

**MINUTES OF THE CITY COUNCIL OF  
THE CITY OF GLENN HEIGHTS, TEXAS**

**JUNE 17, 2025**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 17<sup>th</sup> day of June 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CITY COUNCIL:**

|                   |   |                         |
|-------------------|---|-------------------------|
| Sonja A. Brown    | * | Mayor                   |
| Cornel Benford II | * | Mayor Pro Tem           |
| Sherron Mosley    | * | Council Member, Place 1 |
| Harry A. Garrett  | * | Council Member, Place 2 |
| Travis Bruton     | * | Council Member, Place 3 |
| Laymon Lightfoot  | * | Council Member, Place 5 |

\* Harry A. Garrett, Council Member, Place 2, arrived at 8:09 P.M.

**STAFF:**

|                           |   |                                               |
|---------------------------|---|-----------------------------------------------|
| Clifford Blackwell        | * | City Manager                                  |
| Brandi Brown              | * | City Secretary                                |
| Dr. Glynell Horn          | * | Chief of Police                               |
| Jeff Kent                 | * | IT Support Specialist                         |
| Chad Moore                | * | Deputy Fire Chief                             |
| Jaynice Porter-Brathwaite | * | Human Resources Director                      |
| Parviz Pourazizian        | * | Director of Planning and Development Services |
| Sherry Roberts            | * | Finance Director                              |
| Andrew Waits              | * | Public Works Superintendent                   |

**CONSULTANT:**

|              |   |                        |
|--------------|---|------------------------|
| David Berman | * | City Attorney's Office |
|--------------|---|------------------------|

**CALL TO ORDER**

Mayor Sonja A. Brown called the City Council Meeting to order at 7:01 P.M., with a quorum of the City Council present.

**INVOCATION**

Pastor Johnny McGowan, Word of Praise Apostolic Tabernacle, delivered the Invocation.

## **PLEDGE OF ALLEGIANCE**

Bryan Shaw, Scholar, led the assembly in the Pledge of Allegiance.

## **PUBLIC COMMENT**

There were no Public Comments.

## **PROCLAMATIONS**

Mayor Sonja A. Brown read the following Proclamations:

- Alzheimer's and Brain Awareness Month, June 2025
- Juneteenth, June 19, 2025

## **EVENTS**

Mayor Sonja A. Brown announced the following Event:

- Sunset Concert Series featuring Mirek.e.l and The Collective, June 22, 2025, 7:30 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas

## **CONSENT AGENDA**

Council Member Travis Bruton requested to remove Agenda Item 3 for discussion.

1. Discussion and take action to approve the Meeting Minutes of the April 1, 2025. City Council Meeting. (Brandi Brown, City Secretary)
2. Discussion and take action to approve the Meeting Minutes of the April 15, 2025, City Council Meeting. (Brandi Brown, City Secretary)

Council Member Travis Bruton made a motion to approve Consent Agenda Items 1-2. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

**VOTE 5 Ayes** – Brown, Benford, Mosley, Bruton, and Lightfoot

3. Acknowledge receipt of the May 2025 Financial Reports.

Sherry Roberts, Finance Director, answered Council's questions related to the status of the City's Audit and when a draft could be expected.

Council Member Laymon Lightfoot made a motion to approve Consent Agenda Item 1. Council Member Travis Bruton made the second. The motion carried with the following record vote:

**VOTE 5 Ayes** – Brown, Benford, Mosley, Bruton, and Lightfoot

## **AGENDA**

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City Council Meeting – June 17, 2025

1. Update on the S Uhl Rd Expansion Project.

Andrew Waits, Director of Public Works, introduced this item, and Michael Westfall, Westfall Engineering, completed a presentation. Mr. Waits and Mr. Westfall answered Council's questions related to website updates, interruption in traffic flow/ traffic plans, signal lights, dedicated turn lanes, sidewalks, and site clean-up upon project completion.

2. Discussion regarding possible amendments to Article 3.20, Rental Registration Program.

Mayor Sonja A. Brown introduced this item and questions related to information sharing with HOAs and rent control.

3. Discussion and first reading of Ordinance O-08-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the city's Employee Personnel Policy.

Jaynice Porter-Brathwaite, Human Resources Director, introduced this item, completed a presentation, and answered Council's questions related to parental leave and Public Safety Holidays.

4. Discussion and first reading of Ordinance O-09-25, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances, City of Glenn Heights, Texas, by amending Section 12.04.001 of Article 12.04 ("Stop Intersections") of Chapter 12 ("Traffic and Vehicles") to amend Section 12.04.001, adding new intersections controlled by stop signs.

Clifford Blackwell, City Manager, introduced this item. Mr. Blackwell and David Berman, City Attorney, answered Council's questions related to how to apply for a stop sign in resident neighborhoods, placement, and how notifications that a new stop sign will be/ has been placed will be completed.

## **EXECUTIVE SESSION**

1. The City Council shall convene into Executive Session:

A. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.

B. pursuant to the Texas Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Hampton, Glenn Heights, Texas.

C. pursuant to the Texas Government Code, Section 551.072, Real Property,

and Section 551.071, Consultation with City Attorney; to deliberate land acquisitions for the E Bear Creek Road Right-of-Way Expansion Project.

Council Member Travis Bruton made a motion to convene into Executive Session. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

**VOTE 5 Ayes** – Brown, Benford, Mosley, Bruton, and Lightfoot

Mayor Sonja A. Brown announced that Council would convene into Executive Session at 7:56 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

Mayor Pro Tem Cornel Benford II made a motion to reconvene into Open Session. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

**VOTE 6 Ayes** – Brown, Benford, Mosley, Garrett, Bruton, and Lightfoot

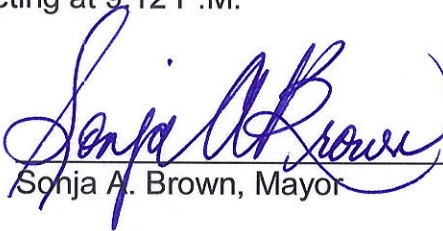
Mayor Sonja A. Brown announced that Council reconvened into Open Session at 9:11 P.M. and that no action would be taken as a result of Executive Session.

#### **ADJOURNMENT**

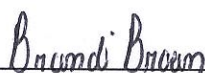
Council Member Laymon Lightfoot made a motion to adjourn. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

**VOTE 6 Ayes** – Brown, Benford, Mosley, Garrett, Bruton, and Lightfoot

Mayor Sonja A. Brown adjourned the meeting at 9:12 P.M.

  
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Sonja A. Brown, Mayor

Attest:

  
\_\_\_\_\_  
Brandi Brown, City Secretary  
Passed and approved on the 5<sup>th</sup> day of August 2025