

**MINUTES OF THE
CITY COUNCIL AND THE EMPLOYEE BENEFITS TRUST BOARD OF DIRECTORS
OF THE CITY OF GLENN HEIGHTS, TEXAS**

SEPTEMBER 2, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 2nd day of September, 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Harry A. Garrett*	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

*Harry A. Garrett, Council Member, Place 2, arrive at 7:22 P.M.

STAFF:

Clifford Blackwell	*	City Manager
Brandi Brown	*	City Secretary
Barrett Albright	*	Parks & Recreation Superintendent
Farrah Allen	*	Municipal Court Administrator
Dr. Glynell Horn	*	Chief of Police
Jaynice Porter-Brathwaite	*	Human Resources Director
Kathy Morgan	*	IT Director
Parviz Pourazizian	*	Director of Planning & Development Services
Sherry Roberts	*	Finance Director
Andrew Waits	*	Public Works Superintendent
Nicholas Williams	*	Fire Chief

CONSULTANT:

David Berman	*	City Attorney's Office
--------------	---	------------------------

CALL TO ORDER

Mayor Sonja A. Brown called the meeting of the City Council and the Employee Benefits Trust Board of Directors to order at 7:19 P.M., with a quorum of the City Council and Board of Directors present, and the meeting of the Employee Benefits Trust Board of Directors was temporarily recessed.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATION

Mayor Sonja A. Brown read the following Proclamation:

- Patriot Day and National Day of Service and Remembrance, September 11, 2025

EVENTS

Mayor Sonja A. Brown announced the following Events:

- Town Hall Meeting, Saturday, September 20, 2025, 11:00 A.M. – 1:00 P.M., Harvest of Praise Ministry, 2603 South Hampton Road, Glenn Heights, Texas
- Hispanic Heritage Festival, Saturday, September 27, 2025, 6:00 P.M. – 9:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas

CONSENT AGENDA

1. Discussion and take action to approve the Meeting Minutes of the July 1, 2025, City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the July 15, 2025, City Council Meeting. (Brandi Brown, City Secretary)
3. Discussion and take action to approve Resolution R-28-25, approving a negotiated settlement between the Atmos Cities Steering Committee (“ACSC”) and Atmos Energy Corp., Mid-Tex Division regarding the company’s 2025 Rate Review Mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC’S reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the company and the ACSC’S legal counsel. (Clifford Blackwell, City Manager)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-3 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown announced the City Council meeting would recess temporarily to reconvene the meeting of the Employee Benefits Trust Board of Directors at 7:24 P.M.

EMPLOYEE BENEFITS TRUST BOARD OF DIRECTORS

1. Discussion and take action approving a Resolution approving insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account.

Jaynice Porter-Brathwaite, Human Resources Director, introduced this item and completed a Presentation.

Director Harry A. Garrett made a motion to approve Agenda Item 1 as written. Director Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown adjourned the meeting of the Employee Benefits Trust Board of Directors and announced that the City Council would reconvene its meeting of the at 7:28 P.M.

AGENDA

1. Discussion and take action to approve Resolution R-26-25, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2025-2026 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date.

Jaynice Porter-Brathwaite, Human Resources Director, introduced this item.

Council Member Harry A. Garrett made a motion to approve Agenda Item 1 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

2. Discussion regarding possible amendments to Article 3.20, Rental Registration Program. (Mayor Sonja A. Brown)

Mayor Sonja A. Brown introduced and after discussion, tabled this item to September 16, 2025.

3. Discussion, first reading and public hearing for Ordinance O-14-25, adopting the Budget for the Fiscal Year beginning October 1, 2025, and ending September 30, 2026.

Council Member Harry A. Garrett made a motion to open the Public Hearing. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown announced that the Public Hearing was opened at 8:46 P.M.

Hearing no testimony, Council Member Harry A. Garrett made a motion to close the Public Hearing. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown announced that the Public Hearing was closed at 8:47 P.M.

Clifford Blackwell, City Manager, introduced this item and completed a Presentation. Mr. Blackwell discussed recommendations received from Council and answered Council's questions related to the City's operating and capital funds; what Glenn Heights residents will be receiving from this Budget; General Fund revenues and expenditures; City sponsored events; Water and Sewer Fund revenues and expenditures; the Drainage Fund; the Capital Improvement Programs and funded projects; salary adjustment considerations; unfunded supplemental requests; supplemental recommendations; City Manager one-time recommendations; and funding recommendations.

4. Discussion, first reading and public hearing for Ordinance O-15-25, adopting and levying ad valorem taxes for the year 2025 (Fiscal Year 2025-2026) at a rate of \$0.562795 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights, Texas.

Council Member Harry A. Garrett made a motion to open the Public Hearing. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown announced that the Public Hearing was opened at 8:51 P.M.

Hearing no testimony, Council Member Harry A. Garrett made a motion to close the Public Hearing. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

Mayor Sonja A. Brown announced that the Public Hearing was closed at 8:51 P.M.

Clifford Blackwell, City Manager, introduced this item and completed a Presentation.

5. Discussion and take action to postpone vote on approval of the Proposed Property Tax Rate for Fiscal Year 2025 until the September 9, 2025, City Council Meeting, to be held at City Hall, City Council Chambers, 1938-C S Hampton Road, Glenn Heights, Texas 75154, at 7:00 P.M.

Clifford Blackwell, City Manager, introduced this item.

Council Member Travis Bruton made a motion to approve Agenda Item 5 as written. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

6. Discussion and take action to approve Resolution R-25-25, approving an Agreement with Vail & Park, PC., to serve as Auditors for the City, to conduct Annual Audits and prepare Financial Statements for the City; and authorizing the City Manager to execute an Engagement Letter.

Sherry Roberts, Finance Director, introduced this item and completed a presentation, she also introduced Mike Vail, CPA, and Tung Pham, CPA, with Vail & Park, P.C., who completed a presentation as well.

Council Member Harry A. Garrett made a motion to approve Agenda Item 6 as written. Council Member Travis Bruton made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

7. Discussion and first reading of Ordinance O-16-25, appointing a Presiding Municipal Judge and an Alternate Municipal Judge of the Municipal Court of the City of Glenn Heights; setting qualifications and terms of office; approving contracts for each Judge and authorizing the City Manager to execute Agreements on behalf of the City.

Clifford Blackwell, City Manager, introduced this item and answered Council's questions related to if any complaints had been received regarding the selections presented in the Ordinance, how they Judges were selected, and term information.

8. Discussion and take action to approve Resolution R-29-25, authorizing the City Manager to enter into the Ballot for voting to accept or reject the Thirteenth Amended Joint Chapter 11 Plan of reorganization of Purdue Pharma L.P. and its affiliated debtors and authorizing the submission of an e-ballot to accept or reject the Thirteenth

Amended Joint Chapter 11 Plan of reorganization of Purdue Pharma L.P. and its affiliated debtors; and providing an effective date.

David Berman, City Attorney, introduced this item.

Council Member Stephanie Hale made a motion to approve Agenda Item 8 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

9. Discussion and take action to approve Resolution R-30-25, authorizing the City Manager to enter into the Purdue Settlement and authorizing the submission of the subdivision participation and release form regarding the Purdue Settlement and full release of all claims.

David Berman, City Attorney, introduced this item.

Mayor Pro Tem Cornel Benford II made a motion to approve Agenda Item 9 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Bruton, Garrett, Hale, and Lightfoot

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
 - B. pursuant to the Texas Government Code, Section 551.072, Real Property, and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.

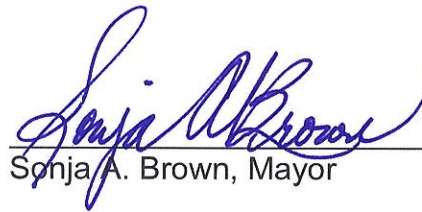
Mayor Sonja A. Brown announced that City Council would convene into Executive Session at 9:20 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Sonja A. Brown announced that City Council would reconvene into Open Session at 9:57 P.M. and that no action would be taken on the Executive Session Items.

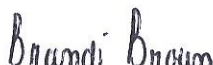
ADJOURNMENT

Mayor Sonja A. Brown adjourned the meeting at 9:57 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 21st day of October 2025