

**MINUTES OF THE  
CITY COUNCIL  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**DECEMBER 9, 2025**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 9<sup>th</sup> day of December, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CITY COUNCIL:**

|                   |   |                         |
|-------------------|---|-------------------------|
| Sonja A. Brown    | * | Mayor                   |
| Sherron Mosley    | * | Council Member, Place 1 |
| Shaunte Allen     | * | Council Member, Place 2 |
| Travis Bruton     | * | Council Member, Place 3 |
| Tramayne Hobbs    | * | Council Member, Place 4 |
| Laymon Lightfoot* | * | Council Member, Place 5 |
| Nelda Washington  | * | Council Member, Place 6 |

\*Council Member Laymon Lightfoot joined by video conference.

**STAFF:**

|                    |   |                               |
|--------------------|---|-------------------------------|
| Clifford Blackwell | * | City Manager                  |
| Keith Moore        | * | Deputy City Manager           |
| Brandi Brown       | * | City Secretary                |
| Farrah Allen       | * | Municipal Court Administrator |
| Dr. Glynell Horn   | * | Chief of Police               |
| Jefferie Kent      | * | IT Support Specialist         |
| Sherry Roberts     | * | Finance Director              |
| Andrew Waits       | * | Director of Public Works      |
| Nicholas Williams  | * | Fire Chief                    |

**CONSULTANT:**

|                |   |                        |
|----------------|---|------------------------|
| Catessa Malone | * | City Attorney's Office |
|----------------|---|------------------------|

**CALL TO ORDER**

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:02 P.M., with a quorum of the City Council present.

**INVOCATION**

Pastor Kevin C. Taylor, Harvest of Praise Ministries, delivered the Invocation.

## **PLEDGE OF ALLEGIANCE**

Teddy Taylor and Heaven Taylor, S.P.A.R.K. Ambassadors, delivered the Invocation.

## **SWEARING-IN CEREMONY**

The following Council Members were sworn-in:

- Sonja A. Brown, Mayor
- Shaunte Allen, Council Member, Place 2
- Tramayne Hobbs, Council Member, Place 4
- Nelda Washington, Council Member, Place 6

Mayor Sonja A. Brown announced a brief recess.

Mayor Sonja A. Brown reconvened the meeting at 7:26 P.M.

## **PUBLIC COMMENT**

There were no Public Comments.

## **RECOGNITION**

Council Member Travis Bruton recognized Billy Middleton III, Red Oak High School Quarterback, Beast of the Week

## **EVENT**

Mayor Sonja A. Brown announced the following event - Season of Service - Nominate a Neighbor (Christmas Meal Basket) – December 8, 2025 – December 19, 2025.

## **CONSENT AGENDA**

1. Discussion and take action to approve the Meeting Minutes of the November 12, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the November 17, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discussion and take action to approve the Meeting Minutes of the November 18, 2025, City Council Meeting. (Brandi Brown, City Secretary)
4. Discussion and take action to approve the Meeting Minutes of the November 25, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)

Council Member Shaunte Allen made a motion to approve Consent Agenda Items 1-4 as written. Council Member Travis Bruton made the second. The motion carried with the following record vote:

**VOTE 7 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, Lightfoot, and Washington

## **AGENDA**

1. Discussion and take action electing a Mayor Pro Tem.

Prior to Brandi Brown, City Secretary, introducing this item, Council Member Tramayne Hobbs asked if the Mayor Pro Tem-Elect could be sworn-in that night. This item was briefly tabled until Attorney research was conducted.

2. Discussion and take action to approve Resolution R-43-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes for a Member of the Board of Directors of the Dallas Central Appraisal District.

Brandi Brown, City Secretary, introduced this item and completed a presentation regarding this matter.

Mayor Sonja A. Brown made a motion to approve Resolution R-43-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its 2 votes for Pauline Medrano to be a Member of the Board of Directors of the Dallas Central Appraisal District. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

**VOTE 7 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, Lightfoot, and Washington

3. Discussion and take action to approve Resolution R-44-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes to elect Directors for the Ellis Appraisal District for the Year 2025.

Brandi Brown, City Secretary, introduced this item and completed a presentation regarding this matter.

Council Member Shaunte Allen made a motion to approve Resolution R-44-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its 16 votes for Walter Erwin to be elected to the Board of Directors for the Ellis Appraisal District for the Year 2025. Mayor Sonja A. Brown made the second. The motion carried with the following record vote:

**VOTE 7 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, Lightfoot, and Washington

4. Discussion and take action to develop and implement a comprehensive marketing and branding plan titled “Invest in Glenn Heights” to attract business investment, development, and community engagement.

Council Member Tramayne Hobbs introduced this item and completed a presentation regarding this matter. Councilman Hobbs answered Council’s questions related to economic development, a marketing and communication plan, and ways to attract development.

After a brief discussion, Council recommended that this item be discussed at their next retreat. Mayor Sonja A. Brown made a motion to table Agenda Item 4 until after the City Council Retreat. Council Member Sherron Mosley made the second. The motion carried with the following record vote:

**VOTE 7 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, Lightfoot, and Washington

5. Discussion and take action directing the City Manager to actively pursue grocery store recruitment efforts for the City of Glenn Heights.

Council Member Tramayne Hobbs introduced this item and completed a presentation regarding this matter.

Council Member Travis Bruton made a motion to approve Agenda Item 5 as written. Mayor Sonja A. Brown made the second. The motion carried with the following record vote:

**VOTE 6 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, and Washington

6. Presentation and discussion on GOODR, a hunger relief solution, and consideration of next steps toward establishing a GOODR location in Glenn Heights, Texas.

Mayor Sonja A. Brown introduced this item and answered Council's questions related to who is eligible for the program, program partners, the City's responsibility, and how residents would be verified for the program. After a brief discussion, Council recommended that this item be discussed at their next retreat.

## **EXECUTIVE SESSION**

1. The City Council shall convene into Executive Session:
  - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
  - B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.
  - C. pursuant to the Texas Government Code, Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal, of a public officer or employee: City Manager.

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:25 P.M.

Prior to going into Executive Session, Agenda Item 1 was discussed.

1. Discussion and take action electing a Mayor Pro Tem.

After Attorney research, it was determined that Mayor Pro Tem-Elect could be sworn in at that evening's Council Meeting. After polling Council, Council Members Travis Bruton and Tramayne Hobbs were announced as the nominees for Mayor Pro Tem. Council Member Travis Bruton was elected Mayor Pro Tem with the following vote:

Council Member Travis Bruton: Mosley, Allen, Bruton, Hobbs, Lightfoot, and Washington

Council Member Tramayne Hobbs: Brown

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:27 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council would reconvene into Open Session at 9:26 P.M. and that no action would be taken on the Executive Session Items.

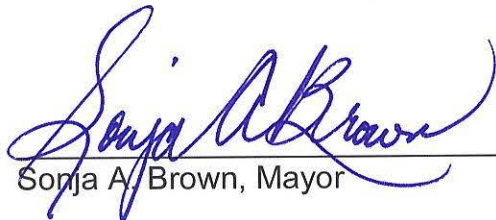
Mayor Sonja A. Brown made a motion to elect Council Member Travis Bruton as Mayor Pro Tem. Council Member Shaunte Allen made the second. The motion carried with the following record vote:

**VOTE 6 Ayes** – Brown, Mosley, Allen, Bruton, Hobbs, and Washington

Mayor Sonja A. Brown swore-in Council Member Travis Bruton as Mayor Pro Tem.

## **ADJOURNMENT**

Mayor Sonja A. Brown adjourned the meeting at 9:30 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary  
Passed and approved on the 20<sup>th</sup> day January 2026