

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

SEPTEMBER 16, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 16th day of September, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Harry A. Garrett	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks & Recreation Superintendent
Farrah Allen	*	Municipal Court Administrator
Dr. Glynell Horn	*	Chief of Police
Kathy Morgan	*	IT Director
Parviz Pourazizian	*	Director of Planning & Development Services
Sherry Roberts	*	Finance Director
Andrew Waits	*	Public Works Superintendent
Nicholas Williams	*	Fire Chief

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:00 P.M., with a quorum of the City Council present.

INVOCATION

Minister Farrah Allen, Municipal Court Administrator, delivered the Invocation.

PLEDGE OF ALLEGIANCE

Caden Taylor, Scholar, led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATIONS

Mayor Sonja A. Brown read the following Proclamations:

- National GEAR UP Week, September 23-27, 2025
- Proclamation Honoring the Founding of the City of Glenn Heights - September 16, 2025
- Constitution Week, September 17-23, 2025
- National Hispanic Heritage Month, September 15, 2025 – October 15, 2025

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Town Hall Meeting, Saturday, September 20, 2025, 11:00 A.M. – 1:00 P.M., Harvest of Praise Ministry, 2603 South Hampton Road, Glenn Heights, Texas
- Hispanic Heritage Festival, Saturday, September 27, 2025, 6:00 P.M. – 9:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas

CONSENT AGENDA

1. Discussion and take action to approve Resolution R-33-25, approving an Interlocal Agreement for Food Establishment Inspection and Environmental Health Services with Dallas County; and authorizing the City Manager to execute the same. (Parviz Pourazizian, Director of Planning & Development Services)

Council Member Laymon Lightfoot made a motion to approve Consent Agenda Item 1 as written. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

AGENDA

1. Discussion and take action to approve Ordinance O-14-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026. (Record Vote)

Clifford Blackwell, City Manager, introduced this item, completed a Presentation, and answered Council's questions related to the City's financial obligations.

Council Member Laymon Lightfoot made a motion to approve Agenda Item 1 as written. Mayor Sonja A. Brown made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

2. Discussion and take action to approve Resolution R-27-25, ratifying the property tax increase reflected in the City's Adopted Fiscal Year 2025-2026 Budget, which is a budget that will require raising more revenue from property taxes than in the previous year; and providing an effective date. (Record Vote)

Clifford Blackwell, City Manager, introduced this item and confirmed with Council that approved tax rate information had been placed on the City's website and social media accounts.

Council Member Travis Bruton made a motion to approve Resolution R-27-25, ratifying the property tax increase reflected in the City's Adopted Fiscal Year 2025-2026 Budget, which is a budget that will require raising more revenue from property taxes than in the previous year; and providing an effective date. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

3. Discussion regarding possible amendments to Article 3.20, Rental Registration Program.

Mayor Sonja A. Brown introduced this item. Mayor Brown and Clifford Blackwell, City Manager, answered Council's questions related to tracking rental companies doing business in Glenn Heights and issues with them, tracking renters, oversight of companies not following set regulations, regulations regarding manufactured, and percent of renters within each HOA, and requested that a biannual rental report be presented to City Council.

4. Discussion and take action to approve Resolution R-31-25, nominating candidates for the Ellis Appraisal District Board of Directors for the Year 2026.

Brandi Brown, City Secretary, introduced this item and completed a Presentation.

Mayor Sonja A. Brown made a motion to approve Resolution R-31-25, nominating Travis Bruton and Machanta Newson as candidates for the Ellis Appraisal District Board of Directors for the Year 2026. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

5. Discussion and take action to approve Resolution R-32-25, nominating candidates for election to the Board of the Directors of the Dallas Central Appraisal District.

After discussion, Mayor Sonja A. Brown made a motion to table Agenda Item 5 to October 7, 2025. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

6. Discussion and first reading of Ordinance O-17-25, amending Section 3.12 of Chapter 3 ("Building Regulation") of the Code of Ordinances to adopt amendments to the Flood Damage Prevention Regulations for the design and construction of drainage facilities.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item and completed a Presentation. Mr. Pourazizian answered Council's questions related to preventative measures.

7. Acknowledge receipt of the August 2025 Financial Reports.

Sherry Roberts, Finance Director, introduced this item, completed a Presentation, and answered Council's questions related to transferring funds and Bylaws. No action was taken.

8. Discussion and presentation regarding the Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR) Draft.

Sherry Roberts, Finance Director, introduced this item and completed a Presentation.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
 - B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.

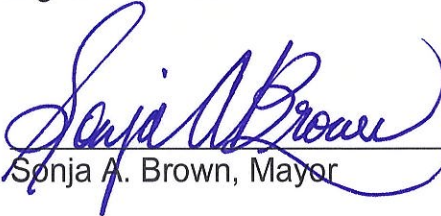
Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 8:24 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council would reconvene into Open Session at 8:38 P.M. and that no action would be taken on the Executive Session Items.

ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 8:38 P.M.



Sonja A. Brown, Mayor

Attest:

Brandi Brown

Brandi Brown, City Secretary

Passed and approved on the 21st day of October 2025