



**NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, DECEMBER 9, 2025, 7:00 P.M.
CITY COUNCIL MEETING**

Notice is hereby given that the City Council of the City of Glenn Heights, Texas will hold a Meeting on Tuesday, December 9, 2025, in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/129/Agendas-Minutes>.

This City Council Meeting will be live-streamed at <https://www.glennheightstx.gov/229/City-Council-Meeting-Videos>.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE – Teddy Taylor and Heaven Taylor, S.P.A.R.K. Ambassadors

SWEARING-IN CEREMONY

- Sonja A. Brown, Mayor
- Shaunte Allen, Council Member, Place 2
- Tramayne Hobbs, Council Member, Place 4
- Nelda Washington, Council Member, Place 6

PUBLIC COMMENT

The public is invited to address City Council on any topic. Speakers should complete a Public Comment form and submit it to the City Secretary prior to the beginning of the meeting. The Texas Open Meetings Act prohibits City Council from discussing or taking action on issues not posted on the agenda; however, the Mayor, City Manager or designee may provide specific factual information, recite an existing policy, or schedule a discussion of the issue for possible placement on a future agenda. Speakers are limited to a maximum of three (3) minutes.

RECOGNITION

- Billy Middleton III, Red Oak High School Quarterback, Beast of the Week, Council Member Travis Bruton

EVENT

- Season of Service - Nominate a Neighbor (Christmas Meal Basket) – December 8, 2025 – December 19, 2025.

For detailed information regarding this event and to register, please visit the City's website at www.glennheightstx.gov and social media outlets.

CONSENT AGENDA

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, a Council Member, or the City Manager, and acted upon separately.

1. Discussion and take action to approve the Meeting Minutes of the November 12, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the November 17, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discussion and take action to approve the Meeting Minutes of the November 18, 2025, City Council Meeting. (Brandi Brown, City Secretary)
4. Discussion and take action to approve the Meeting Minutes of the November 25, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)

AGENDA

1. Discussion and take action electing a Mayor Pro Tem. (Brandi Brown, City Secretary)
2. Discussion and take action to approve Resolution R-43-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes for a Member of the Board of Directors of the Dallas Central Appraisal District. (Brandi Brown, City Secretary)
3. Discussion and take action to approve Resolution R-44-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes to elect Directors for the Ellis Appraisal District for the Year 2025. (Brandi Brown, City Secretary)
4. Discussion and take action to develop and implement a comprehensive marketing and branding plan titled "Invest in Glenn Heights" to attract business investment, development, and community engagement. (Council Member Tramayne Hobbs)
5. Discussion and take action directing the City Manager to actively pursue grocery store recruitment efforts for the City of Glenn Heights. (Council Member Tramayne Hobbs)
6. Presentation and discussion on GOODR, a hunger relief solution, and consideration of next steps toward establishing a GOODR location in Glenn Heights, Texas. (Mayor Sonja A. Brown)

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
 - B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.
 - C. pursuant to the Texas Government Code, Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal, of a public officer or employee: City Manager.
2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

ADJOURNMENT

In accordance with the Americans with Disabilities Act, if you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938-C South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Wednesday, December 3, 2025.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary

[illegible]

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 12, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 12th day of November, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Harry A. Garrett	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Farrah Allen	*	Municipal Court Administrator
Jailan Hadnot	*	City Planner
Dr. Glynell Horn	*	Chief of Police
Jefferie Kent	*	IT Support Specialist
Jaynice Porter-Brathwaite	*	Human Resources Director
Sherry Roberts	*	Finance Director
Andrew Waits	*	Director of Public Works
Nicholas Williams	*	Fire Chief

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:00 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Harry A. Garrett delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

- Denise DeLara, address on file: addressed issues of concern related to the November 4, 2025, Election, and issues regarding election integrity and the current Elected Officials. Mrs. DeLara was reminded about Public Comment decorum and then finished her statement.
- Jana Weaver, address on file: addressed issues of concern related to the November 4, 2025, Election, and issues regarding election integrity and the current Elected Officials.
- Mayor Sonja A. Brown announced that a written statement had been received from Will Busby (address on file), addressing issues of concern related to the November 4, 2025, Election, and issues regarding election integrity and the current Elected Officials. The statement was received prior to the meeting and distributed to Council Members. The statement was not read aloud during the meeting.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- National Native American Heritage Month - November 2025

EVENT

Mayor Sonja A. Brown announced the following Event:

- Season of Service - Nominate a Neighbor (Thanksgiving Meal Basket) - November 10, 2025 - November 21, 2025.

For detailed information regarding this event and to register, please visit the City's website at www.glennheightstx.gov and social media outlets.

CONSENT AGENDA

1. Discussion and take action to approve the Meeting Minutes of the October 7, 2025, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the October 21, 2025, City Council Meeting. (Brandi Brown, City Secretary)
3. Discussion and take action excusing the absence of Council Member Travis Bruton from the October 7, 2025, City Council Meeting, pursuant to Code of Ordinances Section 1.02.008(a)(2). (Council Member Travis Bruton)
4. Discussion and take action excusing the absences of Council Member Sherron Mosley from the January 21, 2025, February 18, 2025, May 6, 2025, September 2, 2025, September 16, 2025, and October 21, 2025, City Council Meetings, pursuant to Code of Ordinances Section 1.02.008(a)(2). (Council Member Sherron Mosley)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-4 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Benford, Mosley, Bruton, Garrett, Hale, and Lightfoot

AGENDA

1. Discussion and take action to approve Ordinance O-20-25, related to a proposed change in zoning from Single Family Residential-1 (SF-1) District to a Planned Development District-33 (PD-33) for approximately 46.32 acres of land located on the west side of South Westmoreland Road and the south city limits, and commonly known as 1957, 2011 and 2100 South Westmoreland Road, Glenn Heights, Dallas County, Texas for the purpose of a mixed-use development site, consisting of Single-Family Residential Patio Homes, Multi-Family and Commercial Districts. (Third Reading)

Jailan Hadnot, City Planner, introduced this item and completed a presentation. Ms. Hadnot and the Developer, Faruk Azim, answered Council's questions related to the Property Owner's Agreement, infrastructure, and construction timelines as it relates to Loop 9.

Council Member Harry A. Garrett made a motion to approve Agenda Item 1 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Mosley, Garrett, and Lightfoot
2 Nays – Bruton and Hale

2. Discussion and take action to approve Ordinance O-22-25, amending the Code of Ordinances, City of Glenn Heights, Texas, by amending Article 3.20 (Rental Registration Program) of Chapter 3 (Building Regulations) amending regulations for residential rental properties to provide for rental property certificates of occupancy, revising rules for annual registration, and providing for inspections. (Second Reading)

Mayor Sonja A. Brown introduced this item and discussed possible enforcement remedies.

Council Member Harry A. Garrett made a motion to approve Agenda Item 2 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Benford, Mosley, Garrett, and Lightfoot
2 Nays – Bruton and Hale

3. Discussion regarding the eligibility of candidate filings for City Council, specifically relating to the filing of an application containing a residential address not owned or occupied by the candidate, the subsequent acknowledgment of this fact to city staff, and the City's response upon notification.

After Council Member Stephanie Hale introduced this item she made a motion to table Agenda Item 3 to a future meeting – she did not specify a date. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 7 Ayes – Brown, Benford, Mosley, Bruton, Garrett, Hale, and Lightfoot

4. Discussion regarding Proposition C on the November 4, 2025, Charter Amendment Election Ballot, “shall Section 2.03 of the Home Rule Charter be amended to disqualify candidacy for a seat on the City Council for persons who have previously been removed by the Council for misconduct.”

PUBLIC COMMENT

- Leon Tate, address on file: addressed his concerns regarding Proposition C on the November 4, 2025, Ballot, his alleged illegal removal from office, the hiring of a former City Manager, and possible violations of the Texas Open Meetings Act.

Council Member Stephanie Hale introduced this item and discussed the Standards of Conduct for which Council Members are held as specified in the Code of Ordinances, and that a citizen had reached out to her regarding a possible violation made by Mayor Sonja A. Brown. Councilwoman Hale read a document she stated was an email from Mayor Sonja A. Brown to a resident (in the document provided to the City Secretary, the name and/ or email address of the resident were redacted). She went on to state that she believed the contents of the document was an example of quid pro quo and why. Councilwoman Hale then read a document she stated was an email from Mayor Sonja A. Brown to a resident and City Staff (the document provided to the City Secretary was a cellular screenshot of an email thread). Councilwoman Hale then addressed the concerns raised by the resident and her submission of a request to conduct an investigation of the Mayor’s actions.

Council Member Stephanie Hale requested that the documents provided be a part of the official minutes. In accordance with the Texas Open Meetings Act (§551.021), the minutes will reflect that the documents were read and submitted for the record, but the full document will not be embedded in the published minutes. The documents will be retained in the official meeting file as part of the public record and is available upon request under the Texas Public Information Act.

5. Discussion and take action on neighborhood street lighting and speed reduction programs.

Council Member Travis Bruton introduced this item, and Andrew Waits, Director of Public Works, completed a presentation. Mr. Waits and Dr. Glynell Horn, Chief of Police, answered Council’s questions related to obtaining speed trailer data and how that data would be used, speed calming methods, how a neighborhood/ area can request a speed hump, timeframe for a speed hump to be installed after a request is made, who covers the cost for streetlighting and if there is an available budget, and if/ how requests are tracked.

No action was taken.

6. Discussion and take action to approve Resolution R-40-25, approving and authorizing execution of a Consulting Services Agreement with AOKA Engineering, for plan review and building inspection services.

Clifford Blackwell, City Manager, introduced this item and completed a presentation. Mr. Blackwell answered Council's questions related to services provided and how much had the spent for AOKA services to date.

Mayor Pro Tem Cornel Benford II made a motion to table Agenda Item 6 as written. Council Member Harry A. Garrett made the second. The motion failed with the following record vote:

VOTE 2 Ayes – Benford and Lightfoot

5 Nays – Brown, Mosley, Garrett, Bruton, and Hale

Council Member Stephanie Hale made a motion to approve Agenda Item 6 as written. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 5 Ayes – Brown, Mosley, Garrett, Bruton, and Hale

2 Nays – Benford and Lightfoot

7. Discussion and first reading of Ordinance O-23-25, amending the Code of Ordinances, by amending Section 15.02.094 of Division 4 ("Fence and Screening Regulations") of Article 15.02 ("Landscape and Screening") of Chapter 15 ("Development Regulations") to amend Subsection (b) to require fencing between adjacent residential properties and on residential properties abutting public rights-of-way and public easements.

Council Member Stephanie Hale introduced this item. Councilwoman Hale and Clifford Blackwell, City Manager, answered Council's questions related to whether or not this Ordinance would be retroactive, Homeowner's Association requirements, future developments, and how the Ordinance would be enforced.

8. Discussion and take action appointing one (1) Planning and Zoning Commission Member.

Jailan Hadnot, City Planner, introduced this item and completed a presentation.

David Berman, City Attorney, answered Council's questions related to residents serving on dual Boards.

Mayor Sonja A. Brown polled Council on whom they wanted to appoint:

Shaleese Neugent – Brown, Benford, Mosley, Garrett, Bruton, and Hale

Paul L. Johnson Jr. – Lightfoot

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:

- A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
- B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.
- C. pursuant to the Texas Government Code, Section 551.071, Consultation with Attorney; to obtain legal advice regarding allegations of a Council Member violating section 1.23.005 of the City Code.

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:37 P.M.

Council Member Stephanie Hale made a Point of Order regarding the language for Executive Session Item 1C. She stated that the language she submitted did not read "Council Member", but rather "Mayor Sonja A. Brown". Council Member Stephanie Hale made a motion to table Executive Session Item 1C. Council Member Travis Bruton made the second. The motion failed with the following record vote:

VOTE 3 Ayes – Mosley, Bruton and Hale

4 Nays – Brown, Benford, Garrett, and Lightfoot

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:39 P.M.

- 2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council would reconvene into Open Session at 9:11 P.M. and that no action would be taken on the Executive Session Items.

ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 9:12 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary

Passed and approved on the 9th day of December 2025



Discussion and take action to approve the Meeting Minutes of the November 17, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 17, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 17th day of November, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Dr. Glynell Horn	*	Chief of Police
Kathi Morgan	*	IT Administrator
Nicholas Williams	*	Fire Chief

CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:12 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

AGENDA

1. Discussion and take action to approve Resolution R-41-25, canvassing the returns and declaring the results of the November 4, 2025, Election for the purpose of electing Mayor and Council Member Places 2, 4, and 6, and proposed amendments to the City's Home Rule Charter.

Brandi Brown, City Secretary, introduced this item and completed a presentation.

Mayor Pro Tem Cornel Benford II made a motion to approve Agenda Item 1 as written. Mayor Sonja A. Brown made the second. The motion failed with the following record vote:

VOTE 2 Ayes – Brown and Benford

2. Discussion and take action to approve Resolution R-42-25, canvassing the returns and declaring the results of the November 4, 2025, Bond Election. (Brandi Brown, City Secretary)

Brandi Brown, City Secretary, introduced this item and completed a presentation.

Mayor Pro Tem Cornel Benford II made a motion to approve Agenda Item 2 as written. Mayor Sonja A. Brown made the second. The motion failed with the following record vote:

VOTE 2 Ayes – Brown and Benford

ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 7:18 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 9th day of December 2025



Discussion and take action to approve the Meeting Minutes of the November 18, 2025, City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 18, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 18th day of November, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Sherron Mosley	*	Council Member, Place 1
Harry A. Garrett*	*	Council Member, Place 2
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

*Council Member Harry A. Garrett arrived at 7:07 P.M.

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Farrah Allen	*	Municipal Court Administrator
Jailan Hadnot	*	City Planner
Dr. Glynell Horn	*	Chief of Police
Jefferie Kent	*	IT Support Specialist
Jaynice Porter-Brathwaite	*	Human Resources Director
Sherry Roberts	*	Finance Director
Andrew Waits	*	Director of Public Works
Nicholas Williams	*	Fire Chief

CONSULTANT:

Catessa Malone	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:03 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Eli Inyang, S.P.A.R.K. Ambassador, led the assembly in the Pledge of Allegiance.

RECOGNITIONS

- Nicholas Williams, Fire Chief, presented the Baby Delivery Award to the following individuals:
 - Captain Justin Rudd
 - Engineer Sean Kelly
 - Firefighter Ryan Bysak
 - Firefighter Joshua Lascano (not present)
 - Paramedic Specialist Charles Admire
- Billy Middleton III, Red Oak High School Quarterback, Beast of the Week - Due to Council Member Bruton's absence, it was stated that this item would be placed on a future Agenda.

PUBLIC COMMENT

- Denise DeLara, address on file: addressed issues of concern related to the November 4, 2025, Election, censorship, and the lack of Council Members completing Campaign Finance Reports.
- Jacqueline Bullock, address on file: addressed issues concerning a candidate fraudulently using her address to be eligible to be placed on the November 4, 2025, Election Ballot.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- Thanksgiving Day - November 27, 2025

EVENTS

Mayor Sonja A. Brown announced the following Event:

- Christmas Tree Lighting and Holiday Celebration, December 5, 2025, 6:00 P.M. 9:00 P.M., City Center, 1938 S Hampton Road, Glenn Heights, TX 75154
- Season of Service - Nominate a Neighbor (Christmas Meal Basket) – December 8, 2025 – December 19, 2025.

For detailed information regarding this event and to register, please visit the City's website at www.glennheightstx.gov and social media outlets.

CONSENT AGENDA

1. Discussion and take action to reschedule the December 2, 2025, Regular City Council Meeting to December 9, 2025, due to Council and Council Member-Elect availability.

Council Member Stephanie Hale made a request to discuss this item. Brandi Brown, City Secretary, answered Council's questions related to why the Council Meeting was being moved, notification to the newly elected Council Members regarding the date change, and the Swearing-In Ceremony.

Council Member Harry A. Garrett made a motion to approve Consent Agenda Item 1 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Mosley, Garrett, Hale, and Lightfoot

AGENDA

1. Discussion and take action to approve Ordinance O-23-25, amending the Code of Ordinances, by amending Section 15.02.094 of Division 4 ("Fence and Screening Regulations") of Article 15.02 ("Landscape and Screening") of Chapter 15 ("Development Regulations") to amend Subsection (b) to require fencing between adjacent residential properties and on residential properties abutting public rights-of-way and public easements. (Second Reading)

Council Member Stephanie Hale introduced this item. Clifford Blackwell, City Manager, answered Council's related to fee structures, enforcement remedies, if the Ordinance will be enforced retroactively and current enforcement actions, privacy fences versus security fences, how many homes may be impacted, and complaints received.

After discussion, Mayor Sonja A. Brown made a motion to table Agenda Item 1 as written. Council Member Laymon Lightfoot made the second. The motion passed with the following record vote:

VOTE 5 Ayes – Brown, Benford, Mosley, Garrett, and Lightfoot

1 Nays – Hale

2. Presentation of the October 2025 Financial Reports.

Sherry Roberts, Finance Director, introduced this item and completed a presentation. Mrs. Roberts answered Council's questions related to the 2024-2025 Audit.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
 - B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.
 - C. pursuant to the Texas Government Code, Section 551.074, Personnel

Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal, of a public officer or employee: City Manager.

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:02 P.M.

At 8:12 P.M., the City Secretary was informed that due to an emergency, Council Member Laymon Lightfoot had to excuse himself from the meeting.

At 9:00 P.M., Council Member Stephanie Hale excused herself from the meeting. Councilwoman Hale then briefly returned and then left again.

At 9:04 P.M., Mayor Sonja A. Brown announced that since Council Member Stephanie Hale left the meeting, there was no longer a quorum.

ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 9:05 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 9th day of December 2025



Discussion and take action to approve the Meeting Minutes of the November 25, 2025, Special Called City Council Meeting. (Brandi Brown, City Secretary)

[illegible]

**MINUTES OF THE
CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 25, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 25th day of November, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Sherron Mosley	*	Council Member, Place 1
Shaunte Allen	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Tramayne Hobbs	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5
Nelda Washington	*	Council Member, Place 6

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Farrah Allen	*	Municipal Court Administrator
Dr. Glynell Horn	*	Chief of Police
Jefferie Kent	*	IT Support Specialist
Andrew Waits	*	Director of Public Works
Nicholas Williams	*	Fire Chief

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council to order at 7:00 P.M., with a quorum of the City Council present.

PUBLIC COMMENT

- Cornel Benford II, address on file: addressed issues of concern related to the newly elected Council Members being sworn in on November 21, 2025, prior to the date announced; and the lack of transparency regarding that decision.
- Mayor Sonja A. Brown, address on file: addressed issues of concern related to the newly elected Council Members being sworn in on November 21, 2025, prior to the date announced; and the lack of transparency regarding that decision.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal, of a public officer or employee: City Manager.

Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 7:06 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council would reconvene into Open Session at 7:16 P.M. and that no action would be taken on the Executive Session Item.

ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 7:17 P.M.

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary

Passed and approved on the 9th day of December 2025



Discussion and take action electing a Mayor Pro Tem. (Brandi Brown, City Secretary)

[illegible]



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: December 9, 2025

SUBJECT

This agenda item will allow City Council to elect a Mayor Pro Tem.

DISCUSSION / BACKGROUND

Per the City of Glenn Heights Code of Ordinances, Article 1.02, Section 1.02.042, Duties and election of Mayor Pro Tem:

At the first meeting after city council general elections is final and all members are sworn in, or at the first meeting in November in a year in which there is no election, the city council shall annually elect a Mayor Pro Tem from among its members. The Mayor Pro Tem shall act in the absence or illness of the Mayor or failure or refusal of the Mayor to act.

A General Election was held for Mayor and Council Member Places 2, 4, 5, and 6 on November 4, 2025. The Mayor will be sworn in on December 9, 2025, and Council Members were sworn in on November 21, 2025.

PRIOR COUNCIL OR BOARD ACTION

Not applicable.

PUBLIC CONTACT

Not applicable.

FINANCIAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council elect a Mayor Pro Tem in conformance with the City of Glenn Heights Code of Ordinances.

ATTACHMENTS

PREPARED BY

Brandi Brown, City Secretary

REVIEWED BY

Shane King, Executive Assistant



Discussion and take action to approve Resolution R-43-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes for a Member of the Board of Directors of the Dallas Central Appraisal District. (Brandi Brown, City Secretary)

[illegible]

DALLAS CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS



DECEMBER 4, 2025
BRANDI BROWN, CITY SECRETARY

Overview



This Agenda Item will allow City Council to cast its **2** votes for a single nominee or multiple nominees for a place on the Dallas Central Appraisal District Board of Directors.

- December 15th: Resolution and Ballot must be submitted to the Dallas County Chief Appraiser before this date.
- December 31st: Chief Appraiser will announce the Election Results.

Nominees



In the order that they appear on the Ballot:

- Kevin Carbo, Sr.
- Johnnae' Cortez
- John Cote
- Clyde Hairston
- Marion Hamilton
- Carter Holton
- Pauline Medrano
- Elishima Myles
- Larry Offutt
- William David Palmer
- Cassandra Phillips
- America Rodriguez
- Yemi Salau

Glenn Heights Candidate – Not applicable
Previous Year – Clyde Hairston (5)
Letter of Interest – Not applicable

QUESTIONS



COMMENTS



**Dallas Central
Appraisal District**

Date: October 28, 2025

To: Sonja Brown., Mayor, City of Glenn Heights | sonja.brown@glennheightstx.gov
Sent Via Email

From: Shane Docherty, Executive Director/Chief Appraiser

Re: Election Ballot for Dallas Central Appraisal District Board of Directors CORRECTED
Number of Votes Allocated To: Glenn Heights is 2

I have received all timely submitted nominating resolutions to elect members to the Dallas Central Appraisal District Board of Directors. I have prepared the attached sample Resolution and Ballot listing the candidate alphabetically according to the first letter of each candidate's surname, as required by Texas Property Tax Code Section 6.03(j). There are 13 nominees on the official ballot.

The governing body of each taxing unit entitled to vote must cast its votes in an open meeting by resolution and submit the resolution ballot to the Dallas CAD Chief Appraiser **BEFORE** December 15, 2025 (except taxing units with 100 or more votes). In addition to your taxing unit's votes being provided in the Subject line of this memo, an attachment has been provided showing the number of votes for each county, city, school district and college district that is entitled to vote.

The governing body of each taxing unit entitled to cast at least five percent of the total votes (taxing units with 100 votes or greater) must determine its vote by resolution adopted at the FIRST or SECOND open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the THIRD day following the date the resolution is adopted.

Please submit the resolution ballot both by email (DcadElections@dcad.org) as well as hardcopy via mail, courier or hand delivery. Taxing units may cast its votes for one candidate or distribute their votes among any number of the candidates listed on the attached official ballot (Page 4).

The Chief Appraiser will count the votes and declare the two candidates who received the largest cumulative votes as elected and submit the results before December 31, 2025, to each of the taxing units and to the candidates.

In addition to the sample resolution, ballot and taxing unit voting entitlement list, are the biographies/resumes provided by the candidates and taxing units.

The remaining steps in the appointment process and calendar as prescribed by Texas Property Tax Code Section 6.03 is summarized below:

- Before December 15: In accordance with Texas Property Tax Code Section 6.03 (k) each taxing unit that is entitled to vote shall determine its vote by resolution and submit the same to the Chief Appraiser.
- Before December 31: In accordance with Texas Property Tax Code Section 6.03 (k) the Chief Appraiser will count the votes, declare the two candidates who received the largest cumulative vote totals elected, and submit the results to each taxing unit in the District and to the candidates.
- On January 1 the two appointed members take office and begin serving a 4-year term, 2026-2029.

If you have any questions about this process, please contact Deputy Chief Appraiser, Cheryl Jordan, via email at DcadElections@dcad.org or her direct line, 214-819-2312, or the District's main number, 214-631-0520.

Enclosures/Attachments: Sample Resolution; Ballot; Voting Entitlement List; Candidate Biographies/Resumes

Dallas Central Appraisal District 2025 Calculation of Taxing Unit Votes for Board of Directors Per Texas Property Tax Code Section 6.03(d)									
SUPPLEMENTAL #09-2024 EVR DATED 09/4/2024 FOR TAX YEAR 2024 FOR ALL ENTITIES									
ENTITY	2024 Taxable Value As of 09-2024 Supplemental	2024 Tax Rate	2024 Estimated Taxes Imposed	Taxing Unit Percentage of Total Taxes Imposed	1,000 Multiplier	Round	Multiply by Number of Directors (2)	2025 Taxing Unit Voting Entitlement	Taxing Unit Percentage of Total Votes (Yellow Highlight ≥ 5%) TPTC 6.03(k-1)
COUNTYWIDE ENTITIES									
Dallas County	\$416,443,435,417	0.215500	\$897,435,603	10.86226%	108.62262	109	218	218	10.88911%
Dallas College	426,915,850,533	0.105595	\$450,801,792	5.45635%	54.56355	55	110	110	5.49451%
GRAND TOTAL OF COUNTYWIDE	\$843,359,285,950		\$1,348,237,396	16.31862%	163.18616	163	328	328	
CITIES									
Addison	\$6,473,963,723	0.609822	\$39,479,655	0.47785%	4.77849	5	10	10	0.49950%
Balch Springs	2,058,989,412	0.794629	\$16,361,327	0.19803%	1.98032	2	4	4	0.19980%
Carrollton	10,309,498,743	0.538750	\$55,542,424	0.67227%	6.72267	7	14	14	0.69930%
Cedar Hill	6,537,656,328	0.636455	\$41,609,241	0.50362%	5.03624	5	10	10	0.49950%
Cockrell Hill	233,643,105	0.695086	\$1,624,021	0.01966%	0.19657	0	0	0	0.00000%
Combine	27,826,346	0.350000	\$97,392	0.00118%	0.01179	0	0	0	0.00000%
Coppell	11,461,852,683	0.458632	\$52,567,724	0.63626%	6.36262	6	12	12	0.59940%
Dallas	204,668,252,776	0.704700	\$1,442,297,177	17.45708%	174.57085	175	350	350	17.48252%
DeSoto	7,870,705,758	0.684934	\$53,909,140	0.65250%	6.52498	7	14	14	0.69930%
Duncanville	3,942,984,246	0.614834	\$24,242,808	0.29343%	2.93427	3	6	6	0.29970%
Farmers Branch	9,979,772,798	0.543500	\$54,240,065	0.65650%	6.56504	7	14	14	0.69930%
Ferris	31,223,641	0.534800	\$166,984	0.00202%	0.02021	0	0	0	0.00000%
Garland	26,599,868,293	0.689746	\$183,471,528	2.22068%	22.20678	22	44	44	2.19780%
Glenn Heights	986,790,869	0.565015	\$5,575,516	0.06748%	0.67484	1	2	2	0.09990%
Grand Prairie	14,268,823,626	0.660000	\$94,174,236	1.13985%	11.39854	11	22	22	1.09890%
Grapevine	503,956,111	0.241165	\$1,215,366	0.01471%	0.14710	0	0	0	0.00000%
Highland Park	9,400,619,935	0.208550	\$19,604,993	0.23729%	2.37292	2	4	4	0.19980%
Hutchins	1,556,141,852	0.630082	\$9,804,970	0.11868%	1.18676	1	2	2	0.09990%
Irving	42,014,585,664	0.589100	\$247,597,924	2.99575%	29.95753	30	60	60	2.99700%
Lancaster	6,631,932,334	0.604606	\$40,097,061	0.48532%	4.85321	5	10	10	0.49950%
Lewisville	135,776,953	0.422435	\$573,569	0.00694%	0.06942	0	0	0	0.00000%
Mesquite	15,186,970,290	0.690000	\$104,790,095	1.26834%	12.68344	13	26	26	1.29870%
Ovalla	49,955,648	0.626213	\$312,829	0.00379%	0.03786	0	0	0	0.00000%
Richardson	15,112,495,539	0.542180	\$81,936,928	0.99174%	9.91737	10	20	20	0.99900%
Rowlett	7,985,870,053	0.769691	\$61,466,523	0.74397%	7.43970	7	14	14	0.69930%
Sachse	2,933,206,549	0.650416	\$19,078,045	0.23091%	2.30914	2	4	4	0.19980%
Seagoville	1,454,324,423	0.710932	\$10,339,258	0.12514%	1.25143	1	2	2	0.09990%
Sunnyvale	2,119,907,156	0.453000	\$9,603,179	0.11623%	1.16234	1	2	2	0.09990%
University Park	11,695,176,346	0.229964	\$26,894,695	0.32552%	3.25524	3	6	6	0.29970%
Wilmer	2,373,302,778	0.432143	\$10,256,062	0.12414%	1.24136	1	2	2	0.09990%
Wylie	264,974,797	0.534301	\$1,415,763	0.01714%	0.17136	0	0	0	0.00000%
GRAND TOTAL OF CITIES	\$424,871,048,775		\$2,710,256,498	32.80404%	328.04042	328	654	654	
SCHOOL DISTRICTS									
Carrollton-FB ISD	\$27,289,093,397	0.983600	\$268,415,523	3.24881%	32.48812	32	64	64	3.19680%
Cedar Hill ISD	6,069,916,206	1.127900	\$68,462,585	0.82865%	8.28648	8	16	16	0.79920%
Coppell ISD	18,652,862,790	1.002600	\$187,013,602	2.26355%	22.63550	23	46	46	2.29770%
Dallas ISD	195,327,449,741	0.997235	\$1,947,873,693	23.57641%	235.76415	236	472	472	23.57642%
DeSoto ISD	5,291,507,331	1.065200	\$56,365,136	0.68222%	6.82225	7	14	14	0.69930%
Duncanville ISD	7,197,014,578	1.105700	\$79,577,390	0.96318%	9.63178	10	20	20	0.99900%
Ferris ISD	64,238,971	1.140800	\$732,838	0.00887%	0.08870	0	0	0	0.00000%
Garland ISD	33,132,872,622	1.050900	\$348,193,358	4.21442%	42.14416	42	84	84	4.19580%
Grand Prairie ISD	13,875,271,518	1.057700	\$146,758,747	1.77632%	17.76319	18	36	36	1.79820%
Grapevine-Colleyville ISD	511,644,897	0.923300	\$4,724,017	0.05718%	0.57178	1	2	2	0.09990%
Highland Park ISD	23,378,147,635	0.866900	\$202,665,162	2.45299%	24.52992	25	50	50	2.49750%
Irving ISD	22,750,859,055	1.015900	\$231,125,977	2.79747%	27.97472	28	56	56	2.79720%
Lancaster ISD	6,109,744,509	1.224400	\$74,807,712	0.90545%	9.05448	9	18	18	0.89910%
Mesquite ISD	15,036,507,363	1.096900	\$164,935,449	1.99632%	19.96324	20	40	40	1.99800%
Richardson ISD	35,774,202,646	1.105200	\$395,376,488	4.78551%	47.85505	48	96	96	4.79520%
Sunnyvale ISD	2,227,430,907	1.186900	\$26,437,377	0.31999%	3.19989	3	6	6	0.29970%
GRAND TOTAL OF ISD'S	\$412,688,764,166		\$4,203,465,055	50.87734%	508.77341	509	1,020	1,020	
GRAND TOTAL			\$8,261,958,949	100.00000%	1,000.00000	1,000	2,002	2,002	100.00%
Per TPTC 6.03 (k-1) TU with 5% or greater:									
6.03(k-1) This subsection applies only to an appraisal district established in a county with a population of 120,000 or more. The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.									

Kevin Carbo

Biography of a Servant Leader

My name is Kevin Carbo. I was born in New York, lived in Puerto Rico and moved to Texas in 1984. I have lived in Texas most of my life and this is home.

I earned a bachelor's degree in finance from Dallas Baptist University and an MBA from the University of Dallas. I was employed at Dallas Love Field as a Manager II and have worked in the banking and insurance industries. My wife, Jossie, and I have two children that were educated through the Mesquite ISD system, and we enjoy our six grandchildren. I currently work for the City of Mesquite.

My involvement with leadership in MISD began in the 1990s as a PTA parent where I ultimately served as first vice-president of the Mesquite Council of PTA's. I have been blessed to participate and lead several programs. For example:

- Current: School Board Trustee for Mesquite ISD since 1996 (29 years)
- 1998 graduate of Leadership TASB – Attained the designation of Master Trustee
- Current: Director of the Texas Association of School Boards BOD (7 years)
- Current: Vice-Chair of the Dallas Central Appraisal District BOD
- Current: Board member of the Mesquite Heart Association (4 years)
- Past-President of NTAASB (2 Years).
- Served on the Risk Management Fund Board for 12 years, including the last five years I served as Chairman of the BOD.
- Served as Chair of the National Hispanic Council (a Council of NSBA, 3 years)
- Sat as a Director on the National School Board Association (NSBA) BOD
- President of a Local Bowling league (13 years)
- Served as Chairman of Circle Ten Tomahawk District for three (3) years
- Coached youth baseball and soccer leagues
- Served my Church as a youth leader
- Keynote speaker at Jr. ROTC banquets and other school functions.
- Keynote speaker for Concilio which is an association that helps school kids, and their parent better understand the rigors of school life and wait awaits after graduation.

I am active in the community by attending and presenting information in forums, town hall meetings and local club meetings.

My passion has always been to help others do better. I love the job I am doing for Texas Public Education, and I firmly believe that the work we do is of the utmost importance to the future of our State and Country.

Thank you for the privilege of your time.

Respectfully,

Kevin Carbó

Johnnaé Cortez, MSSW

Lancaster Independent School District

School Board Trustee – District 3

Johnnaecortez@LancasterISD.org

469-552-5593



Johnnaé Cortez was born in Omaha, Nebraska where she learned at an early age she wanted to help people. At the age of six her family moved to the Great State of Texas where she has made her home. Johnnaé graduated with honors from The High School for Health Professions and later graduated with a double major in Psychology and Social Work from East Texas State University in Commerce, Texas. In December of 2008, Cortez received her Master of Science in Social Work Degree from the University of Texas at Arlington 3 days before giving birth to her now sixteen-year-old son and Lancaster ISD Early College Student.

Johnnaé retired in August of 2025 after 27 years of service with the **Texas Department of Family & Protective Services**. Johnnaé has been a social worker for over 30 years serving our most vulnerable citizens of Texas. Throughout her career with Child Protective Services, she has had the opportunity to use crisis intervention skills and community networking to build better community foundations of support. Johnnaé has worked in the field of investigations as a forensic interviewer, an in-home family service assessor, grant writer, and mediator. She is a Subject Matter Expert in the field of child abuse and neglect, family violence, and crisis intervention. Cortez has received many accolades and awards in the areas of child maltreatment and community social service work, impacting the misfortunate and weak. Johnnae is no stranger to crisis. In 2008, she worked as an investigator in the largest child welfare case in Texas history, Hurricane Katrina, Hurricane Harvey, and most recently the COVID-19 pandemic. Johnnae sees matters from “a different lens” and turns a crisis into opportunities to network with other front-line providers and identify resources for impacted children, families, and other vulnerable populations.

Johnnae is a long-standing member of St. Paul Baptist Church. She is a 32-year member of Delta Sigma Theta Sorority Incorporated. Johnnaé is a pillar in the Lancaster Community without pause. She is a Charter Member of the Lancaster New Centennial Lions Club and the past President of the Lancaster Middle School PTA where she chartered. She serves on the Lancaster ISD Capital Outlay Committee and in 2018 was appointed to the Lancaster ISD School Health Advisory Council after her advocacy in 2017 for Lancaster ISD students receiving a much-needed medical device. She has spent countless hours volunteering within Lancaster ISD and advocating for all students and families. On May 3, 2025, Johnnae Cortez was elected as the Lancaster ISD School Board Trustee for District 3. Johnnaé takes personal interest in preserving and improving the overall quality of Lancaster ISD and will ensure families and the community have a voice (as partners) in ensuring all students receive a quality education.



CLYDE C. HAIRSTON

Mayor, City of Lancaster

EDUCATION

DOCTORATE OF RELIGIOUS PHILOSOPHY (PH.D)

TABERNACLE BIBLE COLLEGE
-TAMPA FL

MASTERS OF DIVINITY

TABERNACLE BIBLE COLLEGE
-TAMPA FL

BACHELORS OF ARTS IN BIBLICAL STUDIES AND THEOLOGY

MINNESOTA GRADUATE
SCHOOL OF THEOLOGY
-BROOKLYN CENTER, MN

CERTIFICATE OF DIPLOMA IN BIBLICAL STUDIES AND THEOLOGY

DAYSPRINGS BIBLE COLLEGE
INSTITUTE AND SEMINARY
-TAMPA FL

CONTACT

Email: chairston@lancaster-tx.com
Phone: (469) 970-4432
Mailing Address: P.O. Box 940,
Lancaster, TX 75146

CAREER HIGHLIGHTS



Mayor Clyde C. Hairston has been a dedicated public servant and influential community leader in Lancaster, Texas, for over 33 years. His commitment to fostering unity and progress began with his appointment to the Human Relations Commission, a citizens' forum established to promote racial harmony within the city.

In a historic move, Mayor Hairston was appointed as Lancaster's first official Chaplain by city council resolution. He subsequently served as the District 5 City Councilmember for 11 years. During his tenure, he was elected by his peers to serve three consecutive terms as Deputy Mayor Pro Tempore. In May 2018, he was elected Mayor and is currently serving his second term, which extends through May 2027.

Mayor Hairston is a Certified Municipal Official (CMO) through the Texas Municipal League Institute (TMLI), having completed comprehensive training in Open Government, the Open Meetings Act, and the Public Information Act. In February 2021, he received additional TMLI certifications, including the Certificate of Recognition and the Certificate of Outstanding Accomplishment.

His extensive civic involvement includes service on the Lancaster Outreach Center Board of Directors and as Senior Chaplain for Dallas County Constable Precinct One from 2007 to 2010. He also led the Lancaster Interdenominational Ministerial Alliance (LIMA) as President for four years and currently serves as its Treasurer. Mayor Hairston is an active board member of the North Central Texas Housing and Finance Corporation (NCTHFC) and a member of the Metroplex Mayors Association.

Throughout his public service career, Mayor Hairston has contributed to numerous city boards and commissions, including the Library Board, Parks and Recreation (4B) Board, Airport Board, Museum Board, and Civic Service Commission. He was instrumental in the development of Meadowcreek Community Park, providing a vital recreational space for families and youth. From 2010 to 2018, he partnered with the Lancaster Independent School District (LISD) to support educational initiatives.

Mayor Hairston actively engages with the community through events such as the My Brother's Keeper Summit, aimed at empowering young men, and the Back to School Red Carpet Day, where he welcomes students at the start of the academic year. He firmly believes in the power of collective effort, often stating, "It's not about me, it's about we."

"It's not about me, it's about we" -**Mayor Clyde C. Hairston**



CLYDE C. HAIRSTON

Mayor, City of Lancaster

EDUCATION

**DOCTORATE OF RELIGIOUS
PHILOSOPHY (PH.D)**
TABERNACLE BIBLE COLLEGE
-TAMPA, FL

MASTERS OF DIVINITY
TABERNACLE BIBLE COLLEGE
-TAMPA, FL

**BACHELORS OF ARTS IN
BIBLICAL STUDIES AND
THEOLOGY**
MINNESOTA GRADUATE
SCHOOL OF THEOLOGY
-BROOKLYN CENTER, MN

**CERTIFICATE OF DIPLOMA IN
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DAYSPRINGS BIBLE COLLEGE
INSTITUTE AND SEMINARY
-TAMPA, FL

CONTACT

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Phone: (469) 970-4432
Mailing Address: P.O. Box 940,
Lancaster, TX 75146

PROFESSIONAL SUMMARY

Mayor of Lancaster, Texas, with 33+ years in local government and community engagement. Certified Municipal Official known for transparent, equitable, and strategic leadership.

WORK EXPERIENCE

■ JANUARY 1989-PRESENT

SENIOR PASTOR

MIRACLE TEMPLE FELLOWSHIP CHURCH

- Provide spiritual leadership and administrative oversight to Miracle Temple Fellowship Church, guiding its mission as the body of Christ. Lead in preaching, teaching, sacraments, worship, stewardship, and outreach.

■ SEPTEMBER 2009- JUNE 2017

PARTNER IN EDUCATION

LANCASTER INDEPENDENT SCHOOL DISTRICT

- Provided assistance to teachers and administrators throughout the district.

■ FEBRUARY 1989-JANUARY 1989

MEDIA DELIVERY DRIVER

DALLAS COUNTY SCHOOLS, MEDIA DEPARTMENT

- Delivered media materials to area school districts in Dallas County.

■ JANUARY 1988-JANUARY 1989

HOUSE SUPERVISOR-COMMUNITY CORRECTIONS PROGRAM

VOLUNTEERS OF AMERICA

- Monitored and managed daily operations of the residential program, ensuring compliance with VOA policies and procedures in the absence of senior staff.

■ JANUARY 1983-FEBRUARY 1985

VOLUNTEERS OF AMERICA

WEEKEND COORDINATOR

- Supervised 12 males with mental challenges, managed daily operations, monitored visits, and oversaw the facility.

COMMUNITY INVOLVEMENT

2024: Lancaster City Council Mayor, Third Term
2021: Lancaster City Council Mayor, Second Term
2018: Lancaster City Council Mayor, First Term
2006: Lancaster City Council Deputy Mayor Pro Tem, District 5
2003: Lancaster City Councilmember, District 5





Marion Hamilton, M.H.A./M.B.A., Manager of the Patient Liaison Services Office at UT Southwestern Medical Center Dallas. Ms. Hamilton is a native of Dallas, TX graduate of Business Management Center H.S. She earned her undergraduate degree from East Texas State/Texas A&M-Commerce and graduate degrees; Masters in Healthcare Administration and Masters in Business Administration from the University of Texas Dallas. Hamilton is a life learner and has a passion for children's education. She has been employed at UT Southwestern since 2005, spending the majority of her time in Clinical Affairs/President's Office and Ambulatory Administration. Throughout her tenure she has strived to excel in her career by participating in various programs/organizations such as Aspiring Leaders, AAE-BRG, and completed a dual Master's program offered by UTSW through UT Dallas. She was elected by colleagues to serve on the UTSW Employee Advisory Council (EAC) from 2018-2020 and continues to volunteer as an alumnus in various events held at the University.

Ms. Hamilton is charged with creating processes, policy implementation, oversight and developing/maintaining an annual budget for the Patient Liaison Services Office, which serves to facilitate patient access to health care specialists. Daily, she oversees/manages the work of departmental employees ensuring that patient's needs are being met. She accurately monitors fiscal and administrative tasks to ensure efficient and effective daily operations.

Currently, Ms. Hamilton serves as the Lancaster Independent School District Board President. She was elected May 2009 and has held all officer positions (President, Vice President, 2nd Vice President, Secretary) multiple times. Ms. Hamilton enjoys sharing her time and knowledge with the students, staff and the community that she resides in to ensure all needs are met academically and financially. Oversight, leadership and operations are her greatest strengths due to her professional career experiences.

Ms. Hamilton is a proud mother of two wonderful adult children Kerinthia Hamilton, MBA graduate of Lamar University and Jeremiah Solomon, BS graduate of Prairie View A&M University. Marion enjoys cooking, reading, traveling, and spending time with family and friends.

Meet the Treasurer

(/)

Meet the Treasurer

Records Building

(<https://www.google.com/maps/place/500+Elm+St,+Dallas,+TX+75202/@32.7794862,-96.8098036,17z/data=!3m1!4b1!4m5!3m4!1s0x864e99167723a7e5:0x8c910ae1424388d3!8m2!4s96.8076096>) - 500 Elm Street, Suite 4400, Dallas, TX 75202
(214) 653-7321 • Fax: (214) 653-7705 • 8:00 A.M. - 4:30 P.M., Monday - Friday

Se Habla Español



Pauline Medrano was re-elected Dallas County Treasurer in November 2018, and sworn into office on January 1, 2019. Ms. Medrano has been the Dallas County Treasurer since January 1, 2015. Ms. Medrano brings over 10 years of administrative experience in State and Federal government and 10 years in corporate management.

Pauline Medrano was elected to the Dallas City Council in June of 2005, and re-elected in 2007, 2009, 2011. Ms. Medrano served as Deputy Mayor Pro Tem from 2009-2011 and as Mayor Pro Tem from 2011-2013.

While on the city council Ms. Medrano served as Chair of the Public Safety Committee, Vice Chair Dallas Conventions & Visitors Bureau, Vice Chair of the Quality of Life Committee, Transportation Committee, Housing Committee, Dallas Downtown Inc. and Chaired several Ad HOC committees.

Pauline Medrano was appointed as Vice Chair of the US Census 2010 Advisory Committee by former US Secretary of Commerce, Gary Locke and currently serves as Vice Chair of the City of Dallas Complete Count Committee appointed by the Mayor.

Ms. Medrano is the past President of the National Association of Latino Elected and Appointed Officials (NALEO).

Pauline Medrano is a Dallas County native, raised in the Oak Lawn area of Dallas, and a graduate of Skyline High School. Ms. Medrano earned a Bachelor of Arts degree in Political Science from the University of Texas at Arlington. She is a member of the Oak Cliff Lions Club and the Esperanza "Hope" Medrano elementary school Board of Friends. In addition, Ms. Medrano serves on the Board of Directors for Annie's Place. She also serves on the National Association of County Officials (NACo) Deferred Compensation and Retirement advisory Committee.

Active in the community, Ms. Medrano has had a life of service and continues down that path as County Treasurer.

As County Treasurer, Pauline Medrano Chairs the County Financial Review Committee, serves on the County Bail Bond Board, and on the Employee Benefits Committee. She is a member of the County Investment Academy with the Texas Association of Counties, and the County Treasurers Association of Texas. She was elected and sworn in as the 1st Vice President of the County Treasurers Association of Texas on September 20, 2023.

The County Treasurer's Office serves as the chief custodian of county finances; responsible for receiving and accounting for all county funds in the county depository bank and paying, applying or disbursing all county funds in such a manner as directed by Commissioners Court and in conformance with law.

Ms. Medrano is committed to the highest level of customer service, transparency, efficiency and accountability to our county government.

Elishima Myles' Bio

Elishima Myles, MBA, CCT, aPHR | Balch Springs, Texas

Workforce Development Leader | Strategic Program Director | Community Advocate

Elishima Myles is a results-driven and strategically focused professional with over two decades of leadership experience spanning from higher education, government, corporate finance, and workforce development. She currently serves as Workforce Development and Apprenticeship Project Coordinator Relationship Management at Dallas College, where she manages grant-funded initiatives, fosters employer partnerships, and aligns workforce programs with regional economic needs.

Her prior roles include Program Director for Workforce Development and Continuing Education at Dallas College, Talent and Development Specialist at TBK Bank, and Assistant Vice President at J.P. Morgan Chase. Across each role, she has demonstrated a consistent ability to drive operational efficiency, manage multimillion-dollar accounts, and enhance community engagement through innovative workforce solutions.

Elishima holds a Master of Business Administration from Texas A&M University-Commerce and a Bachelor of Science in Business Administration from the University of Southwestern Louisiana. She is also a commissioned Texas Notary Public and certified as an Associate Professional in Human Resources (aPHR), and Contract Training.

In addition to her professional work, Elishima is an active civic leader. She serves as a City Councilmember for the city of Balch Springs, TX, and holds board positions with the Inland Port of Dallas County Local Government Corporation, Leadership Southwest, and Building Better Bridges. Her commitment to community development, economic empowerment, and lifelong learning underscores her dedication to creating lasting impact across sectors.

Larry Offutt

6038 Bryan Parkway

Dallas, Texas 75206

My extensive experience in real estate, business ownership, leadership positions in multinational publicly-traded companies makes me highly qualified to serve on the Dallas Central Appraisal District Board.

1. Real Estate Expertise

- As an owner of both single-family and multifamily housing, I have practical, firsthand knowledge of property values, market trends, and the complexities of real estate transactions. This insight is invaluable when it comes to understanding how properties should be fairly appraised and taxed.

2. Understanding of Property Management

- Managing both single and multifamily properties requires knowledge of maintenance, investment strategies, tenant relations, and compliance with city, county and state property regulations. This background can help me to advocate for fair property tax assessments that reflect the realities of ownership and management.

3. Business Acumen

- Owning and operating both independent and publicly owned businesses gives me critical experience in financial management, budgeting, and strategic decision-making. These skills are directly transferable to overseeing the operations of the appraisal district, including approving budgets and ensuring fiscal responsibility.

4. Familiarity with Public and Private Sectors

- My experience in both independent and publicly owned businesses provides me with a unique perspective on public service, accountability, and transparency, which are essential qualities for someone serving on a public board.

5. Stakeholder Perspective

- As a property owner and business operator, I represent a broad spectrum of the community impacted by property appraisals. I understand the implications of property taxes on individual homeowners and business owners alike, which allows

me to advocate for fair, balanced policies that benefit both groups and the realities of governmental entities.

6. Commitment to Public Service

- Serving on the DCAD Board involves ensuring fairness in the appraisal process, which affects tens of thousands of property owners. My business and real estate experience demonstrate a capacity for leadership, making me an ideal candidate to contribute to the community through the board.

My combined experience in real estate, business ownership and governmental affairs positions me to bring valuable insights and a balanced perspective to the DCAD Board and the citizens it serves.

Community and Volunteer

Dallas City Commissioner appointed by Dallas City Council- Landmark Commission Oct 2021 - Present

Founding Member - Remember Black Dallas -Jan 2019 - Present · Civil Rights and Social Action

City of Dallas Emergency Management (FEMA) Dec 2016 - Present

Founder & Member - Historic Preservation League (now Preservation Dallas)

Member- Supporter – Dallas NAACP

Founder & Member - Swiss Ave Historic District

Founding and Current Member – Friends of Aldredge House Museum

Dallas County Park Board

Member - Supporter - The Southern Poverty Law Center

Member-Supporter – National Council of Jewish Women Dallas

WM. DAVID PALMER

(214) 557-8406 david.palmer1@verizon.net

Chief Executive, General Counsel, Manufacturing and Distribution

EXECUTIVE PROFILE

Visionary executive and strategic leader with a distinguished record of driving business growth, operational excellence, and regulatory compliance. Proven ability to build and scale companies. Lead high-performing teams and optimize manufacturing and logistics operations. Expertise spans manufacturing and distribution operations, financial management, cost accounting, legal and regulatory frameworks, and executive decision-making. Recognized for fostering a culture of integrity, innovation, and continuous improvement.

PROFESSIONAL EXPERIENCE

Systems and Operations Consultant

KEARNEY TRAILERS, LLC – Emory, TX

05/25 – Current

- Provide consulting in updating and refining ERP information systems and accounting practices for manufacturing utility trailers
- Provide organizational behavior consulting
- Improve data for management decision-making

President | Shareholder | Director

PREMARK HEALTH SCIENCE, INC. – Irving, TX

03/07 – 02/25

Business Leadership & Growth

- Founded and led contract manufacturing firm specializing in food, dietary supplement, and personal care cosmetic products.
- Expanded operations from 13,000 sq. ft. facility with 6 employees to a 74,815 square-foot state-of-the-art manufacturing plant with 54 employees.
- Diversified services from a flexible packaging tolling operation to full turn-key production and packaging of powders, capsules and liquids in both flexible and rigid packaging.
- Spearheaded technology upgrades from QuickBooks to QuickBooks Enterprise Manufacturing to NetSuite ERP for enhanced operational efficiency.
- Established and maintained a culture of compassion, quality, safety, and integrity, prioritizing employee development and business growth.
- Recognized in both the **Dallas 100** and **Aggie 100** in 2012.

Regulatory Compliance Excellence

- Maintained FDA registration as a Food, Cosmetic, and OTC Drug Manufacturer; and registrations with the Texas Department of State Health Services (TDSHS) as a Food, Drug, and Consumable Hemp Products Manufacturer.
- Implemented the newly adopted cGMP's (21 CFR 121) under the Dietary Supplement and Health Education Act (DSHEA) for Dietary Supplements beginning in 2009, and under the Food Safety Modernization Act (FSMA) for Food (21 CFR 117) in 2015.
- Led the company with commitment and dedicated hard work, to earn **NSF** certification for dietary supplement production and **SQF Quality/Level 3** certification for food manufacturing, both industry gold standards.

- Certified USDA Organic, Gluten Free (GFCO), Kosher and Halal. EU Dairy Certified and registered with Health Canada. All these registrations, certifications and company abilities can be viewed on the company's website www.premarkhs.com.

Consultant

STRATEGIC SOLUTIONS – Irving, TX

01/06 – 02/07

- Provided expert consulting in manufacturing and legal/regulatory compliance for companies in the nutritional and personal care industries.

President | Chief Operating Officer | Director

PROGRESSIVE LABORATORIES, INC. – Irving, TX

10/94 – 08/05

- Led operations, legal and regulatory affairs for a privately-owned, branded Practitioner line of dietary supplements, and began contract manufacturing of dietary supplements.
- Developed and implemented employee-focused training programs fostering a positive, high-performance culture contributing to consistent growth, averaging 14% annual revenue growth.
- Successfully navigated the new and complex regulatory landscape following Congressional passage of DSHEA in 1994, positioning the company for long-term compliance and success.

Legal & Accounting Career

- **Sole Practitioner, LAW OFFICE OF WM. DAVID PALMER** – Dallas, TX 04/90 – 10/94
- **Associate Attorney, RAY E. GREEN & ASSOCIATES, P.C.** – Dallas, TX 01/88 – 04/90
- **Associate Attorney/Law Clerk, NIELSEN & COMPANY, P.C.** – Dallas, TX 08/86 – 01/88
- **Senior Tax Accountant / Senior Auditor / Accounting Clerk, KRAFT FOODS COMPANY, INC.**
Garland TX and Chicago, IL 09/76 – 07/86

EDUCATION

Southern Methodist University, Dallas, TX

Master of Business Administration (Executive MBA Program)

May 2004

- Beta Gamma Sigma National Honorary Business Fraternity

DePaul University College of Law, Chicago, IL

Juris Doctor

January 1987

Southern Methodist University, Dallas, TX

Bachelor of Business Administration, Cum Laude

May 1982

- Major: Accounting
- Beta Alpha Psi National Honorary Accounting Fraternity
- Minor: Political Science

PROFESSIONAL MEMBERSHIPS

- Member, State Bar of Texas (15435950) 1987 - Present

COMMUNITY SERVICE & LEADERSHIP

- **Director**, Greater Irving – Las Colinas Chamber of Commerce 2001-2007
- **Director**, Irving Sister Cities 2012-2024
- **Commissioner**, City of Irving, Planning and Zoning Commission 2005-2012
- **Board Member**, City of Irving Tax Increment Investment Zone (TIF) No. 1 2012-2015
- **Councilman**, City of Irving, Place 8 At-Large 2015-2021

- Chaired the Planning and Development Committee, co-chaired the Boards and Commissions Appointments Committee
- Served on the Audit and Finance Committee, and the Transportation and Natural Resources Committee
- Acted as Council liaison to the National League of Cities and to the Irving Youth Council

PERSONAL:

Born May 25, 1958, at Methodist Hospital, Dallas TX. Married to Allyson since January 1983 and active in Boy Scouts with our three sons who are all Eagle Scouts. Friends of Scouting Chairman, Western Star District, 2005, 2006 and 2007.

Resume of:



Cassandra Phillips | REALTOR® | Leader | Advocate for Community and Education

With over two decades of experience in real estate and community leadership, **Cassandra Phillips** has built a career grounded in service, integrity, and a genuine passion for helping others. Licensed as a REALTOR® since 2001, she has held numerous influential roles within both the industry and her community—each reflecting her dedication to excellence and advocacy. Cassandra founded **Phillips Price Realty, Inc. (2005)** a firm built on integrity, service, and results — now proudly celebrating 20 years of helping clients achieve their real estate dreams. Her influence extends well beyond real estate.

Her leadership journey includes serving as a **Director for the Duncanville Chamber of Commerce (2006)**, Named **REALTOR® of the Year - SW Dallas Chapter of Women's Council of REALTORS (2006)**, **President of Bilhartz Elementary PTA (2008)**, and she twice served as **President of the Women's Council of Realtors®, Southwest Dallas Chapter (2008 & 2011)** and is a proud **Graduate of the Texas Realtors® Leadership Academy (Class of 2010)** she continues to elevate industry standards through service and example.

Her commitment to fair and equitable representation extends beyond real estate. As a past member of the **Board of Directors for the Dallas Central Appraisal District**, she played a key role in ensuring transparency and accuracy in property valuations. Elected to the **Duncanville ISD School Board in 2017- present**, Cassandra served as **Board President in 2020**, she remains deeply involved in shaping the educational future of her community.

Fun Facts:

She's an early riser and devoted **morning person**, a loyal **Apple user**, and a proud **mother of four** and **grandmother of three**, including the proud mom of a former professional football player. She doesn't drink soda, but she's full of energy—fueled by faith and a love for life. When she's not serving clients or her community, you'll find her **hiking, cycling, roller skating, walking, traveling or spending time with family**. Above all, she loves God and her family and believes in living a life of service, purpose, and gratitude.

America Rodriguez

101 Crockett Drive
Hutchins, TX 75141

214-301-1260
americarodriguez954@gmail.com

EDUCATION

Texas A&M University, College Station, Texas December 2022
Bachelor of Science in Agriculture Economics with a concentration in Finance and Real Estate
Cum Laude Honors

Investnet Institute on Campus program Coursework completed in Spring 2021

- Broad-based training in asset and wealth management with an emphasis on managed solutions
- Learned the essential language of investment management and its ever-changing products and technologies

EXPERIENCE

City of Hutchins Council Member May 2025 – Present
Elected Official

- Create local laws to improve residents' quality of life and economic development in the city.
- Communicate with residents and city employees on city necessities and community projects.
- Approve budgets and oversee that city departments and services are effective and efficient.

BR Master Construction Dallas, TX November 2022 – Present
Operations Manager

- Oversee administrative and labor operations, day-to-day and quarterly necessities.
- Coordinate systems to effectively improve business processes.
- Manage training and compliance programs.

BR Master Construction Dallas, TX December 2018 – November 2022
Executive Assistant

- Coordinate schedules and communication between associates.
- Collect and develop reports for end of week and fiscal quarters, plus end-of-year earnings.
- Compute and coordinate weekly payroll and payroll projects.

ACTIVITIES

Keep Hutchins Beautiful Board August 2023 - Present
VP- Chair

- Create initiatives that beautify our city through hands-on projects and community outreach.
- Coordinate communication and processes to effectively complete programming.
- Work with national and local organizations to achieve beautification efforts.

Alpha Zeta Fall 2020 – Spring 2022
VP- Development / Censor

- Contact potential guest speakers and coordinate community outreach in the ag community.
- Coordinate with local committees and report at the national level.

SKILLS

- Can read, write, and speak proficient Spanish
- Advanced knowledge of QuickBooks and Canva
- Familiar with Microsoft Word and Microsoft Excel

Yemi Salau brings 15 years of rich experience in SAP and Project Management. Throughout this career, he has held key roles at renowned organizations, including IBM, Accenture, Verizon, CSC, Deluxe, General Dynamics, and PepsiCo. He has led significant projects for major clients, contributing to federal initiatives like the Logistics Modernization Program (LMP) and the US Navy Supply Command (NAVSUP), as well as being involved in Verizon's 5G rollout.

In 2023, Yemi was elected as a Council member for place 7 in Balch Springs. He earned his Bachelor of Science degree in Electrical Engineering from Farmingdale State University.

Beyond his professional pursuits, Yemi is actively engaged in community volunteering and enjoys traveling with his family. He is also a passionate reader, making time for literature whenever he can.

RESOLUTION R-43-25

A RESOLUTION OF CITY COUNCIL OF THE CITY OF GLENN
HEIGHTS, CASTING ITS VOTE FOR A MEMBER OF THE
BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT;
AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser has provided the participating taxing units eligible to vote the nominees for the Appraisal District Board of Directors in accordance with the Texas Property Tax Code;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:

Section 1. That the City Council of the City of Glenn Heights does hereby cast its votes in accordance with the attached ballot, for a member of the Board of Directors of the Dallas Central Appraisal District.

Section 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Glenn Heights on this the 9th day of December 2025.

PASSED, APPROVED AND ADOPTED this 9th day of December 2025.

Approved:

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary

Approved as to Form:

David M. Berman, City Attorney

Dallas Central Appraisal District Official Ballot
Election of Members to the Board of Directors

Below are the candidates for appointment to the two (2) positions on the Board, listed alphabetically. Please indicate your taxing unit's vote(s) by entering the number of votes to the right of the candidate(s) of choice.

Nominee Name	Votes
Kevin Carbo, Sr.	
Johnnae' Cortez	
John Cote	
Clyde Hairston	
Marion Hamilton	
Carter Holton	
Pauline Medrano	
Elishima Myles	
Larry Offutt	
William David Palmer	
Cassandra Phillips	
America Rodriguez	
Yemi Salau	

Submit this official ballot before December 15, 2025, to Chief Appraiser, Shane Docherty, via email DcadElections@dcad.org and mail a hardcopy to Shane Docherty, Executive Director/Chief Appraiser, 2949 N. Stemmons Fwy., Dallas, Texas 75247.

Please attach this ballot to the resolution passed by your taxing unit authorizing the taxing unit vote.



Discussion and take action to approve Resolution R-44-25, a Resolution of the City Council of the City of Glenn Heights, Texas, casting its votes to elect Directors for the Ellis Appraisal District for the Year 2025. (Brandi Brown, City Secretary)

[illegible]

ELLIS APPRAISAL DISTRICT BOARD OF DIRECTORS



DECEMBER 9, 2025
BRANDI BROWN, CITY SECRETARY

Overview



This Agenda Item will allow City Council to cast its **16** votes for a single nominee or multiple nominees for a place on the Ellis Appraisal District Board of Directors.

- December 15th: Resolution and Ballot must be submitted to the Ellis County Chief Appraiser before this date.
- December 31st: Chief Appraiser will announce the Election Results

Nominees



In the order that they appear on the Ballot:

- Tim Cummings
- Walter Erwin
- Sherri Lampkin
- Nathan Potter

Glenn Heights Candidate – Not applicable
Previous Year – Glenn Heights Nominee (40)
Letter of Interest – Not applicable

QUESTIONS



COMMENTS



ELLIS APPRAISAL DISTRICT
400 Ferris Ave * PO Box 878
Waxahachie, Texas 75168
972-937-3552 * Toll Free 1-866-348-3552
ecad@elliscad.com

Board of Directors
Richard Keeler, Chairman
David Hurst, Vice-Chairman
Paula Baucum, Secretary
Members
Rusty Ballard George Ricks
T. Walter Erwin Jennifer Zarate
Dani Muckleroy
Richard Rozier, Ex-Oficio Member
Kathy Rodrigue, Chief Appraiser

August 18, 2025

Voting Taxing Units of the Ellis Appraisal District:

It is election time and the **2026 Board of Directors Taxing Unit Voting Entitlements** are enclosed. The 2026 Election is for the **two appointed directors positions** who served for a one-year term in 2025. The total possible votes to be cast is 2,000 (1,000 votes x 2 positions).

The FIRST step for in this process is NOMINATIONS. Each taxing unit may **nominate by resolution** adopted by its governing body (sample enclosed) one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the name(s) of the unit's nominee(s) to the chief appraiser **before October 15th**.

Before October 30th, the chief appraiser will prepare a ballot, listing the candidates and shall deliver a copy of the ballot to the presiding officer of your unit. **The SECOND step in this process is for your governing body to VOTE.** The governing body shall determine its **vote by resolution** (sample enclosed) and submit it to the chief appraiser before December 15th. Your voting entitlement may be cast for one candidate or distributed as the governing body chooses. Mathematically, it should take 667 votes to secure a position on the board. The chief appraiser will count the votes, declare the five candidates who received the largest cumulative vote totals elected, and submit the results before December 31st to each governing body.

Taxing Units with more than 5% of the total vote are listed on the following page and have additional requirements under Section 6.03(k-1). This includes Ellis County, Ennis, Midlothian, Red Oak and Waxahachie ISDs and Cities of Midlothian and Waxahachie.

Please mark these dates for the governance of the Ellis Appraisal District:

Before October 15	Your governing body submits candidate(s) name(s) (with bio) to the chief appraiser
Before October 30	I will prepare and deliver a ballot to the presiding officer of your unit
Before December 15*	Your governing body will vote by resolution and submit to the chief appraiser
Before December 31	I will send the results of the election to each governing body

Please make plans on your scheduled meetings to consider and act on these matters. Your vote is very important to the continued leadership of this board.

I have asked the current board members Rick Keeler and Walter Erwin about their interest in serving another term. **Walter Erwin from Ennis is interested in continuing to serve on the BOD.**

So that all taxing units in the election are familiar with any new candidates, **please submit a short bio and contact information** (email and cell phone) **for any newly nominated candidate.** Please contact me if you have any questions.

Respectfully submitted,

Kathy Rodrigue, RPA

Taxing Units with More than 5% of Total Votes in Board of Directors Election

SECTION 3. Section 6.03, Tax Code, is amended by amending Subsection (k) and adding Subsection (k-1) to read as follows:

(k) Except as provided by Subsection (k-1), the [The] governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(k-1) This subsection applies only to an appraisal district established in a **county with a population of 120,000 or more**. The governing body of each taxing unit entitled to **cast at least five percent of the total votes** must determine its vote by resolution adopted **at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers** (before October 15th) **the ballot to the presiding officer of the governing body**. The governing body must **submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted**.

This **law applies** to the following taxing units that make up 84.16% of the total votes:

Ellis County	16.42%	with	328 votes
Ennis ISD	8.50%	with	170 votes
Midlothian ISD	19.32%	with	386 votes
Red Oak ISD	7.60%	with	152 votes
Waxahachie ISD	16.88%	with	337 votes
City of Midlothian	7.74%	with	155 votes
City of Waxahachie	7.70%	with	154 votes

2026 Ellis Appraisal District Board of Directors' Candidate Information

Please find information for the nominated candidates:

Tim Cummings, Walter Erwin, Sherri Lampkin and Nathan Potter

Tim Cummings – Mr. Cummings was nominated by **Ellis County and Waxahachie ISD**. Mr. Cummings is a Broker/Realtor with Tero Real Estate brokerage. He is a life-long resident of Ellis County; originally from Ennis and has raised his family in Waxahachie. He received his Bachelor degree in Real Estate and Marketing from Baylor University in 1997. He grew up working alongside his father immersed in building residential home development. Specializing in land and commercial properties, Tim serves a diverse clientele including legacy landowners, developers and business owners. Tero Real Estate brings a unique background, experiences and skill set with a commitment to keeping things simple, making honesty the mandate. His family is deeply connected in the Waxahachie community through family, friends and active involvement in educational and athletic activities. (Full information included in email)

Walter Erwin - Mr. Erwin was nominated by **Ellis County, Ferris ISD and Midlothian ISD, City of Ennis and City of Midlothian**. Mr. Erwin has served on the Ellis Appraisal District Board of Directors as the Chairman of the Board of Directors from 2022-2024 and as a Member for a part of 2021 and 2025. He was in the US Army Reserve from 1964-1971 while simultaneously earning his BBA from the University of Texas. From 1973-2018, he was the President and CEO of Erwin Distributing Co, Inc. DBA Wally's Party Factory while also founding Party Club of America and was co-owner/founder of Halloween and Party Expo, selling these businesses by 2018. Mr. Erwin remains the Managing Member of Erwin Properties, LP (I & II) and remains on the Ennis State Bank Board of Directors since 1985. He volunteered as the Vice-President of the Ennis Industrial Foundation in the 1970-80's and the Trinity River Authority of Texas from 1982-1993, serving as the President of their Board of Directors from 1991-1993. (Full information included in email)

Sherri Lampkin - Ms. Lampkin was nominated by **City of Ennis**. Ms. Lampkin lives in Ennis. She has taken courses at the University of Phoenix, Cedar Valley College, Real Estate Career College, and El Centro Community College focusing on Real Estate. She has been in the real estate arena since 1984 and in 1994 she became the Owner/Licensed Texas Real Estate Broker/Property Manager at L&L Property Management. In 2009 Ms. Lampkin became the Owner/Program Director as a State Accredited Facilitator at Path of Righteousness Ministries Battering Intervention and Prevention Program (PRM BIPP) working with the Texas Department of Criminal Justice, the Community Justice Assistance Division, the Texas Council of Family Violence and Child Protective Services. (Full information included in email)

Nathan Potter – Mr. Potter was nominated by **Midlothian ISD and the City of Midlothian**. In 1998, Mr. Potter served as the 3rd generation CEO and Owner of DW Distribution Inc until late 2021. Growing this company, they became a market leader in Building Products Distribution in Texas, Oklahoma and surrounding states. In 2012, DW was awarded the Texas Family Business of the Year by Baylor University and in 2021, DW was awarded the Gallup Exceptional Workplace Award, one of 40 companies in the U.S. to earn this recognition. Mr. Potter served from 2006-2014 as a Board Member, on Executive Committee and as Chairman on the World Millwork Alliance. From 2022-2025 serving in Luxury Senior Living in the Greater Atlanta market as a Board Member and Investor and 2021-2025 with SBP/Varsity Holdings LLC. As a Board Member and Investor. (Full information included in email)

TAXING UNIT: City of Glenn Heights

Resolution No. R-44-25

RESOLUTION OF **VOTES CAST** TO ELECT DIRECTORS FOR THE ELLIS
APPRAISAL DISTRICT FOR THE YEARS 2025*

WHEREAS, Section 6.03 (k) of the Texas Property Tax Code, requires that each taxing unit entitled to vote cast their vote by Resolution and submit results of that vote to the Chief Appraiser of the Ellis Appraisal District before December 15, 2025.

THEREFORE, the City of Glenn Heights submits the attached Official Ballot, as issued by the Chief Appraiser, stating the votes cast for candidates in the 2026 Board of Directors' Election for the Ellis Appraisal District.

ACTION TAKEN this 9th day of December, 2025, in Open Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of casting votes to elect the Board of Directors of the Ellis Appraisal District.

Approved:

Sonja A. Brown, Mayor

Attest:

Brandi Brown, City Secretary

Approved as to Form:

David M. Berman, City Attorney

*This election is for 2026, to appoint two directors who will begin serving a four-year term January 1, 2026.

OFFICIAL BALLOT

TO

ELECT TWO MEMBERS

TO THE ELLIS APPRAISAL DISTRICT

2026 BOARD OF DIRECTORS

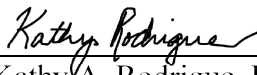
Issued to: **CITY OF GLENN HEIGHTS**

Number of Votes: **16**

Directions: Please enter the number of votes cast on the blank space opposite the name of the candidate. You may cast all of your votes for one candidate or divide your votes among any number of the candidates.

<u>CANDIDATES</u>	(listed alphabetically)
TIM CUMMINGS	_____
WALTER ERWIN	_____
SHERRI LAMPKIN	_____
NATHAN POTTER	_____

Issued under my hand this 27th day of October, 2025.



Kathy A. Rodrigue, RPA
Chief Appraiser
Ellis Appraisal District

Texas Property Tax Code Sec. 6.0301. Board of Directors.

(c) The appraisal district is governed by a board of nine directors. Five directors are appointed by the taxing units that participate in the district in a manner prescribed by Section 6.03. *(This year two members will be appointed to serve a four-year term beginning in 2026. In 2027, three members will be appointed to serve a four-year term beginning in 2028.)* Three directors are elected by majority vote at the general election for state and county officers by the voters of the county in which the district is established. The county assessor-collector serves as an ex officio director.



Discussion and take action to develop and implement a comprehensive marketing and branding plan titled “Invest in Glenn Heights” to attract business investment, development, and community engagement. (Council Member Tramayne Hobbs)

[illegible]

Invest in Glenn Heights: Marketing & Branding Plan



DECEMBER 9, 2025

TRAMAYNE HOBBS, COUNCIL MEMBER PLACE 4

OVERVIEW



The 'Invest in Glenn Heights' initiative aims to create a comprehensive marketing and branding campaign to attract businesses, developers, and residents.

This plan highlights Glenn Heights as a city open for opportunity, investment, and growth.

Key Objectives



- Establish a recognizable city brand identity
- Attract quality commercial and retail investments
- Strengthen community pride and perception
- Promote strategic city projects and incentives

Implementation & Reporting Structure



- Phase 1 (Q1 2026): Brand concept development and marketing plan launch
- Phase 2 (Q2–Q4 2026): Community engagement and campaign rollout
- Phase 3 (2027): Strategic expansion to business attraction networks

Reporting: Quarterly updates to Council for the first year, then semi-annually thereafter.

Questions?





Discussion and take action directing the City Manager to actively pursue grocery store recruitment efforts for the City of Glenn Heights. (Council Member Tramayne Hobbs)

[illegible]

Grocery Store Recruitment Initiative



DECEMBER 9, 2025

TRAMAYNE HOBBS, COUNCIL MEMBER PLACE 4

Background & Purpose



The City of Glenn Heights currently lacks a full-service grocery store within city limits.

This agenda item directs city leadership—including the City Manager, Planning and Development Director, and City Planner—to actively pursue grocery store partnerships and opportunities.

Strategic Approach



- Identify and contact regional and national grocery chains
- Leverage available economic development tools and incentives
- Assess zoning and infrastructure needs for potential sites
- Collaborate with real estate and development professionals

Reporting & Accountability



The City Manager and Development Team will provide Council updates every 6 months for the next 24 months.

Reports will include:

- Contacted grocery chains
- Developer interest or proposals
- Identified barriers and proposed solutions

Questions?





Presentation and discussion on GOODR, a hunger relief solution, and consideration of next steps toward establishing a GOODR location in Glenn Heights, Texas. (Mayor Sonja A. Brown)

[illegible]

