

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

MAY 6, 2025

STATE OF TEXAS *

COUNTIES OF DALLAS AND ELLIS *

CITY OF GLENN HEIGHTS *

On the 6th day of May 2025, the City Council of the City of Glenn Heights, Texas, met in the City Hall, City Council Chambers, located at 1938-C South Hampton Road, Glenn Heights, Texas, 75154, with the following members present:

CITY COUNCIL:

Sonja A. Brown	*	Mayor
Cornel Benford II	*	Mayor Pro Tem
Harry A. Garrett*	*	Council Member, Place 2
Travis Bruton	*	Council Member, Place 3
Stephanne Hale	*	Council Member, Place 4
Laymon Lightfoot	*	Council Member, Place 5

*Harry A. Garrett, Council Member, Place 2, arrived at 7:11 P.M.

STAFF:

Clifford Blackwell	*	City Manager
Keith Moore	*	Deputy City Manager
Brandi Brown	*	City Secretary
Dr. Glynell Horn	*	Chief of Police
Kathi Morgan	*	IT Administrator
Parviz Pourazizian	*	Director of Planning and Development Services
Sherry Roberts	*	Finance Director
Andrew Waits	*	Public Works Superintendent

CONSULTANT:

David Berman	*	City Attorney's Office
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CALL TO ORDER

Mayor Sonja A. Brown called the City Council Meeting to order at 7:04 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Sonja A. Brown led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

PROCLAMATIONS

Mayor Sonja A. Brown read the following Proclamations:

- Recognition of Rakiyah Wilson, recipient of the Best Southwest Partnership Scholarship and the Mayoral Initiative Scholarship
- International Firefighters' Day, May 4, 2025
- National Teacher Appreciation Week, May 5 - 9, 2025
- National Police Week, May 11 - 17, 2025
- National EMS Week, May 18 - 24, 2025
- National Public Works Week, May 18-24, 2025

Council Member Stephanie Hale read the following Proclamation:

- National Nurses Week, May 6 - 12, 2025

Council Member Travis Bruton read the following Proclamation:

- World IBD Day, May 19, 2025

EVENTS

Mayor Sonja A. Brown made the following event announcements:

- Sunset Concert Series featuring the DeSoto and Red Oak Independent School District Jazz Ensembles, May 9, 2025, 7:00 P.M., Glenn Heights City Center, 1938 South Hampton Road, Glenn Heights, Texas
- Mayor's Town Hall Meeting, "Let's Taco Bout It", May 13, 2025, 6:30 P.M., Glenn Heights Community Center, 1938-D South Hampton Road, Glenn Heights, Texas
- Teddy Bear Hospital, May 21, 2025, 5:30 P.M., Glenn Heights Fire Station, 1938-B South Hampton Road, Glenn Heights, Texas
- Glenn Heights Connect, May 23, 2025, 5:30 P.M., Hampton Park Neighborhood, Glenn Heights, Texas

CONSENT AGENDA

1. Discussion and take action to approve rescheduling the May 20, 2025, Regular City Council Meeting to May 27, 2025, due to the availability constraints of Council Members and City Staff. (Brandi Brown, City Secretary)
2. Replat Case RP-003-25: Discussion and take action to approve a replat request for an 4.26+/- acre tract of land situated at 300 Ovilla Road, Glenn Heights, Texas to create three lots, Lots 7A-7C Block K from the existing tracts. (Parviz Pourazizian, Director of Planning & Development Services)

3. Replat Case RP-002-25: Discussion and take action to approve a replat request for an 15.599+/- acre tract of land being all of Lot 2A-1, Block B and Lot 1A Block B of Bear Creek Plaza Addition, an addition to the City of Glenn Heights, Dallas County, Texas to create four lots 2A-1R, 1A-1R, 2B-1 and 2B-2 Block B from the existing tracts.
(Parviz Pourazizian, Director of Planning & Development Services)

Council Member Laymon Lightfoot made a motion to approve Consent Agenda Items 1-3. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

AGENDA

1. Discussion and take action to appoint five (5) Zoning Board of Adjustment (ZBA) members and two (2) alternate Zoning Board of Adjustment members.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item and completed a presentation.

Council Member Travis Bruton made a motion to appoint the following Candidates to each specified place, with the following term dates:

Members

Place	Name	Term Start	Term Expiration
Place 1	Donna Myles	May 7, 2025	April 30, 2027
Place 2	Ira Tate	May 7, 2025	April 30, 2026
Place 3	Jacqueline Bullock	May 7, 2025	April 30, 2027
Place 4	BranDee Hopgood	May 7, 2025	April 30, 2026
Place 5	Chasiti McKissic	May 7, 2025	April 30, 2027
First Alternate	Enrique Salazar	May 7, 2025	April 30, 2026
Second Alternate	Thomas Spigener	May 7, 2025	April 30, 2026

Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

2. Site Plan SP-03-25: Discussion and take action to approve a Site Plan for Al-Nejmah Neighborhood Market/Grocery Store at 1714 S. Hampton Road, Glenn Heights, Dallas County, Texas.

Parviz Pourazizian, Director of Planning & Development Services, introduced this item, completed a presentation, and answered Council's questions related to landscaping.

Council Member Stephanie Hale made a motion to approve Agenda Item 2 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

3. Discussion and take action to approve Ordinance O-07-25, adopting Standards of Care for Youth Programs offered by the Glenn Heights Parks and Recreation Department. (Second Reading)

Barrett Albright, Parks & Recreation Superintendent, introduced this item, completed a presentation, and answered Council's questions related to field trip locations and guidelines for attending the camp.

Mayor Pro Tem Cornel Benford II made a motion to approve Agenda Item 3 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

4. Discussion and take action to appoint/reappoint three (3) members to serve on the Citizens Police Advisory Committee to fill the forthcoming vacancies in Place 1, Place 3, and Place 5.

Dr. Glyn Horn Jr., Chief of Police, introduced this item and completed a presentation.

Council Member Laymon Lightfoot made a motion to reappoint Cartney Slaughter to Place 1, Shaleese Neugent to Place 3, and Dana Williamson to Place 5. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

5. Discussion and take action to approve Resolution R-13-25, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Agreement with Infosend, Inc., for data processing, printing and mailing, electronic billing, presentment and payment, and interactive voice response services.

Keith Moore, Deputy City Manager, introduced this item, completed a presentation, and answered Council's questions related to bilingual services and costs, implementation timelines, a media launch campaign, City Newsletter inclusion, and the DataPro contract.

Council Member Stephanie Hale made a motion to approve Agenda Item 5 as written. Council Member Laymon Lightfoot made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to the Government Code, Section 551.072, Real Property; to deliberate the purchase, exchange, lease or value of real property located at S Uhl Road, Glenn Heights, Texas.
2. The City Council shall reconvene into Open Session and take any action arising from Executive Session.

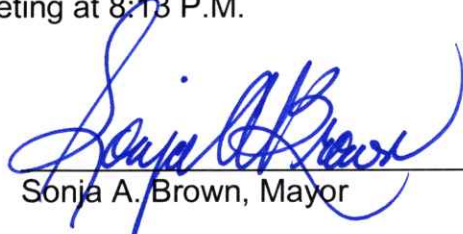
Mayor Sonja A. Brown announced that the Executive Session had been removed from the Agenda as no discussion was needed.

ADJOURNMENT

Council Member Laymon Lightfoot made a motion to adjourn. Mayor Pro Tem Cornel Benford II made the second. The motion carried with the following record vote:

VOTE 6 Ayes – Brown, Benford, Garrett, Bruton, Hale, and Lightfoot

Mayor Sonja A. Brown adjourned the meeting at 8:13 P.M.



Sonja A. Brown, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 15th day of July 2025