

**MINUTES OF THE CHARTER REVIEW COMMISSION  
THE CITY OF GLENN HEIGHTS, TEXAS**

**APRIL 22, 2025**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 22<sup>nd</sup> day of April 2025, the Charter Review Commission of the City of Glenn Heights, Texas, met in a Regular Meeting in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

**CHARTER REVIEW COMMISSIONERS IN ATTENDANCE:**

Christi Pierce, Chairperson  
Marcel Howard, Vice Chairperson  
Jackie Conner  
Kenya Florence  
Joanne Frantzen  
Shelby Gooden  
Carolyn Kelley  
David Lewis  
Dona Mitchell  
Torrey Williams

**CHARTER REVIEW COMMISSIONERS ABSENT:**

Reginald Cook  
Cartney Slaughter

**CITY COUNCIL:**

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Travis Bruton	*	Council Member, Place 3

**STAFF:**

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary

**CONSULTANT:**

David Berman	*	City Attorney's Office
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**CALL TO ORDER**

David Berman, City Attorney, called the Charter Review Commission Meeting to order at 6:34 P.M., with a quorum of the Commission present.

## **PUBLIC COMMENT**

There were no Public Comments.

## **AGENDA**

### 1. Charter Review Commission Orientation.

David Berman, City Attorney, introduced this item. Commission Members were introduced to the key objectives and scope of the commission's work. They received an overview of the City Charter, including sections that may require updates or amendments. Additionally, the orientation covered the procedures and timelines for reviewing and proposing changes to the charter, ensuring all members were aligned on the process and expectations.

Mr. Berman, Mayor Sonja A. Brown, Clifford Blackwell, City Manager, and Keith Moore, Deputy City Manager answered the Commissioners' questions related to the information and instructions received.

### 2. Discussion and take action selecting a Chairperson and Vice Chairperson from among the Charter Review Commission members.

David Berman, City Attorney, introduced this item. After a brief discussion, the following occurred:

Commissioner Joanne Frantzen made a motion to appoint Christi Pierce as the Chairperson for the Charter Review Commission. Commissioner Carolyn Kelley made the second. The motion carried with the following record vote:

**VOTE 10 Ayes** – Pierce, Howard, Conner, Florence, Frantzen, Gooden, Kelley, Lewis, Mitchell, and Williams

Commissioner Shelby Gooden made a motion to appoint Marcel Howard as the Vice Chairperson for the Charter Review Commission. Commissioner Torrey Williams made the second. The motion carried with the following record vote:

**VOTE 10 Ayes** – Pierce, Howard, Conner, Florence, Frantzen, Gooden, Kelley, Lewis, Mitchell, and Williams

## **ADJOURNMENT**

Chairperson Christi Pierce adjourned the meeting at 7:43 P.M.

  
Christi Pierce, Chairperson

Attest:

*Brandi Brown*

Brandi Brown, City Secretary

Passed and approved on the 5<sup>th</sup> day of May 2025