			3,500
TOTAL FUND EXPENDITURES	**$ 2,615**	**$ -**	**$ -**	**$ 3,500**
REVENUES OVER (UNDER) EXPENDITURES	**$ 1,024**	**$ 4,625**	**$ 3,000**	**$ 1,700**
NET CHANGE IN FUND BALANCE	**$ 1,024**	**$ 4,625**	**$ 3,000**	**$ 1,700**
RESTRICTED FUND BALANCE, OCT 1	$ (509)	$ 515	$ 5,139	$ 5,139
RESTRICTED FUND BALANCE, SEP 30	**$ 515**	**$ 5,139**	**$ 8,139**	**$ 6,839**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Court Security

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
COURT SECURITY FEES	2,667	3,942	2,812	5,727
INTEREST	508	196	-	200
TOTAL REVENUES	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 5,927**
FUND EXPENDITURES				
CONTRACTED SERVICES	-	-	-	3,500
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 3,500**
REVENUES OVER (UNDER) EXPENDITURES	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 2,427**
NET CHANGE IN FUND BALANCE	**$ 3,175**	**$ 4,138**	**$ 2,812**	**$ 2,427**
RESTRICTED FUND BALANCE, OCT 1	**$ 36,629**	**$ 39,804**	**$ 43,942**	**$ 43,942**
RESTRICTED[1] FUND BALANCE, SEP 30	**$ 39,804**	**$ 43,942**	**$ 46,754**	**$ 46,369**

FISCAL YEAR 2020-2021 AMENDED BUDGET

E 911

911 Fund	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
911 WIRELESS FEES	63,288	66,500	50,000	60,000
911 LANDLINE FEES	10,947	26,030	20,000	15,000
INTEREST	17	10	-	-
MISC GRANT ACCOUNT	(306)	(306)	-	-
TOTAL REVENUES	**$ 73,946**	**$ 92,234**	**$ 70,000**	**$ 75,000**
FUND EXPENDITURES				
OPERATING	-	-	-	500
CAPITAL OUTLAY	-	-	300,000	-
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ 300,000**	**$ 500**
REVENUES OVER (UNDER) EXPENDITURES	**$ 73,946**	**$ 92,234**	**$ (230,000)**	**$ 74,500**
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN (OUT)[1]	(33,000)	(33,000)	(33,000)	(33,000)
TOTAL OTHER FINANCING SOURCES (USES)	(33,000)	(33,000)	(33,000)	(33,000)
NET CHANGE IN FUND BALANCE	**$ 40,946**	**$ 59,234**	**$ (263,000)**	**$ 41,500**
RESTRICTED FUND BALANCE, OCT 1	$ 134,432	$ 175,378	$ 234,612	$ 234,612
RESTRICTED[2] FUND BALANCE, SEP 30	**$ 175,378**	**$ 234,612**	**$ (28,388)**	**$ 276,112**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Grant Funds

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
FIRE DEPARTMENT	-	701	-	-
POLICE DEPARTMENT	-	2,132	1,367	1,625
CDBG BI-ANNUAL GRANT ALLOCATION	-	-	-	-
CARES ACT FUNDING	-	-	-	687,138
CDBG/CARES ACT FUNDING	-	-	-	-
AMERICAN RECOVERY ACT (ARA)	-	-	-	1,657,316
TOTAL FUND REVENUES	**$ -**	**$ 2,833**	**$ 1,367**	**$ 2,346,079**
FUND EXPENDITURES				
CONTRACTED SERVICES	-	-	-	500,000
OPERATING	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 500,000**
REVENUES OVER (UNDER) EXPENDITURES	$ -	$ 2,833	$ 1,367	$ 1,846,079
NET CHANGE IN FUND BALANCE	**$ -**	**$ 2,833**	**$ 1,367**	**$ 1,846,079**
RESTRICTED FUND BALANCE, OCT 1	$ 1,990	$ 1,990	$ 4,823	$ 4,823
RESTRICTED FUND BALANCE, SEP 30	**$ 1,990**	**$ 4,823**	**$ 6,190**	**$ 1,850,902**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Park Fee

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
CITY-WIDE PARK FEES	278,013	194,670	175,000	215,682
INTEREST	1,938	1,073	750	1,000
TOTAL REVENUES	**$ 279,951**	**$ 195,743**	**$ 175,750**	**$ 216,682**
FUND EXPENDITURES				
CAPITAL OUTLAY	779	238,014	470,000	2,000
TOTAL FUND EXPENDITURES	**$ 779**	**$ 238,014**	**$ 470,000**	**$ 2,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ 279,172**	**$ (42,271)**	**$ (294,250)**	**$ 214,682**
NET CHANGE IN FUND BALANCE	**$ 279,172**	**$ (42,271)**	**$ (294,250)**	**$ 214,682**
RESTRICTED FUND BALANCE, OCT 1	$ 657,260	$ 936,432	$ 894,161	$ 894,161
RESTRICTED FUND BALANCE, SEP 30	**$ 936,432**	**$ 894,161**	**$ 599,911**	**$ 1,108,843**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Street Impact Fees

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
ROAD IMPACT	574,560	402,705	386,000	447,593
INTEREST	1,175	2,155	1,500	1,150
TOTAL REVENUES	**$ 575,735**	**$ 404,860**	**$ 387,500**	**$ 448,743**
FUND EXPENDITURES				
CONTRACTED SERVICES	273,559	115,673	1,000,000	-
TOTAL FUND EXPENDITURES	**$ 273,559**	**$ 115,673**	**$ 1,000,000**	**$ -**
REVENUES OVER (UNDER) EXPENDITURES	**$ 302,176**	**$ 289,186**	**$ (612,500)**	**$ 448,743**
NET CHANGE IN FUND BALANCE	**$ 302,176**	**$ 289,186**	**$ (612,500)**	**$ 448,743**
RESTRICTED FUND BALANCE, OCT 1	$ 1,328,870	$ 1,631,046	$ 1,920,232	$ 1,920,232
RESTRICTED FUND BALANCE, SEP 30	**$ 1,631,046**	**$ 1,920,232**	**$ 1,307,732**	**$ 2,368,975**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Water Sewer Impact

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
WATER IMPACT FEES	237,853	171,636	150,000	196,519
SEWER IMPACT FEES	907,835	636,747	600,000	708,801
INTEREST	4,015	2,326	-	1,930
TOTAL REVENUES	**$ 1,149,703**	**$ 810,709**	**$ 750,000**	**$ 907,250**
FUND EXPENDITURES				
CONTRACTED SERVICES	181,822	157,234	1,220,000	850,000
DEBT PAYMENTS*	-	-	500,000	500,000
CAPITAL OUTLAY	-	212	-	-
TOTAL FUND EXPENDITURES	**$ 181,822**	**$ 157,446**	**$ 1,720,000**	**$ 1,350,000**
REVENUES OVER (UNDER) EXPENDITURES	**$ 967,881**	**$ 653,263**	**$ (970,000)**	**$ (442,750)**
NET CHANGE IN FUND BALANCE	**$ 967,881**	**$ 653,263**	**$ (970,000)**	**$ (442,750)**
RESTRICTED FUND BALANCE, OCT 1	$ 1,493,140	$ 2,461,021	$ 3,114,284	$ 3,114,284
RESTRICTED FUND BALANCE, SEP 30	**$ 2,461,021**	**$ 3,114,284**	**$ 2,144,284**	**$ 2,671,534**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Vehicle Fund

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
		-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**
FUND EXPENDITURES				
CAPITAL OUTLAY	99,984	28,639	100,000	150,420
TOTAL FUND EXPENDITURES	**$ 99,984**	**$ 28,639**	**$ 100,000**	**$ 150,420**
REVENUES OVER (UNDER) EXPENDITURES	**$ (99,984)**	**$ (28,639)**	**$ (100,000)**	**$ (150,420)**
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN (OUT)				
Transfer from General Fund	200,000	350,000	250,000	250,000
Transfer to W&S Fund	(26,748)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	173,252	350,000	250,000	250,000
NET CHANGE IN FUND BALANCE	**$ 73,268**	**$ 321,361**	**$ 150,000**	**$ 99,580**
RESTRICTED FUND BALANCE, OCT 1	$ 2,505	$ 75,773	$ 397,134	$ 397,134
RESTRICTED FUND BALANCE, SEP 30	**$ 75,773**	**$ 397,134**	**$ 547,134**	**$ 496,714**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Disaster Recovery

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
407-4-00-4808 DISASTER DONATIONS	114	-	-	-
407-400-4818 TML INSURANCE REIMBURSEMENT				141,001
407-4-00-4914 FEMA REIMBURSE	79,322	-	-	-
407-4-00-4915 TRNS FROM W/S	-	-	-	-
407-4-00-4916 TRNS FROM GEN FU	-	-	-	-
TOTAL REVENUES	**$ 79,436**	**$ -**	**$ -**	**$ 141,001**
FUND EXPENDITURES				
CONTRACTED SERVICES	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	150,158
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 150,158**
REVENUES OVER (UNDER) EXPENDITURES	**$ 79,436**	**$ -**	**$ -**	**$ (9,157)**
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN (OUT)				
Transfer To General Fund	(154,026)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(154,026)	-	-	-
NET CHANGE IN FUND BALANCE	**$ (74,590)**	**$ -**	**$ -**	**$ (9,157)**
RESTRICTED FUND BALANCE, OCT 1	154,026	79,436	79,436	79,436
RESTRICTED FUND BALANCE, SEP 30	**$ 79,436**	**$ 79,436**	**$ 79,436**	**$ 70,279**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Capital Projects Fund

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
T.R.I.P PROJECT REIMBURSEMENT	-	751,017	181,000	-
TOTAL REVENUES	**$ -**	**$ 751,017**	**$ 181,000**	**$ -**
FUND EXPENDITURES				
CONTRACTED SERVICES	5,700	74,205	3,000,000	417,341
TOTAL FUND EXPENDITURES	**$ 5,700**	**$ 74,205**	**$ 3,000,000**	**$ 417,341**
REVENUES OVER (UNDER) EXPENDITURES	**$ (5,700)**	**$ 676,812**	**$ (2,819,000)**	**$ (417,341)**
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN (OUT)				
Transfer From General Fund	-	-	-	
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	**$ (5,700)**	**$ 676,812**	**$ (2,819,000)**	**$ (417,341)**
RESTRICTED FUND BALANCE, OCT 1	**$ 5,556,809**	**$ 5,551,109**	**$ 6,227,921**	**$ 6,227,921**
RESTRICTED FUND BALANCE, SEP 30	**$ 5,551,109**	**$ 6,227,921**	**$ 3,408,921**	**$ 5,810,580**

FISCAL YEAR 2020-2021 AMENDED BUDGET

2006 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
INTEREST INCOME	523	14	-	45
TOTAL REVENUES	**$ 523**	**$ 14**	**$ -**	**$ 45**
FUND EXPENDITURES				
CAPITAL OUTLAY	-	-	6	-
TOTAL FUND EXPENDITURES	**$ -**	**$ -**	**$ 6**	**$ -**
REVENUES OVER (UNDER) EXPENDITURES	**$ 523**	**$ 14**	**$ (6)**	**$ 45**
NET CHANGE IN FUND BALANCE	**$ 523**	**$ 14**	**$ (6)**	**$ 45**
RESTRICTED FUND BALANCE, OCT 1	$ 18,210	$ 18,733	$ 18,747	$ 18,747
RESTRICTED FUND BALANCE, SEP 30	**$ 18,733**	**$ 18,747**	**$ 18,741**	**$ 18,792**
***Maturity Date for 2006 Bond-September 30, 2021**				

FISCAL YEAR 2020-2021 AMENDED BUDGET

2015 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
BOND REVENUES				
INTEREST	4,492	1,919	-	1,400
TOTAL REVENUES	**$ 4,492**	**$ 1,919**	**$ -**	**$ 1,400**
FUND EXPENDITURES				
CONTRACTED SERVICES	35,000	725,861	345,820	**345,820**
TOTAL FUND EXPENDITURES	**$ 35,000**	**$ 725,861**	**$ 345,820**	**$ 345,820**
REVENUES OVER (UNDER) EXPENDITURES	**$ (30,508)**	**$ (723,942)**	**$ (345,820)**	**$ (344,420)**
NET CHANGE IN FUND BALANCE	**$ (30,508)**	**$ (723,942)**	**$ (345,820)**	**$ (344,420)**
RESTRICTED FUND BALANCE, OCT 1	$ 1,425,668	1,395,160	671,218	671,218
RESTRICTED FUND BALANCE, SEP 30	**$ 1,395,160**	**$ 671,218**	**$ 325,398**	**$ 326,798**
***Maturity Date for 2015 Bond-September 30, 2025**				

FISCAL YEAR 2020-2021 AMENDED BUDGET
2016 Bond

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
PUB SAFETY BOND PROCEEDS	-			
INTEREST	351,467	124,192	-	4,835
TOTAL REVENUES	$ 351,467	$ 124,192	$ -	$ 4,835
PUBLIC SAFETY EXPENDITURES				
CONTRACTED SERVICES	-	38,300	3,000,000	1,629,290
TOTAL PUBLIC SAFETY EXPENDITURES	**-**	**38,300**	**3,000,000**	**1,629,290**
ROAD IMPROVEMENT EXPENDITURES				
CONTRACTED SERVICES	1,228,292	820	2,500,000	900,000
TOTAL ROAD IMPROVEMENT EXPENDITURES	**1,228,292**	**820**	**2,500,000**	**900,000**
COMMUNITY/RECREATION CENTER EXPENDITURES				
CONTRACTED SERVICES	8,000	471,286	1,500,000	1,179,209
CAPITAL OUTLAY	19,810	-	-	-
TOTAL RECREATION CENTER EXPENDITURES	**27,810**	**471,286**	**1,500,000**	**1,179,209**
TOTAL FUND EXPENDITURES	**$1,256,102**	**$510,406**	**$7,000,000**	**$3,708,499**
REVENUES OVER (UNDER) EXPENDITURES	**($904,635)**	**(386,214)**	**(7,000,000)**	**(3,703,664)**
NET CHANGE IN FUND BALANCE	**(904,635)**	**(386,214)**	**(7,000,000)**	**(3,703,664)**
RESTRICTED FUND BALANCE, OCT 1	15,131,032	14,226,397	13,840,183	13,840,183
RESTRICTED FUND BALANCE, SEP 30	**$ 14,226,397**	**$ 13,840,183**	**$ 6,840,183**	**$ 10,136,519**

FISCAL YEAR 2020-2021 AMENDED BUDGET

2016 Bond - Public Safety

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
INTEREST	82,009	28,978	-	1,128
TOTAL REVENUES	$ 82,009	$ 28,978	$ -	$ 1,128
PUBLIC SAFETY EXPENDITURES				
CONTRACTED SERVICES	-	38,300	3,000,000	1,629,290
TOTAL PUBLIC SAFETY EXPENDITURES	**-**	**38,300**	**3,000,000**	**1,629,290**
TOTAL EXPENDITURES	**$0**	**$38,300**	**$3,000,000**	**$1,629,290**
REVENUES OVER (UNDER) EXPENDITURES	**$82,009**	**(9,322)**	**(3,000,000)**	**(1,628,162)**
NET CHANGE IN PROJECT BALANCE	**82,009**	**(9,322)**	**(3,000,000)**	**(1,628,162)**
PROJECT BALANCE, OCT 1	$ 3,578,639	3,660,648	3,651,326	3,651,326
PROJECT BALANCE, SEP 30	**$ 3,660,648**	**$ 3,651,326**	**$ 651,326**	**$ 2,023,164**

FISCAL YEAR 2020-2021 AMENDED BUDGET

2016 Bond - Road Improvement

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
INTEREST	187,449	66,236	-	2,579
TOTAL REVENUES	$ 187,449	$ 66,236	$ -	$ 2,579
ROAD IMPROVEMENT EXPENDITURES				
CONTRACTED SERVICES	1,228,292	820	2,500,000	900,000
TOTAL ROAD IMPROVEMENT EXPENDITURES	**1,228,292**	**820**	**2,500,000**	**900,000**
TOTAL EXPENDITURES	**$1,228,292**	**$820**	**$2,500,000**	**$900,000**
REVENUES OVER (UNDER) EXPENDITURES	**($1,040,843)**	**$65,416**	**($2,500,000)**	**($897,421)**
NET CHANGE IN PROJECT BALANCE	**$ (1,040,843)**	**$ 65,416**	**$ (2,500,000)**	**$ (897,421)**
PROJECT BALANCE, OCT 1	$ 8,112,544	$ 7,071,701	$ 7,137,116	$ 7,137,116
PROJECT BALANCE, SEP 30	**$ 7,071,701**	**$ 7,137,116**	**$ 4,637,116**	**$ 6,239,695**

FISCAL YEAR 2020-2021 AMENDED BUDGET
2016 Bond - Community Center

	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 APPROVED	2020-2021 AMENDED
REVENUES				
INTEREST	82,009	28,978	-	1,128
TOTAL REVENUES	$ 82,009	$ 28,978	$ -	$ 1,128
COMMUNITY/RECREATION CENTER EXPENDITURES				
CONTRACTED SERVICES	8,000	471,286	1,500,000	1,179,209
CAPITAL OUTLAY	19,810	-	-	-
TOTAL RECREATION CENTER EXPENDITURES	**27,810**	**471,286**	**1,500,000**	**1,179,209**
TOTAL EXPENDITURES	**$27,810**	**$471,286**	**$1,500,000**	**$1,179,209**
REVENUES OVER (UNDER) EXPENDITURES	**$54,199**	**(442,308)**	**(1,500,000)**	**(1,178,081)**
NET CHANGE IN PROJECT BALANCE	**54,199**	**(442,308)**	**(1,500,000)**	**(1,178,081)**
PROJECT BALANCE, OCT 1	3,438,267	3,492,466	3,050,158	3,050,158
PROJECT BALANCE, SEP 30	**$ 3,492,466**	**$ 3,050,158**	**$ 1,550,158**	**$ 1,872,077**

FISCAL YEAR 2020-2021 AMENDED BUDGET

Water Meter Project

WATER METER PROJECT	2020-2021 AMENDED
REVENUES	
LOAN PROCEEDS	2,800,000
INTEREST REVENUE	-
TOTAL REVENUES	2,800,000
WATER METER PROJECT EXPENDITURES	
PERSONNEL	
SUPPLIES	1,999,261
CONTRACTED SERVICES	
TOTAL FUND EXPENDITURES	1,999,261
REVENUES OVER (UNDER) EXPENDITURES	800,739
OTHER FINANCING SOURCES (USES)	
TRANSFERS IN (OUT)	
Transfer to Capital Project Fund	
TOTAL OTHER FINANCING SOURCES (USES)	-
NET CHANGE IN FUND BALANCE	**800,739**
RESTRICTED FUND BALANCE, OCT 1	-
RESTRICTED FUND BALANCE, SEP 30	**800,739**

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 10

Discuss and take action on the reopening of the Glenn Heights Senior Center. (Mayor Pro Tem Sonja A. Brown)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 11

Discuss and take action on Resolution R-39-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing a Street Reconstruction Services Agreement with Level One Paving, Inc., a Texas For-Profit Corporation, for reconstruction of streets in the Mesa Subdivision within the city in an amount not to exceed one million, one hundred sixty thousand, two hundred and one and 10/100 ($1,160, 201.10) dollars; authorizing the City Manager's execution of said agreement and any and all necessary documents; and providing an effective date. (Michael Rogers, Deputy City Manager)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

THE CITY OF GLENN HEIGHTS, TEXAS

RESOLUTION NO. R-39-21

A RESOLUTION OF THE CITY OF GLENN HEIGHTS AUTHORIZING A STREET RECONSTRUCTION SERVICES AGREEMENT WITH LEVEL ONE PAVING, INC., A TEXAS FOR-PROFIT CORPORATION, FOR RECONSTRUCTION OF STREETS IN THE MESA SUBDIVISION WITHIN THE CITY IN AN AMOUNT NOT TO EXCEED ONE MILLION, ONE HUNDRED SIXTY THOUSAND, TWO HUNDRED AND ONE AND 10/100 ($1,160, 201.10) DOLLARS; AUTHORIZING THE CITY MANAGER'S EXECUTION OF SAID AGREEMENT AND ANY AND ALL NECESSARY DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City desires to enter into an agreement for street reconstruction for all streets in Mesa Subdivision within the City with Level One Paving, Inc. in accordance with the terms and conditions set forth in the Street Reconstruction Services Agreement attached hereto as Exhibit "A"; and

WHEREAS, through the Interlocal Cooperation Contract Between City of Sanger and City of Glenn Heights (the "Cooperative Purchasing Agreement"), this item has been bid in accordance with all applicable bidding statutes and policies;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS:

Section 1. The City Council hereby approves and authorizes the Street Reconstruction Agreement, in substantially the form of that attached hereto and incorporated herein as Exhibit "A", for the reconstruction of streets in the Mesa Subdivision located within the City, with Level One Paving, Inc., a Texas for-profit corporation, in an amount not to exceed one million, one hundred sixty thousand, two hundred and one and 10/100 ($1,160,201.10) dollars.

Section 2. The City Manager is hereby authorized to execute an agreement with Level One Paving, Inc. in substantially the form of that attached hereto as Exhibit "A" , as well as any and all related documents necessary to complete the Mesa Subdivision Street Reconstruction Project.

Section 3. All resolutions of the City of Glenn Heights heretofore adopted which are in conflict with the provisions of the resolution be, and the same are hereby repealed, and all resolutions of the City of Glenn Heights not in conflict with the provisions hereof shall remain in full force and effect.

Section 4. If any article, paragraph, subdivision, clause or provision of this resolution, as hereby amended, be adjudged invalid or held unconstitutional for any reason, such judgment or holding shall not affect the validity of this resolution as a whole or any part or provision thereof, as amended hereby, other than the part so declared to be invalid or unconstitutional.

Section 5. This resolution shall take effect immediately from and after its passage and it is accordingly so resolved.

PASSED AND APPROVED by the City Council of the City of Glenn Heights, Texas this 7th day of September 2021.

APPROVED:

_____
Harry A. Garrett, Mayor

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____
Victoria Thomas, City Attorney
(090221vwtTM124581)

EXHIBIT A

[Agreement with Level One Paving, Inc.]

CITY OF GLENN HEIGHTS, TEXAS

Roadway Reconstruction Services Agreement with Level One Paving, Inc.

Mesa Roadway Reconstruction Project

City of Glenn Heights, Texas
Roadway Reconstruction Services Agreement

This Agreement (hereinafter "Agreement") is made by and between the City of Glenn Heights, Texas, a home-rule municipality (hereinafter referred to as the "Owner" or the "City") and Level One Paving, Inc., a Texas for-profit corporation (hereinafter referred to as the "Contractor") for roadway reconstruction services for the streets and segments of streets identified in Exhibit "A" attached hereto, all being located within the Mesa Subdivision Development in the City of Glenn Heights, Texas (hereinafter referred to as the "Mesa Roadway Reconstruction Project" and/or the "Project"). The Owner and the Contractor hereby agreeing as follows:

ARTICLE I

THE CONTRACT AND THE CONTRACT DOCUMENTS

1.1 THE CONTRACT

1.1.1 The Contract between the Owner and the Contractor, of which this Roadway Reconstruction Services Agreement is a part, consists of the Contract Documents. It shall be effective on the date this Agreement is executed by the last party to execute it.

1.2. THE CONTRACT DOCUMENTS

1.2.1 The Contract Documents consist of this Agreement, including all exhibits thereto, and the following documents, which shall, in event of conflict in terms among any of the Contract Documents, have the following order of priority, with the terms of the higher priority document prevailing over those of all lower priority conflicting documents:

a. This Agreement
b. All Change Orders
c. Bid Plans, Drawings and Specifications
d. City General Conditions, if any
e. City Special Conditions, if any
f. City Standard Specifications, or, if none, North Central Texas Council of Governments Standard Specifications for Public Construction and any City amendments thereto
g. Request for Proposals
h. Contractor's Bid Documents
i. Performance Bond
j. Payment Bond
k. Notice to Proceed.

Irreconcilable conflicts that cannot be resolved by field order shall be resolved by written Change Orders. Documents not enumerated in this Paragraph 1.2.1 are not Contract Documents and do not form part of this Contract.

1.3 ENTIRE AGREEMENT

1.3.1 The Contract Documents, along with all Addenda attached thereto, constitute the entire and exclusive agreement between the Owner and the Contractor regarding the Project. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the Owner and Contractor not expressly made a part hereof.

1.4 NO PRIVITY WITH OTHERS

1.4.1 Nothing contained in this Contract shall create, or be interpreted to create, privity or any other contractual agreement between the Owner and any person or entity other than the Contractor.

1.5 INTENT AND INTERPRETATION

1.5.1 The intent of this Contract is to require complete, correct and timely execution of the Work. Any Work that may be required, implied or inferred by the Contract Documents, or any one or more of them, as necessary to produce the intended result shall be provided by the Contractor for the Contract Price.

1.5.2 This Contract is intended to be an integral whole and shall be interpreted as internally consistent. What is required by any one Contract Document shall be considered as required by the Contract.

1.5.3 When a word, term or phrase is used in this Contract, it shall be interpreted or construed, first, as defined herein; second, if not defined, per its generally accepted meaning in the construction industry; and third, if there is no generally accepted meaning in the construction industry, per its common and customary usage.

1.5.4 The words "include", "includes", or "including", as used in this Contract, shall be deemed to be followed by the phrase, "without limitation".

1.5.5 The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of this Contract shall not imply that any other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of this Contract.

1.5.6 Words or terms used as nouns in this Contract shall be inclusive of their singular and plural forms, unless the context of their usage clearly requires a contrary meaning.

1.5.7 The Contractor shall have a continuing duty to read, carefully study and compare each of the Contract Documents, the Shop Drawings, the Product Data, and any Plans and Specifications, and shall give written notice to the Owner of any inconsistency, ambiguity, error or omission which the Contractor may discover with respect to these documents before proceeding with the affected Work. The issuance, or the express or implied approval by the Owner or the Contract Administrator of the Contract Documents, Shop Drawings or Product Data shall not relieve the Contractor of the continuing duties imposed hereby, nor shall any such approval be evidence of the Contractor's compliance with this Contract. The Owner has requested the Contract Administrator to only prepare documents for the Project, including the Drawings and Specifications for the Project, which are accurate, adequate, consistent, coordinated and sufficient for construction. HOWEVER, THE OWNER MAKES NO REPRESENTATION OR WARRANTY OF ANY NATURE WHATSOEVER TO THE CONTRACTOR CONCERNING SUCH DOCUMENTS. By the execution hereof, the Contractor acknowledges and represents that it has received, reviewed and carefully examined such documents, has found them to be complete, accurate, adequate, consistent, coordinated and sufficient for construction, and that the Contractor has not, does not, and will not rely upon any representation or warranties by the Owner concerning such documents as no such representation or warranties have been or are hereby made. Further, the Contractor represents and warrants that it has had a sufficient opportunity to inspect the Project site and assumes all responsibility for inadequacies or ambiguities in the plans, drawings or specifications as well as for latent conditions of the site where the work is to be performed, subject to the terms and conditions of Subparagraph 8.3.3.

1.5.8 As between numbers and scaled measurements on the Drawings and in the Design, the numbers shall govern, as between larger scale and smaller scale drawings, the larger scale shall govern.

1.5.9 Neither the organization of any of the Contract Documents into divisions, sections, paragraphs, articles, (or other categories), nor the organization or arrangement of the Design, shall control the Contractor in dividing the Work or in establishing the extent or scope of the Work to be performed by Subcontractors.

1.6 OWNERSHIP OF CONTRACT DOCUMENTS

1.6.1 The Contract Documents, and each of them, shall remain the property of the Owner. The Contractor shall have the right to keep one record set of the Contract Documents upon completion of the Project; provided, however, that in no event shall Contractor use, or permit to be used, any or all such Contract Documents on other projects without the Owner's prior written authorization.

ARTICLE II

THE WORK

2.1 The Contractor shall perform all the Work required, implied or reasonably inferable from, this Contract.

2.2 WORK

2.2.1 The term "Work" shall mean whatever is done by or required of the Contractor to perform and complete its duties under this Contract, including the following: construction of the whole or a designated part of the Project; furnishing of any required surety bonds and insurance, and the provision or furnishing of labor, supervision, services, materials, supplies, equipment, fixtures, appliances, facilities, tools, transportation, storage, power, permits and licenses required of the Contractor, fuel, heat, light, cooling and all other utilities as required by this Contract. The Work to be performed by the Contractor is generally described as furnishing all labor, equipment, and materials for the reconstruction of the roadways or portions of roadways identified in Exhibit “A” attached hereto and incorporated herein by this reference, all being located within the Mesa

Subdivision Development in the City of Glenn Heights, Texas, and to be performed in accordance with the Scope of Work attached hereto as Exhibit "B". The Work shall include all required permitting, coordination of trade and other work as defined in the Contract Documents. The detailed work to be performed is set forth more fully in Exhibits "A" and "B" to this Agreement.

2.2.2 The Contractor shall be responsible for paying for and procuring all materials and labor and furnishing all services necessary or appropriate for the full performance of the Work and the for the full completion of the Project. All materials shall be new and materials and workmanship shall be of good quality. Upon request, the Contractor shall furnish satisfactory proof of the type, kind, and quality of materials.

ARTICLE III

CONTRACT TIME

3.1 TIME AND LIQUIDATED DAMAGES

3.1.1 The Contractor shall commence the Work within 10 days of receipt of a written Notice to Proceed, and shall achieve Substantial Completion of the Work no later than sixty (60) calendar days from the date specified in the Notice to Proceed. The parties acknowledge that time is of the essence in the performance of the terms of this Contract. The term "calendar days" shall mean all days of the week or month, no days being excepted. It is contemplated by the parties that the progress of the Work may be delayed by certain conditions beyond the control of the parties; these delays have been contemplated by the parties and considered in the time allotted for performance specified herein and include, but are not limited to delays occasioned on account of adverse weather, temporary unavailability of materials, shipment delays, and the presence and potential interference of other contractors who may be performing work at the Project site unrelated to this Contract.

The number of calendar days from the date on which the Work is permitted to proceed, through the date set forth for Substantial Completion, shall constitute the "Contract Time".

3.1.2 The Contractor shall pay the Owner the sum of $300.00 per day, not to exceed a total sum of $100,000.00, for each and every calendar day of unexcused delay in achieving Substantial Completion beyond the date set forth herein for Substantial Completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Owner, estimated at or before the time of executing this Contract, and represent Owner's sole remedy for delay damages in the event of unexcused delay. When the Owner reasonably believes that Substantial Completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving Substantial Completion, or any part thereof, for which the Owner has withheld payment, the Owner shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

3.1.3 No claim shall be made by the Contractor to the Owner, and no damages, costs or extra compensation shall be allowed or paid by the Owner to the Contractor for any delay or hindrance from any cause in the progress or completion of the Work or this Contract. The Contractor's sole remedy in the event of any delay or hindrance shall be to request time extensions by written change orders as provided for hereinafter. Should the Contractor be delayed by an act of the Owner, or should the Owner order a stoppage of the Work for sufficient cause, an extension of time and extended General Conditions shall be granted by the Owner by written authorization upon written application, which time extension and extended General Conditions shall not be unreasonably denied, to compensate for the delay.

3.1.4 The Owner shall have the authority to suspend the Work wholly or in part for such period or periods of time as it may deem appropriate due to unsuitable conditions considered unfavorable for the proper prosecution of the Work or for the failure of the Contractor to carry out instructions from the Owner or Owner's representative. During any period in which the Work is stopped or during which any of the Work is not actively in progress for any reason, Contractor shall properly protect the site and the Work from damage, loss or harm.

3.2 SUBSTANTIAL COMPLETION

3.2.1 "Substantial Completion" shall mean that stage in the progression of the Work when the Work is sufficiently complete in accordance with this

Contract that the Owner can enjoy beneficial use or occupancy of the Work and can utilize the Work for its intended purpose, even though minor miscellaneous work and/or adjustment may be required.

3.3 TIME IS OF THE ESSENCE

3.3.1 All limitations of time set forth in the Contract Documents are of the essence of this Contract. The time for performance is a material term of this Contract.

ARTICLE IV

CONTRACT PRICE

4.1 THE CONTRACT PRICE

4.1.1 The Owner shall pay, and the Contractor shall accept, as full and complete payment for all the Work required herein, the fixed sum of One Million, One Hundred Sixty Thousand, Two Hundred and One and 10/100 ($1,160,201.10) Dollars. The sum set forth in this Paragraph 4.1 shall constitute the Contract Price which shall not be modified except by written Change Order as provided in this Contract.

ARTICLE V

PAYMENT OF THE CONTRACT PRICE

5.1 SCHEDULE OF VALUES

5.1.1 Within ten (10) calendar days of the effective date hereof, the Contractor shall submit to the Owner a Schedule of Values allocating the Contract Price to the various portions of the Work. The Contractor's Schedule of Values shall be prepared in such form, with such detail, and supported by such data as the Contract Administrator or the Owner may require to substantiate its accuracy. The Contractor shall not imbalance its Schedule of Values nor artificially inflate any element thereof. The violation of this provision by the Contractor shall constitute a material breach of this Contract. The Schedule of Values shall be used only as a basis for the Contractor's Applications for Payment and shall only constitute such basis after it has been acknowledged and accepted in writing by the Owner.

5.2 PAYMENT PROCEDURE

5.2.1 The Owner shall pay the Contract Price to the Contractor as provided below.

5.2.2 ***PROGRESS PAYMENTS*** **-** Based upon the Contractor's Applications for Payment submitted to the Owner, the Owner shall make progress payments to the Contractor on account of the Contract Price.

5.2.3 On or before the 25th day of each month after commencement of the Work, the Contractor shall submit an Application for Payment for the period ending the 25th day of the month to the Owner in such form and manner, and with such supporting data and content, as the Owner may require. Therein, the Contractor may request payment for ninety percent (95%) of that portion of the Contract Price properly allocable to Contract requirements properly provided, labor, materials and equipment properly incorporated in the Work, less the total amount of previous payments received from the Owner. Such Application for Payment shall be signed by the Contractor and shall constitute the Contractor's representation that the Work has progressed to the level for which payment is requested in accordance with the Schedule of Values, that the Work has been properly installed or performed in full compliance with this Contract, and that the Contractor knows of no reason why payment should not be made as requested. Thereafter, the Owner will review the Application for Payment and may also review the Work at the Project site or elsewhere to determine whether the quantity and quality of the Work is as represented in the Application for Payment and is as required by this Contract. The Owner shall determine the amount properly owing to the Contractor. The Owner shall make partial payments on account of the Contract Price to the Contractor within thirty (30) days following Owner’s receipt and approval of each Application for Payment. Such amounts, if any, otherwise owing by the Contractor to the Owner or which the Owner shall have the right to withhold as authorized by this Contract may be deducted from such Payments.

5.2.4 Statement of Delay - Each Application for Payment shall include a Statement of Delay showing the number of days lost due to inclement weather, conflicts with other City contractors, utilities, or design specifications, or other proper reasons. The failure to submit the Statement of Delay shall be a waiver of any claim for additional days or extensions of the scheduled completion date.

5.2.5 The Contractor warrants that title to all Work covered by an Application for Payment will pass

to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which payments have been received from the Owner shall be free and clear of liens, claims, security interest or other encumbrances in favor of the Contractor or any other person or entity whatsoever.

5.2.6 Retainage - The City shall withhold retainage of five (5) percent from each progress payment to secure performance of the Contract and shall deposit retainages in an interest-bearing account. Upon final acceptance of the Work and final completion of the project, the City will remit to Contractor the retainage amount, less offsets or deductions, to Contractor together with the accrued interest.

5.2.7 The Contractor shall promptly pay each Subcontractor out of the amount paid to the Contractor on account of such Subcontractor's Work, the amount to which such Subcontractor is entitled. In the event the Owner becomes informed that the Contractor has not paid a Subcontractor as herein provided, the Owner shall provide written notice to the Contractor. If the Contractor fails to cure such payment issues within ten (10) days of receipt of Owner's notice, the Owner shall have the right, but not the duty, to issue future checks in payment to the Contractor of amounts otherwise due hereunder naming the Contractor and such Subcontractor as joint payees. Such joint check procedure, if employed by the Owner, shall create no rights in favor of any person or entity beyond the right of the named payees to payment of the check and shall not be deemed to commit the Owner to repeat the procedure in the future.

5.2.8 No progress payment, nor any use or occupancy of the Project by the owner, shall be interpreted to constitute an acceptance of any Work not in strict accordance with this Contract.

5.3 WITHHELD PAYMENT

5.3.1 The Owner may decline to make payment, may withhold funds, and, if necessary, may demand the return of some or all of the amounts previously paid to the Contractor, to protect the Owner from loss because of:

(a) defective Work not remedied by the Contractor nor, in the opinion of the Owner, likely to be remedied by the Contractor;

(b) claims of third parties against the Owner or the Owner's property;

(c) failure by the Contractor to pay Subcontractors or others in a prompt and proper fashion, subject to Contractor's right to cure;

(d) evidence that the balance of the Work cannot be completed in accordance with the Contract for the unpaid balance of the Contract Price,

(e) evidence that the Work will not be completed in the time required for substantial or final completion;

(f) persistent failure to carry out the Work in accordance with the Contract;

(g) damage to the Owner or a third party to whom the Owner is, or may be, liable.

In the event that the Owner makes written demand upon the Contractor for amounts previously paid by the Owner as contemplated in this Subparagraph 5.3.1, the Contractor shall promptly comply with such demand. The Owner shall have no duty to third parties to withhold payment to the Contractor and shall incur no liability for a failure to withhold funds.

5.4 UNEXCUSED FAILURE TO PAY

5.4.1 If within fifteen (15) days after the date established herein for payment to the Contractor by the Owner, the Owner, without cause or basis hereunder, fails to pay the Contractor any amount then due and payable to the Contractor, then the Contractor may after ten (10) additional days' written notice to the Owner, and without prejudice to any other available rights or remedies it may have, stop the Work until payment of those amounts due from the Owner have been received. Late payments shall not accrue interest or other late charges.

5.5 SUBSTANTIAL COMPLETION

5.5.1 When the Contractor believes that the Work is substantially complete, the Contractor shall submit to the Owner a list of items to be completed or corrected. When the Owner on the basis of an inspection determines that the Work is in fact substantially complete, it will prepare a Certificate of Substantial Completion which shall establish the date

of Substantial Completion, shall state the responsibilities of the Owner and the Contractor for Project security, maintenance, heat, utilities, damage to the Work, and insurance, and shall fix the time within which the Contractor shall complete the items listed therein. Guarantees required by the Contract shall commence on the date of Substantial Completion of the Work. The Certificate of Substantial Completion shall be submitted to the Owner and the Contractor for their written acceptance of the responsibilities assigned to them in such certificate.

Upon Substantial Completion of the Work, and execution by both the Owner and the Contractor of the Certificate of Substantial Completion, the Owner shall pay the Contractor an amount sufficient to increase total payments to the Contractor to one hundred percent (100%) of the Contract Price less three hundred percent (300%) of the reasonable cost as determined by the Owner for completing all incomplete Work, correcting and bringing into conformance all defective and nonconforming Work, and handling all unsettled claims.

5.6 COMPLETION AND FINAL PAYMENT

5.6.1 When all of the Work is finally complete and the Contractor is ready for a final inspection, it shall notify the Owner thereof in writing. Thereupon, the Owner will make final inspection of the Work and, if the Work is complete in full accordance with this Contract and this Contract has been fully performed, the Owner will promptly issue a final Certificate for Payment certifying that the Project is complete and the Contractor is entitled to the remainder of the unpaid Contract Price, less any amount withheld pursuant to this Contract. If the Owner is unable to issue its final Certificate for Payment and is required to repeat its final inspection of the Work, the Contractor shall bear the cost of such repeat final inspection(s) which cost may be deducted by the Owner from the Contractor's final payment.

5.6.1.1 If the Contractor fails to achieve final completion within twenty (20) days of Substantial Completion, the Contractor shall pay the Owner the sum set forth hereinabove as liquidated damages per day for each and every calendar day of unexcused delay in achieving final completion beyond the date set forth herein for final completion of the Work. Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing an estimate of delay damages likely to be sustained by the Owner, estimated at or before the time of executing this Contract. When the Owner reasonably believes that final completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when the Contractor overcomes the delay in achieving final completion, or any part thereof, for which the Owner has withheld payment, the Owner shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

5.6.2 The Contractor shall not be entitled to final payment unless and until it submits to the Owner its affidavit that all payrolls, invoices for materials and equipment, and other liabilities connected with the Work for which the Owner, or the Owner's property might be responsible, have been fully paid or otherwise satisfied; releases and waivers of lien from all Subcontractors of the Contractor and of any and all other parties required by the Owner; consent of Surety, if any, to final payment. If any third party fails or refuses to provide a release of claim or waiver of lien as required by the Owner, the Contractor shall furnish a bond satisfactory to the Owner to discharge any such lien or indemnify the Owner from liability.

5.6.3 The Owner shall make final payment of all sums due the Contractor within ten (10) days of execution of a final Certificate for Payment.

5.6.4 Acceptance of final payment shall constitute a waiver of all claims against the Owner by the Contractor except for those claims previously made in writing against the Owner by the Contractor, pending at the time of final payment, and identified in writing by the Contractor as unsettled at the time of its request for final payment.

5.6.5 Under no circumstance shall Contractor be entitled to receive interest on any payments or monies due Contractor by the Owner, whether the amount on which the interest may accrue is timely, late, wrongfully withheld, or an assessment of damages of any kind.

ARTICLE VI

THE OWNER

6.1 INFORMATION, SERVICES AND THINGS REQUIRED FROM OWNER

6.1.1 The Owner shall furnish to the Contractor, at the time of executing this Contract, all written and tangible material in its possession concerning conditions below ground at the site of the Project.

Such written and tangible material is furnished to the Contractor only in order to make complete disclosure of such material and for no other purpose. By furnishing such material, the Owner does not represent, warrant, or guarantee its accuracy either in whole, in part, implicitly or explicitly, or at all, and shall have no liability therefor. The Owner shall also furnish surveys, legal limitations and utility locations (if known), and a legal description of the Project site.

6.1.2 Excluding permits and fees normally the responsibility of the Contractor, the Owner shall obtain all approvals, easements, and the like required for construction and shall pay for necessary assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

6.1.3 The Owner shall furnish the Contractor, free of charge, one copy of the Contract Documents for execution of the Work.

6.2 RIGHT TO STOP WORK

6.2.1 If the Contractor persistently fails or refuses to perform the Work in accordance with this Contract, or if the best interests of the public health, safety or welfare so require, the Owner may order the Contractor to stop the Work, or any described portion thereof, until the cause for stoppage has been corrected, no longer exists, or the Owner orders that Work be resumed. In such event, the Contractor shall immediately obey such order.

6.3 OWNER'S RIGHT TO PERFORM WORK

6.3.1 If the Contractor's Work is stopped by the Owner under Paragraph 6.2, and the Contractor fails within seven (7) days of such stoppage to provide adequate assurance to the Owner that the cause of such stoppage will be eliminated or corrected, then the Owner may, without prejudice to any other rights or remedies the Owner may have against the Contractor, proceed to carry out the subject Work. In such a situation, an appropriate Change Order shall be issued deducting from the Contract Price the cost of correcting the subject deficiencies. If the unpaid portion of the Contract Price is insufficient to cover the amount due the Owner, the Contractor shall pay the difference to the Owner.

ARTICLE VII

THE CONTRACTOR

7.1 The Contractor is again reminded of its continuing duty set forth in Subparagraph 1.5.7. The Contractor shall perform no part of the Work at any time without adequate Contract Documents or, as appropriate, approved Shop Drawings, Product Data or Samples for such portion of the Work. If the Contractor performs any of the Work knowing it involves a recognized error, inconsistency or omission in the Contract Documents without such notice to the Owner, the Contractor shall bear responsibility for such performance and shall bear the cost of correction.

7.2 The Contractor shall perform the Work strictly in accordance with this Contract.

7.3 The Contractor shall supervise and direct the Work using the Contractor's best skill, effort and attention. The Contractor shall be responsible to the Owner for any and all acts or omissions of the Contractor, its employees and others engaged in the Work on behalf of the Contractor.

7.3.1 The Contractor shall give adequate attention to the faithful prosecution of the Work and the timely completion of this Contract, with authority to determine the manner and means of performing such Work, so long as such methods insure timely completion and proper performance.

7.3.2 The Contractor shall exercise all appropriate means and measures to insure a safe and secure jobsite in order to avoid and prevent injury, damage or loss to persons or property.

7.3.4 The Owner will not interfere with the Contractor’s manner and means of performing the Work. However, the Owner’s insistence on strict compliance with the Contract shall not be regarded as an interference with the Contractor’s manner and

means. In the event that any part of the Work is not in strict compliance with the Contract, the Contractor is and shall be estopped from claiming any interference by the Owner with the Contractor's manner and means of performing that part of the Work.

7.4 WARRANTY

7.4.1 The Contractor warrants to the Owner that all labor furnished to progress the Work under this Contract will be competent to perform the tasks undertaken, that the product of such labor will yield only first-class results, that materials and equipment furnished will be of good quality and new unless otherwise permitted by this Contract, and that the Work will be of good quality, free from faults and defects and in strict conformance with this Contract. All Work not conforming to these requirements may be considered defective. The Contractor warrants and guaranties that it shall complete the work and achieve substantial completion by the scheduled completion date, as may be extended by Contract, strictly in accordance with this contract. Defective work or materials shall be fixed, repaired or replaced free of charge or cost to the City.

7.5 The Contractor shall obtain and pay for all permits, fees and licenses necessary and ordinary for the Work. The Contractor shall comply with all lawful requirements applicable to the Work and shall give and maintain any and all notices required by applicable law pertaining to the Work.

7.6 SUPERVISION

7.6.1 The Contractor shall employ and maintain at the Project site only competent supervisory personnel. Absent written instruction from the Contractor to the contrary, the superintendent shall be deemed the Contractor's authorized representative at the site and shall be authorized to receive and accept any and all communications from the Owner.

7.6.2 Key supervisory personnel assigned by the Contractor to this Project are as follows:

NAME	FUNCTION
[INSERT NAME]	[INSERT TITLE]

So long as the individuals named above remain actively employed or retained by the Contractor, they shall perform the functions indicated next to their names unless the Owner agrees to the contrary in writing. In the event one or more individuals not listed above subsequently assume one or more of those functions listed above, the Contractor shall be bound by the provisions of this Subparagraph 7.6.2 as though such individuals had been listed above.

7.7 The Contractor, within fifteen (15) days of commencing the Work, shall submit to the Owner for its information, the Contractor's schedule for completing the Work. The Contractor's schedule shall be revised no less frequently than monthly (unless the parties otherwise agree in writing) and shall be revised to reflect conditions encountered from time to time and shall be related to the entire Project. Each such revision shall be furnished to the Owner. Failure by the Contractor to strictly comply with the provisions of this Section 7.7 shall constitute a material breach of this Contract.

7.8 The Contractor shall continuously maintain at the site, for the benefit of the Owner, one record copy of this Contract marked to record on a current basis changes, selections and modifications made during construction. Additionally, the Contractor shall maintain at the site for the Owner the approved Shop Drawings, Product Data, Samples and other similar required submittals. Upon final completion of the Work, all of these record documents shall be delivered to the Owner.

7.9 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

7.9.1 Shop Drawings, Product Data, Samples and other submittals from the Contractor do not constitute Contract Documents. Their purpose is merely to demonstrate the manner in which the Contractor intends to implement the Work in conformance with information received from the Contract Documents.

7.9.2 The Contractor shall not perform any portion of the Work requiring submittal and review of Shop Drawings, Product Data or Samples unless and until such submittal shall have been approved by the Owner. Approval by the Owner, however, shall not be evidence that Work installed pursuant thereto conforms with the requirements of this Contract.

7.10 CLEANING THE SITE AND THE PROJECT

7.10.1 The Contractor shall keep the site reasonably clean during performance of the Work. Upon final completion of the Work, the Contractor shall clean the site and the Project and remove all waste, rubbish, temporary structures, and other materials together with all of the Contractor's property therefrom. Contractor shall dispose of all refuse at a Texas Natural Resource Conservation Commission approved landfill. The Contractor shall further restore all property damaged during the prosecution of the Work and shall leave the site in a clean and presentable condition. No additional payment shall be made by the Owner for this work, the compensation having been considered and included in the contract price.

7.11 ACCESS TO WORK AND INSPECTIONS

7.11.1 The Owner shall have access to the Work at all times from commencement of the Work through final completion. The Contractor shall take whatever steps necessary to provide access when requested. When reasonably requested by the Owner, the Contractor shall perform or cause to be performed such testing as may be necessary or appropriate to insure suitability of the jobsite or the Work's compliance with the Contract requirements.

7.12 INDEMNITY AND DISCLAIMER

7.12.1 OWNER SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, HELD HARMLESS AND RELEASED BY CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES, FOR INJURY OR DEATH TO ANY PERSON, OR INJURY OR LOSS TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE CONTRACTOR, OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF CONTRACTOR UNDER THIS CONTRACT, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE OWNER UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENT OF THE PARTIES TO THIS CONTRACT THAT THE INDEMNITY PROVIDED FOR IN THIS CONTRACT IS AN INDEMNITY EXTENDED BY CONTRACTOR TO INDEMNIFY AND PROTECT OWNER FROM THE CONSEQUENCES OF THE CONTRACTOR'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE.

7.12.2 The Contractor will secure and maintain Contractual Liability insurance to cover this indemnification agreement that will be primary and non-contributory as to any insurance maintained by the Owner for its own benefit, including self-insurance. In addition, Contractor shall obtain and file with Owner a Certificate of Insurance and copies of policy endorsements evidencing the required coverage.

7.12.3 In claims against any person or entity indemnified under this Paragraph 7.12 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Paragraph 7.12 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

7.13 NONDISCRIMINATION

7.13.1 The Contractor shall not discriminate in any way against any person, employee or job applicant on the basis of race, color, creed, national origin,

religion, age, sex, or disability where reasonable accommodations can be effected to enable the person to perform the essential functions of the job. The Contractor shall further ensure that the foregoing nondiscrimination requirement shall be made a part and requirement of each subcontract on this Project.

7.14 PREVAILING WAGE RATES

7.14.1 The Contractor shall comply in all respects with all requirements imposed by any laws, ordinances or resolutions applicable to the Project with regard to the minimum prevailing wage rates for all classes of employees, laborers, subcontractors, mechanics, workmen and persons furnishing labor and services to the Project. The Owner has adopted a Prevailing Wage Rate Schedule, available to the Contractor by request, which specifies the classes and wage rates to be paid to all persons. The Contractor shall pay not less than the minimum wage rates established thereby for each class, craft or type of labor, workman, or mechanic employed in the execution of this Contract. The failure of the Contractor to comply with this requirement shall result in the forfeiture to the Owner of a sum of not less than Sixty Dollars ($60.00) for each person per day, or portion thereof, that such person is paid less than the prevailing rate. Upon request by the Owner, Contractor shall make available for inspection and copying its books and records, including but not limited to its payroll records, account information and other documents as may be required by the Owner to insure compliance with this provision.

7.15 JOB SITE SAFETY PRECAUTIONS

7.15.1 The Contractor shall at all times exercise reasonable precautions for the safety of its employees, laborers, subcontractors, mechanics, workmen and others on and near the jobsite and shall comply with all laws, ordinances, regulations, and standards of federal, state and local safety laws and regulations. The Contractor shall provide such machinery guards, safe walkways, ladders, bridges, and other safety devices as may be necessary or appropriate to ensure a safe and secure jobsite and shall require its subcontractors to comply with this requirement. The Contractor shall immediately comply with any and all safety requirements imposed by the Owner during the progress of the Work.

7.16 WARNING DEVICES AND BARRICADES

7.16.1 The Contractor shall furnish and maintain such warning devices, barricades, lights, signs, pavement markings, and other devices as may be necessary or appropriate or required by federal, state and/or local guidelines to protect persons or property in, near or adjacent to the jobsite. No separate compensation shall be paid to the Contractor for such measures. Where the Work is being conducted in, upon or near streets, alleys, sidewalks, or other rights-of-way, the Contractor shall ensure the placement, maintenance and operation of any and all such warning devices as may be required by the Owner and shall do so until no longer required by the Owner. Such devices shall be in compliance with and conform to the manual and specifications for the uniform system of traffic control devices adopted by the Texas Department of Transportation.

7.17 PROTECTION OF UTILITIES AND OTHER CONTRACTORS

7.17.1 The Contractor shall use best efforts to leave undisturbed and uninterrupted all utilities and utility services provided to the jobsite or which presently exists at, above or beneath the location where the Work is to be performed. In the event that any utility or utility service is disturbed or damaged during the progress of the Work, the Contractor shall forthwith repair, remedy or restore the utility at Contractor's sole expense.

7.17.2 The Contractor understands and acknowledges that other contractors of the Owner or of other entities may be present at the jobsite performing other work unrelated to the Project. The Contractor shall use best efforts to work around other contractors without impeding the work of others while still adhering to the completion date established herein. In the event that the Contractor's work is or may be delayed by any other person, the Contractor shall immediately give notice thereof to the City and the Contract Administrator and shall request a written Change Order in accordance with the procedures set forth by this Contract. The Contractor's failure to provide such notice and to request such Change Order shall constitute a waiver of any and all claims associated therewith.

ARTICLE VIII

CONTRACT ADMINISTRATION

8.1 CONTRACT ADMINISTRATOR

8.1.1 A Contract Administrator for the Owner, will be designated or redesignated by the Owner prior to or at any time during the Work hereunder. The

Contract Administrator may be an employee of the Owner or may be retained by the Owner as an independent contractor but, in either event, the Contract Administrator's duties and authority shall be as set forth hereinafter. The Contractor understands and agrees that it shall abide by the decisions and instructions of the Contract Administrator. All the Owner's instructions to the Contractor shall be through the Contract Administrator.

In the event the Owner should find it necessary or convenient to replace the Contract Administrator, the Owner shall retain a replacement Contract Administrator and the status of the replacement Contract Administrator shall be that of the former Contract Administrator.

8.2 ADMINISTRATION

8.2.1 The Contract Administrator, unless otherwise directed by the Owner in writing, will perform those duties and discharge those responsibilities allocated to the Contract Administrator as set forth in this Contract. The Contract Administrator shall be the Owner's representative from the effective date of this Contract until final payment has been made.

8.2.2 The Owner and the Contractor shall communicate with each other directly through designated representatives and/or project managers, and shall, where appropriate, provide copies of communications to the Contract Administrator.

8.2.3 The Contract Administrator shall be the initial interpreter of the requirements of the drawings and specifications and the judge of the performance thereunder by the Contractor. The Contract Administrator shall render written or graphic interpretations necessary for the proper execution or progress of the Work with reasonable promptness on request of the Contractor.

8.2.4 The Contract Administrator will review the Contractor's Applications for Payment and will certify for payment to the Contractor, those amounts then due the Contractor as provided in this Contract.

8.2.5 The Contract Administrator shall have authority to reject Work which is defective or does not conform to the requirements of this Contract. If the Contract Administrator deems it necessary or advisable, the Contract Administrator shall have authority to require additional inspection or testing of the Work for compliance with Contract requirements.

8.2.6 The Contract Administrator will review and approve, or take other appropriate action as necessary, concerning the Contractor's submittals including Shop Drawings, Product Data and Samples. Such review, approval or other action shall be for the sole purpose of determining conformance with the design concept and information given through the Contract Documents.

8.2.7 The Contract Administrator will review Change Orders that shall be prepared by the Contractor and may authorize minor changes in the Work by Field Order as provided elsewhere herein.

8.2.8 The Contract Administrator shall, upon written request from the Contractor, conduct inspections to determine the date of Substantial Completion and the date of final completion, will receive and forward to the Owner for the Owner's review and records, written warranties and related documents required by this Contract and will issue a final Certificate for Payment upon compliance with the requirements of this Contract.

8.2.9 The Contract Administrator's decisions in matters relating to aesthetic effect shall be final if consistent with the intent of this Contract.

8.3 CLAIMS BY THE CONTRACTOR

8.3.1 The Contract Administrator shall determine all claims and matters in dispute between the Contractor and Owner with regard to the execution, progress, or sufficiency of the Work or the interpretation of the Contract Documents, including but not limited to the plans and specifications. Any dispute shall be submitted in writing to the Contract Administrator within seven (7) days of the event or occurrence or the first appearance of the condition giving rise to the claim or dispute who shall render a written decision within a reasonable time thereafter. The Contract Administrator's decisions shall be final and binding on the parties. In the event that either party objects to the Contract Administrator's determination as to any submitted dispute, that party shall submit a written objection to the Contract Administrator and the opposing party within ten (10) days of receipt of the Contract Administrator's written determination in order to preserve the objection. Failure to so object shall constitute a waiver of the objection for all purposes.

8.3.2 Pending final resolution of any claim of the Contractor, the Contractor shall diligently proceed with performance of this Contract and the Owner shall

continue to make payments to the Contractor in accordance with this Contract.

8.3.3 ***CLAIMS FOR CONCEALED, LATENT OR UNKNOWN CONDITIONS*** **-** The Contractor expressly represents that it has been provided with an adequate opportunity to inspect the Project site and thoroughly review the Contract Documents and plans and specifications prior to submission of its bid and the Owner's acceptance of the bid. Subject to the conditions hereof, Contractor assumes full responsibility and risk for any concealed, latent or unknown condition which may affect the Work. No claims for extra work or additional compensation shall be made by Contractor in connection with concealed, latent or unknown conditions except as expressly provided herein. Should concealed, latent or unknown conditions encountered in the performance of the Work (a) below the surface of the ground or (b) in an existing structure be at variance with the conditions indicated by this Contract, or should unknown conditions of an unusual nature differing materially from those ordinarily encountered in the area and generally recognized as inherent in Work of the character provided for in this Contract, be encountered, the Contract Price shall be equitably adjusted by Change Order upon the written notice and claim by either party made within seven (7) days after the first observance of the condition. As a condition precedent to the Owner having any liability to the Contractor for concealed or unknown conditions, the Contractor must give the Owner and the Contract Administrator written notice of, and an opportunity to observe, the condition prior to disturbing it. The failure by the Contractor to make the written notice and claim as provided in this Subparagraph shall constitute a waiver by the Contractor of any claim arising out of or relating to such concealed, latent or unknown condition and the Contractor thereby assumes all risks and additional costs associated therewith.

8.3.4 ***CLAIMS FOR ADDITIONAL COSTS*** **-** If the Contractor wishes to make a claim for an increase in the Contract Price, as a condition precedent to any liability of the Owner therefor, the Contractor shall give the Contract Administrator written notice of such claim within seven (7) days after the occurrence of the event, or the first appearance of the condition, giving rise to such claim. Such notice shall be given by the Contractor before proceeding to execute any additional or changed Work. The failure by the Contractor to give such notice and to give such notice prior to executing the Work shall constitute a waiver of any claim for additional compensation.

8.3.4.1 In connection with any claim by the Contractor against the Owner for compensation in excess of the Contract Price, any liability of the Owner for the Contractor's costs shall be strictly limited to direct costs incurred by the Contractor and shall in no event include indirect costs or consequential damages of the Contractor. The Owner shall not be liable to the Contractor for claims of third parties, including Subcontractors. The Owner shall not be liable to the Contractor for any claims based upon delay to the Contractor for any reason whatsoever including any act or neglect on the part of the Owner.

8.3.5 ***CLAIMS FOR ADDITIONAL TIME*** **-** If the Contractor is delayed in progressing any task which at the time of the delay is then critical or which during the delay becomes critical, as the sole result of any act or neglect to act by the Owner or someone acting in the Owner's behalf, or by changes ordered in the Work, unusual delay in transportation, supply chain disruptions, unusually adverse weather conditions not reasonably anticipated, fire, pandemic or any causes beyond the Contractor's control, then the date for achieving Substantial Completion of the Work shall be extended upon the written notice and claim of the Contractor to the Owner, for such reasonable time and extended General Conditions as the Contract Administrator may determine. Any notice and claim for an extension of time by the Contractor shall be made not more than seven (7) days after the occurrence of the event or the first appearance of the condition giving rise to the claim and shall set forth in detail the Contractor's basis for requiring additional time in which to complete the Project. In the event the delay to the Contractor is a continuing one, only one notice and claim for additional time shall be necessary. If the Contractor fails to make such claim as required in this Subparagraph, any claim for an extension of time shall be waived.

8.3.6 ***CLAIMS FOR EXTRA WORK*** **-** The Contractor shall not claim, request or demand any sum from the City for Extra Work or for additional costs, and hereby waives all such claims, requests and demands and any right to assert same, unless the conditions of this subparagraph are strictly complied with. "Extra Work" is defined herein to mean any labor, service, materials, equipment, supplies or charges that are directly or indirectly related to the Work, the Project or the Project site, that is not necessarily or fairly required or implied by the Contract Documents.

8.3.7 The parties acknowledge and agree that there shall be no payment made by the City to the Contractor without a written agreement (either a

separate contract or a written Change Order) signed by the parties. Should the Contractor perform Extra Work or be requested to perform Extra Work by the Owner, it shall be the Contractor's obligation and duty to first apply for and obtain a written Change Order, approved by the Contract Administrator and executed by the Owner. The Contractor's failure to obtain a written, signed Change Order prior to commencement of Extra Work shall constitute a complete and final waiver of any right for compensation for the Extra Work. If the parties are unable to agree to the terms of a Change Order for any Extra Work, the Contractor may reserve its rights to additional time and compensation by filing a claim under section 8.3.

8.4 FIELD ORDERS

8.4.1 The Contract Administrator shall have authority to order minor changes in the Work not involving a change in the Contract Price or in Contract Time and not inconsistent with the intent of the Contract. Such changes shall be effected by Field Order and shall be binding upon the Contractor. The Contractor shall carry out such Field Orders promptly.

8.5 MEDIATION

8.5.1 In the event that a dispute arises under the terms of this Contract, following an adverse determination by the Contract Administrator and proper preservation of the issue as required herein, the parties agree to submit to mediation. In such event, the parties shall agree to a designated person to serve as mediator and each party shall be responsible for payment of one-half of the total mediation fees. The parties shall submit the dispute to mediation as soon as practical and in no event later than one (1) year after the Contract Administrator's written decision on the matter. At least one designated representative of each party must attend and participate in good faith in an effort to resolve the matters in dispute. Mediation shall not be the exclusive remedy available to the Parties.

8.5.2 In no event shall the foregoing provision justify or authorize any delay in the progress of the Work; the parties shall abide by the decision of the Contract Administrator in accomplishing the timely completion of the Project.

ARTICLE IX

SUBCONTRACTORS

9.1 DEFINITION

9.1.1 A Subcontractor is an entity which has a direct contract with the Contractor to perform a portion of the Work. No Subcontractor shall be in privity with the Owner.

9.2 AWARD OF SUBCONTRACTS

9.2.1 Upon execution of the Contract, the Contractor shall furnish the Owner, in writing, the names of persons or entities proposed by the Contractor to act as a Subcontractor on the Project. The Owner shall promptly reply to the Contractor, in writing, stating any objections the Owner may have to such proposed Subcontractor. The Contractor shall not enter a subcontract with a proposed Subcontractor with reference to whom the Owner has made timely objection. The Contractor shall not be required to subcontract with any party to whom the Contractor has objection.

9.2.2 All subcontracts shall afford the Contractor rights against the Subcontractor which correspond to those rights afforded to the Owner against the Contractor herein, including those rights afforded to the Owner by Subparagraph 12.2.1 below. All subcontracts shall incorporate by reference the provisions hereof and shall provide that no claims, causes or demands shall be made by any Subcontractor against the Owner.

9.2.3 The Contractor shall indemnify, defend and hold harmless the Owner from and against any and all claims, demands, causes of action, damage, and liability asserted or made against the Owner by or on behalf of any Subcontractor.

ARTICLE X

CHANGES IN THE WORK

10.1 CHANGES PERMITTED

10.1.1 Changes in the Work within the general scope of this Contract, consisting of additions, deletions, revisions, or any combination thereof, may

be ordered without invalidating this Contract, by Change Order or by Field Order.

10.1.2 Changes in the Work shall be performed under applicable provisions of this Contract and the Contractor shall proceed promptly with such changes.

10.2 CHANGE ORDER DEFINED

10.2.1 Change Order shall mean a written order to the Contractor executed by the Owner, issued after execution of this Contract, authorizing and directing a change in the Work or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contract Price and the Contract Time may be changed only by written Change Order.

10.3 CHANGES IN THE CONTRACT PRICE

10.3.1 Any change in the Contract Price resulting from a Change Order shall be determined as follows: (a) by mutual agreement between the Owner and the Contractor as evidenced by (1) the change in the Contract Price being set forth in the Change Order, (2) such change in the Contract Price, together with any conditions or requirements related thereto, being initialed by both parties and (3) the Contractor's execution of the Change Order, or (b) if no mutual agreement occurs between the Owner and the Contractor, then, as provided in Subparagraph 10.3.2 below.

10.3.2 If no mutual agreement occurs between the Owner and the Contractor as contemplated in Subparagraph 10.3.1 above, the change in the Contract Price, if any, shall then be determined by the Contract Administrator on the basis of the reasonable expenditures or savings of those performing, deleting or revising the Work attributable to the change, including, in the case of an increase or decrease in the Contract Price, a reasonable allowance for direct job site overhead and profit. In such case, the Contractor shall present, in such form and with such content as the Owner or the Contract Administrator requires, an itemized accounting of such expenditures or savings, plus appropriate supporting data for inclusion in a Change Order. Reasonable expenditures or savings shall be limited to the following: reasonable costs of materials, supplies, or equipment including delivery costs, reasonable costs of labor, including social security, old age and unemployment insurance, fringe benefits required by agreement or custom, and workers' compensation insurance, reasonable rental costs of machinery and equipment exclusive of hand tools whether rented from the Contractor or others, reasonable costs of premiums for all bonds and insurance, permit fees, and sales, use or other taxes related to the Work, and reasonable cost of direct supervision and jobsite field office overhead directly attributable to the change. In no event, shall any expenditure or savings associated with the Contractor's home office or other non-jobsite overhead expense be included in any change in the Contract Price. Pending final determination of reasonable expenditures or savings to the Owner, payments on account shall be made to the Contractor on the Contract Administrator's Certificate for Payment.

10.3.3 If unit prices are provided in the Contract, and if the quantities contemplated are so changed in a proposed Change Order that application of such unit prices to the quantities of Work proposed will cause substantial inequity to the Owner or to the Contractor, the applicable unit prices shall be equitably adjusted.

10.4 MINOR CHANGES

10.4.1 The Contract Administrator shall have authority to order minor changes in the Work not involving a change in the Contract Price or an extension of the Contract Time and not inconsistent with the intent of this Contract. Such minor changes shall be made by written Field Order, and shall be binding upon the owner and the Contractor. The Contractor shall promptly carry out such written Field Orders.

10.5 EFFECT OF EXECUTED CHANGE ORDER

10.5.1 The execution of a Change Order by the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Work, this Contract as thus amended, the Contract Price and the Contract Time. The Contractor, by executing the Change Order, waives and forever releases any claim against the Owner for additional time or compensation for matters relating to or arising out of or resulting from the Work included within or affected by the executed Change Order.

10.6 NOTICE TO SURETY; CONSENT

10.6.1 The Contractor shall notify and obtain the consent and approval of the Contractor's surety with reference to all Change Orders if such notice, consent or approval are required by the Contractor's surety or by law. The Contractor's execution of the Change Order shall constitute the Contractor's warranty to the Owner that the surety has been notified

of and consents to, such Change Order and the surety shall be conclusively deemed to have been notified of such Change Order and to have expressly consented thereto.

ARTICLE XI

UNCOVERING AND CORRECTING WORK

11.1 UNCOVERING WORK

11.1.1 If any of the Work is covered contrary to the Contract Administrator's request or to any provisions of this Contract, it shall, if required by the Contract Administrator or the Owner, be uncovered for the Contract Administrator's inspection and shall be properly replaced at the Contractor's expense without change in the Contract Time.

11.1.2 If any of the Work is covered in a manner not inconsistent with Subparagraph 11.1.1 above, it shall, if required by the Contract Administrator or Owner, be uncovered for the Contract Administrator's inspection. If such Work conforms strictly with this Contract, costs of uncovering and proper replacement shall by Change Order be charged to the Owner. If such Work does not strictly conform with this Contract, the Contractor shall pay the costs of uncovering and proper replacement.

11.2 CORRECTING WORK

11.2.1 The Contractor shall immediately proceed to correct Work rejected by the Contract Administrator as defective or failing to conform to this Contract. The Contractor shall pay all costs and expenses associated with correcting such rejected Work, including any additional testing and inspections, and reimbursement to the Owner for the Contract Administrator's services and expenses made necessary thereby.

11.2.2 If within one (1) year after Substantial Completion of the Work any of the Work is found to be defective or not in accordance with this Contract, the Contractor shall correct it promptly upon receipt of written notice from the Owner. This obligation shall survive final payment by the Owner and termination of this Contract. With respect to Work first performed and completed after Substantial Completion, this one year obligation to specifically correct defective and nonconforming Work shall be extended by the period of time which elapses between Substantial Completion and completion of the subject Work.

11.2.3 Nothing contained in this Paragraph 11.2 shall establish any period of limitation with respect to other obligations which the Contractor has under this Contract or any obligations pursuant to the maintenance bond. Establishment of the one year time period in Subparagraph 11.2.2 relates only to the duty of the Contractor to specifically correct the Work.

11.3 OWNER MAY ACCEPT DEFECTIVE OR NONCONFORMING WORK

11.3.1 If the Owner chooses to accept defective or nonconforming Work, the Owner may do so. In such event, the Contract Price shall be reduced by the greater of (a) the reasonable cost of removing and correcting the defective or nonconforming Work, and (b) the difference between the fair market value of the Project as constructed and the fair market value of the Project had it not been constructed in such a manner as to include defective or nonconforming Work. If the remaining portion of the unpaid Contract Price, if any, is insufficient to compensate the Owner for its acceptance of defective or nonconforming Work, the Contractor shall, upon written demand from the Owner, pay the Owner such remaining compensation for accepting defective or nonconforming Work.

ARTICLE XII

CONTRACT TERMINATION

12.1 TERMINATION BY THE CONTRACTOR

12.1.1 If the Work is stopped for a period of ninety (90) days by an order of any court or other public authority, or as a result of an act of the Government, through no fault of the Contractor or any person or entity working directly or indirectly for the Contractor, the Contractor may, upon ten (10) days' written notice to the Owner and the Contract Administrator, terminate performance under this Contract and recover from the Owner payment for the actual reasonable expenditures of the Contractor (as limited in Subparagraph 10.3.2 above) for all Work executed and for materials, equipment, tools, construction equipment and machinery actually purchased or rented solely for the Work, less any salvage value of any such items.

12.1.2 If the Owner shall persistently or repeatedly fail to perform any material obligation to the Contractor for a period of fifteen (15) days after receiving written notice from the Contractor of its intent to terminate hereunder, the Contractor may terminate performance under this Contract by written

notice to the Contract Administrator and the Owner. In such event, the Contractor shall be entitled to recover from the Owner as though the Owner had terminated the Contractor's performance under this Contract for convenience pursuant to Subparagraph 12.2.1 hereunder.

12.2 TERMINATION BY THE OWNER

12.2.1 ***FOR CONVENIENCE***

12.2.1.1 The Owner may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience. The Owner shall give written notice of such termination to the Contractor specifying when termination becomes effective.

12.2.1.2 The Contractor shall incur no further obligations in connection with the Work, other than job site clean-up and protection, and the Contractor shall stop Work when such termination becomes effective. The Contractor shall also terminate outstanding orders and subcontracts. The Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders. The Owner may direct the Contractor to assign the Contractor's right, title and interest under terminated orders or subcontracts to the Owner or its designee.

12.2.1.3 The Contractor shall transfer title and deliver to the Owner such completed or partially completed Work and materials, equipment, parts, fixtures, information and Contract rights as the Contractor has.

12.2.1.4 (a) The Contractor shall submit a termination claim to the Owner and the Contract Administrator specifying the amounts due because of the termination for convenience together with costs, pricing or other data required by the Contract Administrator. If the Contractor fails to file a termination claim within one (1) year from the effective date of termination, the Owner shall pay the Contractor, an amount derived in accordance with subparagraph (c) below.

(b) The Owner and the Contractor may agree to the compensation, if any, due to the Contractor hereunder.

(c) Absent agreement to the amount due to the Contractor, the Owner shall pay the Contractor the following amounts:

(i) Contract prices for labor, materials, equipment and other services accepted under this Contract;

(ii) Reasonable costs incurred in preparing to perform and in performing the terminated portion of the Work, and in terminating the Contractor's performance, plus a fair and reasonable allowance for overhead and profit thereon (such profit shall not include anticipated profit or consequential damages), provided however, that if it appears that the Contractor would have not profited or would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss, if any;

(iii) Reasonable costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to Subparagraph 12.2.1.2 of this Paragraph. These costs shall not include amounts paid in accordance with other provisions hereof.

The total sum to be paid the Contractor under this Subparagraph 12.2.1 shall not exceed the total Contract Price, as properly adjusted, reduced by the amount of payments otherwise made, and shall in no event include duplication of payment.

12.2.2 *FOR CAUSE*

12.2.2.1 If the Contractor persistently or repeatedly refuses or fails to prosecute the Work in a timely manner, abandons the jobsite and fails to resume work within five (5) days of written notice thereof by the Owner, fails to grant or allow access to the jobsite by the Owner, fails to supply enough properly skilled workers, supervisory personnel or proper equipment or materials, fails to make prompt payment to Subcontractors or for materials or labor, persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction, or otherwise is guilty of a violation of a material provision of this Contract, then the Owner

may by written notice to the Contractor, without prejudice to any other right or remedy, terminate the employment of the Contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon owned by the Contractor and may finish the Work by whatever methods it may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the Work is finished.

12.2.2.2 If the unpaid balance of the Contract Price does not exceed the cost of finishing the work, including compensation for the Contract Administrator's additional services and expenses made necessary thereby, such difference shall be paid by the Contractor to the Owner. This obligation for payment shall survive the termination of the Contract.

12.2.2.3 In the event the employment of the Contractor is terminated by the Owner for cause pursuant to Subparagraph 12.2.2 and it is subsequently determined by a Court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a Termination for Convenience under Subparagraph 12.2.1 and the provisions of Subparagraph 12.2.1 shall apply.

12.2.2.4 Should the City allow the Contractor to continue its performance of Work notwithstanding an event of default, or should there be an imminent potential of default, the City, at its sole option and within its sole discretion, may retain a third-party construction manager to document the events of default and oversee further progress of the Work. The use of a third-party construction manager shall not prevent the City from declaring the Contractor to be in default and the City may, at its sole option and within its sole discretion, terminate this Contract at any time. Should the City retain a third-party construction manager, the costs thereof shall be withheld from any amounts due Contractor upon termination. The City's exercise of this option shall be without prejudice to any other right or remedy available to the City by law or under this Contract.

ARTICLE XIII

INSURANCE

13.1 CONTRACTOR SHALL MAINTAIN INSURANCE

13.1.1 The Contractor at his own expense shall purchase, maintain and keep in force during the life of this contract, adequate insurance that will protect the City, the Contractor and/or any Additional Insured from claims which may arise out of or result from operations under this contract. The insurance carriers must be authorized to transact business in Texas, and have an A.M. Best rating of A+ or its equivalent. The insurance required shall provide adequate protections from all claims, whether such operations be by the Contractor or by any Additional Insured or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone whose acts of any of them may be liable and from any special hazards, such as blasting, which may be encountered in the performance of this contract in the amounts as shown below in Paragraph 13.2.1.

13.1.2 The Contractor shall not commence work until the Contractor has obtained all the insurance required under this paragraph and such insurance has been approved by the Owner.

13.2 TYPES AND AMOUNTS OF CONTRACTOR'S INSURANCE

13.2.1. The Contractor shall furnish and maintain during the term of the Contract Worker's Compensation and Commercial General Liability (Public) Insurance in such amounts as follows:

Type of Insurance	**Amount**

Worker's Compensation as set forth in the Worker's Compensation Act and shall include bodily injury, occupational illness or disease coverage with minimum Employer's Liability limits of not less than $500,000/$500,000/$500,000.

Commercial General Liability Policy covering bodily injury, death and property damage including the property of the Owner, its officers, contractors agents and employees insuring against all claims, demands or actions relating to the work and services provided pursuant to this Agreement with minimum limits on a per project basis of not less than Two Million Dollars ($2,000,000) per occurrence and Four Million Dollars ($4,000,000) aggregate including products and completed operations coverage and Personal and Advertising Injury with a minimum per occurrence limit of Two Million Dollars ($2,000,000). This policy shall be primary to any policy or policies carried by or available to the Owner.

Automobile Liability Policy covering all operations of the Contractor pursuant to this Contract involving the

use of motor vehicles, including all owned, non-owned and hired vehicles with minimum limits of not less than One Million Dollars ($1,000,000) combined single limit for bodily injury, death and property damage liability.

Excess Liability Insurance Policy with a limit of not less than $20,000,000. Such insurance shall be excess of the commercial general liability insurance, business auto liability insurance and employer's liability insurance. This insurance will apply as primary insurance with respect to any other insurance or self-insurance programs maintained by the Owner and shall be provided on a "following form basis". Contractor waives all rights against the Owner for recovery of damages pursuant to this Contract. Continuing commercial umbrella coverage, if any, shall include liability coverage for damage to the Contractor's completed work, including its sub-contractors, consultants and employees.

Property/Builders Risk Insurance Policy with "all-risk" coverage on the entire Work with replacement cost basis to include the interest of the Owner, Contractor and sub-contractors in the Work and materials in transit and stored off the Project site destined for incorporation. Coverage will be maintained until Substantial Completion.

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; and (2) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, only to the extent those losses are covered by the Property/Builder's Risk insurance required by this Contract, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

Contractor Professional Liability Insurance (if applicable) with limit of not less than $2,000,000 for all negligent acts, errors, and omissions by the Contractor, its sub-contractors, consultants and employees, that arise out of the performance of this Agreement.

13.3 ADDITIONAL INSURED

The Owner shall be an additional insured on all insurance policies required under this Contract except for Workers Compensation and Professional Liability Insurance furnished by the Contractor.

13.4 WRITTEN NOTIFICATION

Each insurance policy shall be endorsed to contain a provision requiring that thirty (30) days prior to expiration, cancellation, non-renewal or any material change in coverage, a notice thereof shall be given by certified mail to the City Manager, City of Glenn Heights, 1938 S. Hampton Road, Glenn Heights, Texas, 75154. In the event the insurance company providing insurance is unable to contain such endorsement Contractor shall provide written notice to Owner of any expiration, cancellation, non-renewal or any material change in coverage.

13.5 PREMIUMS AND ASSESSMENTS

Companies issuing the insurance policies shall have no recourse against the Owner for payment of any premiums or assessments for any deductibles which are at the sole responsibility and risk of the Contractor.

13.6 CERTIFICATE OF INSURANCE

Proof that the insurance is in force shall be furnished to the Owner on forms acceptable to and approved by City of Glenn Heights. In the event, any insurance policy shown on the such proof or certificate of insurance has an expiration date that is prior to the completion and final acceptance of the Project by the Owner, the Contractor shall furnish the Owner proof of identical continued coverage no later than thirty (30) days prior to the expiration date shown on the Certificate of Insurance.

13.7 PRIMARY COVERAGE

The coverages provided herein shall be primary and noncontributory with any other insurance maintained by the Owner for its benefit, including self-insurance.

13.8 WORKER'S COMPENSATION INSURANCE COVERAGE

13.8.1 The Contractor shall:

(1) provide coverage for its employees providing services on a project, for the duration of the project based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements;

(2) provide a certificate of coverage showing workers' compensation coverage to the governmental entity prior to beginning work on the project;

(3) provide the governmental entity prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project;

(4) obtain from each person providing services on a Project, and provide to the governmental entity:

(A) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

(B) no later than seven days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;

(6) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project;

(7) post a notice on each project site informing all persons providing services on the project that they are required to be covered, and stating how a person may verify current coverage and report failure to provide coverage. This notice does not satisfy other posting requirements imposed by the Act or other commission rules. This notice must be printed with a title in at least 30-point bold type and text in at least 19-point normal type, and shall be in both English and Spanish and any other language common to the worker population. The text for the notices shall be the following text provided by the Texas Worker's Compensation Commission on the sample notice, without any additional words or changes:

REQUIRED WORKERS' COMPENSATION COVERAGE

"The law requires that each person working on this site or providing services related to this construction project must be covered by workers' compensation insurance. This includes persons providing, hauling, or delivering equipment or materials, or providing labor or transportation or other service related to the project, regardless of the identity of their employer or status as an employee."

"Call the Texas Workers' Compensation Commission at 512-440-3789 to receive information on the legal requirement for coverage, to verify whether your employer has provided the required coverage, or to report an employer's failure to provide coverage."

and

(8) contractually require each person with whom it contracts to provide services on a project, to:

(A) provide coverage based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements for all its employees providing services on the project, for the duration of the project;

(B) provide a certificate of coverage to the contractor prior to that person beginning work on the project;

(C) include in all contracts to provide services on the project the language in subsection (7) of this section;

(D) provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(E) obtain from each other person with whom it contracts, and provide to the Contractor:

(i) a certificate of coverage, prior to the other person beginning work on the project; and

(ii) prior to the end of the coverage period, a new certificate of coverage showing extension of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

(F) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;

(G) notify the Owner in writing by certified mail or personal delivery, within 10 days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

(H) contractually require each other person with whom it contracts, to perform as required by sub-paragraphs (A) - (G) of this subsection, with the certificate of coverage to be provided to the person for whom they are providing services.

ARTICLE XIV

MISCELLANEOUS

14.1 LAWS AND ORDINANCES

14.1.1 The Contractor shall always and in all respects, observe and comply with all federal, state and local laws, ordinances, and regulations applicable to the Project and Work. The Contractor shall further ensure that all Subcontractors observe and comply with said laws, ordinances and regulations.

14.2 GOVERNING LAW

14.2.1 The Contract shall be governed by the laws of the State of Texas. Venue for any causes of action arising under the terms or provisions of this Contract or the Work to be performed hereunder shall be in the state courts of Dallas County, Texas.

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14.3 SUCCESSORS AND ASSIGNS

14.3.1 The Owner and Contractor bind themselves, their respective successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the Owner.

14.4 SURETY BONDS

14.4.1 The Contractor shall furnish separate performance and payment bonds to the Owner, per the requirements set out in the bid documents and state statutes to guaranty full and faithful performance of the Contract and the full and final payment of all persons supplying labor or materials to the Project. Each bond required by the bid documents or state statute shall set forth a penal sum in an amount not less than the Contract Price. Each bond furnished by the Contractor shall incorporate by reference the terms of this Contract as fully as though they were set forth verbatim in such bonds. In the event the Contract Price is adjusted by Change Order executed by the Contractor, the penal sum of both the performance bond and the payment bond shall be deemed increased by like amount. The performance and payment bonds furnished by the Contractor shall be in form suitable to the Owner and shall be executed by a surety, or sureties, reasonably suitable to the Owner and

authorized to do business in the State of Texas by the State Board of Insurance.

14.4.2 The Contractor, upon execution of the Contract and prior to commencement of the Work, shall furnish to the Owner a two-year maintenance bond in the amount of one hundred percent (100%) of the Contract Price covering the guaranty and maintenance prescribed herein, written by an approved surety authorized and duly licensed to conduct business in the State of Texas. The cost of said maintenance bond shall be included in the Contractor's unit bid prices and shall be paid by the Contractor.

14.5 SEVERABILITY

14.5.1 The provisions of this Contract are herein declared to be severable; if any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.

14.6 AMENDMENTS

14.6.1 This Contract may be amended by the parties only by a written agreement duly executed by both parties. The failure of the Owner to object to any nonperformance or nonconforming work or to enforce any provision hereof shall in no event be regarded as or construed to be a waiver, release or modification of any term or provision in this Contract, nor shall such failure to object or enforce estop the Owner from insisting on strict compliance with this Contract or from recovering damages, costs or expenses arising because of such nonperformance or nonconforming work.

14.7 Force Majeure

14.7.1 As used herein, "force majeure" means an incident, situation, or act of a third party that is beyond a party's reasonable control such as an act of God, an act of the public enemy, strikes or other labor disturbances (other than strikes within such party's own labor force), hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, and riots. The Contractor will not be liable or responsible for its failure to perform any obligation under this Contract because of an event of Force Majeure, provided, however, that the Contractor submits notice thereof to the City and Contract Administrator within seven (7) days of such an event, obtains a written Change Order, signed by all parties, that allows an extension of the scheduled completion date, and identifies the specific causes and number of days in the Statement of Delay submitted with the next ensuing Application for Payment. Notwithstanding, if the Contractor's failure to perform continues for more than ninety (90) calendar days, the City may at its option terminate for convenience this Agreement immediately and pursue such rights and remedies as may be allowed under this Contract.

14.8 NOTICES

14.8.1 All notices required by this Contract shall be presumed received when deposited in the mail properly addressed to the other party or Contract Administrator at the address set forth herein or set forth in a written designation of change of address delivered to all parties and the Contract Administrator.

14.9 Immunities; Defenses

14.9.1 Nothing in this Contract shall be deemed to waive any defense or immunity, sovereign, governmental, official, qualified or otherwise, from liability or suit, which the Owner, its officers, officials, employees, or agents may have or assert, except as may be provided by law, all such defenses and immunities being hereby expressly retained.

14.10 No Rights in Third Parties

14.10.1 The indemnification provisions of this Contract and the rights and remedies afforded herein are solely for the benefit of the parties to this Contract. Nothing in this Contract is intended nor shall be construed to grant, create or confer any right, benefit, interest or cause of action in any person not a party to this Contract, or to the public in general.

14.11 Prohibition of Boycott of Israel

The Contractor verifies that it does not Boycott Israel, and agrees that during the term of this Contract will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

14.12 Verification regarding Iran, Sudan and Foreign Terrorist Organizations

The Contractor represents that neither it nor any of its parent company, wholly- or majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, and posted on any of the following pages of such officer's internet website:

https://comptroller.texas.gov/purchasing/docs/sudan-list.pdf,

https://comptroller.texas.gov/purchasing/docs/iran-list.pdf, or

https://comptroller.texas.gov/purchasing/docs/fto-list.pdf.

The foregoing representation is made solely to comply with Section 2252.152, Texas Government Code, and to the extent such Section does not contravene applicable Federal or State law and excludes the Contractor and each of its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization. The Contractor understands "affiliate" to mean any entity that controls, is controlled by, or is under common control with the Contractor and exists to make a profit.

14.13 Prohibition of Boycott of Energy Companies.

Contractor verifies that it does not boycott energy companies and agrees that during the term of this Agreement it will not boycott energy companies as these terms are defined in Texas Government Code Section 809.001, as amended. This section does not apply if Contractor is a sole proprietor, a non-profit entity, or a governmental entity; and only applies if: (i) Contractor has ten (10) or more fulltime employees and (ii) this Agreement has a value of $100,000.00 or more to be paid under the terms of this Agreement.

14.14 Prohibition of Discrimination against Firearm Entities and Firearm Trade Associations.

Contractor verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (ii) will not discriminate during the term of the contract against a firearm entity or firearm trade association. This section only applies if: (i) Contractor has ten (10) or more fulltime employees and (ii) this Agreement has a value of $100,000.00 or more to be paid under the terms of this Agreement; and does not apply: (i) if Contractor is a sole proprietor, a non-profit entity, or a governmental entity; (ii) to a contract with a sole-source provider; or (iii) to a contract for which none of the bids from a company were able to provide the required certification.

[Signatures on following page]

EXECUTED in single or multiple originals, this _____ day of September 2021.

CITY OF GLENN HEIGHTS

By:_____
David A. Hall, J.D., City Manager

LEVEL ONE PAVING, INC.

By:_____
(Signature)

_____
(Type/Print Name and Title):

_____
(Street Address)

_____
(City/State/Zip)

ATTEST:

_____
Brandi Brown, City Secretary

APPROVED AS TO FORM:

By:_____
Victoria W. Thomas, City Attorney
(090221vwtTM124583)

Exhibit “A”

LIST OF STREETS AND PORTIONS OF STREETS FOR MESA ROADWAY RECONSTRUCTION PROJECT

1. Glenn Ln- from E. Bear Creek to 80’ S. of Mesamoor St.
2. Rose Way- entire cul-de-sac from Glenn Ln.
3. Monica Ct- entire cul-de-sac from Glen Ln.
4. Apache- entire cul-de-sac from east and west of Glenn Ln.
5. Tejas- entire cul-de-sac from east and west of Glenn Ln.
6. West Ct- entire cul-de-sac from Glenn Ln.
7. Monica Ct- entire cul-de-sac from Glenn Ln.
8. Milas Ln- from Hampton to end of road east of Glenn Ln.
9. Sierra Ct- entire cul-de-sac from Milas Ln.
10. Milas Ct- entire cul-de-sac from Milas Ln.
11. Mesa Ct- entire cul-de-sac from Mesa Dr.
12. Madre Ct- entire cul-de-sac from Mesa Dr.
13. Mesa Dr- from Hampton to end of the road east of Glenn Ln.
14. Verde Dr- from cul-de-sac to Mesawood Dr.
15. Mesa Cir- entire cul-de-sac from Mesa Dr.
16. Mesamoor St- from Hampton to Glenn Ln.
17. Mesawood Dr- from Hampton to 88 feet east of Glenn Ln.
18. Mesawood Cir- from cul-de-sac to Mesawood Dr.
19. High Mesa- entire cul-de-sac from Mesa Dr.

Exhibit "B"

SECTION NO. 2
PROPOSAL

Proposal of
LEVEL ONE PAVING, INC.
Address
8002 RECTOR ROAD
SANGER TEXAS 76266
City State

TO THE CITY OF GLENN HEIGHTS, TEXAS :

The undersigned hereby proposes to furnish the equipement, fuel, labor, materials, power, tools, superintendence, transportation, and to perform the work required for the construction of the **MESA SUBDIVISION STREET RECONSTRUCTION** in the City of Glenn Heights, Texas, for the following prices, which it is clearly and definitely understood, shall include all construction materials and same as required by the detailed specifications

PROPOSAL SCHEDULE

	QUANTITY		PRICE IN FIGURES	
NO.	AND UNIT	DESCRIPTION AND PRICE IN WORDS	UNIT PRICE	TOTAL
1	435,751 S.F.	Pulvermix existing roadway material (8-inch depth) including 40 lbs. per square yard of Type I Portland Cement, processing, compacting and finishing with prime coat, complete and in place for the sum of **ONE** Dollar and **TEN** Cents per square foot.	**$1.10**	**$479,326.10**
2	5,447 Tons	Furnish and install 2-inch Type D fine graded binder surface course asphalt pavement, complete and in place for the sum of **THREE HUNDRED** Dollars and **NO** Cents per ton.	**$300.00**	**$1,634,100.00**
TOTAL AMOUNT				**$2,113,426.10**
ADJUSTMENT FACTOR (From Page 2) Discount $175 per ton				**$953,225.00**
TOTAL AMOUNT				$1,160,**201.10**

SECTION 2
1WTRE.07-4066 1

TM 124583

The unit pricing shown in the Proposal is based on the Interlocal Agreement between the City of Sanger and the City of Glenn Heights for Cooperative Purchasing along with any other related and necessary documents to provide effect to the Agreement.

Interlocal Agreement resolved and adopted on the 3rd Day of August 2021.

CONTRACTOR ADJUSTMENT FACTOR FOR LARGE QUANTITY EXCEEDING 1,000 TONS (BID ITEM 2) **To be multiplied to the Unit Price Amount of Bid Item 2**	$175 per ton discount

It is definitely understood that in case of a conflict among the prices quoted for any item in the Proposal Schedule on the foregoing pages, the unit price or lump sum price shall govern.

The undersigned bidder agrees to begin work within ten (10) days after date of written notice to do so, and substantially to complete the work within 60 working days and final complete within 80 working days after the date on which he is required to begin; provided, however, that the OWNER'S construction funds are available.

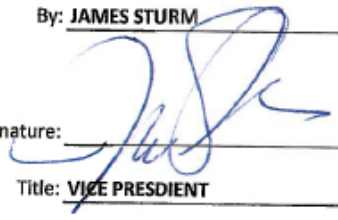
* Total represents total determined by multiplying quantity by total unit price. Unit Labor and Unit Material prices should add to give total unit price set forth in "Description and Price in Words" column.

The undersigned acknowledges receipt of the following addendum:

PROPOSER:

LEVEL ONE PAVING, INC.
Company

By: JAMES STURM

Signature: 

Title: VICE PRESDIENT

8002 RECTOR ROAD
Address

SANGER TEXAS 76226
City State

(Seal if Corporation)

AGENDA SUMMARY SHEET
September 7, 2021

AGENDA, ITEM 12

Discuss and take action on Resolution R-40-21, a Resolution of the City Council of the City of Glenn Heights, Texas, in support of the City Manager's Oversight of the Police Department; directing that a copy of this Resolution be published on the City's Website and Social Media; and providing an effective date. (Victoria Thomas, City Attorney)

Motion	
Second	
For	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Against	Garrett, S Brown, Ipaye, Bruton, A Brown, Allen, Newson
Abstain	
Approve/ Deny/ Table	

RESOLUTION NO. R-40-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, IN SUPPORT OF THE CITY MANAGER'S OVERSIGHT OF THE POLICE DEPARTMENT; DIRECTING THAT A COPY OF THIS RESOLUTION BE PUBLISHED ON THE CITY'S WEBSITE AND SOCIAL MEDIA; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on or about August 20, 2021, the City Council received a letter (the "Letter") from Jeremy Adye, purportedly in his capacity as president of an organization referred to in that letter as the Glenn Heights Fraternal Order of Police (the "GHFOP"), said letter also having been posted by Mr. Adye on the social media account of the Glenn Heights Police Officer Association (the "Association" and

WHEREAS, the Letter contained conclusory allegations of misconduct by the City Manager in the oversight of the City of Glenn Heights Police Department; and

WHEREAS, thereafter the City attempted to independently confirm the existence of the GHFOP and Mr. Adye's office with such organization and was unable to find any evidence of its existence and thereafter requested of Mr. Adye that he provide some confirmation of the organization's existence and his office with the organization, which requests were declined and/or unanswered; and

WHEREAS, the Council thereafter received confirmation from the acting president of the Association that the Letter was not authorized or sanctioned by the Association; and

WHEREAS, despite this lack of confirmation of the GHFOP or Mr. Adye's office or authorization to provide the Letter on behalf of any organization, the Council nonetheless supports accountability to ensure that the City's Police Department employees are provided proper oversight and thus takes allegations of failure in that oversight seriously; and

WHEREAS, the Council gathered information and determined that there was no evidence of any failure in the City Manager's oversight of the City's Police Department; and

WHEREAS, the City Council values the City Manager's service to the City, including his oversight of the Police Department and his work ethic and wealth of knowledge and experience he brings to the position;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS:

SECTION 1. The City Council supports accountability to ensure that the City's Police Department employees are provided proper oversight.

SECTION 2. In response to the Letter, the City Council has been provided no evidence of a failure in oversight or of any matter to substantiate the conclusory generic allegations stated in the Letter and the information provided to the Council has indicated the absence of such failure in oversight. As such, the City Council hereby supports City Manager David Hall and his actions in oversight of the City's Police Department. The Council values Mr. Hall's work ethic and the wealth of knowledge and experience he brings to his position in service of the citizens of the City of Glenn Heights.

SECTION 3. The City Secretary is directed to publish this resolution on the City's official website and social media.

SECTION 4. This resolution shall be effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Glenn Heights, Texas, on this the 7th day of September 2021.

CITY OF GLENN HEIGHTS, TEXAS

_____

HARRY A. GARRETT, MAYOR

ATTEST:

_____

Brandi Brown, City Secretary

APPROVED AS TO FORM:

_____

Victoria W. Thomas, City Attorney

(090221vwtTM124569)